

Introduced by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN**  
**RESOLUTION NO. \_\_\_\_\_**

**THIS RESOLUTION APPOINTS \_\_\_\_\_ AS AN AT LARGE COUNCIL MEMBER TO THE CITY OF HOBOKEN FOR THE REMAINDER OF A CURRENTLY VACANT (4) FOUR YEAR TERM OF ELECTED OFFICIAL CAROL MARSH, WHICH IS SET TO EXPIRE ON JUNE 30, 2013**

**WHEREAS**, pursuant to N.J.S.A. 40A:16-7, the City of Hoboken has established the Faulkner Act form of municipal government; and

**WHEREAS**, the charter of the City of Hoboken provides for nine (9) council members to serve the City, six (6) by ward and three (3) at large; and

**WHEREAS**, New Jersey law, at N.J.S.A. 40A:16-7, gives authority to the City Council to appoint a member to the City Council when a vacancy occurs, with the Mayor of the City voting only to break a tie vote; and

**WHEREAS**, there is currently a vacant At-Large City Council position due to the resignation of Councilwoman Carol Marsh, which must be filled by the Council by a majority vote.

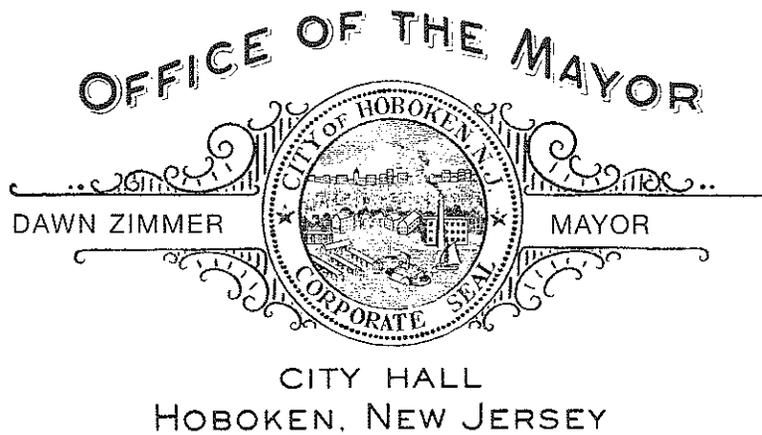
**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the City of Hoboken hereby appoints \_\_\_\_\_, of \_\_\_\_\_, **Hoboken, New Jersey**, effective immediately, to serve as an At-Large Council Member to the City of Hoboken for the remainder of Councilwoman Marsh's term, which is currently set to expire on June 30, 2013.

**Meeting of: October 3, 2012**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Mellissa L. Longo, Esq.,**  
**Corporation Counsel**

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				



September 28, 2012

Dear City Council Members:

I want to update you on the status of two important parks projects: 1600 Park and Hoboken Cove and the renovation of Church Square Park.

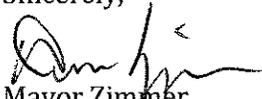
As you know, we recently went out to bid for construction of Phase I of 1600 Park and Hoboken Cove, which includes the multi-use field at 1600 Park. The bid responses we received came in approximately \$500,000 over our \$1.6 million budget and engineer's estimate. The main reason for this disparity is a significant cost for the installation of a custom fence. As a result, we will be rejecting all bids.

Our landscape architect, John Imbiano, is working to identify a suitable, more cost-effective fence alternative so that we can re-issue the bid. Assuming there are no problems with the next bid, we expect to be in a position to award the contract for construction in November, with construction taking place during the winter.

Today, we also received the bids for the renovation of the basketball court area at Church Square Park. This will also include new fencing around the courts and the installation of ping pong tables and pavers. A resolution to award the contract will be on the agenda at the October 3<sup>rd</sup> Council meeting.

Please feel free to reach out to me if you have any questions.

Sincerely,



Mayor Zimmer

Introduced by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

**MEETING OF THE CITY COUNCIL  
OF HOBOKEN, NEW JERSEY  
MISCELLANEOUS LICENSING**

October 3, 2012

**TAXI, LIVERY, AND LIMOUSINE DRIVERS 7 ITEMS**  
**(SEE ATTACHED)**

**MISCELLANEOUS LICENSES FOR**  
**COUNCIL MEETING OCTOBER 3, 2012**

**DRIVERS**

**(7 ITEMS @ \$75.00)**

<i>NAME</i>	<i>TAXI/LIMO</i>	<i>LICENSE#</i>
MAKRAM H. MIKHAIL	TAXI	1618
JESUS ROBALINO	LIMO	0952
MICHAEL YOUSSEF	TAXI	8827
GILMAR GARCIA	LIMO	5825
MOHEB YWAKEM	TAXI	3107
MILKA GUANCE	LIMO	7587
CHARLIE MARTINEZ	LIMO	2207

**7 DRIVERS**

CITY OF HOBOKEN  
 CLAIMS LISTING  
 OCTOBER 3, 2012

DEPARTMENT	ACCOUNT/FUND	P.O.	VENDOR	DESCRIPTION	\$
ADM BUSINESS ADMINISTRATION	CAPITAL	12-03159	THE BUZAK LAW GROUP LLC	HC2016 BLOCK12 ACQ OF PROPERTY	\$ 9,099.13
		12-03163	SUBURBAN TITLE & ABSTRACT INC	ACQUISITION OF OPEN SPACE	\$ 600.00
		12-03164	SEDITA, CAMPISANO &	OPEN SPACE/BASF/PINO	\$ 1,665.00
ADM FINANCE SUPERVISORS OFF	OPERATING	12-03044	TREASURER, STATE OF NJ	MULTI-PARKS DEBT SERVICE	\$ 32,468.05
		12-03227	AUTOMATIC DATA PROCESSING	ADP PROCESSING CHARGES	\$ 4,777.77
		12-03228	AUTOMATIC DATA PROCESSING	ADP PROCESSING CHARGES	\$ 4,535.65
ADM MUNICIPAL COURT	OPERATING	12-02867	STAPLES PRINT SOLUTIONS	TRAIL NOTICE FORMS	\$ 485.75
		12-02994	SHERRI D' ALESSANDRO CMCA	CONFERENCE REGISTRATION	\$ 100.00
		12-03230	LINDENFELSER, KENNETH J.	SRVCS RENDERED - ACTING JUDGE	\$ 300.00
		12-03273	ALCAZAR COMMUNICATION,INC.	SVCS RENDERED INTERPRETATION	\$ 5,880.00
		12-03275	SUPREME SECURITY SYSTEMS INC	PERIODIC SERVICES	\$ 321.06
ADM OEM	OPERATING	12-02981	CITY PAINT AND HARDWARE	SPARE KEYS	\$ 119.98
ADM PARKING UTILITY	PARKING UTILITY	12-02959	CONCEPT PRINTING INC.	NO PARKING SIGNS	\$ 1,950.00
		12-03052	DERO BIKE RACK CO.	REPLACEMENT TOOLS FOR FIXIT	\$ 144.00
		12-03056	W.B. MASON CO., INC.	OFFICE SUPPLIES/DESK CHAIR	\$ 204.88
		12-03172	HOBOKEN WATER SERVICE	UTILITIES - 916 GARDEN ST.	\$ 64.76
		12-03175	METROPOLITAN COFFEE SERVICE	WATER COOLER SUPPLIES	\$ 86.95
		12-03237	BUY WISE AUTO PARTS	HOP VEHICLE PARTS (VARIOUS)	\$ 1,097.65
		12-03238	BUY WISE AUTO PARTS	HOP VEHICLE PARTS (VARIOUS-2)	\$ 723.25
		12-03239	BUY WISE AUTO PARTS	HPU VEHICLE PARTS (VARIOUS)	\$ 547.24
		12-03336	AT&T (LD)	LD CHARGES - HPU/AUGUST 2012	\$ 53.61
		12-03337	PURCHASE POWER/SUPERVISOR	POSTAGE BY PHONE - AUGUST	\$ 168.00
		12-03340	UNITRONICS INC.	SUPPORT/9/12 - 916 GARDEN ST.	\$ 11,500.00
		12-03391	P.S.E.&G. COMPANY	UTILITIES	\$ 15.94
		12-03393	P.S.E.&G. COMPANY	GARAGE UTILITIES - AUG. 2012	\$ 22,904.20
		12-03425	AT&T MOBILITY	MULTI-METERS - AUGUST 2012	\$ 3,044.13
		12-03426	PAETEC COMMUNICATIONS INC.	LD/TOLL CHARGES - AUGUST 2012	\$ 193.16
		12-03427	JASMIN E. MONTALVO	TOW REFUND	\$ 80.00
		ADM PERSONNEL	OPERATING	CY-04074	EMPLOYEE DATA FORMS
ADM PURCHASING	CAPITAL	12-01850	AMCO ENTERPRISES, INC.	POLICE HVAC - BID - 12-04	\$ 135,240.00
		C2-02001	OKIN HOLLANDER & DELUCA LLP	Special Legal Counsel	\$ 21,081.77
ADM SPECIAL COUNSEL	OPERATING	12-02384	VOGEL, CHAIT, COLLINS	SP. LEGAL COUNSEL-BLK 112 DEV.	\$ 5,834.86
		12-03305	SUSAN FERRARO, ESQ.	SUBSTITUTE MUNICIPAL PROS	\$ 600.00
		12-03306	BENJAMIN CHOI, ESQ.	ALTERNATE MUNICIPAL PROSEC	\$ 600.00
		12-03307	ESTHER MILSTED	PUBLIC DEFENDER SERVICES	\$ 2,750.00
		12-03308	THE PMA INSURANCE GROUP	INSURANCE DEDUCTIBLE	\$ 18,157.32
		12-03309	GARDEN STATE MUNI.JOINT INSURA	EPL DEDUCTIBLE	\$ 22,286.00
		12-03463	MELLISSA L. LONGO	REIMBURSEMENT	\$ 21.00
12-03470	TRACY ZUR, ESQ.	MUNICIPAL PROSECUTOR SERVICES	\$ 7,200.00		

