The meeting was called to order at 7:10 pm.

1. Roll call
   - Present - Condon, Dziman, Tricarico, Calamoneri, Henriques
   - Excused - Yuhas
   - Also present - Steve Fahmie, Diana Davis, Peter Cossio

2. Approval of Minutes
   - The minutes for the September 9 meeting were approved.

3. New Business
   a. 2013 Fall Resident Street Tree Planting Program
      - 15 additional locations are needed to submit $100. – Calamoneri, Fahmie
      - The tree sites will be marked before trees are installed – Dziman, Calamoneri
      - Residents need to be notified about the specifics for their location - Calamoneri
      - Need schedule and plan from vendor – Dziman, Tricarico
      - Project will be completed by November 30 – Fahmie
      - Tricarico recommended that SkyDrive be used by the group
      - Database will continue to be maintained by Fahmie on Googledocs.
      - The installation will be supervised – Condon
      - Cossio may be able to help with the implementation
        - Contact information for Peter Cossio
          - email: petercossio@gmail.com.
          - cell: 917-855-5817

   b. Washington Street Beautification of 200 Block
      - Only one price has been received. Two additional bids will be obtained in the next two
        weeks. Project will be completed this year. - Condon

   c. 2014 Budget
      - Tricarico handed out a preliminary budget. Henriques and Tricarico will review and
        recommend a final proposed budget to be reviewed at next meeting.
      - Henriques will review with the proposed budget with Director Pellegrini and Mayor
        Zimmer after the election.
      - Then the budget will be reviewed with the Council per the following assignments.
        - Giattino – Henriques
        - Castellano – Henriques
        - Cunningham – Dziman
d. Stevens Volunteers
   - Tricarico reviewed the Volunteer project by Stevens students to work on Washington Street tree pits on November 2.

e. Environmental Services Report
   - Calamoneri reviewed the changes to the previously distributed report. It was decided not to approve a request to remove a tree on 805 Garden Street.

Old Business
a. CSIP $20,000 grant
   - The grant requires a $10,000 match by the City. This will be included in the 2014 budget.

b. NJ Shade Tree Federation Conference
   - Attending will be Tricarico, Calamoneri, and Yuhas

c. Community Forestry Management Plan
   - Calamoneri reviewed a proposal by a consultant (Paul Cowie and Associates) to write a new plan for the next 5 years at a cost under $5,000.
   - Davis will review the plan and suggest whether she or a Stevens student may be able to take responsibility for writing the plan.
   - If not, a budget item will be included for 2014 and the possibility of getting a grant to cover the expense will be explored.

The meeting was adjourned at 8:46 pm.