



The City of Hoboken

Shade Tree Commission

Minutes
Meeting on December 9, 2013

The meeting was called to order at 7:01 pm.

1. Roll call

- Present - Condon, Dziman, Tricarico, Henriques, Yuhas, Calamoneri
- Also present - Steve Fahmie, Diana Davis, and Peter Cossio.

2. Approval of Minutes

- The minutes for the November 18 meeting were approved.

3. Old Business

a. Tree Planting Project

- A total of 37 trees were planted around the City. The STC paid for 31 (12 small and 19 large – homeowners contributed \$100 each) and 6 were paid for in full by homeowners
- The project appears to be a complete success! Special thanks for Fahmie, Dziman, Calamoneri, Condon and Tricarico! Excellent job!
- Dziman/Fahmie will write up a “lessons learned” to help with future plantings.
- The Commission will start discussion for the 2014 planting at the next meeting. The extent of the planting will depend on the budget for 2014.
- There are 101 remaining tree requests from homeowners left from the 2013 project.

b. Washington Street Beautification of 200 Block

- The purchase orders are to be signed by December 10.
- As soon as they are signed, communication will be made to Hufnagel.
- The project will be completed by the end of the year. (Subsequent to the meeting, the project was delayed till the spring because of cold weather.)
- An additional 8 new trees are to be planted.

c. Community Forestry Management Plan

- Davis and Tricarico will meet to finish the application for a Green Community Grant to help offset the cost of the vendor. The grant is for \$3,000.

d. 2014 Budget

- Henriques will update the Commission after a meeting with the Mayor to discuss the budget.

e. PSE&G Donation

- Calamoneri will let the Commission know when the funds have been received.
- The Commissioners should consider possible projects that might be funded by the donation. Ideas are to be sent to Henriques who will assemble them for discussion at the next meeting. (The assumption at this time is that there will also be a budget for the STC for 2014.)

f. Planning Board Information Packet

- Davis will meet with Planning Board president Gary Holtzman to discuss further.

g. STC Web Site

- Cossio distributed a document concerning STC website improvements and modifications. A copy will be emailed to the Commission.
- Any suggestions should be sent to Cossio.
- Tricarico and Cossio will meet with Juan Melli to discuss further.

h. Shade Tree Ordinance

- Tricarico and Dziman will meet to discuss what changes should be made and how best to proceed to get the ordinance moving forward in the approval process.

i. Year-end Report

- Tricarico emailed a draft report to the Commission.
- Commissioners should send their suggestions to Tricarico for consideration.
- Tricarico will review a final draft for review and approval at the next STC meeting.

j. CSIP Grant

- There was a lengthy discussion concerning the grant and how it can be used.
- It was suggested that Calamoneri start the process of looking for a vendor.

Clarification of the definition of the project needs to take place.

4. New Business

a. Environmental Services Report

- Calamoneri distributed the report prior to the meeting. No action was required by the Commission.

b. Development plans

- 504 Grand – Condon and Tricarico will recommend a larger tree pit.
- 1125-1131 Jefferson – Condon and Tricarico will recommend no using grates around the trees but to use crushed stone and add pit guards around each tree.

c. TD Development Grant

- The grant was discussed

d. Arbor Day

- Davis discussed the need to get an application submitted for the 2014 Arbor Day celebration.

The meeting was adjourned at 8:05 pm.