

Introduced By: _____

Seconded By: _____

**CITY OF HOBOKEN
RESOLUTION NO: _____**

**RESOLUTION OF THE CITY OF HOBOKEN REFERRING THE PROPOSED
“WESTERN EDGE REDEVELOPMENT PLAN” DATED MAY 29, 2015, TO THE CITY
OF HOBOKEN PLANNING BOARD IN ACCORDANCE WITH THE LOCAL
REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-7(e)**

WHEREAS, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (“Redevelopment Law”), on July 18, 2007, the City Council adopted a Resolution designating certain properties known and designated on the Tax Map of the City of Hoboken as Block 92, Lots 1.01 and 1.02, Block 106, Lot 1.1, and Block 112, Lot 1 (collectively referred to hereinafter as the “Western Edge Redevelopment Area” or “Site”), which is generally located in the western portion of the City of Hoboken, as an area in need of redevelopment; and

WHEREAS, the Planning Board of the City of Hoboken recommended to the Council of the City of Hoboken, in a Resolution dated April 3, 2007, that any redevelopment plan related to the Site should allow each property therein to be developed by its respective owner(s) and the City Council accepted this recommendation in its July 18, 2007 Resolution; and determined this to be an essential element of any redevelopment plan; and

WHEREAS, after extensive consultation with the community, the property owners and other parties the Western Edge Redevelopment Plan, dated May 29, 2015, (“Plan”), was prepared by the North Community Development Subcommittee of the City Council, the Director of Community Development and the firm of Maser Consulting, P.A.; and

WHEREAS, the next step in the redevelopment process is to refer the proposed Plan to the City of Hoboken Planning Board for its recommendation pursuant to law; and

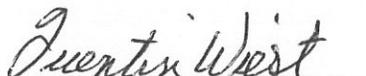
NOW, THEREFORE, it is hereby resolved by the City Council as follows:

1. The City Council hereby refers the proposed "Western Edge Redevelopment Plan," dated May 29, 2015 ("Plan") which is on file at the municipal offices of the City of Hoboken, and incorporated herein as if set forth in full, to the City of Hoboken Planning Board for review and recommendation in accordance with N.J.S.A. 40A:12A-7(e).
2. The City of Hoboken Planning Board shall generate a report within forty-five (45) days after this referral containing its recommendation regarding the proposed Plan. The report shall include a determination as to whether the proposed Plan is substantially consistent with the City of Hoboken Master Plan, or is designed to effectuate the Master Plan, and if inconsistent, shall identify the inconsistencies it may have identified. The report of the Planning Board may also include any other matters the Board deems appropriate.
3. City Staff and consultants are hereby authorized and directed to take all actions to implement this Resolution as are necessary or appropriate to accomplish its goals and intent.
4. This Resolution shall take effect immediately.

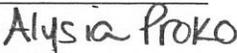
MEETING DATE: June 3, 2015

REVIEWED BY:

APPROVED AS TO FORM:

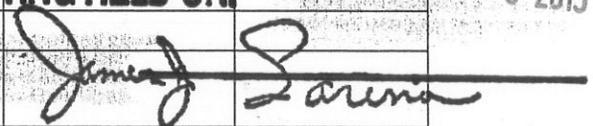

 Quentin Wiest
 Business Administrator


 Mellissa Longo
 Asst. Corporation Counsel


 Alysia Proko
 Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Theresa Castellano	✓			
Peter Cunningham	✓			
James Doyle	✓			
Jen Giattino	✓			
Elizabeth Mason	✓			
David Mello	✓			
Tim Occhipinti	✓			
Michael Russo	✓			
Ravi Bhalla, Council President	✓			

**A TRUE COPY OF A RESOLUTION ADOPTED BY
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
 AT A MEETING HELD ON: JUN 03 2015**



CITY CLERK

SPONSORED:
SECONDED:

[Handwritten signature]
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CITY OF HOBOKEN
RESOLUTION NO. __

**RESOLUTION APPROVING THE AMBIENT GROUP'S REQUEST FOR A
CONSTRUCTION NOISE WAIVER FOR THEIR WORK ON BEHALF OF THE CITY
UNDER THE BID 15-05 CONCRETE WASTE DISPOSAL PROJECT, IN
ACCORDANCE WITH HOBOKEN CODE SECTION 133-9(C)**

WHEREAS, according to the City of Hoboken's Code § 133-9(C), "[a]ll construction and demolition activity, excluding emergency work, shall not be performed between the hours of 6:00 p.m., and 8:00 a.m. on weekdays or at any time during weekends and federal holidays. Work crews may be on site between 7:00 a.m. and 8:00 a.m. to do preparatory work, but no motorized equipment, including but not limited to pile drivers, jackhammers, riveters, stone breakers, cranes, earthmoving equipment, compressors, saws and cutting equipment, and any other such equipment that is plainly audible beyond the real property line, shall be operated before 8:00 a.m. Work may take place after hours and on weekends only with express authorization from the approving Board and only after a noise mitigation plan has been submitted to that Board"; and,

WHEREAS, on March 18, 2015, the City Council passed a resolution that approved a contract with The Ambient Group for the City's Bid 15-05 for Concrete Waste Disposal at Hoboken Cove; and

WHEREAS, as part of the construction project, The Ambient Group now seeks allowance to begin construction activity on the site at 7:00AM on weekdays for the next two weeks, as opposed to the presently codified time of 8:00AM on weekdays so that they may haul waste from the site, and the City seeks to provide for said waiver for the benefit of the City and of the City's project.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Hoboken, that the Council hereby accepts receipt of The Ambient Group's request for a construction noise waiver pursuant to Hoboken Code Section 133-9(c); and,

BE IT FURTHER RESOLVED that the City Council approval of The Ambient Group's waiver request shall be subject to the following conditions:

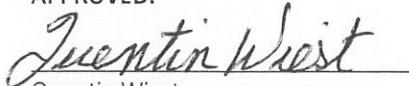
1. The contractor herein may conduct construction activity, in addition to the City's codified hours, on weekdays from 7:00 a.m. to 8:00 a.m. from Thursday, June 4, 2015 through Thursday, June 11, 2015, or until the project is completed, whichever occurs first.
 - a. By utilizing the within waiver, both the contractor agrees to indemnify and hold the City of Hoboken and its officers, employees and agents harmless from any and all claims which relate in any way to the within waiver.

- b. This waiver is only valid for construction activity related to the contractor's contract with the City of Hoboken for Bid 15-05, for construction at Hoboken Cove, and hauling of materials to and from Hoboken Cove.
2. If The Ambient Group fails to abide to the terms and conditions in this resolution, the construction noise waiver granted herein shall immediately become null and void.
 3. If the contract between the City and The Ambient Group is terminated, for any reason, during the waiver period, the waiver shall become null and void immediately upon termination of the underlying contract.
 4. During the daily period of 7:00AM through 8:00AM the contractor shall take all industry reasonable standards to control and maintain the lowest decibel level possible for safe performance of the contract. In no event shall pile drivers, jackhammers, or riveters be utilized during this period.

BE IT FURTHER RESOLVED, this resolution shall be effective immediately upon adoption.

Meeting date: June 3, 2015

APPROVED:

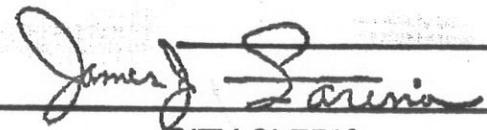

 Quentin Wiest
 Business Administrator

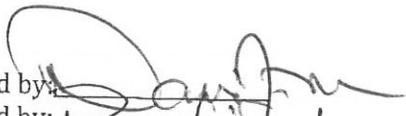
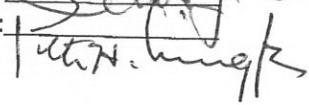
APPROVED AS TO FORM:


 Alysia Proko
 Melissa L. Longo, Esq.
 Asst. Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Theresa Castellano	/			
Peter Cunningham	/			
James Doyle	/			
Jen Giattino	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo	/			
Ravi Bhalla, Council President	/			

**A TRUE COPY OF A RESOLUTION ADOPTED BY
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
 AT A MEETING HELD ON: JUN 03 2015**


 CITY CLERK

Introduced by: 
Seconded by: 

CITY OF HOBOKEN
RESOLUTION NO. _____

RESOLUTION AWARDING A CONTRACT TO MARANO & SONS AUTO SALES INC FOR THE PROVISIONS OF TWO (2) USED 2014 DODGE GRAND CARAVANS IN ACCORDANCE WITH THE CITY'S BID NO. 15 - 16 IN THE TOTAL AMOUNT OF \$37,131.00

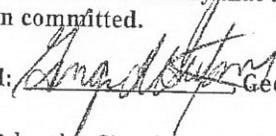
WHEREAS, proposals were received for Bid Number 15-16 for the provisions of two (2) Used 2014 Dodge Grand Caravan for the HPU; and,

<u>VENDOR</u>	<u>UNIT PRICE</u>	<u>EXTENDED TOTAL</u>
Marano & Sons Auto Sales Inc 507-13 South Avenue Garwood, New Jersey 07027	\$18,565.50	\$37,131.00

WHEREAS, pursuant to the recommendation of the Purchasing Department (attached hereto) the City wishes to contract for the goods specified in Bid No. 15-16, and Marano & Sons Auto Sales Inc. submitted the only responsible, and responsive bid for the unit and extended price; and,

WHEREAS, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$37,131.00 is available in the following appropriations: 5-31-55-740-100 in the CY2015 budget; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2015; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:  George DeStefano, CFO

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hoboken as follows:

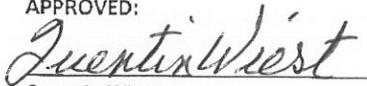
- A. This resolution awards a contract to Murano & Sons Auto Sales Inc. for two 2014 Used Dodge Grand Caravans, with the unit price times two units of Bid No. 15-16, in the total amount of Thirty Seven Thousand One Hundred Thirty One Dollars (\$37,131.00).
- B. If the contract, as provided by the City of Hoboken, is not executed by the vendor within 21 days of execution of this award, the City may cancel this award and rebid the contract.
- C. The contract shall be in accordance with the terms of the specifications and the vendor's corresponding bid proposal documents. No exceptions were noted in the Purchasing Agent's recommendation; therefore, none will be accepted in performing obligations under the bid.

D. The Mayor or her agent is hereby authorized to enter into an Agreement with the vendor for said purchase and sale.

E. This resolution shall take effect immediately upon passage.

Meeting date: June 3, 2015

APPROVED:



Quentin Wiest
Business Administrator

APPROVED AS TO FORM:


Melissa L. Longo, Esq.
Asst. Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Theresa Castellano	/			
Peter Cunningham	/			
James Doyle	/			
Jen Giattino	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo	/			
Ravi Bhalla, Council President	/			

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AT A MEETING HELD ON:

JUN 03 2015



CITY CLERK

Batch Id: GDS Batch Date: 06/01/15 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
5-31-55-740-100 HPU CAPITAL PROJECTS	Encumbrance	CFO Cert MEeting June 3, 2015	37,131.00	1

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	37,131.00
Total:	1	37,131.00

There are NO errors in this listing.

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	0	0.00			
Encumbrances:	1	37,131.00			

Batch: GDS Updated Entries: 1 Updated Amount: 37,131.00 Ref Num: 3528

CITY OF HOBOKEN

Division of Purchasing

DAWN ZIMMER
Mayor



AL B. DINEROS, QPA
Purchasing Agent

Date: May 28, 2015
To: Quentin Wiest, Business Administrator
Corporation Counsel
From: AL B. Dineros

**Subject: Resolution to Award the Contract to Purchase Two (2)
2014 Dodge Grand Caravan for HPU (Bid 15-16)**

One (1) sealed bid was received and opened at City Hall on May 28, 2015.

I reviewed the submitted bid documentations and found no discrepancy in accordance with the published instructions to bidders.

Request a resolution to award the contract to the lowest responsive and responsible Bidder. The total bid price is \$37,131.00 for subject vehicles. The vendor will be:

Marano & Sons Auto Sales, Inc.
507-513 South Avenue
Garwood, NJ 07027

Bid Price: \$18,565.50 EA Total Bid: \$37,131.00

The following account applies: 5-31-55-740-100

Bid Proposal

Bid Number: 15 - 16

**2 EACH USED 2014 DODGE GRAND CARAVAN
(Or Equivalent)**

The undersigned proposes to furnish and deliver the goods/services pursuant to the bid specifications and made part hereof:

QTY	Description	Unit Price	Extended Price
2 EA	<u>2014 DODGE GR CARAVAN</u>	<u>\$ 18565.50</u>	<u>\$ 37131⁰⁰</u>
			Total Bid Price \$ <u>37131⁰⁰</u>

(Total Bid price in Words)

We the undersigned propose to furnish and deliver the above item pursuant to the bid specification and made part Hereof:

Adelise Duccano
Signature

5-15-15
Date

ROELINE MARANO
Print Name

V Pres
Title/Position

Bidder/Company

MARANO & SONS AUTO SALES INC 507-13 SOUTH AVE GARWOOD NJ 07027
Company Address

908-789-0555
Telephone #

908-789-1792
Fax #

MARANOSONS@VERIZON.NET
Email Address

PO Email Address

Note: The above individual must be authorized to sign on behalf of company submitting bid proposal.