CITY OF HOBOKEN  
 CLAIMS LISTING  
 OCTOBER 3, 2012

DEPARTMENT	ACCOUNT/FUND	P.O.	VENDOR	DESCRIPTION	\$
ADM SPECIAL COUNSEL	OPERATING	C2-05008	FLORIO & KENNY LLP	SP. COUNSEL - OUTS. LITIGATION	\$ 9,390.77
		C2-05010	MCMANIMON & SCOTLAND, LLC	SP. COUNSEL - OUTS. LITIGATION	\$ 7,389.67
ADM TAX COLLECTOR	OPERATING	12-03146	GOVCONNECTION, INC.	TRAY FOR PRINTER FOR S. CURRAN	\$ 124.00
ADM/CONSTRUCTION CODE	OPERATING	12-03434	JERSEY PROFESSIONAL MANAGEMENT	MGMT SPECIALIST 08/30-09/12/12	\$ 1,912.50
ADM/CORPORATION COUNSEL	OPERATING	C2-05005	THE BUZAK LAW GROUP LLC	SPECIAL COUNSEL - LITIGATION	\$ 1,380.00
		C2-05007	MARAZITI, FALCON & HEALEY	SP. COUNSEL - MONARCH LITG.	\$ 24,662.37
ADM/LEGAL ADS	OPERATING	12-02280	NORTH JERSEY MEDIA GROUP	LEGAL ADS MAY JUNE 2012	\$ 106.82
CAPITAL ACCOUNT	CAPITAL	CY-05094	TILCON NEW YORK	STREET IMPROVEMENTS BID 11-10	\$ 196,165.62
CD DIRECTOR'S OFFICE	OPERATING	12-03285	NEW JERSEY PLANNING OFFICIALS	PLNG BRD, ZNG BRD & GVRNG BRD	\$ 420.00
		12-03322	PARKER McCAY, P.A.	PROFESSIONAL SERVICES JULY2012	\$ 6,919.07
		12-03324	PARKER McCAY, P.A.	PROFESSIONAL SERVICES	\$ 1,844.84
CD MLUL PB ESCROW ACCTS	ESCROW	12-03186	EFB ASSOCIATES, LLC	DEVELOPER'S ESCROW	\$ 942.50
		12-03187	EFB ASSOCIATES, LLC	DEVELOPERS ESCROW	\$ 108.75
		12-03242	EFB ASSOCIATES, LLC	DEVELOPERS ESCROW	\$ 688.75
		12-03327	PARKER McCAY, P.A.	PROFESSIONAL SERVICE	\$ 177.45
CD MLUL PLANNING BOARD	OPERATING	12-03115	GOVCONNECTION, INC.	PRINTER TONER FOR JOAN A.	\$ 160.00
		CY-00249	EFB ASSOCIATES, LLC	MASTER PLAN REPLANNING	\$ 3,190.00
CD MLUL ZBA ESCROW ACCTS	ESCROW	12-03130	H2M GROUP	DEVELOPER'S ESCROW	\$ 2,606.54
		12-03183	THE GALVIN LAW FIRM	DEVELOPER'S ESCROW	\$ 245.00
		12-03185	H2M GROUP	DEVELOPER'S ESCROW	\$ 439.77
		12-03188	GERRY NOBILE	RETURNING DEVELOPERS ESCROW	\$ 182.00
		12-03189	THE GALVIN LAW FIRM	DEVELOPERS ESCROW	\$ 350.00
		12-03190	H2M GROUP	DEVELOPERS ESCROW	\$ 145.00
		12-03240	VANDOR & VANDOR LTD.	DEVELOPER'S ESCROW	\$ 840.00
		12-03241	MONACO APARTMENTS	RETURNING DEVELOPERS ESCROW	\$ 430.06
CD MLUL ZONING BD OF ADJ	OPERATING	CY-04889	THE GALVIN LAW FIRM	PROFESSIONAL SERVICES	\$ 4,327.60
ES CENTRAL GARAGE	OPERATING	12-00517	BUY WISE AUTO PARTS	PARTS/OEM 1 P.D. CENTRAL G.	\$ 351.33
		12-01079	OSCAR'S AUTOMATIC TRANSMISSION	REPAIRS P.D. VEH.#136	\$ 720.00
		12-01475	L.J. METTLER CORP.	EXHAUST FANS/MOTOR C.G.	\$ 4,307.00
		12-01894	THE RADIATOR STORE	RADIATOR PD VEH.#117	\$ 353.00
		12-02133	DAVES AUTO PARTS & ACCESSORIES	PARTS & REPAIR C.G & P.D. 6/12	\$ 295.00
		12-02251	CHEVROLET OF JERSEY CITY	PARTS/STOCK PD#108	\$ 1,362.60
		12-02494	DAVES AUTO PARTS & ACCESSORIES	PARTS/REPAIRS JULY 2012 P.D.	\$ 35.88
		12-02632	THE RADIATOR STORE	REPAIR PD #126 FORD VAN	\$ 148.00
		12-02686	BUY WISE AUTO PARTS	PARTS FOR TRUCK #123	\$ 357.83
		12-02687	BUY WISE AUTO PARTS	PARTS FOR P.D. #118	\$ 1,247.57
		12-02737	GRECCO & SON TRANSPORT LLC	PARTS CUSHMAN #112 C.G.	\$ 2,885.00
12-03050	HARLEY DAVIDSON OF LONG BRANCH	PARTS/REPAIRS-MC#104 P.D.	\$ 1,216.68		
12-03053	THE RADIATOR STORE	PARTS FOR PD VEHICLE #131	\$ 109.00		

CITY OF HOBOKEN  
 CLAIMS LISTING  
 OCTOBER 3, 2012

DEPARTMENT	ACCOUNT/FUND	P.O.	VENDOR	DESCRIPTION	\$		
ES CENTRAL GARAGE	OPERATING	12-03233	GRECCO & SON TRANSPORT LLC	CUSHMAN SCOOTER PARTS	\$ 700.00		
		12-03234	BEYER BROTHERS CORP.	SANITATION PARTS/REPAIRS	\$ 2,117.46		
		12-03235	ROBBINS & FRANKE, INC.	TIRES/MED. TRANSPORT #437	\$ 122.20		
		12-03236	THE RADIATOR STORE	PARTS/MED. TRANSPORT #438	\$ 133.00		
		CY-04150	FCA LIGHTING	ELEC. REPAIR CENTRAL GARAGE	\$ 400.00		
		CY-04566	BUY WISE AUTO PARTS	PARTS FOR P.D. #143	\$ 96.91		
		12-03504	N.J. MOTOR VEHICLE COMMISSION	TITLE CHANGES	\$ 60.00		
		(blank)	N.J. MOTOR VEHICLE COMMISSION	TITLE CHANGES	\$ 60.00		
		ES DIRECTOR'S OFFICE	OPERATING	12-02709	RUTGERS STATE UNIVERSITY OF NJ	CERTIFIED PW MANAGER PROGRAM	\$ 778.00
		ES PUBLIC PROPERTY	OPERATING	12-00500	DYKES LUMBER COMPANY	WALL REPAIR PERSONNEL C.H.	\$ 42.24
12-00946	DYKES LUMBER COMPANY			Lumber Material-FRONT BENCHES	\$ 57.60		
12-02070	GS ELEVATOR INDUSTRIES			ELEV. MAINT. CITY BLDGS. 6/12	\$ 588.60		
12-02428	TAKE ONE ALARM SYSTEMS			MONITORING FIRE PANEL MSC	\$ 311.40		
12-02906	QUENCH USA, LLC			WATER UNIT CITY HALL-7,8/12	\$ 82.00		
12-02935	QUENCH USA, LLC			WATER UNITS CITY HALL-8/12	\$ 792.00		
12-02971	MATERA'S NURSERY			HAND BLOWER CITY HALL	\$ 159.00		
12-03157	STATE CHEMICAL MFG.			CLEANING SUPPLIES	\$ 1,493.94		
12-03293	ENVIRONMENTAL CLIMATE CONTROL			AC REPAIR CITY HALL	\$ 729.13		
CY-03546	QUENCH USA, LLC			WATER UNITS CITY HALL-9/11	\$ 867.00		
ES ROADS	OPERATING			12-03191	ONE CALL CONCEPTS, INC.	MARK OUTS CITY STREETS	\$ 125.08
				12-03272	ONE CALL CONCEPTS, INC.	STREET MARK OUTS	\$ 63.72
ES SOLID WASTE	OPERATING			12-03300	HUDSON COUNTY IMPROVEMENT AUTH	TONNAGE/DART CHGS. 8/12	\$ 196,030.98
FINANCE / GRANTS MANAGEMENT	CDBG2818	12-03216	HOPES INC.	CDBG MATCH FOR PSE&G 2/2012	\$ 21,054.55		
HS BD OF HEALTH	OPERATING	12-01992	M.G.L. FORMS-SYSTEMS LLC	CASH RECEIPTS	\$ 707.50		
		12-02437	MOORE WALLACE NORTH AMERICA	VITAL RECORDS	\$ 312.50		
		12-02945	BFA FOOD SERVICE EQUIPMENT	THERMOMETERS	\$ 950.32		
		12-03104	SANOFI PASTEUR	FLU VACCINE	\$ 4,239.20		
		12-03407	GERARD CIANDELLA	REGISTRAR CLASS/MEMBERSHIP FEE	\$ 30.00		
		12-03408	DAWN DELORENZO	REGISTRAR CLASS/MEMBERSHIP FEE	\$ 30.00		
			TRUST	12-03252	TREASURER, STATE OF NEW JERSEY	BURIAL PERMIT REPORT 2ND QTR.	\$ 5.00
		HS CULTURAL AFFAIRS	FEDERAL	12-02405	THE NEW YORK CLOWN COMPANY INC	PERFORMANCE SHIPYARD PARK	\$ 500.00
				12-03066	CBS OUTDOOR	HIGHWAY BILLBOARD UNIT	\$ 550.00
				12-03258	THIS IS IT!	BANNERS FOR FESTIVAL	\$ 118.00
		12-03267	FALLO, GERALDINE	REIMBURSEMENT	\$ 45.07		
		12-03268	VINCENT PRINTING COMPANY	PRINTING OF HIGHWAY BILLBOARD	\$ 95.89		
	TRUST	12-03260	THIS IS IT!	STREET POLE BANNERS	\$ 1,800.00		
		12-03316	ELIZABETH WEISS	OFFICE ASSISTANCE	\$ 420.00		
HS DIRECTOR'S OFFICE	TRUST REC FEES	12-03195	HUDSON POOL MANAGMENT INC	Hudson Pool Management	\$ 125.00		
HS MUNICIPAL ALLIANCE	FEDERAL	12-03411	A&P	REFRESHMENTS - POLICE ACADEMY	\$ 1,795.00		

