

# SELF-INSURANCE FUND COMMISSION OF THE CITY OF HOBOKEN

City Hall, 94 Washington Street  
Hoboken, New Jersey 07030  
Tel: 201-420-2059 Fax: 201-420-2096

DAWN ZIMMER  
Mayor



Stephen D. Marks, Chairman  
Linda Landolfi, Commissioner  
Michael Russo, Commissioner

## MINUTES OF THE WEDNESDAY, APRIL 26, 2017 MEETING

Meeting called to order at 6:17p.m.

The Open Public Meeting Act statement read by the Chairman.

**ROLL CALL:** Linda Landolfi, Michael Russo and Stephen Marks all present.

**ALSO PRESENT:** Patrick Wherry, Assistant Business Administrator; Quentin W. Wiest, former Business Administrator; Jessica Mercado, Benefits Coordinator; and Daisy Amado secretary for the commission.

### **APPROVAL OF MINUTES OF MARCH 29, 2017 MEETING:**

*Commissioner Russo moved to approve the minutes with a second from Commissioner Landolfi and all members in favor.*

**CLAIMS REVIEW:** Commission reviewed the Cumulative Self Insurance Activity handout prepared by Chris Baldwin of the Finance Department for the City of Hoboken through 4/21 for UMR and through 4/23 for Horizon. Per Commissioner Landolfi claims for April have gone down. City has not paid CRS fees and UMR has not invoiced but has notified us. From August through April, we have paid almost \$500,000 in savings fees which is substantially more than what we paid in administrative fees.

Quentin discussed waiting to hear back from Mike Atkinson on IDA Agreement. Discussion on Broker being the consultant and the brokerage fee.

Chairman advised one insured was recently successful with an appeal and UMR now processing claims.

Discussion arose in connection to health benefits coverage for dependent children of deceased employees under 26 years of age. Local ordinance states dependents of deceased employees shall not be covered. Need internal discussion with Legal. Jessica Mercado requested an update on any changes on this subject as a letter recently went out pertaining to same.

Chairman informed there was recently an internal meeting regarding disability, workers compensation, COBRA, FMLA, etc. and we are working on a 'road map' for employees to have something to refer to as a quick reference on all these topics.

Chairman distributed two handouts on the *Benecard Prescription Benefit Program Activity*. One handout was for the contract period of March 1, 2016 through February 28, 2017 and the other was for the following contract period of March 1, 2017 through February 28, 2018 (only one entry for March). Commission reviewed handouts which provided monthly charges billed, member co-pay/co-insurance/deductibles, claim payments, loss ratios, cardholders and totals.

### **HIPAA POLICY**

Commissioner Landolfi expressed concerns on HIPAA laws. Handout distributed on *Compliance with the HIPAA Privacy and Security Rules*. Discussion on “Protected Health Information” draft policy. Chairman stated Commission should continue this at next meeting.

### **NEW BUSINESS:**

- Quentin mentioned a website containing list of 160 registered Third Party Administrator’s in the State of New Jersey with their respective approval dates. Discussion on Meritain Health, Inc.
- Commission discussed UMR and timeframe on notice.
- Commission ‘not happy’ that Fairview did not have representative at this meeting.
- Commissioner Russo discussed Narcan and the City’s policy on it. Commissioner asked whether the City has a Medical Director or contractor on staff that we can run questions by. We will check with Brown & Brown/GSMJIF.
- Discussion on exploring donated sick time policy.

*Commissioner Russo made a motion to adjourn the meeting with a second from Commissioner Landolfi and all members present in favor.*

**Meeting was adjourned at 7:09 p.m.**