Introduced by: [Signature]
Seconded by: [Signature]

CITY OF HOBOKEN
RESOLUTION NO. _____

**RESOLUTION REJECTING A BID FOR THE PROVISIONS OF THE SPRAYGROUND AT
LEGION PARK PROJECT KNOWN AS BID NO. 15-14, IN ACCORDANCE WITH N.J.S.A.
40A:11-13.2(a) AND (b).**

WHEREAS, proposals were received for the provisions of the Sprayground at Legion Park Project, as specified in Bid Number 15-14; and,

WHEREAS, the Administration has decided the proposal amounts are substantially above the amounts currently estimated, budgeted, and available for this project; and,

WHEREAS, as a result, the Purchasing Agent recommends that the City Council of the City of Hoboken reject all bid submissions for the provision under Bid No. 15-14, pursuant to N.J.S.A. 40A:11-13.2(a) and (b).

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Hoboken hereby rejects all bid proposals submitted for the provision under Bid No. 15-14, pursuant to N.J.S.A. 40A:11-13.2(a) and (b); and,

BE IT FURTHER RESOLVED that the City Council authorizes the Administration to take any and all steps necessary to properly reject said bid, and, thereafter, take any and all steps necessary to, thereafter, contract for said services.

Meeting date: June 3, 2015

APPROVED:
[Signature: Quentin Wiest]
Quentin Wiest
Business Administrator

APPROVED AS TO FORM:
[Signature: Melissa L. Longo]
Melissa L. Longo, Esq.
Asst. Corporation Counsel

Councilperson	Yea	Nay	Abstain	No Vote
Theresa Castellano	✓			
Peter Cunningham	✓			
James Doyle	✓			
Jen Giattino	✓			
Elizabeth Mason	✓			
David Mello	✓			
Tim Occhipinti	✓			
Michael Russo	✓			
Ravi Bhalla, Council President	✓			

**A TRUE COPY OF A RESOLUTION ADOPTED BY
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
AT A MEETING HELD ON:**

JUN 03 2015

[Signature: James J. Sarena]
CITY CLERK

CITY OF HOBOKEN

Division of Purchasing

DAWN ZIMMER
Mayor



AL B. DINEROS, QPA
Purchasing Agent

Date: May 29, 2015

To: Quentin Wiest, Business Administrator
Corporation Counsel

From: AL B. Dineros

**Subject: Resolution to Reject All Bid Proposals for Bid 15 – 14
Sprayground at Legion Park Project**

Reference (a): Boswell Engineering recommendation dated May 29, 2015

Four (4) bid proposals were received on April 9, 2015.

All proposals substantially exceeds the cost estimate and the appropriation for the project. In accordance with the following regulations, I concurred with the recommendations from Boswell Engineering (Ref (a) to reject all bid.

A contracting unit may reject all bid proposals in accordance with;

40A:11-13.2.a. – the lowest bid substantially exceeds the cost estimates for the goods or services, and:

40A:11-13.2.b. – the lowest bid substantially exceeds the contracting unit's appropriation for the goods or service.



Sent Via E-Mail and Hand Delivery

May 29, 2015

Director Leo Pellegrini
Health and Human Services
City of Hoboken
94 Washington Street
Hoboken, New Jersey 07030

Re: Sprayground at Legion Park
Bid No. 15-14
City of Hoboken
Hudson County, New Jersey
Our File No. HO-496

Dear Mr. Pellegrini:

On May 28, 2015, the City of Hoboken (City) received four (4) bids for the *Sprayground at Legion Park* project. As you are aware the construction costs for this project are being funded by the City Of Hoboken. Below is a summary of all four (4) bids:

<u>Bidder</u>	<u>Bid Amount</u>
Cypreco Industries, Inc. 1420 9 th Avenue Neptune, New Jersey 07753	\$ 163,223.00 Total Bid Price
Picerno-Giordano Construction, LLC. 200 Market Street Kenilworth, New Jersey 07033	\$ 175,875.00 Total Bid Price
JC Landscape Construction & Management Co., Inc. 8 Industrial Road Pequannock, New Jersey 07440	\$ 189,000.00 Total Bid Price
Ray Palmer Associates, Inc. 95 King Street Dover, New Jersey 07801	\$ 18,023,249.00 Total Bid Price

Director Leo Pellegrini
Health and Human Services
May 29, 2015
Page 2 of 2

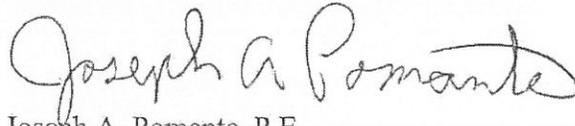
RECOMMEDATION

Attached is a summary of the received bids. It is the recommendation of this office that these bids be rejected as they exceed the funds allocated for the project.

Please do not hesitate to contact the undersigned with any questions.

Sincerely,

BOSWELL McCLAVE ENGINEERING

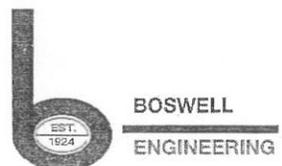


Joseph A. Pomante, P.E.
City Engineer Representative

JAP/s
Attachment

cc: City of Hoboken Purchasing Department

150529JAPL1 Bid Recommendation.doc



SPRAYGROUND AT LEGION PARK BID NO. 15-14
CITY OF HOBOKEN
HUDSON COUNTY, NEW JERSEY
OUR FILE NO. HO-496

BID DATE: May 28, 2015

TIME: 11:00 A.M.

JC Landscape Construction
 8 Industrial Road
 Pequannock, NJ 07440

Cypreco Industries Inc.
 1420 8th Ave
 P.O. Box 822
 Neptune, NJ 07753

Picerno Giordano Construction
 200 Market Street
 Kenilworth, NJ 07033

Ray Palmer Associates
 85 King Street
 Dover, NJ 07801

ITEM NO.	DESCRIPTION	PAY UNIT	QUANTITY	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST						
BASE BID													
1	Allowance for Police Traffic Directors	Allow	1	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00		\$ -
2	Clearing Site	L.S.	1	\$ 80,000.00	\$ 80,000.00	\$ 7,500.00	\$ 7,500.00	\$ 59,000.00	\$ 59,000.00	\$ 8,000.00	\$ 8,000.00		\$ -
3	Concrete Sidewalk, 4" Thick	S.Y.	75	\$ 78.00	\$ 5,850.00	\$ 100.00	\$ 7,500.00	\$ 90.00	\$ 6,750.00	\$ 280.00	\$ 21,000.00		\$ -
4	Sprayground/Playground Equipment Installation	L.S.	1	\$ 34,000.00	\$ 34,000.00	\$ 51,223.00	\$ 51,223.00	\$ 37,500.00	\$ 37,500.00	\$ 16,000.00	\$ 16,000.00		\$ -
5	Poured in Place Playground Surfacing	S.F.	850	\$ 15.00	\$ 12,750.00	\$ 22.35	\$ 18,897.50	\$ 14.50	\$ 12,325.00	\$ 21,065.00	\$ 17,905,250.00		\$ -
6	Poured in Place Sprayground Surfacing	S.F.	700	\$ 15.00	\$ 10,500.00	\$ 23.00	\$ 16,100.00	\$ 9.00	\$ 6,300.00	\$ 18.57	\$ 12,999.00		\$ -
7	1" Polyethylene Pressure Pipe	L.F.	100	\$ 78.00	\$ 7,800.00	\$ 150.00	\$ 15,000.00	\$ 40.00	\$ 4,000.00	\$ 160.00	\$ 16,000.00		\$ -
8	Water Service Connection	L.S.	1	\$ 25,000.00	\$ 25,000.00	\$ 18,885.00	\$ 18,890.00	\$ 22,000.00	\$ 22,000.00	\$ 10,000.00	\$ 10,000.00		\$ -
9	4" PVC Pipe	L.F.	175	\$ 42.00	\$ 7,350.00	\$ 111.50	\$ 19,512.50	\$ 40.00	\$ 7,000.00	\$ 100.00	\$ 17,500.00		\$ -
10	Wood Mulching	S.Y.	50	\$ 10.00	\$ 500.00	\$ 40.00	\$ 2,000.00	\$ 30.00	\$ 1,500.00	\$ 100.00	\$ 5,000.00		\$ -
11	Infrared Roadway Repairs	L.S.	1	\$ 3,750.00	\$ 3,750.00	\$ 5,000.00	\$ 5,000.00	\$ 18,000.00	\$ 18,000.00	\$ 10,000.00	\$ 10,000.00		\$ -
Total Base Bid Items					\$ 189,000.00		\$ 163,223.00		\$ 175,875.00		\$ 18,023,249.00		\$ -
* Denotes a difference in amount													

Sponsored By: [Signature]
Seconded By: [Signature]

CITY OF HOBOKEN
RESOLUTION NO. _____

AUTHORIZING THE CITY OF HOBOKEN TO PARTICIPATE IN THE STATE LOCAL COOPERATIVE HOUSING INSPECTION PROGRAM FOR THE JULY 1, 2015 TO JUNE 30, 2016 TERM (STATE FISCAL YEAR), ACCEPTING THE \$104,000.00 GRANT FROM THE PROGRAM AND AUTHORIZING THE MAYOR TO ACT AS THE AUTHORIZED AGENT FOR THE DURATION OF THE PROGRAM

WHEREAS, the City of Hoboken has been approved by the State of New Jersey Department of Community Affairs for participation in the program known as "State Local Cooperative Housing Inspection Program" which would provide the City of Hoboken with \$104,000.00 to effectuate proper housing inspections of multiple family dwellings, hotels and motels within the City limits; and,

WHEREAS, the City Council of the City of Hoboken finds it advantageous for the City to accept participation into this program to help effectuate proper inspections of the numerous multiple family dwellings within the City.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hoboken that the City is authorized to participate in the State of New Jersey State Local Cooperative Housing Inspection Program for the term commencing July 1, 2015 and terminating June 30, 2016;

BE IT FURTHER RESOLVED, the City of Hoboken accepts the \$104,000.00 allocated grant for participation in the program; and,

BE IT FURTHER RESOLVED, that the Mayor, or her designee, is hereby authorized on behalf of the City of Hoboken to:

1. Execute and furnish any documentation necessary to effectuate the City's participation in this program and funding for participation in this program;
2. Act as authorized agent and correspondent for the City of Hoboken; and,
3. Execute necessary contracts, as needed, to have the funding awarded.

Meeting date: June 3, 2015

APPROVED:
[Signature]
Quentin Wiest
Business Administrator

APPROVED AS TO FORM:
[Signature]
Melissa L. Longo, Esq.
Asst. Corporation Counsel

Councilperson	Yea	Nay	Abstain	Present	Absent
Theresa Castellano	/				
Peter Cunningham	/				
James Doyle	/				
Jen Giattino	/				
Elizabeth Mason	/				
David Mello	/				
Tim Occhipinti	/				
Michael Russo	/				
Ravi Bhalla, Council President	/				

A TRUE COPY OF A RESOLUTION ADOPTED BY THE COUNCIL OF THE CITY OF HOBOKEN, N.J. AT A MEETING HELD ON: JUN 03 2015

[Signature]
CITY CLERK



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 810
TRENTON, NJ 08625-0810

CHRIS CHRISTIE
GOVERNOR

KIM GUADAGNO
LT GOVERNOR

CHARLES A. RICHMAN
ACTING COMMISSIONER

May 1, 2015

The Honorable Dawn Zimmer
Mayor, City of Hoboken
94 Washington Street
Hoboken, New Jersey 07030

Re: State Local Cooperative Housing Inspection Program

Dear Mayor Zimmer:

On behalf of Governor Chris Christie and the New Jersey Department of Community Affairs, it is my pleasure to welcome the City of Hoboken's participation in the State Local Cooperative Housing Inspection Program. Under this Program, your municipality has requested and received authorization to conduct the State mandated inspections of hotels and multiple dwellings within its jurisdiction on behalf of the Bureau of Housing Inspection during the period from July 1, 2015 to June 30, 2016. This Authorization is based upon the requirement that these inspections and their related activities be conducted in strict accordance with the Conditions of Authorization enclosed with this letter.