CITY OF HOBOKEN  
 CLAIMS LISTING  
 OCTOBER 3, 2012

DEPARTMENT	ACCOUNT/FUND	P.O.	VENDOR	DESCRIPTION	\$	
HS PARKS	CAPITAL	12-02788	SIGNATURE SITES LLC	REPAIR OF MADISON PARK	\$ 5,375.00	
	O M FUND	12-02408	CLEAN ALL TECH. CORP.	BLACK GARBAGE BAGS	\$ 1,071.25	
	OPERATING	12-02408	CLEAN ALL TECH. CORP.	BLACK GARBAGE BAGS	\$ 1,071.25	
		12-03086	SOUTH JERSEY ELECTRIC	SERVICE CHARGE	\$ 200.00	
		12-03254	ZUIDEMA/ROYAL THRONE PORTABLE	PORTABLE TOILET RENTAL	\$ 150.00	
HS RECREATION	OPERATING	12-03101	LISA CRUZ	TRANSPORTATION SERVICES	\$ 364.00	
		12-03109	FELIX ROSA	SERVICES RENDERED	\$ 490.00	
		12-03110	SOLIVETTE OCASIO	SERVICES RENDERED	\$ 531.00	
		12-03112	FELIX ROSA	SERVICES RENDERED	\$ 342.00	
		12-03114	SOLIVETTE OCASIO	SERVICES RENDERED	\$ 234.00	
	TRUST	12-03355	ROZZI, CHARLES	REIMBURSE-ITEMS SUMMER FUN PGM	\$ 67.86	
		CY-05076	SGT. MELISSA GIGANTE	TOYS FOR TOY DRIVE	\$ 200.00	
		12-03509	TOWNSHIP OF WEEHAWKEN	SOCCER FEES	\$ 2,170.00	
	TRUST REC FEES	12-03070	HUDSON POOL MANAGEMENT INC	POOL SERVICE	\$ 250.00	
		12-03138	STAN'S SPORT CENTER	TROPHY	\$ 565.00	
	PS FIRE	OPERATING	12-03269	MIGUEL ACEVEDO	SVC RENDERED - BB LEAGUE SUP.	\$ 1,000.00
			12-03063	BEYER BROTHERS CORP.	RESCUE UNIT MAINTENANCE	\$ 5,447.81
			12-03090	GOVCONNECTION, INC.	NEW ROUTER FOR DISPATCH	\$ 108.00
12-03091			HOBOKEN GLASS COMPANY	REPLACE WINDOW	\$ 165.00	
12-03093			BEYER BROTHERS CORP.	LADDER 1 REPAIRS	\$ 7,895.69	
12-03098			SAMUELS INC	PARTS FOR VEHICLE REPAIR	\$ 107.00	
12-03217			JENSON & MITCHELL	REPAIRS TO LADDER 1	\$ 2,151.26	
CY-04394			COUNTY OF BERGEN	DRIVING SIMULATOR AWARENESS	\$ 65.00	
PS FIRE SAFETY	FIRE ED	12-02467	A & M INDUSTRIAL SUPPLY CO.	Multi-Gas Detector	\$ 1,566.00	
		12-03223	SAMUELS INC	Priming Oil	\$ 39.24	
PS POLICE	OPERATING	12-00861	S.MANZO UNIFORM	CLASS II POLICE UNIFORMS	\$ 933.00	
		12-03121	TOWN OF HARRISON	POLICE PERSONNEL ASSISTANCE	\$ 3,244.20	
UNCLASSIFIED ELECTRICITY	O M FUND	12-03457	P.S.E.&G. COMPANY	ELECTRIC PIER C - SEPT 2012	\$ 850.69	
	OPERATING	12-03453	SOUTH JERSEY ENERGY	ELECTRIC UTILITY - JULY 2012	\$ 6,309.13	
		12-03454	SOUTH JERSEY ENERGY	ELECTRIC UTILITY - AUGUST 2012	\$ 6,746.75	
		12-03458	P.S.E.&G. COMPANY	ELECTRIC UTILITY - AUGUST 2012	\$ 35,724.88	
		12-03466	SOUTH JERSEY ENERGY	ELECTRIC UTILITY - SEPT 2012	\$ 2,098.39	
UNCLASSIFIED GASOLINE	OPERATING	12-00009	EXXONMOBIL FLEET/GECC	GASOLINE FOR 2012	\$ 26,958.58	
UNCLASSIFIED INSURANCE	OPERATING	12-02666	BENZEL BUSCH MOTOR CAR CORP	REIMBURSEMENT	\$ 1,422.47	
		12-03009	LORRAINE SUTERA	REIMBURSEMENT MEDICARE PART B	\$ 1,158.00	
		12-03420	BLUE CROSS-BLUE SHIELD OF NJ	HEALTH/RX INSUR.OCTOBER 2012	\$ 1,422,780.57	
		12-03421	BLUE CROSS BLUE SHIELD NJ (D)	DENTAL INSURANCE SEPT 2012	\$ 48,544.09	
		12-03422	THE PMA INSURANCE GROUP	WORKERS COMP INSURANCE 8/2012	\$ 58,344.10	
UNCLASSIFIED STREET LIGHTING	OPERATING	12-03455	P.S.E.&G. COMPANY	STREET LIGHTING - JULY 2012	\$ 45,854.00	

CITY OF HOBOKEN  
 CLAIMS LISTING  
 OCTOBER 3, 2012

DEPARTMENT	ACCOUNT/FUND	P.O.	VENDOR	DESCRIPTION	\$
UNCLASSIFIED STREET LIGHTING	OPERATING	12-03456	P.S.E.&G. COMPANY	STREET LIGHTING - AUGUST 2012	\$ 46,277.79
UNCLASSIFIED TELEPHONE	OPERATING	12-00011	VERIZON	CY2012 TELEPHONE SERVICES	\$ 8,234.58
		12-00017	NEXTEL COMMUNICATIONS	CY2012 ACCT#141015027	\$ 7,598.71
		12-00018	CABLEVISION LIGHTPATH, INC.	CY2012 INTERNET SVS #45278	\$ 1,397.75
		12-00019	CABLEVISION LIGHTPATH, INC.	CY2012 REVERSE 911 SYS SVS	\$ 2,792.27
		12-00021	VERIZON WIRELESS	CY2012 CELL SERV-MAYOR	\$ 69.49
UNCLASSIFIED TOWING & STORAGE	OPERATING	12-03270	MILE SQUARE TOWING	TOWING SERVICES	\$ 440.00
UNCLASSIFIED WATER & SEWERAGE	O M FUND	12-03418	HOBOKEN WATER SERVICE	WATER - HOB AMB - 3RD QTR	\$ 72.27
<b>Grand Total</b>					<b>\$ 2,593,609.19</b>

RESOLVED, THAT WARRANTS DRAWN ON THE CITY TREASURER, TO THE ORDER OF THE CITY TREASURER, IN PAYMENT OF SERVICES OF OFFICERS AND EMPLOYEES OF THE CITY OF HOBOKEN, FOR THE PERIOD:

