



City of Hoboken, Shade Tree Commission

David Calamoneri Matthew Condon Peter Cossio Diana Davis Bo Dziman James J. Tricarico Cathy Yuhas

Agenda

Monday April 14, 2014

7:00 pm

1. Roll call

- a. Present - Condon, Cossio, Davis, Dziman, Yuhas
- b. Also Present - David Calamoneri, Steve Fahmie, Jane Mercado

2. Approval of March Minutes

The minutes for March 2014 were approved.

3. Old Business

- *Spring Planting* (Dziman/Fahmie)

RFP went out publicly for contractors and proposals are due on April 17th. All sites have been inspected. STC will mark out areas to be planted by marking the corners with fluorescent spray paint. Plantings need to be complete by May 31st.

- *200 block Washington Street Project* (Condon)

Hufnagel will start planting on the 200 block on April 28th. The planting should only take one week. Mola is almost done with the iron work.

- *Open Commissioner Seats* (All)

The following were approved as commissioners: Peter Cossio, Diana Davis, and Bo Dziman

- *Community Forestry Plan, Paul Cowie & Associates PO* (Davis)

Paul Cowie would like to have a workshop with us on the STC's goals for the next 5 years. Davis will see if Paul Cowie is available to attend the June meeting.

- *(Grant 1) Status on \$20,000 CSIP tree pruning grant* (Calamoneri)

The \$20,000 grant for pruning has been received and needs to be used by 2017. There is a \$10,000 match required for this grant. A combination of park and street trees will be pruned in the fall of 2014.

- *(Grant 2) Status on Green Communities Grant 2013 for CFMP* (Davis)

The application for the \$3000 grant was submitted incorrectly. It did not include the volunteer hours and only \$2000 was requested with a match of \$2000. Davis will call Trenton for an update on the grant application and she will find out if the numbers can be adjusted to \$3000 with an in-kind match of volunteer hours.

- *(Grant 3) Status TD Bank Environment Community Education Development Grant & Greater Newark Conservancy* (Yuhas)

Yuhas and Calamoneri will put together a timeline of the activities that need to be completed for this grant.

- *Board of Ed Meeting on TD Grant & trees around Schools* (Yuhas)

An email was sent to the Hoboken Board of Education concerning this by Tricarico. A followup email should be sent to determine the Hoboken Board of Education's interest.

-Production of educational materials for Arts & Music Festival Booth (Davis)

Tent, table, and chairs will be supplied by Director Pellegrini. The banner is printed. We will need the following printed on boards: planting specifications, map, and mission statement. The following resources should be at the event: map with trees for kids, advantages of trees, tree manual, application for trees, inspection site form, and signup sheet for volunteers.

-2014 Municipal Membership to the NJ Shade Tree Federation (Calamoneri)

Calamoneri will follow up on this.

-Newspaper article on the Shade Tree Commission (Davis)

Cossio will write an article about the STC.

-Arbor Day Planting (All)

STC does not have any events scheduled. Calamoneri will talk to Director Pellegrini to determine if there needs to be an event.

-Meeting with Director Pellegrini to Discuss Budget Allocation (Condon)

Condon is going to set up a meeting with Director Pellegrini to discuss the budget.

-Meeting with Director Pellegrini to Discuss Washington Street Maintenance (Condon)

Condon is going to set up a meeting with Director Pellegrini to discuss maintenance.

4. New Business

- Tree Signage (Fahmie)

Fahmie is looking into signs that can be placed on the trees that have been planted as well as those that are going to be planted. The signs would have the STC logo and website as well as other information about what to keep out of tree pits. Signs from MillionTrees NY are being used as an example. Fahmie received pricing from two vendors for the signs.

- All Saints School Tree Education (Yuhas)

Yuhas spoke to Jill and Nicole at All Saints School. All Saints School wants to develop a nature curriculum based on the trees found in Hoboken. Condon offered to be the tree expert if needed for All Saints School.

- Stevens Environmental Club Collaboration (All)

A spring mulch day should be organized with them.

- Gator Bag Install (Calamoneri/Fahmie)

Gator Bags can be installed starting May 1st.

- Volunteer Pruning Certificate (Fahmie)

Trees NY has classes that can be taken to obtain a tree pruning certificate. Fahmie will investigate into how STC Commissioners can take these courses.

- Memorial Tree Planting (Scott Casado) (Calamoneri/Condon)

The family and friends of Scott Casado would like to plant a tree in memorial at 14th and Hudson Streets. Prior to planting, the family needs to be notified that someone will have to maintain the tree. Plaque cannot be installed until the city determines requirements for plaques.

- Environmental Services Report Tree Permits Issued etc. (Calamoneri)

Calamoneri had nothing to report.

- Plan Review (Hoboken Cove, Hudson Tea...) (All)

There were no plans available at the meeting to review.

5. Adjournment