In order to pay your municipality for conducting these State inspections during Fiscal Year 2016, the Bureau has allocated the sum of \$104,000.00. This amount is based upon the number of hotels, motels and multiple dwellings in your municipality that will require inspection during Fiscal Year 2016. In addition to the current inspections, this number may also include inspections determined by the Bureau to be overdue.

To indicate your acceptance of this authorization, please sign both copies of this letter and return one copy to **George Eaton, Supervisor of the State Local Cooperative Housing Inspection Program, Bureau of Housing Inspection, Post Office Box 810, Trenton, New Jersey 08625-0810. Please retain the other copy for your files.**

I thank you for your interest in the Department's State Local Cooperative Housing Inspection Program and look forward to working with you during the upcoming months toward our common goal of ensuring safe and decent housing within your municipality.

Sincerely,

Edward M. Smith
Director
Division of Codes and Standards

Dawn Zimmer, Mayor
Hoboken
Enclosure





State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 810
TRENTON, NJ 08625-0810

CHRIS CHRISTIE
GOVERNOR

KIM GUADAGNO
LT GOVERNOR

CHARLES A. RICHMAN
ACTING COMMISSIONER

May 1, 2015

The Honorable Dawn Zimmer
Mayor, City of Hoboken
94 Washington Street
Hoboken, New Jersey 07030

Re: State Local Cooperative Housing Inspection Program

Dear Mayor Zimmer:

On behalf of Governor Chris Christie and the New Jersey Department of Community Affairs, it is my pleasure to welcome the City of Hoboken's participation in the State Local Cooperative Housing Inspection Program. Under this Program, your municipality has requested and received authorization to conduct the State mandated inspections of hotels and multiple dwellings within its jurisdiction on behalf of the Bureau of Housing Inspection during the period from July 1, 2015 to June 30, 2016. This Authorization is based upon the requirement that these inspections and their related activities be conducted in strict accordance with the Conditions of Authorization enclosed with this letter.

In order to pay your municipality for conducting these State inspections during Fiscal Year 2016, the Bureau has allocated the sum of \$104,000.00. This amount is based upon the number of hotels, motels and multiple dwellings in your municipality that will require inspection during Fiscal Year 2016. In addition to the current inspections, this number may also include inspections determined by the Bureau to be overdue.

To indicate your acceptance of this authorization, please sign both copies of this letter and return one copy to George Eaton, Supervisor of the State Local Cooperative Housing Inspection Program, Bureau of Housing Inspection, Post Office Box 810, Trenton, New Jersey 08625-0810. Please retain the other copy for your files.

I thank you for your interest in the Department's State Local Cooperative Housing Inspection Program and look forward to working with you during the upcoming months toward our common goal of ensuring safe and decent housing within your municipality.

Sincerely,

Edward M. Smith
Director
Division of Codes and Standards

Dawn Zimmer, Mayor
Hoboken
Enclosure





State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 810
TRENTON, NJ 08625-0810

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHARLES A. RICHMAN
Acting Commissioner

July 1, 2015

I am pleased to inform you that your municipality is authorized, subject to the conditions set forth in the enclosed document entitled "Conditions of Authorization", to perform inspections on behalf of the Bureau of Housing Inspection. The reservation of funds and authorization to inspect is effective upon our receipt of two signed copies of the Division of Codes and Standards Director, Edward M. Smith's letter, which is enclosed.

The authorization hereby conferred is subject to revocation in the event that the work submitted by your municipality is inadequate as to either quality or quantity or in the event of any other failure to comply with the enclosed Conditions of Authorization.

It is my pleasure to forward Director Smith's letter reserving funds to pay your municipality for inspections of hotels and multiple dwellings pursuant to the Hotel and Multiple Dwelling Law, N.J.S.A. 55:13A-1 et seq. and the Regulations for Maintenance of Hotels and Multiple Dwellings, N.J.A.C. 5:10-1 et seq. If, during the course of the year, you anticipate your earnings to exceed the amount of the reservation, please contact Supervisor George Eaton at (609) 633-6240, so that appropriate action can be taken.

Sincerely,

Edwin S. Tomkiewicz
Chief
Bureau of Housing Inspection



CONDITIONS OF AUTHORIZATION

Definitions - Unless otherwise indicated, the within terms shall have the following meanings:

Act - Act shall mean the Hotel and Multiple Dwelling Law (P.L. 1967, C. 76 as amended, N.J.A.C. 55:13A-1 et seq.).

Building - Building shall mean a multiple dwelling as defined by the N.J.S.A. 55:13A-3(k) or a hotel as defined by N.J.S.A. 55:13A-3(j) subject to the jurisdiction of the Bureau of Housing Inspection.

Bureau - Bureau of Housing Inspection.

Certificate of Inspection - shall mean the certificate issued by the Bureau, pursuant to N.J.S.A. 55:13A-13, to the owners of the buildings that are found to be in compliance with the Regulations.

Certificate of Registration - shall mean the certificate issued by the Bureau, pursuant to N.J.S.A. 55:13A-12, to the owners of buildings that have been properly registered.

Commissioner - Commissioner shall mean the Commissioner of Community Affairs.

Department - Department shall mean the Department of Community Affairs

Local Enforcing Agency (LEA) - A permanent municipal, county or interlocal agency maintained for the purpose of conducting inspections and enforcing building maintenance laws, ordinances, codes and rules, that is supervised by, and has all hotel and multiple dwelling inspections performed by, persons licensed under N.J.A.C. 5:10-1 et seq.

Municipality - Municipality shall mean the municipality or county authorized by a letter transmitted together herewith to perform inspections on behalf of the Bureau.

Owner - Owner shall mean the person who owns, purports to own, or exercises control of any hotel or multiple dwelling.

Registration - Registration shall mean registration of a hotel or multiple dwelling in accordance with N.J.S.A. 55:13A-12.

Regulations - Regulations shall mean the current Regulations for the Maintenance of Hotels or Multiple Dwellings (N.J.A.C. 5:10-1.1 et seq.) promulgated pursuant to N.J.S.A. 55:13A-7.

RIMS - Registration-Inspection-Management-System

The electronic application used to manage registrations and inspections conducted by the Bureau of Housing Inspection and it's local inspection SLCHIP staff.

Shall - As used in this Conditions of Authorization, is always to be construed as mandatory.

1. The Municipality shall comply with all provisions of the Act and Regulations whether explicitly referred to herein or not, and with all directives of the Bureau issued pursuant thereto.
2. The Department shall create a reservation for the purchase of inspection services from the Municipality during the period from July 1 to the following June 30 and shall give notice to the Municipality of the amount of such reservation for this period. The Municipality may make requisitions against this Reservation in amounts not to exceed credits earned under Paragraph 7 Section A, B, and C at the time of requisition. Said reservation may be decreased by the Department, if in its sole discretion, it determines that the Municipality cannot reasonably be expected to do enough work satisfactory to the Department to earn the full amount of the Reservation before the end of the State's fiscal year.
3. The Municipality shall perform the following services:
 - A. The Municipality shall identify all unregistered or improperly registered buildings within the Municipality. A separate information form prescribed by the Bureau shall be completed and promptly forwarded to the Bureau for each such building.
 - B. The Municipality shall be obligated to keep the local registry accurate by promptly reporting to the Department all transfers of ownership, demolitions, alterations, and construction of buildings within the Municipality and by reporting all errors that may appear.
 - C. The municipality or county shall inspect, in each State fiscal year, all of the multiple dwellings and hotels and units of dwelling space therein which the Bureau determines to be subject to cyclical inspection in that fiscal year.
 - D. **The inspections, that are required to be performed pursuant to Paragraph C above, shall be completed and submitted, to the Bureau within 90 days of their date assigned.**
 - E. All buildings are to be inspected in accordance with the most recently promulgated Regulations.
 - F. The Municipality shall have internet access so that the municipal inspection staff has the ability to sign into the New Jersey Network Portal to access the Bureau's Registration-Inspection-Management-System (RIMS) for the purpose of conducting inspections. Each approved inspector shall have and maintain an email address to electronically receive a Personal Identification Number (PIN) to sign inspection reports, and assignments.
 - G. The Municipality shall, in addition to whatever local procedures it chooses to adopt, make an inspection report concerning each inspected building by way of the RIMS. The local program official(s) designated by the Municipality and approved by the Department shall sign all inspection and reinspection reports submitted to the Bureau electronically by obtaining a Personal Identification Number (PIN) through RIMS. Such reports shall include the name of the inspector who performed the inspection and shall be submitted to the Bureau immediately upon completion. In the event that an inspection of a building discloses a violation of the Regulations constituting an imminent hazard to the health, safety and welfare of its occupants, the Municipality shall without delay transmit its inspection report and findings to the Bureau for appropriate action. All reports submitted to the Bureau, which disclose violations shall be clearly segregated from reports, which disclose no violation.

- H. When specifically requested by the Bureau, the Municipality shall conduct, within one week of the request, a re-inspection of those buildings where violations were discovered at the time of the original inspection. The Municipality shall make a reinspection report concerning each building through the RIMS and forward such reports to the Bureau upon completion thereof. No reinspection reports will be accepted for credit unless all original reported violations have been reinspected. The Bureau shall be responsible for any other functions of the enforcement procedure, which can be undertaken on a local level. **Only the Bureau shall grant extensions of time to complete abatement.**
- I. The Municipality shall provide the Department with such information as may be necessary to determine the eligibility of the Municipality for funds that may be requisitioned by it under the Paragraph 7 hereof; including without limitation, copies of past, current and projected operation budgets and tables of organization for the Municipal Departments undertaking inspection and related duties. The Municipality shall also supply the Bureau with a list of appropriate totals of those buildings within its boundaries, which are not registered or inspected by the end of each State fiscal year.
- J. The Municipality shall be solely responsible for compliance with Local, State, and Federal Law pertaining to the dislocation and relocation of individuals, families and businesses. Nothing herein shall limit the Municipality from applying to the Department for relocation assistance, as it may deem necessary.
- K. The Municipality shall perform, within its boundaries, inspections of those buildings that are the subject of complaints received by the Bureau. Such inspections shall be completed and performed within one week of being assigned. However, in the event that the building, which is subject of the complaint; has been issued a valid Certificate of Inspection, by the Bureau, the first inspection and reinspection shall be limited to the subject matter of the complaint.
- L. All persons employed by a municipality or county to perform inspections under the Multiple Dwelling Act, shall be licensed pursuant to N.J.A.C. 5:10-1B. Inspectors acceptable and **certified** by the Bureau shall perform all inspections pursuant hereto. The Municipality shall provide to the Bureau two passport photos and both resumes and Conflict of Interest Questionnaires, of all inspectors whom the Municipality intends to assign to perform inspections pursuant hereto. No inspector disapproved by the Bureau shall perform any inspections pursuant hereto. Upon request of the Bureau, the Municipality shall provide to the Bureau such further information concerning any inspector whom the Municipality assigns or intends to assign to perform inspections pursuant hereto as the Bureau may require. In the event that the Bureau deems the quality of an inspector's work to be unsatisfactory and so advises the Municipality, then the Municipality shall immediately cease to assign inspections required to be performed pursuant hereto to the said inspector. Upon termination of an inspector, the photo ID supplied by the Bureau shall be returned to the Bureau immediately. All inspectors assigned by the Municipality to perform inspections pursuant hereto shall attend, and shall be required by the Municipality to attend, training sessions scheduled by the Bureau when such attendance is required by the Bureau and any such inspector is not specifically excused by the Bureau.

Inspections made in conjunction with newly constructed or converted buildings as described in N.J.S.A. 52:27D-119 et seq. are not authorized.