30-Aug-12	TO	12-Sep-12	Paydate	9/19/2012	
<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>REGULAR PAY (11)</u>	<u>O/T PAY (14)</u>	<u>OTHER PAY (11)</u>	<u>TOTAL PAY</u>
PERSONNEL	2-01-20-105	6,474.38	0.00	0.00	6,474.38
MAYOR'S OFFICE	2-01-20-110	9,959.63	0.00	0.00	9,959.63
CITY COUNCIL	2-01-20-111	8,445.45	0.00	0.00	8,445.45
BUS ADMINISTRATOR	2-01-20-112	16,733.97	0.00	0.00	16,733.97
ABC BOARD	2-01-20-113	0.00	0.00	153.75	153.75
PURCHASING	2-01-20-114	5,130.44	0.00	0.00	5,130.44
GRANTS MANAGEMENT	2-01-20-116	0.00	0.00	0.00	0.00
CITY CLERK'S OFFICE	2-01-20-120	15,215.44	1,565.34	0.00	16,780.78
ELECTIONS	2-01-20-122	0.00	0.00	0.00	0.00
FINANCE OFFICE	2-01-20-130	23,629.23	0.00	0.00	23,629.23
ACCOUNTS/CONTROL	2-01-20-131	0.00	0.00	0.00	0.00
PAYROLL DIVISION	2-01-20-132	0.00	0.00	0.00	0.00
TAX COLLECTION	2-01-20-145	7,217.99	0.00	0.00	7,217.99
ASSESSOR'S OFFICE	2-01-20-150	11,762.05	0.00	0.00	11,762.05
CORPORATE COUNSEL	2-01-20-155	11,526.15	0.00	0.00	11,526.15
COMMUNITY DEVELOPMENT	2-01-20-160	6,519.24	0.00	0.00	6,519.24
TREASURER	2-01-20-146	0.00	0.00	0.00	0.00
PLANNING BOARD	2-01-21-180	5,202.90	0.00	0.00	5,202.90
INFORMATION TECHNOLOGY	2-01-20-147	0.00	0.00	0.00	0.00
ZONING OFFICER	2-01-21-186	4,819.89	0.00	0.00	4,819.89
HOUSING INSPECTION	2-01-21-187	5,864.54	257.88	0.00	6,122.42
CONSTRUCTION CODE STIPEND	2-01-22-195	22,668.91 0.00	0.00 0.00	0.00 200.00	22,668.91 200.00
POLICE DIVISION	2-01-25-241-011	514,165.43	6,717.43	0.00	520,882.86
POLICE CIVILIAN	2-01-25-241-016	32,130.61	1,112.40	0.00	33,243.01
POLICE DIVISION CLASS II	2-01-25-241-015	480.00	0.00	0.00	480.00
WORKERS COMP		0.00	0.00	7,743.55	7,743.55
CROSSING GUARDS	2-01-25-241-012	7,130.90	0.00	0.00	7,130.90
EMERGENCY MANAGEMENT	2-01-25-252	12,633.59	714.48	96.15	13,444.22

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>REGULAR PAY (01)</u>	<u>O/T PAY (02)</u>	<u>OTHER PAY (01)</u>	<u>TOTAL PAY</u>
FIRE DIVISION	2-01-25-266	459,493.02	15,372.67	0.00	474,865.69
FIRE DIF (STRAIGHT TIME)		0.00	0.00	3,880.58	3,880.58
FIRE CIVILIAN	2-01-25-266-016	17,162.32	0.00	0.00	17,162.32
STREETS AND ROADS	2-01-26-291-011	22,094.62	2,411.14	0.00	24,505.76
STREETS AND ROADS	2-01-26-291-015	0.00	0.00	0.00	0.00
ENV SRVCS DIR OFFICE	2-01-26-290	6,034.54	0.00	0.00	6,034.54
RECREATION SEASONAL EMP	2-0128370016	360.00	0.00	0.00	360.00
CENTRAL GARAGE	2-01-26-301	5,647.36	1,597.26	0.00	7,244.62
SANITATION	2-01-26-305	18,626.93	4,537.97	0.00	23,164.90
LICENSING DIVISION	2-31-55-501-101	3,872.78	0.00	0.00	3,872.78
HUMAN SRVCS DIR OFFICE	2-01-27-330	6,992.71	326.71	0.00	7,319.42
BOARD OF HEALTH	2-01-27-332	20,484.15	346.59	0.00	20,830.74
CONSTITUENT SRCS	2-01-27-333	0.00	0.00	0.00	0.00
SENIOR CITIZENS	2-01-27-336	13,055.55	0.00	0.00	13,055.55
RENT STABILIZATION	2-01-27-347	8,540.28	0.00	0.00	8,540.28
TRANSPORTATION	2-01-27-348	0.00	0.00	0.00	0.00
RECREATION	2-01-28-370	11,455.21	467.70	0.00	11,922.91
PARKS	2-01-28-375	15,694.65	2,619.46	0.00	18,314.11
PUBLIC PROPERTY	2-01-28-377	28,940.77	0.00	0.00	28,940.77
PUBLIC LIBRARY	2-0129-390-021	0.00	0.00	0.00	0.00
PUBLIC DEFENDER	2-01-43-495	0.00	0.00	0.00	0.00
MUNICIPAL COURT	2-01-43-490	35,646.26	0.00	0.00	35,646.26
PARKING UTILITY	2-31-55-501-101	102,048.65	12,679.55	0.00	114,728.20
WORKERS COMP		0.00	0.00	1,085.00	1,085.00
MUN COURT OVERTIME	T-0340000-037	0.00	2,314.92	0.00	2,314.92
TRUST - RECREATION ADULT PROG	T-03-40-000-108	367.50	0.00	0.00	367.50
STRAIGHT TIME PD TO REC EMPLOYEES		0.00	0.00	390.00	390.00
FIRE EDUCATION	T-13-10-000-000	0.00	4,371.16	0.00	4,371.16
HOBOKEN ATHL LEAGUE	G-02-41-200-PAL	427.50	0.00	0.00	427.50
STRAIGHT TIME PD TO SR CIT EMPLOYEE		0.00	0.00	262.50	262.50
TRUST REC FEES SUMMER FUND	T-03-40-000-107	405.00	0.00	0.00	405.00
SUMMER LUNCH PROGRAM	G-02-41-300-SF1	345.10	0.00	0.00	345.10
TRUST PAL	T-03-40-000-004	104.00	5,148.99	0.00	5,252.99
CULTURAL AFFAI AFFAIRS	2-01-271-760-11	2,988.46	0.00	0.00	2,988.46

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>REGULAR PAY (01)</u>	<u>O/T PAY (02)</u>	<u>OTHER PAY (01)</u>	<u>PAY</u>
-------------------	---------------------------	-----------------------------	-------------------------	---------------------------	------------

**OTHER:**

SALARY ADJUSTMENT	2-01-36-478-000	0.00	0.00	0.00	0.00
SALARY SETTLEMENT	2-01-36-479-000	0.00	0.00	0.00	0.00
POLICE OUTSIDE EMPL.	T-03-40-000-006	0.00	0.00	66,344.00	66,344.00
RESERVE FOR POAA	T-03-40-000-032	0.00	0.00	0.00	0.00
Parks Acct	2-01-28-375-014	0.00	0.00	0.00	0.00
POLICE HOUSING AUTHORITY OEP	2-01-25-241-017	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<b>GRAND TOTAL</b>		1,508,498.10	62,561.65	80,155.53	1,651,215.28
					1,651,215.28

Introduced by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN**  
**RESOLUTION NO. \_\_\_\_\_**

**THIS RESOLUTION REJECTS ALL BID PROPOSALS FOR THE PROVISIONS OF CONSTRUCTION SERVICES AT 1600 PARK FOR THE CITY UNDER THE SPECIFICATIONS IN BID NUMBER 12-11.**

**WHEREAS**, proposals were received for the provisions of construction services at 1600 Park for the City of Hoboken, as specified in Bid Number 12-11; and,

**WHEREAS**, four (4) proposals were received; and,

**WHEREAS**, the proposals far exceeded the City's cost estimate and the appropriated and available funds for the project; and,

**WHEREAS**, as a result, the Office of Corporation Counsel recommends that the City Council of the City of Hoboken reject all bid submissions for the provision under Bid No. 12-11, pursuant to N.J.S.A. 40A:11-13.2(a), (b) and (d).

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Hoboken hereby rejects all bid proposals submitted for the provision under Bid No. 12-11, pursuant to N.J.S.A. 40A:11-13.2(a), (b) and (d); and,

**BE IT FURTHER RESOLVED** that the City Council authorizes the Administration to take any and all steps necessary to properly contract construction services at 1600 Park in accordance with the law and the requirements of the City's plan; and,

**Meeting Date: October 3, 2012**

**Reviewed:**

**Approved as to form:**

\_\_\_\_\_  
Quentin Wiest  
Business Administrator

\_\_\_\_\_  
Mellissa Longo, Esq.  
Corporation Counsel

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				

# REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President  
CRAIG F. REMINGTON, PLS, PP, Vice President

## EXECUTIVE VICE PRESIDENTS

Michael D. Vena, PE, PP, CME (deceased 2006)  
Edward J. Walberg, PE, PP, CME  
Thomas F. Beach, PE, CME  
Richard G. Arango, PE, CME

**DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY**  
Bradley A. Blubaugh, BA, MPA

### SENIOR ASSOCIATES

John J. Cantwell, PE, PP, CME  
Alan Dittenhofer, PE, PP, CME  
Frank J. Seney, Jr., PE, PP, CME  
Terence Vogt, PE, PP, CME  
Dennis K. Yoder, PE, PP, CME, LEED  
Charles E. Adamson, PLS, AET  
Kim Wendell Bibbs, PE, CME  
Marc DeBlasio, PE, PP, CME  
Leonard A. Faiola, PE, CME  
Christopher J. Fazio, PE, CME  
Kenneth C. Ressler, PE, CME  
Gregory J. Sullivan, PE, PP, CME  
Richard B. Czekanski, PE, CME, BCEE

### Remington & Vernick Engineers

232 Kings Highway East  
Haddonfield, NJ 08033  
(856) 795-9595  
(856) 795-1882 (fax)

### Remington, Vernick & Vena Engineers

9 Allen Street  
Toms River, NJ 08753  
(732) 286-9220  
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400  
Old Bridge, NJ 08857  
(732) 955-8000  
(732) 591-2815 (fax)