- M. In the event that the municipality chooses to establish itself as a Local Enforcement Agency (LEA) pursuant to N.J.A.C. 5:10-1A, the municipality will be removed from the State-Local-Cooperative-Housing-Inspection-Program (SLCHIP) upon passage of the municipal ordinance that establishes them as an LEA. All previously completed and outstanding inspections, reinspections, etc. become the responsibility of the Bureau of Housing Inspection until their completion. All outstanding assignments shall be returned to the Bureau for completion once the LEA is established.
4. The Department or Bureau shall do the following:
- A. The Bureau shall supply the Municipality with a listing of all buildings within the Municipality's boundaries registered or on file with the Bureau, and such other information regarding inspection and enforcement activities of the Municipality and the Bureau as may reasonably be required.
- B. The Department shall furnish to the Municipality all forms or documents, which are or may become necessary to carry out the duties assumed hereunder.
5. The Bureau, upon receipt of each inspection report disclosing a violation or violations, may initiate whatever enforcement or compliance proceedings, as it deems fit and appropriate.
6. The Department shall credit the Municipality in accordance with the following formulas:
- A. Upon formal registration of each building not now registered, the Municipality shall be credited with an amount of \$10.
- B. The Municipality shall be credited for inspections performed as follows: \$23 per unit for up to and including 7 units, \$15 per unit for the next 16 units, \$12 per unit for the next 24 units, and \$9 per unit for all units in excess of 47 units. Credits for projects will be calculated in the same manner using the total number of units in the project as a base. Credit for reinspection will be \$8 per unit reinspected with a minimum of \$10 per building. In the event of Administrative hearings and/or court appearances, the Department shall credit the Municipality with a maximum of \$25 per full day for each municipal witness required to appear. Without prior permission, Municipal attendance at Departmental hearings shall be limited to one person per day.
- C. The Municipality shall be credited with \$10 for each transfer of ownership, or creation of a building when the Municipality is responsible for such information reaching the Department in the first instance.
- D. The Municipality shall be credited with an amount of \$10 per unit for each first inspection and each reinspection when the inspection is performed as a result of a complaint received by the Bureau, and when the building that is the subject of the complaint has been issued a valid Certificate of Inspection by the Bureau. In the event that the building complained of has not been issued a Certificate of Inspection, the Municipality will be credited in accordance with Paragraph 6, Section B for the first inspection and reinspection.
- E. No credit shall be allowed for any work that is not satisfactory to the Bureau.

7. The Municipality may from time to time make requisitions against the Reservation, as may be approved by the Commissioner, up to but not in excess of the amount of credits outstanding in said account as of the date of the requisition; said requisition shall be nevertheless expressly limited to reimbursement to the Municipality for existing or additional expenses incurred in carrying out the duties assumed by it hereunder or to improve its housing inspection program and to supplement the locally approved budget dedicated to local housing inspection programs; provided, however, in the event the Municipality shows to the satisfaction of the Commissioner that such funds are not needed for the above, requisitions may request payment to the general surplus or other account designated by the Municipality.
8. The Municipality shall submit such data as the Department shall from time to time require and shall from time to time make its books available for the Department's inspection at such times as the Department shall require.
9. The Municipality shall conscientiously enforce all local ordinances related to housing and shall proceed under such ordinances with respect to cases referred by the Bureau for enforcement under such ordinances. No payment shall be made by the Bureau for enforcement under local ordinances.

While the Bureau recognizes that the Municipality may enact a local ordinance requiring inspection and reinspection of the hotels and motels within its jurisdiction provided it is more restrictive than the Hotel and Multiple Dwelling Law, such inspections and reinspections may not be conducted at the same time as those required under this agreement.

The municipality is prohibited from performing fire inspections in non-life hazard buildings, which fall under the jurisdiction of the Hotel and Multiple Dwelling Law the year the building has its five-year cyclical inspection done. Any fire violations that may exist are to be cited on the report conducted on the behalf of the Bureau of Housing Inspection.

In the event the municipality is authorized by the Division of Fire Safety to be the Local Enforcing Agency pursuant to N.J.A.C. 5:70-1.5 for the purpose of conducting fire inspections of life hazard and non-life hazard buildings and if that fire inspection and state housing inspection is not conducted at the same time by the same inspector, the above paragraph does not apply

10. It is further agreed by and between the Department and the Municipality that the Municipality shall be solely responsible for and shall keep, save and hold the Department of Community Affairs, Division of Codes and Standards, the Bureau of Housing Inspection and their officers, directors, employees, agents, and servants harmless from all claims, loss, liability, expense, damage, and judgments, including all legal expenses incurred resulting from any and all acts of the Municipality or any of its officers, directors, employees, agents, or any person or persons in connection with the performance of this agreement, or from any and all injury and damage to any property caused by any and all acts of the Municipality or any of its officers, directors, employees, agents, and servants or any other person or persons in connection with the performance of this agreement. The Municipality's liability under this agreement shall continue after the termination of this agreement with respect to any liability, claims, loss, expense, damage, or judgment resulting from acts occurring prior to termination.

The Municipality further shall be solely responsible to defend any and all suits that may be brought against the Department, the Division, or the Bureau or any of its officers, directors, employees, agents or servants on account of any and all acts of the Municipality, and will make good to, and reimburse the Department for any expenditures that the Department may make by reason of such acts

11. The Department expressly reserves the right, as its option, to carry out inspection and enforcement activities within the boundaries of the Municipality, as it deems necessary to fulfill the duties imposed upon it by the Act or to assure faithful conformance of the Municipality with the duties and responsibilities assumed hereunder.
12. The Municipality shall not utilize any funds received pursuant hereto to employ or otherwise compensate any employee of the Department of Community Affairs who has directly participated in the negotiation or approval of this Authorization.
13. This Authorization may be terminated at any time by the Department for any of the following reasons: 1) failure for any reason of the Municipality to fulfill in a timely manner any of the conditions herein set forth; 2) submission of reports by the Municipality to the Department that are incorrect and incomplete in any material respect; 3) improper use of funds provided pursuant hereto; 4) any conduct on the part of a municipal employee which would constitute a violation of the New Jersey Conflict of Interest Law, N.J.S.A. 52:13D-12 et seq., if that conduct were engaged in by a State employee. In the event of termination, the Municipality shall deliver to the Department all inspection reports and registration information in its possession.
14. This Authorization shall be effective as of the date stated in the letter of authorization and shall continue in effect until revoked by the Department.
15. The Authorization hereby conferred shall be deemed to be extended to the territory of one or more other local units of government upon submission by the Municipality and by such other local unit(s) of government of proof of compliance with the requirements of the Interlocal Services Act (N.J.S.A. 40-8A et seq.).

SLCHIP

PAYMENT SCHEDULE

Effective July 1, 2005

UNITS INSPECTED

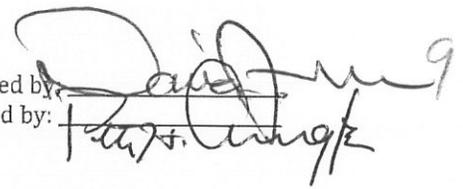
<u>@ \$23 per unit</u>	<u>@ \$12 per unit</u>	<u>@ \$9 per unit</u>	<u>\$9</u>	<u>\$9</u>
1 23	24 413	48 698	67 869	86 1040
2 46	25 425	49 707	68 878	87 1049
3 69	26 437	50 716	69 887	88 1058
4 92	27 449	51 725	70 896	89 1067
5 115	28 461	52 734	71 905	90 1076
6 138	29 473	53 743	72 914	91 1085
7 161	30 485	54 752	73 923	92 1094
<u>@ \$15 per unit</u>	31 497	55 761	74 932	93 1103
8 176	32 509	56 770	75 941	94 1112
9 191	33 521	57 779	76 950	95 1121
10 206	34 533	58 788	77 959	96 1130
11 221	35 545	59 797	78 968	97 1139
12 236	36 557	60 806	79 977	98 1148
13 251	37 569	61 815	80 986	99 1157
14 266	38 581	62 824	81 995	100 1166
15 281	39 593	63 833	82 1004	200 2066
16 296	40 605	64 842	83 1013	300 2966
17 311	41 617	65 851	84 1022	500 4766
18 326	42 629	66 860	85 1031	
19 341	43 641			
20 356	44 653			
21 371	45 665			
22 386	46 677			
23 401	47 689			

Complex scheduled as total units inspected and reinspected (not per building)

REINSPECTION SCHEDULE

\$8 per unit no limit, minimum \$10 per building

Introduced by:
Seconded by:



CITY OF HOBOKEN
RESOLUTION NO. :__

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE PROFESSIONAL SERVICE CONTRACT WITH FLORIO KENNY AS SPECIAL LEGAL COUNSEL- OUTSTANDING LITIGATION (FROM CY2014 AND CY2013) TO THE CITY OF HOBOKEN TO EXPIRE DECEMBER 31, 2015 WITH AN INCREASE IN THE NOT TO EXCEED AMOUNT BY \$7,500.00

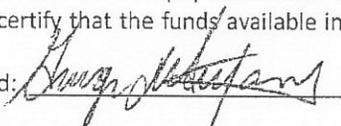
WHEREAS, service to the City as Special Counsel –Outstanding Litigation is a professional service as defined by N.J.S.A. 40A:11-1 et seq. and as such, is exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5; and,

WHEREAS, in CY2013, CY2014, and CY2015, the City of Hoboken published its annual Request for Proposals for the Professional Services of Special Legal Counsel in accordance with the Fair and Open Process and Hoboken Ordinance #DR-154, which Florio Kenny responded to, and having performed the function of special counsel on the outstanding matters, Florio Kenny has specialized knowledge and special skills which are necessary for the proper and effective continuation of representation in the outstanding matters, particularly the Mile Square Towing matter, during CY2015; and,

WHEREAS, Florio Kenny is hereby required to continue to abide by the “pay-to-play” requirements of the Hoboken Public Contracting Reform Ordinance, codified as §20A-11 et seq. of the Administrative Code of the City of Hoboken as well as the Affirmative Action laws and policies under which the City operates; and,

WHEREAS, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$7,500.00 is available in the following appropriations 5-01-20-156-020 in the CY2015 budget; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for CY2015; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:  George DeStefano, CFO

NOW THEREFORE, BE IT RESOLVED, that the contract with Florio Kenny to represent the City as Special Legal Counsel- Outstanding Litigation be amended, for a term to expire December 31, 2015, with an increase in the not to exceed amount by \$7,500.00, for a total not to exceed amount of \$17,500.00 (there is \$1,503.19 remaining appropriated from the original NTE amount of \$10,000.00 as of 5/28/2015); and,

BE IT FURTHER RESOLVED, the contract shall include the following term: Florio Kenny shall be paid maximum hourly rates of \$150.00/hour for attorneys, \$50.00/hour for paralegals, and \$20/hour for support staff for services rendered, these are the only charges for services allowable under this agreement, and charges for filing fees and costs shall be allowable, but must be clearly identified and described in full in the appropriate monthly invoice; and

BE IT FURTHER RESOLVED, this contract shall cover outstanding litigation only, and this contract shall not be for a sum certain but rather, a retainer, the level of representation in the matters shall be determined as the need arises at the sole discretion of the City; and, this contract is not a guarantee of availability of services or assignment; and,

BE IT FURTHER RESOLVED, the contract shall expressly state that said firm shall be obligated to provide prompt written notice to the City when its invoicing reaches 80% of the not to exceed amount, if the firm believes additional funds will be necessary, and the City shall have no liability for payment of funds in excess of the not to exceed amount; and

BE IT FURTHER RESOLVED that the City Council of the City of Hoboken specifically finds that compliance with Hoboken Ordinance #DR-154 (codified as §20A-4 of the Code of the City of Hoboken), and any and all state Pay to Play laws, is a continuing obligation of Florio Kenny; and

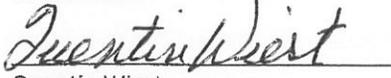
BE IT FURTHER RESOLVED the City Clerk shall publish this resolution as required by law and keep a copy of the resulting contract on file in accordance with N.J.S.A. 40A:11-1 et seq.; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to Mayor Dawn Zimmer and Corporation Counsel for action in accordance therewith and to take any other actions necessary to complete and realize the intent and purpose of this resolution; and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Meeting date: June 3, 2015

APPROVED:


Quentin Wiest
Business Administrator

APPROVED AS TO FORM:


Melissa L. Longo, Esq.
Asst. Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Theresa Castellano	/			
Peter Cunningham	/			
James Doyle	/			
Jen Giattino	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo	//			
Ravi Bhalla, Council President	//			

A TRUE COPY OF A RESOLUTION ADOPTED BY
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
AT A MEETING HELD ON:

JUN 03 2015


CITY CLERK

Batch Id: GDS Batch Date: 06/01/15 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
5-01-20-156-020 SPECIAL COUNSEL O/E	Encumbrance	CFO Cert Meeting June 3 2015	7,500.00	1

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	7,500.00
Total:	1	7,500.00

There are NO errors in this listing.

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	0	0.00			
Encumbrances:	1	7,500.00			
Batch: GDS	Updated Entries:	1	Updated Amount:	7,500.00	Ref Num: 3527

Introduced by: [Signature]
Seconded by: [Signature]

CITY OF HOBOKEN
RESOLUTION NO. _____

AUTHORIZATION FOR THE CITY OF HOBOKEN TO ENTER INTO THE ATTACHED
“SITE ACCESS AGREEMENT” WITH THE NEW JERSEY DEPARTMENT OF
ENVIRONMENTAL PROTECTION FOR SITE ACCESS FOR REBUILD BY DESIGN

BE IT RESOLVED, that the City Council of the City of Hoboken (the “City”) hereby approves the attached Site Access Agreement between the City and NJ DEP, for access to the site for Rebuild by Design purposes; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute said agreement, and the City’s Administration and Corporation Counsel are directed to take any and all action necessary to effectuate the terms of the Agreement.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to all parties in the administration of this action.

Meeting date: June 3, 2015

APPROVED:
[Signature]
Quentin Wiest
Business Administrator

APPROVED AS TO FORM:
[Signature]
Melissa L. Longo, Esq.
Asst. Corporation Counsel

Councilperson	Yea	Nay	Abstain	No Vote
Theresa Castellano	/			
Peter Cunningham	/			
James Doyle	/			
Jen Giattino	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo	/			
Ravi Bhalla, Council President	/			

A TRUE COPY OF A RESOLUTION ADOPTED BY
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
AT A MEETING HELD ON:

JUN 03 2015

[Signature]
CITY CLERK

3. DEP and the Property Owner ("the Parties") are entering into this Agreement so that DEP may enter upon the Property to perform necessary activities, including, but not limited to surveys, excavation, boring, testing, waterfront structure inspection, utility inspection, utility mark out, wetland delineation, and feasibility and design investigation activities related to DEP's obligations under the RBD initiative. DEP shall perform these activities in accordance with all applicable statutes and regulations. A copy of the specifications for work to be done in furtherance of the RBD initiative is attached as Attachment 2 and shall be incorporated by reference into this Agreement.

DEP COMMITMENTS

4. In return for the Property Owner granting DEP access to the Property for the RBD project development, DEP agrees to the following:

a. DEP will give the Property Owner reasonable notice prior to commencing the on-site portion of the activity. As part of said notice, DEP shall include a description of the activities to be performed, the location of the activities to be performed, the name(s) of the contractor(s) and subcontractor(s) performing the activities, and the estimated length of time to complete the activities.

b. DEP will, to the greatest extent practicable, perform the activities authorized by this Agreement in a manner that minimizes interference with the Property Owner's ongoing use of the Property. If DEP and the Property Owner determine that any activity may interfere with the Property Owner's ongoing use of the Property, DEP will first notify and consult with the Property Owner, and take such reasonably-requested steps to minimize said interference, before commencing the authorized activities.

c. The Property Owner shall have the opportunity to be present at any activity by DEP that involves soil or groundwater sampling, and to split any sample DEP takes to the extent the sample can be split. The Property Owner shall do so only when it agrees to:

- i. Provide DEP with notice of its intention to be present when DEP performs the sampling and to take split the sample(s);
- ii. Not in any way interfere with the timing or performance of the sampling;

- iii. Supply, at Property Owner's own cost and expense, any equipment DEP requires for splitting the sample(s); and
 - iv. Perform, or arrange for the performance of, the analysis of each split sample Property Owner obtains, at its own cost and expense.
- d. DEP shall, as practical, return the Property to the general condition that it existed prior to DEP's entry onto the Property as authorized by this Agreement.
- e. DEP shall properly dispose of all waste generated by DEP during the course of its activities on the Property.
- f. DEP shall, at the Property Owner's request, provide the Property Owner with a copy of any progress report, monitoring report or final report concerning the project, to the extent the report does not contain any confidential or otherwise privileged information.
- g. If access to the above referenced property is needed to construct the RBD project, DEP will execute future agreements with the Property Owner to allow for project construction.

INSURANCE

5. In addition to other requirements placed upon it by law and any contract(s) the State awards for the RBD activities, each contractor retained by DEP for the RBD activities shall, at a minimum, maintain:

- a. Comprehensive General Liability policy as broad as the standard coverage form currently in use in the State of New Jersey which shall not be circumscribed by any endorsements limiting the breadth of coverage. The policy shall include an endorsement (broad form) for contractual liability. Limits of liability shall be maintained at the level of One Million (\$1,000,000.00) Dollars for each occurrence of bodily injury and property damage liability and a Two Million (\$2,000,000.00) Dollars annual aggregate;
- b. Property insurance to cover loss or damage on an "all risk" of physical loss form of coverage against fire, water, wind, storm, loss, theft, and damage on any structures on the Property and all fixtures, equipment, and other property

attached thereto and/or physically incorporated therein and the contents owned by Property Owner and located in or on the Property. Said insurance shall be in an amount not less than the full value of such structures, fixtures, equipment, and contents. The value of said structures, fixtures, equipment, and contents shall be determined by the Property Owner using whatever procedures the Property Owner considers appropriate.

Said policy shall be written so as to provide that the insurer waives all right of subrogation against DEP in connection with any loss or damage covered by the policy;

c. Worker's Compensation applicable to the Laws of the State of New Jersey and Employer's Liability Insurance with limits of not less than One Million (\$1,000,000.00) Dollars per occurrence for bodily injury liability and One Million (\$1,000,000.00) Dollars occupational disease per employee with an aggregate limit of One Million (\$1,000,000.00) Dollars occupational disease; and

d. Such other insurance and in such amounts as may from time to time be reasonably required by Department.

6. In addition, the contractor shall:

a. Maintain such insurance for the duration of the RBD activities;

b. Name the Property Owner as an additional insured on the certificate of insurance for each policy required by the Request for Proposal DEP issues for the RBD activities; and

c. No later than five (5) calendar days before commencing any on-site activity, deliver to the Property Owner a copy of each certificate or policy evidencing the required coverage, with proof of payment of the premium, and a conformed copy of this Agreement.

7. It is the responsibility of the Property Owner to report any incident, injury, or damage to DEP within seven (7) days of the incident or discovery of the injury or damage.

TERM OF AGREEMENT

8. The Property Owner shall promptly sign and date two originals of the Agreement and return the same to DEP for full execution. This Agreement shall take effect as of the date DEP's authorized representative signs and dates the Agreement, provided that the Parties have mutually agreed to the description of the Property as

identified in Attachment 1 (which at the time of the drafting of this Agreement is still preliminary). If, at the time of full execution of this Agreement, the Parties have not mutually agreed to the description of the Property as identified in Attachment 1, this Agreement shall take effect upon such mutual agreement. One executed original Agreement shall be sent to the Property Owner and the other shall remain with DEP.

9. Unless terminated sooner by mutual agreement of the Parties, or a breach of the terms of the Agreement by either party after a reasonable opportunity to cure said breach, this Agreement shall expire upon DEP giving the Property Owner written notice that the RBD activities have been completed or automatically on January 1, 2017, whichever is earlier ("Proposed Date of Completion"). An extension of the Proposed Date of Completion may be granted in writing by the Property Owner at its sole discretion, which shall not be unreasonably withheld or conditioned so long as DEP is diligently and continuously performing the activities authorized by this Agreement.

GENERAL CONDITIONS

10. The Property Owner agrees to notify DEP, in writing, no later than 30 calendar days before transferring title to some or all of the Property. The Property Owner shall submit this notice to the Office of Flood Hazard Risk Reduction Measures, New Jersey Department of Environmental Protection, 501 East State Street (1st floor), PO Box 420, Mail Code 501-01A Trenton, New Jersey 08625-0420.

11. This Agreement, including the Attachments, represents the entire agreement between the Parties concerning site access, and supersedes all prior negotiations, representations, or agreements, either written or oral, unless otherwise expressly stated.

12. This Agreement, including the Attachments, may be modified based upon the initial findings of the feasibility investigations and the future needs of the project. However, this Agreement may only be modified by the mutual agreement of the Parties. Further, any modification to this Agreement shall be in writing unless DEP, in its sole discretion, determines circumstances allow otherwise. Where any modification is verbal, DEP shall document the modification in writing as soon as practicable.

13. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but which together shall constitute the original Agreement.

14. This Agreement shall be governed by the laws of the State of New Jersey. The Parties agree that under this Agreement, their rights and obligations shall be defined and carried out in accordance with the laws of the State of New Jersey.

15. Written notices required under this Agreement may be provided by e-mail communication.

16. This Agreement applies to and is binding upon DEP, the Property Owner, their successors and assigns.

17. If any term or provision of this Agreement is determined to be invalid or unenforceable, the validity of the remainder of this Agreement shall in no way be affected by such holding and shall be valid and enforced to the fullest extent permitted by law.

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

[Name]
[Title]

Dated:

[PROPERTY OWNER]

Name:
Title:

Dated:

STATE OF NEW JERSEY
 Department of Environmental Protection

SITE ACCESS AGREEMENT ATTACHMENT 12
SPECIFICATION OF WORK

DEP will be conducting feasibility studies and design studies for the Hudson River Rebuild by Design project, which includes conducting an overall assessment of the project area, collecting data and determining benefits and impacts to infrastructure. DEP will be working closely with the local municipalities to obtain any plans or reports that could be beneficial to the next project phase.

The following is the proposed work to be performed as a part of this site access agreement:

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	1. To drill _____ test well(s), _____ boring(s) or _____ probe hole(s) to remove samples of the soil and/or consolidated geologic formation(s);
<input type="checkbox"/>	<input type="checkbox"/>	2. To geophysically or otherwise log the well(s) or boring(s);
<input type="checkbox"/>	<input type="checkbox"/>	3. To conduct hydrological testing on the well(s);
<input type="checkbox"/>	<input type="checkbox"/>	4. To install, operate and maintain, upon the premises _____ monitoring well(s), _____ observation well(s) _____ boring(s), _____ probe hole(s), _____ piezometer(s) or _____ water level recorder(s) to be operated by the State until such time as the State deems it no longer necessary to do so;
<input type="checkbox"/>	<input type="checkbox"/>	5. To conduct a land survey, recover boundary makers or locate property corners;
<input type="checkbox"/>	<input type="checkbox"/>	6. To conduct a surface geophysical investigation;
<input type="checkbox"/>	<input type="checkbox"/>	7. To seal _____ test well(s), _____ observation well(s), _____ monitoring well(s), _____ boring(s), _____ probe hole(s) or _____ piezometer(s);
<input type="checkbox"/>	<input type="checkbox"/>	8. Locations for monitoring well(s), observation well(s), boring(s), probe hole(s) or piezometer(s) will be determined by mutual agreement between the State and the Property Owner;
<input type="checkbox"/>	<input type="checkbox"/>	9. Locations for monitoring well(s), observation well(s), boring(s), probe hole(s), or piezometer(s) will be determined by the State.
<input type="checkbox"/>	<input type="checkbox"/>	10. Other

Introduced By: [Signature]
 Seconded By: [Signature]

**CITY OF HOBOKEN
 RESOLUTION NO. _____**

**RESOLUTION APPOINTING THREE (3) INDIVIDUALS AS
 CLASS II SPECIAL LAW ENFORCEMENT OFFICERS
 FOR THE CITY OF HOBOKEN**

WHEREAS, N.J.S.A. 40A:14-146.10 permits municipalities to appoint certain classes of special law enforcement officers; and

WHEREAS, Chapter 59 of the Code of the City of Hoboken establishes the position of Class II Special Law Enforcement Officer; and

WHEREAS, the City of Hoboken wishes to appoint the following individuals as Class II Special Law Enforcement Officers: (i) Joshua Campoverde; (ii) Christopher Soto; (iii) Christopher Healy.