### Remington, Vernick & Walberg Engineers

845 North Main Street  
Pleasantville, NJ 08232  
(609) 645-7110  
(609) 645-7076 (fax)

4907 New Jersey Avenue  
Wildwood City, NJ 08260  
(609) 522-5150  
(609) 522-5313 (fax)

### Remington, Vernick & Beach Engineers

922 Fayette Street  
Conshohocken, PA 19428  
(610) 940-1050  
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203  
Mechanicsburg, PA 17050  
(717) 766-1775  
(717) 766-0232 (fax)

U.S. Steel Tower  
600 Grant Street, Suite 1251  
Pittsburgh, PA 15219  
(412) 263-2200  
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building  
262 Chapman Road, Suite 105  
Newark, DE 19702  
(302) 266-0212  
(302) 266-6208 (fax)

### Remington, Vernick & Arango Engineers

The Presidential Center  
Lincoln Building, Suite 600  
101 Route 130  
Cinnaminson, NJ 08077  
(856) 303-1245  
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor  
Secaucus, NJ 07094  
(201) 624-2137  
(201) 624-2136 (fax)

September 27, 2012

Ms. Brandy A. Forbes, AICP, PP  
Community Development Director  
City of Hoboken  
94 Washington Street  
Hoboken, NJ 07030

**Re: 1600 Park & Hoboken Cove Park - Phase 1  
City of Hoboken  
Hudson County, New Jersey  
Our File #0905T015**

Dear Ms. Forbes:

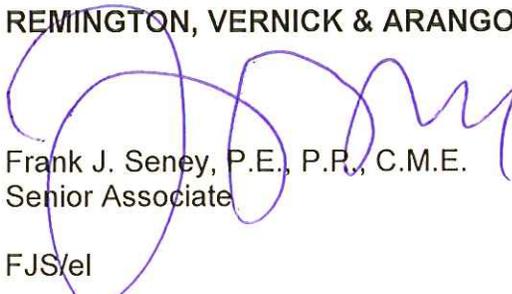
We have tabulated the bids received on September 25, 2012, with reference to the above-captioned project and find the apparent low bidder to be *Applied Landscape Technologies, Inc.*, 145 River Road, Montville, New Jersey, 07045 in the amount of \$2,105,729.25, representing items 1 through 64 of the base bid. A copy of the tabulation is enclosed for your review.

As you are aware, the bid amount exceeds the established budget for the project. Therefore, we recommend all bids be rejected and the project be re-advertised after the bid documents have been revised in order to reduce the scope of work. We believe the following changes should be made in order to reduce the cost of the project:

- Replace decorative fence with vinyl-coated chain-link fence (~\$400,000 savings)
- Remove the picnic tables from the project (~\$12,000 savings); and
- Remove the structural soil from the project (~\$30,000 savings).

Sincerely,

**REMINGTON, VERNICK & ARANGO ENGINEERS**

  
Frank J. Seney, P.E., P.P., C.M.E.  
Senior Associate

FJS/el

Enclosures

cc: James J. Farina, City Clerk

t:\transportation\_bridge\hoboken city\0905t015-1600\_hoboken cove park\specs - 1600 park & hoboken cove, ph. 1\rejection of bids ltr - 9-27-12.doc

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www.rve.com

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**THIS RESOLUTION AWARDS A CONTRACT TO D&S LAND  
DEVELOPMENT LLC IN ACCORDANCE WITH BID NO. 12-12  
- CHURCH SQUARE PARK IMPROVEMENTS FOR A TOTAL  
COST OF \$206,322.00**

**WHEREAS**, Local Public Contracts Law allows municipalities to publicly bid construction contracts, subject to the statutory requirements therein; and,

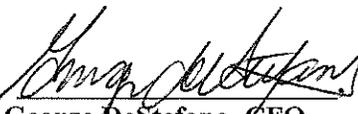
**WHEREAS**, the City of Hoboken published and received bids for Bid No. 12-12 in accordance therewith, for which two (2) bids were received, being:

Bidder	Base Bid	Alternate One
D&S Land Development LLC	\$189,822.00	\$16,500.00
TEC Con Contractor.	\$202,185.00	\$20,400.00

**WHEREAS**, the City of Hoboken wishes to award the contract to the lowest responsive, responsible bidder, D&S Land Development LLC for the Base Bid and the Alternate One for Bid No. 12-12 in the amount of \$206,322.00; and,

**WHEREAS**, certification of funds is available as follows:

**I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$206,322.00 is available in the following appropriations C-04-60-711-210 in the Capital CY2012 budget; and I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose for the Capital CY2012 budget.**

Signed:   
George DeStefano, CFO

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken that D&S Land Development LLC is authorized to provide services and goods to the City as described in the Base Bid and Alternate One of the Bid Specifications for Bid No. 12-12, for a total not to exceed amount of \$206,322.00 dollars, as follows:

- a) The above recitals are incorporated herein as thought fully set forth at length; and,
- b) The Council hereby authorizes the Mayor, or her designee to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution. Said terms shall be incorporated into the contract:
  1. Said contract shall include a non-appropriations clause in accordance with the certification of funds within this resolution.
- c) The Clerk shall publish and notice this resolution as required by law; and,
- d) This resolution shall take effect immediately upon adoption; and,

- e) If execution of the above contemplated contract does not occur by D&S Development LLC within the time allowed by law, the City's award shall be automatically revoked; and,
- f) The Mayor, or her designee is hereby authorized to execute an agreement for the above references goods and/or services based upon the following information:

D&S Development LLC  
 13 Alida Place  
 Ramsey, New Jersey 07446

**Meeting Date: October 3, 2012**

**Reviewed:**

**Approved as to form:**

\_\_\_\_\_  
 Quentin Wiest  
 Business Administrator

\_\_\_\_\_  
 Mellissa Longo, Esq.  
 Corporation Counsel

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				



September 28, 2012

Leo Pellegrini, Director  
Health and Human Services Department  
City of Hoboken  
94 Washington Street  
Hoboken, New Jersey 07030

Re: Bid No12-12 Church Square Park Improvements  
City of Hoboken  
Hudson County, New Jersey  
Our File No. HO-452

Dear Director Pellegrini

On September 28, 2012, the City of Hoboken (City) received two (2) bids for the *Church Square Park Improvements* project. As you are aware the construction costs for this project are being funded by the City. The following is a summary of both bids.

<u>Bidder</u>	<u>Bid Amount</u>	
D&S Land Development LLC	\$189,822.00	Total Base Bid Price
14 Overbrook Road	\$16,500.00	Total Alternate Bid A
Ramsey, New Jersey 07446		
Tec-Con Contractors Inc	\$202,185.00	Total Base Bid Price
9 Dodd Street	\$20,400.00	Total Alternate Bid A
East Orange, New Jersey 07017		

A summary of all bids received is attached, as well as a tabulation of unit costs for both bidders. Boswell McClave Engineering reviewed all bid documentation submitted and provides the following comments.

## **BID DOCUMENTATION**

### **D&S Land Development LLC**

D&S Land Development LLC appears to have provided a complete submission.

### **Tec-Con Contractors Inc.**

Tec-Con Contractors Inc. appears to have provided a complete submission

### **Apparent Low Bid:**

D&S Land Development LLC submitted the apparent lowest responsible Base Bid and Alternate Bid A in the total amount of \$206,322.00.

### **Recommendation**

It is our understanding that the City of Hoboken has adequate funding to award the Base Bid and Alternate Bid A for this project. Therefore, Boswell McClave Engineering recommends that this contract be awarded to D&S Land Development LLC in the amount of \$206,322.00.

This recommendation is subject to Corporation Counsel's satisfactory review of all bid documentation as well as the CFO's certification that adequate funding has been appropriated. It is also subject to the City to being in receipt of the following, as applicable, before contracts are issued: Performance Bond, Payment Bond, Certificate of Insurance, Affirmative Action Affidavit, and Initial Project Workforce Report (Form AA-201).

Please do not hesitate to contact the undersigned with any questions.

Very truly yours,

BOSWELL McCLAVE ENGINEERING



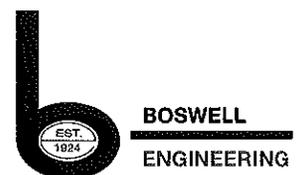
Rebecca Mejia, P.E.  
City Engineer Representative

Director Pellegrini  
September 28, 2012  
Page 3 of 3

REM  
Attachment

cc: Corporation Counsel, City of Hoboken  
City of Hoboken Purchasing Department

120928 Bid Recommendation.doc



BOSWELL McCLAVE ENGINEERING  
 330 Phillips Avenue  
 South Hackensack, NJ 07606

BID SUMMARY  
 BID NO. 12-12 CHURCH SQUARE PARK IMPROVEMENTS  
 CITY OF HOBOKEN  
 HUDSON COUNTY, NEW JERSEY  
 OUR FILE NO. HO-452

BID DATE: September 28, 2012

TIME: 11:00 A.M.

D & S Land Development LLC 14 Overbrook Road Ramsey, NJ 07446 201-327-1002 201-327-6838 FAX	Tec-Con Contractors Inc. 9 Dodd Street East Orange, NJ 07017 973-674-9191 973-674-2834 FAX
---	--

ITEM NO.	DESCRIPTION	PAY UNIT	QUANTITY	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
<b>BASE BID</b>							
1	Clearing Site	L.S.	1	\$ 67,250.00	\$ 67,250.00	\$ 36,000.00	\$ 36,000.00
2	Excavation, Unclassified	C.Y.	350	\$ 2.00	\$ 700.00	\$ 50.00	\$ 17,500.00
3	Hot Mix Asphalt Surface Course Mix I-5	Ton	225	\$ 50.00	\$ 11,250.00	\$ 95.00	\$ 21,375.00
4	Hot Mix Asphalt Base Course Mix I-2	Ton	300	\$ 50.00	\$ 15,000.00	\$ 93.00	\$ 27,900.00
5	Dense-Graded Aggregate Base Course	S.Y.	1,500	\$ 6.00	\$ 9,000.00	\$ 7.60	\$ 11,400.00
6	Basketball Striping	L.F.	1,000	\$ 2.00	\$ 2,000.00	\$ 1.20	\$ 1,200.00
7	Brick Paver Sidewalk	S.Y.	80	\$ 108.00	\$ 8,640.00	\$ 126.00	\$ 10,080.00
8	Stump Removal	UNIT	2	\$ 800.00	\$ 1,600.00	\$ 800.00	\$ 1,600.00
9	Tree Removal, Over 24" to 36" Diameter	UNIT	1	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00
10	Outdoor Table Tennis Table	UNIT	2	\$ 5,250.00	\$ 10,500.00	\$ 5,500.00	\$ 11,000.00
11	Protective Padding	L.S.	1	\$ 2,600.00	\$ 2,600.00	\$ 4,000.00	\$ 4,000.00
12	Village Green Zelkova (2.5" - 3" Cal)	UNIT	1	\$ 440.00	\$ 440.00	\$ 900.00	\$ 900.00
13	Green Velvet Boxwood (18 inch ht.)	UNIT	49	\$ 88.00	\$ 4,312.00	\$ 50.00	\$ 2,450.00
14	Red Knock Rose (3 Gal)	UNIT	6	\$ 55.00	\$ 330.00	\$ 30.00	\$ 180.00
15	Chain-Link Fence, PVC-Coated Steel, 10' High	L.F.	800	\$ 61.00	\$ 48,800.00	\$ 61.00	\$ 48,800.00
16	Gate, Chain-Link Fence, PVC-Coated Steel, 4' Wide	UNIT	6	\$ 650.00	\$ 3,900.00	\$ 800.00	\$ 4,800.00
<b>Total Base Bid Items</b>					<b>\$ 189,822.00</b>		<b>\$ 202,185.00</b>
<b>Alternate Bid 'A'</b>							
17A	Acrylic Surface	S.Y.	1,500	\$ 11.00	\$ 16,500.00	\$ 13.60	\$ 20,400.00
<b>Total Alternate Bid A</b>					<b>\$ 16,500.00</b>		<b>\$ 20,400.00</b>
<b>TOTAL BASE BID AND ALTERNATE BIDS A, B, C, D, E</b>					<b>\$ 206,322.00</b>		<b>\$ 222,585.00</b>
* Denotes a difference in amount							

# CITY OF HOBOKEN

## Division of Purchasing

**DAWN ZIMMER**  
Mayor



**AL B. DINEROS, QPA**  
Purchasing Agent

September 28, 2012

**Subject: BID OPENING – 12-12 – Improvement to Church Square Park**

Please be advised that bids for the above mentioned project were received, publicly opened and announced at City Hall on September 28, 2012 at 11:00 AM. The following personnel were present during the opening:

AL Dineros	- Purchasing Agent
Jennifer Mastropietro	- Buyer
Amanda Seguinot	- Purchasing Clerk
Joe Pomante	- Boswell Engineering
Alysia Proko	- Assistant, Corporation Counsel

The following bids were received:

- |                                 |           |                 |
|---------------------------------|-----------|-----------------|
| 1. D and S Land Development LLC | Base Bid  | - \$ 189,822.00 |
| 14 Overbrook Road,              | Alternate | - \$ 16,500.00  |
| Ramsey, NJ 07446                |           |                 |
| 2. TEC – Con Contractor         | Base Bid  | - \$ 202,185.00 |
| 9 Dodd Street                   | Alternate | - \$ 20,400.00  |
| East Orange, NJ 07017           |           |                 |

NOTE: This result is un-official, all submitted documents is under review by Boswell Engineering and the Corporation Counsel. The Governing Body will award the contract within 60 days upon completion of the review process.

CHURCH SQUARE PARK IMPROVEMENTS  
CITY OF HOBOKEN  
HUDSON COUNTY, NJ  
OUR FILE NO. HO-452

Date: September 28, 2012  
Time: 11:00 a.m.

- |    |                                       |                 |                     |        |
|----|---------------------------------------|-----------------|---------------------|--------|
| 1. | CDC - Planroom                        | Base Bid        | <del>_____</del>    | NO BID |
|    |                                       | Alternate Bid A | <del>_____</del>    |        |
| 2. | ARCO Construction Group               | Base Bid        | <del>_____</del>    | NO BID |
|    |                                       | Alternate Bid A | <del>_____</del>    |        |
| 3. | D and S Land Development LLC          | Base Bid        | <u>189,822.00</u>   |        |
|    |                                       | Alternate Bid A | <u>16,500.00</u>    |        |
| 4. | Construction S/W Tech<br>Not A Bidder | Base Bid        | <del>_____</del>    | NO BID |
|    |                                       |                 |                     |        |
| 5. | Tec-Con Contractors                   | Base Bid        | <u>2,021,185.00</u> |        |
|    |                                       | Alternate Bid A | <u>20,400.00</u>    |        |
| 6. | All Surface Asphalt Paving            | Base Bid        | <del>_____</del>    | NO BID |
|    |                                       | Alternate Bid A | <del>_____</del>    |        |

**BOSWELL McCLAVE ENGINEERING**  
 330 Phillips Avenue  
 South Hackensack, NJ 07606

**BID SUMMARY**  
**BID NO. 12-12 CHURCH SQUARE PARK IMPROVEMENTS**  
**CITY OF HOBOKEN**  
**HUDSON COUNTY, NEW JERSEY**  
**OUR FILE NO. HO-452**

**BID DATE: September 28, 2012**

**TIME: 11:00 A.M.**

D & S Land Development LLC 14 Overbrook Road Ramsey, NJ 07446 201-327-1002 201-327-6838 FAX	Tec-Con Contractors Inc. 9 Dodd Street East Orange, NJ 07017 973-674-9191 973-674-2834 FAX
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ITEM NO.	DESCRIPTION	PAY UNIT	QUANTITY	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
	<b>BASE BID</b>						
1	Clearing Site	L.S.	1	\$ 67,250.00	\$ 67,250.00	\$ 36,000.00	\$ 36,000.00
2	Excavation, Unclassified	C.Y.	350	\$ 2.00	\$ 700.00	\$ 50.00	\$ 17,500.00
3	Hot Mix Asphalt Surface Course Mix I-5	Ton	225	\$ 50.00	\$ 11,250.00	\$ 95.00	\$ 21,375.00
4	Hot Mix Asphalt Base Course Mix I-2	Ton	300	\$ 50.00	\$ 15,000.00	\$ 93.00	\$ 27,900.00
5	Dense-Graded Aggregate Base Course	S.Y.	1,500	\$ 6.00	\$ 9,000.00	\$ 7.60	\$ 11,400.00
6	Basketball Striping	L.F.	1,000	\$ 2.00	\$ 2,000.00	\$ 1.20	\$ 1,200.00
7	Brick Paver Sidewalk	S.Y.	80	\$ 108.00	\$ 8,640.00	\$ 126.00	\$ 10,080.00
8	Stump Removal	UNIT	2	\$ 800.00	\$ 1,600.00	\$ 800.00	\$ 1,600.00
9	Tree Removal, Over 24" to 36" Diameter	UNIT	1	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00
10	Outdoor Table Tennis Table	UNIT	2	\$ 5,250.00	\$ 10,500.00	\$ 5,500.00	\$ 11,000.00
11	Protective Padding	L.S.	1	\$ 2,600.00	\$ 2,600.00	\$ 4,000.00	\$ 4,000.00
12	Village Green Zelkova (2.5" - 3" Cal)	UNIT	1	\$ 440.00	\$ 440.00	\$ 900.00	\$ 900.00
13	Green Velvet Boxwood (18 inch ht.)	UNIT	49	\$ 88.00	\$ 4,312.00	\$ 50.00	\$ 2,450.00
14	Red Knock Rose (3 Gal)	UNIT	6	\$ 55.00	\$ 330.00	\$ 30.00	\$ 180.00
15	Chain-Link Fence, PVC-Coated Steel, 10' High	L.F.	800	\$ 61.00	\$ 48,800.00	\$ 61.00	\$ 48,800.00
16	Gate, Chain-Link Fence, PVC-Coated Steel, 4' Wide	UNIT	6	\$ 650.00	\$ 3,900.00	\$ 800.00	\$ 4,800.00
	<b>Total Base Bid Items</b>				<b>\$ 189,822.00</b>		<b>\$ 202,185.00</b>
	<b>Alternate Bid 'A'</b>						
17A	Acrylic Surface	S.Y.	1,500	\$ 11.00	\$ 16,500.00	\$ 13.60	\$ 20,400.00
	<b>Total Alternate Bid A</b>				<b>\$ 16,500.00</b>		<b>\$ 20,400.00</b>
	<b>TOTAL BASE BID AND ALTERNATE BIDS A, B, C, D, E</b>				<b>\$ 206,322.00</b>		<b>\$ 222,585.00</b>
	<b>* Denotes a difference in amount</b>						

Introduced by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN**  
**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION TO ACCEPT AN AWARD OF \$297,000.00 FROM  
THE FY2011 PORT SECURITY GRANT PROGRAM FOR THE  
PORT AUTHORITY OF NEW YORK AND NEW JERSEY**

**WHEREAS**, pursuant to a previous resolution, the Hoboken Fire Department submitted to the City Council of the City of Hoboken a resolution with a Subgrant Agreement with The Port Authority of New York and New Jersey (the "Port Authority") for the purpose of obtaining funding for the purchase of a marine vehicle for use by the Hoboken Fire Department; and

**WHEREAS**, the City Council of the City of Hoboken passed such a resolution, accepting the terms of the Subgrant Agreement; and

**WHEREAS**, the Administration was subsequently notified that it was awarded an additional \$297,000.00 for FY 2011 from the Port Authority, which allows the Administration to purchase additional equipment, including outboard motors, dewatering pumps, night vision goggles, and night optical monoculars, for the marine vehicle; and

**WHEREAS**, the City's acceptance of the grant funds requires an upfront cost of \$297,000.00, which will be reimbursed in full by the Port Authority and does not require any municipal match for those funds;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Hoboken that the above-referenced grant is hereby accepted, and the Mayor or her designee is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the City of Hoboken; and be it

**FURTHER RESOLVED** that the Mayor may provide additional information and furnish such documents as may be required and that the City Clerk is hereby authorized to attest and affix the City seal to this resolution.