WHEREAS, a resolution from the City Council of the City of Hoboken is necessary to sponsor these Class II Special Law Enforcement Officers so they may attend a police academy to obtain the training, education and certification needed for this position; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hoboken that the following individuals are hereby appointed Class II Special Law Enforcement Officers for the City of Hoboken: : (i) Joshua Campoverde; (ii) Christopher Soto; (iii) Christopher Healy; and

BE IT FURTHER RESOLVED that these appointees are hereby sponsored by the City of Hoboken to attend the Essex County Police Academy in Cedar Grove, New Jersey:

Meeting date: June 3, 2015

APPROVED:
[Signature]
 Quentin Wiest
 Business Administrator

APPROVED AS TO FORM:
[Signature]
 Alycia Proko
 Melissa L. Longo, Esq.
 Asst. Corporation Counsel

Councilperson	Yea	Nay	Abstain	No Vote
Theresa Castellano	/			
Peter Cunningham	/			
James Doyle	/			
Jen Giattino	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo	/			
Ravi Bhalla, Council President	/			

**A TRUE COPY OF A RESOLUTION ADOPTED BY
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
 AT A MEETING HELD ON: JUN 03 2015**

[Signature]
 CITY CLERK

Introduced By:

Seconded By:

CITY OF HOBOKEN
RESOLUTION NO. _____

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Meeting date: June 3, 2015

APPROVED:

Quentin Wiest
Business Administrator

APPROVED AS TO FORM:

Alysia Proko
Melissa L. Longo, Esq.
Asst. Corporation Counsel

Councilperson	Yea	Nay	Abstain	No Vote
Theresa Castellano	/			
Peter Cunningham	/			
James Doyle	/			
Jen Giattino	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo	/			
Ravi Bhalla, Council President	/			

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THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
AT A MEETING HELD ON:

JUN 03 2015

CITY CLERK

INTRODUCED BY:
SECONDED BY:

[Handwritten signatures] 12

**CITY OF HOBOKEN
RESOLUTION NO. _____**

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE
PROFESSIONAL SERVICE CONTRACT TO T&M
ASSOCIATES FOR CITY ENGINEER FOR THE PACKAGE B
DESIGN AND CONSTRUCTION ADMINISTRATION
CONTRACT, FOR AN INCREASE IN THE AMOUNT BY
\$9,300.00, FOR A TOTAL NOT TO EXCEED AMOUNT OF
\$97,680.00, AND FOR THE SAME TERM TO EXPIRE
SEPTEMBER 30, 2015**

WHEREAS, the City of Hoboken published RFP's for general municipal engineering services, in accordance with the City's public contracting regulations and the State's Fair and Open Process; and,

WHEREAS, the Administration evaluated the proposals provided in response to said RFP, and the Administration and City Council included T&M Associates on the CY2014 annual list of Pool Engineers from which the City may choose for independent engineering projects throughout the year, and the Administration thereafter, on 10/1/2014, determined that T&M Associates could provide the City with the most effective and efficient Engineering services for the Package B Design and Construction Administration Project, in accordance with their proposal, and the City now seeks to amend said contract to increase the not to exceed amount; and,

WHEREAS, in accordance with the direction of the Administration, the City Council is asked to amend the contract to T&M Associates for the City's Engineering for the Package B Design and Construction Administration Project, in accordance with their attached proposal, for an increase in the not to exceed amount by Nine Thousand Three Hundred Dollars (\$9,300.00), for a total contract amount of Ninety Seven Thousand Six Hundred Eighty Dollars (\$97,680.00), with a term to expire on September 30, 2015; and,

WHEREAS, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$9,300.00 is available in the following capital appropriation 5-01-31-461.000; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed: *[Signature]*, George DeStefano, CFO

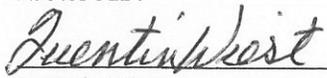
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hoboken that a contract with the below listed vendor is amended in accordance with their attached proposal, for an increase in the not to exceed amount by Nine Thousand Three Hundred Dollars (\$9,300.00), for a total contract amount of Ninety Seven Thousand Six Hundred Eighty Dollars (\$97,680.00), with a term to expire on September 30, 2015, and with the additional contract terms as follows:

1. The above recitals are incorporated herein as though fully set forth at length.
2. The terms of T&M's attached proposal shall govern the contract, and no changes may be made without the prior written consent of both parties.
3. Any change orders or contract amendments which shall become necessary shall be subject to the City's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the City Council.
4. The Council hereby authorizes the Mayor, or her designee to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
5. The Mayor, or her designee is hereby authorized to execute an agreement, for the above referenced goods and/or services based upon the following information:

T&M Associates
 Middletown, New Jersey

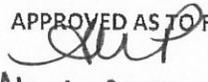
Meeting date: June 3, 2015

APPROVED:



 Quentin Wiest
 Business Administrator

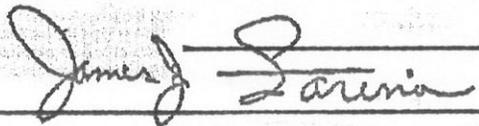
APPROVED AS TO FORM:



 Melissa L. Longo, Esq.
 Asst. Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Theresa Castellano	/			
Peter Cunningham	/			
James Doyle	/			
Jen Giattino	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo	/			
Ravi Bhalla, Council President	/			

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 AT A MEETING HELD ON: JUN 0 3 2015



 CITY CLERK

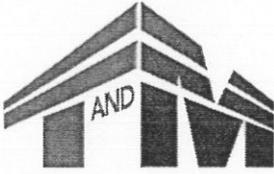
Batch Id: GDS Batch Date: 06/01/15 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
5-01-31-461-000 Engineering	Encumbrance	CFO Cert Meeting June 3, 2015	9,300.00	1

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	9,300.00
Total:	1	9,300.00

There are NO errors in this listing.

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	0	0.00			
Encumbrances:	1	9,300.00			
Batch: GDS	Updated Entries:	1	Updated Amount:	9,300.00	Ref Num: 3529



YOUR GOALS. OUR MISSION.

HOBK-00031

May 19, 2015

Mr. Stephen D. Marks, PP, AICP
Municipal Manager
City of Hoboken
84 Washington Street
Hoboken, NJ 07030-0485

Sent via email to smarks@hobokennj.gov

Re: Supplemental Proposal for Professional Services for
2014 Municipal Street Resurfacing and Intersection Safety Improvement Program – Project B

Dear Mr. Marks:

As discussed at our meeting on May 12, 2015, we are providing a supplemental fee estimate for additional design services in addition to the original scope of services.

1. Revise plans to include the following improvements:
 - 5' by 20' bioswale at the southwest corner of First Street and Jackson Street.
 - New tree planting at the existing empty tree pit at the corner of First Street and Jackson Street.
 - Replace deteriorated and missing sidewalk along Jackson Street near the intersection with First Street.
 - 3 existing planters to be replanted.
 - Extend paving and striping limits of Jackson Street to include from 4th Street to 6th Street.
2. Solicit a price quote from the Contractor for the above referenced scope.
3. Prepare a Change Order for the above referenced scope for review and approval by the City.

Additionally, it is our understanding that the City has agreed with the North Hudson Sewerage Authority to have the Contractor mill, resurface and stripe the section of Jackson Street from Paterson Road to Newark Street. This section of roadway is outside the original limits of the project and as requested we can provide additional construction inspection for this work.

Based on this additional scope of services, we estimate an additional design services fee of \$6,500 for the design modifications and \$2,800 for additional construction inspection services for the North Hudson Sewerage Authority paving of Jackson Street for a total fee of \$9,300 to be billed monthly based on actual progress.



HOBK-00031

May 19, 2015

Re: Stephen Marks, Municipal Manager
City of Hoboken

Page 2

Re: Supplemental Proposal for Professional Services for
2014 Municipal Street Resurfacing and Intersection Safety Improvement Program - Project B

On behalf of T&M Associates, thank you for the opportunity to submit this Proposal. Should you have any questions or require additional information, please feel free to call

Very truly yours,
T&M ASSOCIATES



JACLYN FLOR, P.E., P.P., CME
GROUP MANAGER

JF:PB:sp

H:\HOBK\00031\Correspondence\Marks_JF_Supplemental Proposal #1.docx

Introduced by: [Signature]
Seconded by: [Signature]

CITY OF HOBOKEN

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY FY2015 PORT SECURITY GRANT PROGRAM (PSGP) TO FUND FIRE OPERATIONS

WHEREAS, the United States Department of Homeland Security has announced that it is accepting applications for its "FY2015 PSGP" grant program, and the Administration seeks authorization to apply; and

WHEREAS, the FY2015 PSGP grant will pay for additional training for fire vessel operations, backfill for trainees, three years of vessel maintenance, FLIR transmission to Mutual Command, and three years of networking; and

WHEREAS, the grant is for the sum of \$173,724.00, of which 25% or \$43,431.00 is a required local match, and, should the grant be authorized in favor of the City, the Administration shall return to the Council with the appropriate resolution to accept, demonstrating the City's accounting of the appropriation of the local match.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hoboken, that the City of Hoboken formally approves the submission of the FY2015 PSGP grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor or her designee is hereby authorized to submit said grant application to the United States Department of Homeland Security, and thereafter act as the authorized agent on behalf of the City of Hoboken.

Meeting date: June 3, 2015

APPROVED:

[Signature]
Quentin Wiest
Business Administrator

APPROVED AS TO FORM:

[Signature]
[Signature]
Melissa L. Longo, Esq.
Asst. Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Theresa Castellano	/			
Peter Cunningham	/			
James Doyle	/			
Jen Giattino	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo	/			
Ravi Bhalla, Council President	/			

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THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
AT A MEETING HELD ON: JUN 03 2015

[Signature]
CITY CLERK

Also:

Resolution to apply for DHS FY 2015 Port Security Grant Program (PSGP) in the amount of \$173,724 of which 25% or \$43,431 is local match. For Fire Division. The grant will pay for additional training in fire vessel operations, backfill for trainees, three (3) years of vessel maintenance, FLIR transmission to Mutual Command and three (3) years networking.



Homeland Security

FY 2015 Port Security Grant Program (PSGP)

Overview

As appropriated by the *Department of Homeland Security Appropriations Act, 2015* (Pub. L. No 114-4); the Port Security Grant Program (PSGP) is one of the Department of Homeland Security's (DHS) Fiscal Year (FY) 2015 grant programs that directly support maritime transportation infrastructure security activities. PSGP is one tool in the comprehensive set of measures authorized by Congress and implemented by the Administration to strengthen the

In FY 2015, DHS will award \$100,000,000 to promote sustainable, risk-based efforts to protect critical port infrastructure from terrorism.

Nation's critical infrastructure against risks associated with potential terrorist attacks. The FY 2015 PSGP provides funds for transportation infrastructure security activities to implement Area Maritime Security Plans and facility security plans among port authorities, facility operators, and state and local government agencies required to provide port security services.

The FY 2015 PSGP plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The FY 2015 PSGP's allowable costs support efforts to build and sustain core capabilities across the prevention, protection, mitigation, response, and recovery mission areas.

Funding

In FY 2015, the total amount of funds that will be distributed under this grant program is \$100,000,000. The FY 2015 PSGP is focused on supporting increased port-wide maritime security risk management; enhancing maritime domain awareness; supporting maritime security training and exercises; and to maintaining or reestablishing maritime security mitigation protocols that support port recovery and resiliency capabilities. PSGP investments must address U.S. Coast Guard (USCG) identified vulnerabilities in port security.

Eligibility

In FY 2015, PSGP will discontinue having two designated groupings; all port areas will be selected for funding through a competitive review process.

The following entities are specifically encouraged to apply:

- Owners or operators of federally-regulated terminals, facilities, U.S. inspected passenger vessels or ferries as defined in the Maritime Transportation Security Act (MTSA) and Title 33 of the Code of Federal Regulations (CFR) Parts 101, 104, 105, and 106.
- Members of an Area Maritime Security Committee, per 33 CFR Part 103, who are recognized as such by the U.S. Coast Guard's (USCG) Captain of the Port (COTP), and are required to provide port security services. Specifically, eligible applicants include port authorities, port police, local law enforcement agencies, port and local fire departments, and facility fire brigades that have jurisdictional authority to respond to incidents in the port.

Certain ferry systems are eligible to apply for FY 2015 PSGP funds. However, any ferry system receiving funds under the FY 2015 PSGP will not be eligible to participate under the FY 2015 Transit Security Grant Program (TSGP). Likewise, any ferry system that participates in the TSGP will not be eligible for funding under the PSGP.

Funding Guidelines

The FY 2015 PSGP will focus on strengthening governance integration; enhancing Maritime Domain Awareness (MDA); enhancing IED and Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) prevention, protection, mitigation, response, and recovery capabilities; Cybersecurity; port resilience and recovery capabilities; training and exercises; and Transportation Worker Identification Credential (TWIC) Implementation. A maximum of up to five percent (5%) of PSGP funds awarded is retainable by recipients for Management and Administration (M&A) associated with the grant award.

The period of performance for the PSGP is thirty-six (36) months from the date of award.

Key FY 2015 PSGP Changes

- **Group Designations:** There are no Port Area Group Designations in FY 2015. All Port Areas will be selected for funding through a competitive review process
- **Cost Match:** No distinction will be made between public and private sector applicants. All PSGP award recipients must provide a non-Federal match (cash or in-kind) supporting *at least 25 percent of the total project cost* for each proposed project. The FY 2015 PSGP Notice of Funding Opportunity includes some general exceptions to this requirement.
- **Cost Match Waivers:** Applicants requesting a cost-share waiver that does not demonstrate new, *post-award* difficulties and cost-share waivers submitted at the time of application will not be considered.
- **Requests for Small Boats with CBRNE Capabilities:** Vessels failing to identify CBRNE capabilities may be considered for funding under exceptional circumstances verified by the COTP. For a vessel to be considered a CBRNE platform, it must include one or more of following equipment: Radioisotope Identification Device (RIID), Radiation detection backpack(s), Boat-mounted Radiation detection system, or Personal Radiation Detector (PRD) in conjunction with a RIID, backpack, or vessel mounted system.

- **Period of Performance:** The period of performance is 36 months.

Application Process and Evaluation Criteria

The Federal Emergency Management Agency (FEMA) will conduct an initial review of all FY 2015 PSGP applications for completion. Field-level reviews will be conducted by the applicable COTP in coordination with the Director of the U.S. Department of Transportation's Maritime Administration's Gateway Office and appropriate personnel from the Area Maritime Security Committee (AMSC), as identified by the COTP. Field review project scores and prioritized lists will be submitted to FEMA for the national review process. The National Review Panel (NRP) will convene with subject matter experts from DHS and other federal partners to identify a final, prioritized list of eligible projects for funding. The NRP will conduct an initial review of the prioritized project listings for each port area submitted by the USCG's COTP to ensure that the proposed projects will accomplish intended risk mitigation goals. The NRP will validate and normalize the Field Review COTP Project Priority List and provide a master list of prioritized projects by port area. A risk-based algorithm will be applied to the NRP's validation and prioritized lists for each port area in all groups. The NRP then will evaluate and validate the consolidated and ranked project list resulting from the application of the algorithm and submit their determinations to FEMA and ultimately to the Secretary of Homeland Security for final approval.

PSGP Program Resources

There are a variety of resources available to address programmatic, technical, and financial questions, which can assist with the PSGP Program.

- The FY 2015 PSGP Notice of Funding Opportunity is located online at: <http://www.fema.gov/grants> as well as on <http://www.grants.gov>.
- For additional program-specific information, please contact the Centralized Scheduling and Information Desk (CSID) help line at (800) 368-6498 or AskCSID@dhs.gov. CSID hours of operation are from 9:00 a.m. to 5:30 p.m. EDT, Monday through Friday.
- For financial-related questions, including pre-and post-award administration and technical assistance, applicants may contact the FEMA Grant Programs Directorate Call Center at (866) 927-5646 or via e-mail to ASK-GMD@dhs.gov.



FEMA

Fiscal Year (FY) 2015 Port Security Grant Program (PSGP) Frequently Asked Questions (FAQs)

1. What is the purpose of the FY 2015 PSGP?

The purpose of the FY 2015 PSGP is to directly support maritime transportation infrastructure security activities. The vast majority of U.S. maritime critical infrastructure is owned or operated by State, local and private sector maritime industry partners.

PSGP funds available to these entities are intended to improve port-wide maritime security risk management; enhance maritime domain awareness; support maritime security training and exercises; and to maintain or reestablish maritime security mitigation protocols that support port recovery and resiliency capabilities.

PSGP investments must address U.S. Coast Guard (USCG) identified vulnerabilities in port security and support the prevention, protection against, response to, and recovery from attacks involving improvised explosive devices (IED) and other non-conventional weapons.

2. How much funding is available under the FY 2015 PSGP?

The total amount of funds distributed under the FY 2015 PSGP will be \$100,000,000. In FY 2015, PSGP will discontinue having two designated port groupings. All Port Areas will be selected for funding through a competitive review process. All PSGP award recipients must provide a non-Federal match (cash or in-kind) supporting *at least 25 percent of the total project cost* for each proposed project.

3. Who is eligible to apply for FY 2015 PSGP funds?

All entities subject to an Area Maritime Transportation Security Plan (AMSP), as defined by 46 U.S.C. § 70103(b), may apply for PSGP funding. Eligible applicants include, but are not limited to port authorities, facility operators, and State and local government agencies.

4. What are the key milestones associated with the FY 2015 PSGP?

The key milestones associated with FY 2015 PSGP are:

- April 2, 2015: Release date for FY 2015 PSGP Notice of Funding Opportunity (NOFO)
- May 19, 2015: Applications due to DHS-FEMA by the applicant organization.

5. How will the FY 2015 PSGP funds be allocated?

All Port Areas will be selected for funding through a competitive review process.

6. What are the changes in funding levels between FY 2014 and FY 2015?

The FY 2015 funding level for the PSGP is the same as the FY 2014 level.

7. What legislation authorized funding for the FY 2015 PSGP?

Section 102 of the *Maritime Transportation Security Act of 2002*, as amended, (Pub. L. No. 107-295) (46 U.S.C. § 70107). PSGP funding was appropriated by Congress in the *Department of Homeland Security Appropriations Act, 2015* (Pub. L. No. 114-4).

8. Where is the FY 2015 PSGP NOFO located?

The FY 2015 PSGP NOFO is located online at: <http://www.fema.gov/grants> as well as on www.grants.gov.

9. How will the FY 2015 PSGP applications be submitted?

Applying for an award under the PSGP is a multi-step process:

Eligible applicants must submit their initial application through the grants.gov portal at <http://www.grants.gov>. Applicants in need of grants.gov support should contact the Grants.gov customer support hotline at (800) 518-4726.

Eligible applicants will be notified by FEMA and asked to proceed with submitting their complete application package in the Non Disaster (ND) Grants System. Applicants in need of technical support with the ND Grants System should contact ndgrants@fema.gov or (800) 865-4076.

If applicants have questions regarding the application process, they should contact the FEMA Grant Programs Directorate Call Center at (866) 927-5646.

Completed applications must be submitted no later than 11:59 p.m. EDT, May 19, 2015.

10. What other resources are available to address programmatic, technical and financial questions?

For additional program-specific information, please contact the Centralized Scheduling and Information Desk (CSID) help line at (800) 368-6498 or askcsid@dhs.gov. CSID hours of operation are from 8:00 a.m. to 6:00 p.m. EDT, Monday through Friday.

For financial-related questions, including pre-and post-award administration and technical assistance, applicants may contact the FEMA Call Center at (866) 927-5646 or via e-mail to ASK-GMD@dhs.gov.

11. What is the FY 2015 PSGP period of performance?

The period of performance is thirty-six (36) months from the date of award.

**FY 2015 PORT SECURITY GRANT PROGRAM (PSGP)
NOTICE OF FUNDING OPPORTUNITY (NOFO) – KEY CHANGES**

PERIOD OF PERFORMANCE

In FY 2015 the PSGP will have a period of performance of thirty-six months.

PORT AREAS/FUNDING ALLOCATIONS

FY 2015 the PSGP will discontinue having two designated Port Area groupings. All Port Areas will be selected for funding through a competitive review process.

COST MATCH

No distinction will be made between public and private sector applicants. All PSGP award recipients must provide a non-Federal match (cash or in-kind) supporting *at least 25 percent of the total project cost* for each proposed project. The FY 2015 PSGP Notice of Funding Opportunity includes some exceptions to this general requirement.

COST MATCH WAIVERS

Applicants requesting a cost-share waiver that does not demonstrate new, *post-award* difficulties and cost-share waivers submitted at the time of application will not be considered.

REQUESTS FOR SMALL BOATS WITH CBRNE CAPABILITIES

New for FY 2015: Vessels failing to identify CBRNE capabilities may be considered for funding under exceptional circumstances verified by the Captain of the Port. For a vessel to be considered a CBRNE platform, it must include one or more of the general equipment noted below:

- Radioisotope Identification Device (RIID)
- Radiation detection backpack(s)
- Boat-mounted Radiation detection system
- Personal Radiation Detector (PRD) in conjunction with a RIID, backpack, or vessel mounted system

FUNDING DOCUMENT TITLE AND FORMAT

The Department of Homeland Security issued Grant Alert 15-03, replacing the Funding Opportunity Announcement template with the Notice of Funding Opportunity template. The new template changes the format and information contained in the previous Funding Opportunity Announcement.

UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS

The Department of Homeland Security adopted 2 C.F.R. Part 200. Now that DHS has adopted 2 C.F.R. Part 200, these new regulations will apply to all new Federal Emergency Management Agency (FEMA) grant awards that are made on or after December 26, 2014. The new regulations will supersede 44 C.F.R. Part 13, and the Office of Management and Budget (OMB) Circulars A-21, A-87, A-89, A-102, A-110, A-122, A-133, and sections of A-50 for all FEMA awards made on or after December 26, 2014. This means that recipients of PSGP funding must follow new administrative requirements and Cost Principles codified in 2 C.F.R. Part 200 instead of the previous regulations in 44 C.F.R. Part 13.

FY 2015 PORT SECURITY GRANT PROGRAM (PSGP) Sample Investment Justification (IJ) Template

Investment Heading	
Port Area	
State	
Applicant Organization	
Investment Name	
Investment Amount	\$

I. Background

Note: This section only needs to be completed once per application, regardless of the number of investments proposed. The information in this section provides background and context for the investment(s) requested, but does not represent the evaluation criteria used by DHS/FEMA for rating individual investment proposals.

I. Provide an overview of the port area, MTSA regulated facility, or MTSA regulated vessel	
Response Type	Narrative
Page Limit	Not to exceed 1 page
Response Instructions	<ul style="list-style-type: none"> • Area of Operations: <ul style="list-style-type: none"> - Identify COTP Zone - Identify eligible Port Area - Identify exact location of project site (i.e., physical address of facility being enhanced) - Identify who the infrastructure (project site) is owned or operated by, if not by your own organization • Point(s) of contact for organization (include contact information): <ul style="list-style-type: none"> - Identify the organization's Authorizing Official for entering into grant agreement, including contact information - Identify the organization's primary point of contact for management of the project(s) • Ownership or Operation: <ul style="list-style-type: none"> - Identify whether the applicant is a private entity or a state or local agency • Role in providing layered protection of regulated entities (applicable to state or local agencies only): <ul style="list-style-type: none"> - Describe your organization's specific roles, responsibilities and activities in delivering layered protection • Important features: <ul style="list-style-type: none"> - Describe any operational issues you deem important to the consideration of your application (e.g., interrelationship of your operations with other eligible high-risk ports, etc.) • Ferry systems required data: <ul style="list-style-type: none"> • Infrastructure • Ridership data • Number of passenger miles • Number of vehicles per vessel, if any • Types of service and other important features • System map • Geographical borders of the system and the cities and counties served • Other sources of funding being leveraged for security enhancements
Response	

WARNING: This record contains Sensitive Security Information that is controlled under 49 CFR parts 15 and 1520. No part of this record may be disclosed to persons without a "need to know", as defined in 49 CFR parts 15 and 1520, except with the written permission of the Administrator of the Transportation Security Administration or the Secretary of Transportation. Unauthorized release may result in civil penalty or other action. For U.S. government agencies, public disclosure is governed by 5 U.S.C. 552 and 49 CFR parts 15 and 1520.

II. Strategic and Program Priorities

II.A. Provide a brief abstract of the investment list just ONE investment.	
Response Type	Narrative
Page Limit	Not to exceed 1/2 page
Response Instructions	<p>Provide a succinct statement summarizing this investment.</p> <ul style="list-style-type: none"> • What are you requesting the funding to purchase? • What capabilities does the project provide? • What existing capabilities already exist in the Port Area similar to this project's capabilities? • Why is this project needed and how does it contribute to achieving a more secure and resilient Port Area?
Response	

II.B. Describe how the investment will address one or more of the PSGP priorities and/or the Goal core capabilities within the Area Maritime Security Plan, facility security plan, vessel security plan, or alternate security program plan	
Response Type	Narrative
Page Limit	Not to exceed 1/2 page
Response Instructions	<ul style="list-style-type: none"> • Describe how, and the extent to which, the investment addresses: <ul style="list-style-type: none"> • Enhancement of Maritime Domain Awareness • Enhancement of IED and CBRNE prevention, protection, response and recovery capabilities • Port resilience and recovery capabilities • Enhancing Cybersecurity capabilities • Training and exercises • Efforts supporting the implementation of TWIC • Describe how the investment builds or sustains one or more of the Goal core capabilities • List the plan and/or supporting documents that identifies the gap or deficiency this project addresses? • How will the project close the identified gap or deficiency in one of more of the core capabilities? • Area Maritime Security Plan and/or Captain of the Port Priorities
Response	

III. Impact

III.A. Describe how the project offers the highest risk reduction potential at the least cost.	
Response Type	Narrative
Page Limit	Not to exceed 1/2 page
Response Instructions	<ul style="list-style-type: none"> • Discuss how the project will reduce risk in a cost effective manner <ul style="list-style-type: none"> - Discuss how this investment will reduce risk (e.g., reduce vulnerabilities or mitigate the consequences of an event) by addressing the needs and priorities identified in earlier analysis and review
Response	

WARNING: This record contains Sensitive Security Information that is controlled under 49 CFR parts 15 and 1520. No part of this record may be disclosed to persons without a "need to know", as defined in 49 CFR parts 15 and 1520, except with the written permission of the Administrator of the Transportation Security Administration or the Secretary of Transportation. Unauthorized release may result in civil penalty or other action. For U.S. government agencies, public disclosure is governed by 5 U.S.C. 552 and 49 CFR parts 15 and 1520.