**Date of Meeting: October 3, 2012**

Reviewed:

Approved as to Form:

\_\_\_\_\_  
Quentin Wiest  
Business Administrator

\_\_\_\_\_  
Mellissa L. Longo, Esq.  
Corporation Counsel

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				

Sponsored By: \_\_\_\_\_  
Co-Sponsored By: \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING SUBMISSION OF 2013 APPLICATION TO THE HUDSON COUNTY OFFICE OF CULTURAL & HERITAGE AFFAIRS/TOURISM DEVELOPMENT FOR LOCAL ARTS PROGRAM GRANT FUNDS FOR THE SUMMER ENCHANTED EVENINGS PERFORMANCE SERIES, WITH A 1:1 CITY MATCH OF AWARDED FUNDS**

**WHEREAS**, the City of Hoboken has, for many years, been the recipient of funds for the Summer Enchanted Evenings Series through the Hudson County Office of Cultural & Heritage Affairs/Tourism Development; and

**WHEREAS**, the Hudson County Office of Cultural & Heritage Affairs/Tourism Development has once again invited the City of Hoboken to submit an application for funding for 2013 Local Arts Program Funds (LAP).

**NOW THEREFORE, BE IT RESOLVED**, that the City of Hoboken will submit an application for such funds; and

**BE IT FURTHER RESOLVED**, that the Mayor, or his designee, is hereby authorized on behalf of the City of Hoboken to:

1. Execute and submit such application to the Hudson County Office of Cultural & Heritage Affairs/Tourism Development;
2. Furnish such documents as may be required;
3. Act as authorized correspondent of the City of Hoboken;
4. Execute necessary contracts, if funding is awarded, subject to Council approval if a certification of funds is required for the City's matching funds.

**Meeting Date: October 3, 2012**

**Reviewed:**

**Approved as to form:**

\_\_\_\_\_  
**Quentin Wiest, Business Administrator**

\_\_\_\_\_  
**Melissa Longo, Corporation Counsel**

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				

**ORGANIZATION NAME: CITY OF HOBOKEN**

**FY 2013 PROJECTED BUDGET - JANUARY 1, 2013 DECEMBER 31, 2013  
PROGRAM SUPPORT PROJECT EXPENSES**

<b>Expense</b>	<b>Amount</b>
<b>1. Personnel</b>	
A. Project Administration	
B. Other (list)	
C. Bookkeeping	
D. Travel/Transportation	
E. Fringe (If applicable)	
<b>2. Administrative Materials/Supplies</b>	
A. Office Supplies	
B. Printing/Copying	
C. Postage/Mailing	
D. Miscellaneous (list)	
<b>3. Facilities</b>	
A. Office Space Rental/Performance/Exhibit Space	
B. Maintenance	
C. Utilities	
D. Telephone/FAX/Computer	
E. Insurance	
F. Equipment Rentals	
G. Other	
<b>4. Marketing/Publicity</b>	
A. Advertising	
B. Graphic Design <i>In-Kind</i>	\$ 1,200.00
C. Printing <b>Summer Events Calendar</b>	\$ 3,410.00
D. Other (list) <b>Postage for Summer Events Calendar – In Kind City of Hoboken</b>	\$ 3,500.00
<b>5. Artistic</b>	
A. Personnel (including designers, musicians, crew, actors, dancers, etc.) <b>Performers</b>	\$ 4,100.00
B. Sets, Lighting, Costumes, Musical Instruments <b>Sound Technicians</b>	\$ 2,500.00
C. Royalties <b>ASCAP &amp; BMI</b>	\$ 300.00
D. Travel/Transportation	
E. Fringe	
F. Insurance	
G. Other (list)	
<b>6. Program and/or Site Accessibility</b> (List, e.g. sign language, Braille print, etc.)	
<b>7. GRAND TOTAL PROJECTED EXPENSES</b>	<b>\$ 15,010.00</b>

**ORGANIZATION NAME: CITY OF HOBOKEN**

**FY 2013 PROJECTED INCOME –  
JANUARY 1, 2013 TO DECEMBER 31, 2013  
PROGRAM SUPPORT**

<b>Source</b>	<b>Amount</b>
<b>PROJECTED EARNED INCOME</b>	
A. Admissions	
B. Subscriptions	
C. Sponsorships/Other Cash Contributions	<b>\$ 3,000.00</b>
D. Fundraising/Special Events Soda, Water sold at Summer Events	<b>310.00</b>
E. Other Grants (DO NOT INCLUDE YOUR LAP REQUEST)	
<b>TOTAL PROJECTED EARNED INCOME</b>	<b>\$ 3,310.00</b>

<b>PROJECTED IN-KIND INCOME</b>	
<i>Personnel</i>	
A. Project Administration	
B. Other (list)	
C. Bookkeeping	
D. Travel/Transportation	
E. Fringe	
<i>Materials/Supplies</i>	
A. Office Supplies	
B. Printing/Copying	
C. Postage/Mailing	
D. Miscellaneous	
<i>Facilities</i>	
A. Office Space Rental/Performance/Exhibit Space	
B. Maintenance	
C. Utilities	
D. Telephone/FAX/Computer	
E. Insurance	
F. Equipment Rentals	
G. Other	
<i>Marketing/Publicity</i>	
A. Advertising	
B. Graphic Design <b>Design for calendar In-Kind</b>	<b>\$ 1,200.00</b>
C. Printing	
D. Other <b>Postage for Calendar – In-Kind – City of Hoboken</b>	<b>\$ 3,500.00</b>
<i>Artistic</i>	
A. Personnel (including designers, musicians, crew, actors, dancers, etc.)	
B. Sets, Lighting, Costumes, musical instruments, etc.	
C. Royalties	
D. Travel/transportation	
E. Fringe	
F. Insurance	
G. Other (list)	
<i>Program and/or Site Accessibility (list)</i>	
<b>TOTAL PROJECTED IN-KIND INCOME</b>	<b>\$ 4,700.00</b>

A. FY 2013 MATCH (Earned Total Income + In-Kind Total Income)		<u>\$ 8,010</u>
	+	
B. FY 2013 LAP GRANT REQUEST		<u>\$ 7,000</u>
<b>TOTAL INCOME (add A+ B)</b>		<u><b>\$15,010</b></u>
<b>GRAND TOTAL PROJECTED EXPENSES</b>		<u><b>\$15,010</b></u>

Introduced by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**Resolution Accepting and Acknowledging Receipt of the Best Practices Worksheet from DCA  
for the CY 2012**

**WHEREAS**, the City of Hoboken has received its Best Practices Worksheet for CY 2012 from the State of New Jersey, Division of Local Government Services, and

**WHEREAS**, the State of New Jersey, Division of Local Government Services requires the Chief Financial Official and other City Officials to prepare a Best Practices Worksheet for all recommendations to embrace practices and promote financial accountability and transparency, and

**WHEREAS**, the State of New Jersey, Division of Local Government Services requires such Best Practices Worksheet to be received and accepted by the Council of the City of Hoboken and filed with the Director of Local Government Services, and

**WHEREAS**, the Best Practices Worksheet is attached hereto, and incorporated by reference.

**NOW, THEREFORE BE IT RESOLVED** that the above recitals are incorporated by reference as it's fully stated herein; and,

**BE IT FURTHER RESOLVED** by the Council of the City of Hoboken, in the County of Hudson, State of New Jersey, hereby accepts and acknowledges receipt of the Best Practice Worksheet for the City of Hoboken for CY 2012 from the DLGS, and requests acceptance by DLGS of receipt of this resolution; and,

**BE IT FURTHER RESOLVED**, that the City Clerk forward two certified copies of this resolution with the Best Practices Worksheet to the Director of Local Government Services for review and approval.