III.B. Describe current capabilities similar to this investment	
Response Type	Narrative
Page Limit	Not to exceed 1/2 page
Response Instructions	<ul style="list-style-type: none"> Describe how many agencies within the port have existing equipment that are the same or have similar capacity as the proposed project Include the number of existing capabilities within the port that are identical or equivalent to the proposed project
Response	

IV. Funding & Implementation Plan

IV.A. Provide a high-level timeline, milestones and dates, for the implementation of this investment such as stakeholder engagement, planning, major acquisitions or purchases, training, exercises, and process/policy updates. Up to 10 milestones may be provided.	
Response Type	Narrative
Page Limit	Not to exceed 1 page
Response Instructions	<ul style="list-style-type: none"> Only include major milestones that are critical to the success of the investment Milestones are for this discrete investment – those that are covered by the requested FY 2015 PSGP funds and will be completed over the 36-month grant period starting from the award date, giving consideration for review and approval process up to 12 months (estimate 36-month project period) Milestones should be kept to high-level, major tasks that will need to occur (i.e., Design and development, begin procurement process, site preparations, installation, project completion, etc.) List any relevant information that will be critical to the successful completion of the milestone (such as those examples listed in the question text above) <p><i>Note: Investments will be evaluated on the expected impact on security relative to the amount of the investment (i.e., cost effectiveness). An itemized Budget Detail Worksheet and Budget Narrative must also be completed for this investment. See following section for a sample format</i></p>
Response	

IJ Submission and File Naming Convention

IJs must be submitted with the grant application as a file attachment within <https://portal.fema.gov>. Applicants must use the following file naming convention when submitting their IJs as part of the FY 2015 PSGP Program:

COTP_Zone Abbreviation_Port Area_Name of Applicant_IJ Number (Example:
Hous_Galveston_XYZ Oil_IJ#1)

WARNING: This record contains Sensitive Security Information that is controlled under 49 CFR parts 15 and 1520. No part of this record may be disclosed to persons without a "need to know", as defined in 49 CFR parts 15 and 1520, except with the written permission of the Administrator of the Transportation Security Administration or the Secretary of Transportation. Unauthorized release may result in civil penalty or other action. For U.S. government agencies, public disclosure is governed by 5 U.S.C. 552 and 49 CFR parts 15 and 1520.

FY 2015 PORT SECURITY GRANT PROGRAM (PSGP) Sample Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist applicants in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. **Personnel.** List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Total Personnel		

B. **Fringe Benefits.** Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Computation	Cost
Total Fringe Benefits		

C. **Travel.** Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to three-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied: Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
Total Travel				

D. **Equipment.** List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than one year. (Note: Organization's own capitalization policy and threshold amount for classification of equipment may be used). Expendable items should be included either in the "Supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Budget Narrative: A narrative budget justification must be provided for each of the budget items identified.

Item	Computation	Cost
Total Equipment		

E. **Supplies.** List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy and threshold amount for classification of supplies may be used).

Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
	Total Supplies	

F. **Consultants/Contracts.** Indicate whether the applicant's procurement policy follows standards found in 2 C.F.R. § 200.318(a).

Consultant Fees: For each consultant enter the name, if known, service to be provided, reasonable daily or hourly (8-hour day), and estimated time on the project to include M&A.

Budget Narrative: A narrative budget justification must be provided for each of the budget items identified.

Name of Consultant	Service Provided	Computation	Cost
		Subtotal – Consultant Fees	

Consultant Expenses: List all reasonable expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.).

Budget Narrative: A narrative budget justification must be provided for each of the budget items identified.

Item	Location	Computation	Cost
		Subtotal – Consultant Expenses	

Contracts: Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. Any sole source contracts must follow the requirements set forth in 2 C.F.R. Part 200.

Budget Narrative: A narrative budget justification must be provided for each of the budget items identified.

Item	Cost
Subtotal – Contracts	\$
Total Consultants/Contracts	\$

G. **Other Costs.** List items (e.g., reproduction, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, and provide a monthly rental cost and how many months to rent.

Budget Narrative: Provide a narrative budget justification for each of the budget items identified.

Important Note: If applicable to the project, construction costs should be included in this section of the Budget Detail Worksheet.

Description	Computation	Cost
		\$
	Total Other	\$

H. Indirect Costs. Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
		\$
	Total Indirect Costs	\$

Budget Summary - When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Amount	Non-Federal Amount
A. Personnel		
B. Fringe Benefits		
C. Travel		
D. Equipment		
E. Supplies		
F. Consultants/Contracts		
G. Other		
H. Indirect Costs		

Total Requested Federal Amount	Total Non-Federal Amount
Combined Total Project Costs	

Detailed Budget Submission and File Naming Convention

Detailed budgets must be submitted with the grant application as a file attachment within <https://portal.fema.gov>. Applicants must use the following file naming convention when submitting their detailed budgets as part of the FY 2015 PSGP Program:

COTP Zone Abbreviation_Port Area_Name of Applicant_IJ Number_Budget (Example: Hous_Galveston_XYZ_1_Budget)

**FY 2015 PORT SECURITY GRANT PROGRAM (PSGP)
Sample MOU/MOA Template**

Memorandum of Understanding / Agreement
Between [provider of layered security] and [recipient of layered security]
Regarding [provider of layered security's] use of port security grant program funds

1. **PARTIES.** The parties to this Agreement are the [Provider of Layered Security] and the [Recipient of security service].
2. **AUTHORITY.** This Agreement is authorized under the provisions of [applicable Area Maritime Security Committee authorities and/or other authorities].
3. **PURPOSE.** The purpose of this Agreement is to set forth terms by which [Provider of security service] shall expend Port Security Grant Program project funding in providing security service to [Recipient of security service]. Under requested PSGP grant, the [Provider of security service] must provide layered security to [Recipient of security service] consistent with the approach described in an approved grant application.

4. **RESPONSIBILITIES:** The security roles and responsibilities of each party are understood as follows:

(1) [Recipient of security service]

Roles and responsibilities in providing its own security at each MARSEC level

(2) [Provider of security service]

- An acknowledgement by the facility that the applicant is part of their facility security plan.
- The nature of the security that the applicant agrees to supply to the regulated facility (waterside surveillance, increased screening, etc.).
- Roles and responsibilities in providing security to [Recipient of security service] at each MARSEC level.

5. **POINTS OF CONTACT.** [Identify the POCs for all applicable organizations under the Agreement; including addresses and phone numbers (fax number, e-mail, or internet addresses can also be included).]

6. **OTHER PROVISIONS.** Nothing in this Agreement is intended to conflict with current laws or regulations of [applicable State] or [applicable local Government]. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

7. **EFFECTIVE DATE.** The terms of this agreement will become effective on (EFFECTIVE DATE).

8. **MODIFICATION.** This agreement may be modified upon the mutual written consent of the parties.

9. **TERMINATION.** The terms of this agreement, as modified with the consent of both parties, will remain in effect until the grant end dates for an approved grant. Either party upon [NUMBER] days written notice to the other party may terminate this agreement.

APPROVED BY:

Organization and Title
(Date)

Signature
(Date)

MOU/MOA Submission and File Naming Convention

MOUs/MOAs must be submitted with the grant application as a file attachment within <https://portal.fema.gov>. Applicants must use the following file naming convention when submitting their MOUs/MOAs as part of the FY 2015 PSGP Program:

COTP Zone Abbreviation_Port Area_Name of Applicant_MOU
(Example: Hous_Galveston_Harris County_MOU)

Introduced By: [Signature] 14
Second By: [Signature]

CITY OF HOBOKEN
RESOLUTION NO. _____
RESOLUTION AUTHORIZING THE REFUND OF TAX OVERPAYMENTS

WHEREAS, an overpayment of taxes has been made on property listed below: and

WHEREAS, Sharon Curran, Collector of Revenue recommends that refunds be made;

NOW THEREFORE BE IT RESOLVED, that a warrant be drawn on the City Treasury made payable to the following totaling \$9,108.94

<u>NAME</u>	<u>BL/LT/UNIT</u>	<u>PROPERTY</u>	<u>QTR/YEAR</u>	<u>AMOUNT</u>
Alexander Fernbach & Kara Vedder 522 Jefferson Street #4 Hoboken, NJ 07030	68/21.01/C0004	522 Jefferson St	4/14	\$3,326.15
Capital One Bank P.O. Box 961236 Ft. Worth, TX 76161-0236	261.04/1/CP165	1025 Maxwell Lane	1/15	\$ 124.95
Capital One Bank P.O. Box 961236 Ft. Worth, TX 76161-0236	261.04/1/C0401	1025 Maxwell Lane	1/15	\$5,657.84

Meeting: June 3, 2015

A TRUE COPY OF A RESOLUTION ADOPTED BY
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
AT A MEETING HELD ON:

JUN 03 2015

[Signature]
CITY CLERK

Approved as to Form:

[Signature]
Asst. CORPORATION COUNSEL

[Signature]
Sharon Curran, Tax Collector

Introduced By: *[Signature]* 15
Second By: *[Signature]*

CITY OF HOBOKEN
RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE REFUND OF TAX APPEALS
STATE TAX COURT

WHEREAS, an overpayment of taxes has been made on property listed below; and

WHEREAS, Sharon Curran, Collector of Revenue recommends that the refund be made;

NOW THEREFORE BE IT RESOLVED, that a warrant be drawn on the City Treasury made payable to the following totaling \$22,659.51

<u>NAME</u>	<u>BL/LOT/UNIT</u>	<u>PROPERTY</u>	<u>YEAR</u>	<u>AMOUNT</u>
Sergio & Mary Sciancalepore 317 Washington Street Hoboken, NJ 07030	246/15	1120 Washington St.	2014	\$18,671.10
Andrew Pietro 723 Washington St #6 Hoboken, NJ 07030	218/6/C0006	723 Washington St	2014	\$ 1,438.00
William R & Caryl P. Heard 1127 Bloomfield St Hoboken, NJ 07030	246/7	1127 Bloomfield St	2014	\$2,550.41

Meeting: June 3, 2015

Approved as to Form:

[Signature]
Asst. Corporation Counsel

[Signature]
Sharon Curran, Tax Collector

A TRUE COPY OF A RESOLUTION ADOPTED BY
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
AT A MEETING HELD ON:

JUN 03 2015

[Signature]
CITY CLERK

Sponsored by: [Signature]

Seconded by: [Signature]

City of Hoboken

Resolution No. _____

RESOLVED, that filed minutes for the Hoboken City Council **Regular meeting of May 20, 2015** have been reviewed and approved by the Governing Body.

[Signature]
Approved as to form:

Meeting Date: June 3, 2015

Councilperson	Yea	Nay	Abstain	No Vote
Theresa Castellano	/			
Peter Cunningham	/			
Jim Doyle	/			
Jennifer Giattino	/			
Elizabeth Mason		/		
David Mello	/			
Tim Occhipinti	/			
Michael Russo	/			
President Ravi Bhalla	/			

A TRUE COPY OF A RESOLUTION ADOPTED BY
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
AT A MEETING HELD ON: JUN 03, 2015

[Signature]
CITY CLERK

Introduced by: [Signature] NB 17
 Seconded by: [Signature]

**CITY OF HOBOKEN
 RESOLUTION NO. _____**

**RESOLUTION AUTHORIZING THE USE OF THE COMPETITIVE
 CONTRACTING PROCESS FOR THE CITY'S ENGINEERING
 CONSULTANT FOR PUBLIC SAFETY COMMUNICATIONS
 UPGRADES, FOR UP TO FIVE (5) YEARS PURSUANT TO N.J.S.A.
 40A:11-4.1(K)**

WHEREAS, the City of Hoboken seeks to contract for the services of an engineering consultant for public safety communications upgrades, in accordance with N.J.A.C. 40A:11-4.1(k), for up to five (5) years; and,

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1(k), the City may use competitive contracting in lieu of public bidding for the contracting of the operation, management or administration of other services, with the approval of the Director of the Division of Local Government Services, which the City will seek upon authorization of competitive contracting for said services by this Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hoboken, that the Competitive Contract Process, as described and allowed in N.J.S.A. 40A:11-4.1, shall be authorized in lieu of public bidding for this procurement, and may be initiated by the Purchasing Agent/Business Administrator for the purpose of contracting an engineering consultant for public safety communications upgrades for the City for a period up to five (5) years.

Meeting date: June 3, 2015

APPROVED:
[Signature: Quentin Wiest]
 Quentin Wiest
 Business Administrator

APPROVED AS TO FORM:
[Signature: Melissa L. Longo]
 Melissa L. Longo, Esq.
 Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Theresa Castellano	✓			
Peter Cunningham	✓			
James Doyle	✓			
Jen Giattino	✓			
Elizabeth Mason	✓			
David Mello	✓			
Tim Occhipinti	✓			
Michael Russo	✓			
Ravi Bhalla, Council President	✓			

**A TRUE COPY OF A RESOLUTION ADOPTED BY
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
 AT A MEETING HELD ON: JUN 03 2015**
[Signature: Jennifer Sarcina]
CITY CLERK