Dated: October 3, 2012

**Reviewed:**

\_\_\_\_\_  
Quentin Wiest  
Business Administrator

**Approved as to form:**

\_\_\_\_\_  
Mellissa Longo, Esq.  
Corporation Counsel

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				

**Best Practices Worksheet CY 2012/SFY2013**

<b>Click here, then click on arrow to choose municipality</b>			
0000		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
1	Yes	Sharing services has been promoted for many years as a means to control costs. In addition to sharing resources such as labor, facilities and equipment with a county or with neighboring communities, shared services include similar agreements with school boards, independent authorities and fire districts. Shared services do not include cooperative purchasing, cooperative pricing or commodity resale agreements. Did your municipality actively negotiate (i.e. meet with representatives from a neighboring town, your county or another local unit) and/or enter into at least one new shared service agreement in 2011?	<b>School Buses for Recreation, Cops' Housing Authority, Hudson County Pooled Bonds</b>
2	Prospective	N.J.S.A. 40A:65-4b requires municipalities to file a copy of their shared service agreements, including amendments and renewals thereof, with the Division of Local Government Services. Has your municipality filed a copy of all shared service agreements presently in effect, along with any amendments thereto, with the Division? This response shall not include cooperative purchasing, cooperative pricing or commodity resale agreements.	
3	Yes	Has your municipality adopted a vehicle use policy prohibiting personal use of municipal vehicles, and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)?	<b>Employee Handbook</b>
4	Yes	Does your municipality's legal counsel and/or qualified purchasing agent review and approve procurement specifications and professional service contracts before contracts are executed?	
5	Yes	Municipalities and their agencies are allowed to prohibit the award of public contracts to business entities that have made certain campaign contributions exceeding \$300 and to limit the contributions that the holders of a contract can make during the term of a contract to \$300. A model ordinance concerning pay-to-play can be found at <a href="http://www.nj.gov/dca/lgs/muniaid/pay_to_play_ordinance-contractor.doc">www.nj.gov/dca/lgs/muniaid/pay_to_play_ordinance-contractor.doc</a> . Has your municipality adopted a pay-to-play ordinance pursuant to N.J.S.A. 40A:11-51 that is more restrictive than state statutory requirements?	<b>Pay to Play Local Ordinance</b>

**Best Practices Worksheet CY 2012/SFY2013**

<b>Click here, then click on arrow to choose municipality</b>			
0000		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	<b>Answer</b>	<b>Question</b>	<b>Comments</b>
6	Yes	Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget including the full adopted budget for current year when approved by governing body; most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; contact information for elected and appointed officials, municipal administrator or manager, municipal clerk, police chief, municipal court administrator and all department heads; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?	<b>On City of Hoboken's Web-Page Job Announcements, Annual Financial Statements, Budgets</b>
7	No	Does your municipality require its elected officials to attend on an annual basis at least one course offered by the Rutgers University Center for Government Services (or a similar education provider such as the NJ League of Municipalities) covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, capital planning, shared services)?	
8	Yes	Are ordinances codified on an annual basis, with both the code and any uncoded ordinances made available online?	<b>City Clerk has code online City Web page</b>
<b>Financial Standards - FS</b>			

**Best Practices Worksheet CY 2012/SFY2013**

<b>Click here, then click on arrow to choose municipality</b>			
0000		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	<b>Answer</b>	<b>Question</b>	<b>Comments</b>
9	Prospective	With regard to your municipality's collective bargaining agreements that replaced contracts expiring on or after 1/1/11, is the overall impact of the aggregate economic costs limited to an average increase of 2% or less per year over the contract term? An example of such analysis can be found on the " <u>PERC Summary Form; Public Sector; Non-Police and Non-Fire; Section V Impact of Settlement</u> " and " <u>PERC Summary Form; Police and Fire; Section VII Impact of Settlement</u> "	
10	No	Internal accounting control processes, procedures and authorizations are designed to safeguard assets and to limit the risk of loss or misstatement. Does your CFO evaluate and discuss this risk assessment annually with your governing body or an appropriate subcommittee of the governing body (Audit or Finance Committee) with a focus on developing accounting control processes, procedures and authorizations designed to limit the risk of loss or misstatement?	<b>No Involved in Mgmt Meetings, Finance Director and Assistance Controller</b>
11	Prospective	An accounting policy manual documenting all internal accounting control processes, procedures and authorizations is of great value for staff to understand these safeguards. Are internal accounting control processes, procedures and authorizations documented and communicated to staff?	
12	Yes	Are all General Ledger cash balances reconciled to bank statements (e.g. receipts postings to bank deposits; disbursement postings to cleared checks and wire transfers) with all reconciling differences verified (e.g. deposits in transit, outstanding checks and posting differences)?	<b>CFO does all the bank reconciliations with the exception of Payroll &amp; payroll Agency</b>
13	Yes	Municipalities have the potential to save significant money by auditing their telephone lines annually, and other utilities on a less frequent but nonetheless regular basis. Does your municipality perform an audit of its utility accounts (e.g. telephone, electric meters, streetlighting) at least once every three years to ensure that inactive accounts are cancelled?	<b>Tariff Billing Specialist - Telephones</b>
14	Yes	In submitting your corrective action plan for findings cited in your annual audit, are these items reviewed by the CFO with the governing body or an appropriate subcommittee of the governing body (e.g. finance or audit committee)?	<b>Not by CFO-No Involvement are reviewed with Finance Director and/or Business Administrator</b>
15	No	Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. Have all audit findings from the 2010 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the 2011 audit? If the answer is no, please list the repeat findings in the comments section.	<b>Fixed Assets, Prior year encumbrances, Trust fund bank reconciliations, Expenditures occurred against grant awards, Technical Accounting Directive #2</b>

**Best Practices Worksheet CY 2012/SFY2013**

<b>Click here, then click on arrow to choose municipality</b>			
0000		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	<b>Answer</b>	<b>Question</b>	<b>Comments</b>
16	Yes	The CFO should prepare both the annual financial statement and annual debt statement. Excessive auditor assistance on these documents could create a perception that the auditor is not truly independent of the client in auditing the client's financial statements. At an absolute minimum, each CFO should prepare audit-ready financial records including books of original entry, general ledgers, subsidiary ledgers and other computer reports that accurately analyze and reflect the municipality's financial position. These records should have sufficient detail for an accountant with sufficient knowledge of New Jersey's municipal accounting system to extract the information necessary in preparing the annual financial and debt statements. This requires that all financial transactions (both cash and non- cash) be posted in the general ledger and that all general ledger accounts be supported by subsidiary ledgers, reports, reconciliations or are otherwise analyzed. If your CFO does not prepare the annual financial statement or annual debt statement, and does not present the financial records in a complete and audit-ready condition, are you retaining outside assistance to do so from an individual or entity separate from your municipality's audit firm?	<b>The Auditor's Assist and Prepare AFS, Budget with the Finance Director</b>
17	Yes	The CFO should prepare a municipality's annual budget. If your CFO does not prepare the municipality's annual budget, are you retaining outside assistance to do so from an individual or entity separate from your municipality's audit firm?	<b>Finance Director</b>
18	Yes	Grant programs can create a significant burden on a municipality's cash flow if program expenses are either not timely reimbursed or are charged to other operating accounts instead of to the grant. Are all grant revenues reviewed at least quarterly to determine that all program expenses have 1) been filed for reimbursement and 2) have been properly charged to the grant, with follow up communication to grantor agencies in instances where payments are delayed?	Grant management does draw down county grants on a Quarterly basis
<b>Budget Preparation and Presentation - BP</b>			
19	Yes	Has your municipality fully and accurately disclosed in the "Budget Message" section of your CY2012/SFY 2013 budget the following: Revenues at Risk; Non-Recurring Cost Reductions; Anticipated CY2013/SFY 2014 Appropriation Increases; and Structural Balance Offsets as detailed in <u>Local Finance Notice 2011-37</u> ?	Mayor Message included in Budget

**Best Practices Worksheet CY 2012/SFY2013**

<b>Click here, then click on arrow to choose municipality</b>			
0000		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
20	Yes	In preparing your annual budget it is important for both the governing body and public to understand the concept of surplus and how it accumulates (or declines) over the years. A formal policy regarding surplus serves as a basis for decisions concerning future financial solvency, and the lack of a policy could lead bond rating agencies to downgrade your municipality's credit rating. In developing said surplus policy your CFO should analyze and explain at least a five-year trend of surplus; illustrating the factors causing each annual increase or decrease. A surplus policy with realistic and sustainable goals can then be determined. Does your municipality have a written policy goal for the amount of surplus available in support of municipal operations, and is this goal evaluated annually?	Finance Director
21	Yes	In preparing your annual budget for the current year it is important that the impact that these decisions may have on future years' budgets be presented, evaluated and considered before final action is taken. Long term plans concerning revenue, appropriations, tax levy, tax levy cap and surplus are critical toward sustaining (or achieving) a solid fiscal condition. Are projections calculated and discussed in sufficient detail so that the governing body understands the impact that the current year's budget may have on the future tax levy (as restricted by the levy cap) and future surplus balances for at least two (2) future year's budgets?	Finance Director
22	Yes	Certain municipalities have indirectly pledged prompt payment (i.e. issued a guarantee) of debt service with respect to debt issued by counties, independent authorities or developers. Bond Rating Agencies (e.g. Moody's, Fitch, Standard & Poor's) have downgraded certain municipalities' bond ratings to below investment grade for lack of preparation in the event a lender calls in a debt guarantee. If your municipality guarantees any debt, are direct service revenues that may be pledged against debt repayment monitored by the municipal CFO; and to the extent that cash flow from pledged revenue will not satisfy the debt repayment, are sufficient funds held in reserve to satisfy the guarantee or is an existing authorization in place to issue debt (e.g. a bond ordinance) in the event a lender calls in the guarantee?	Notes are Pooled with HCIA and City does has Qualifying Debt
23	Yes	Do elected officials receive status reports at least quarterly on all budget revenues and appropriations as they correspond to the annual adopted budget?	Business Administrator does supply reports of Revenue and Expenditures to City Council

**Best Practices Worksheet CY 2012/SFY2013**

<b>Click here, then click on arrow to choose municipality</b>			
0000		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	<b>Answer</b>	<b>Question</b>	<b>Comments</b>
24	Yes	Given the potential fiscal impact of property tax appeals on municipalities, the Tax Assessor and CFO should review the status of filed appeals on a regular basis to determine their effect on future budgets and plan accordingly. With input and approval from the governing body, this plan should include an evaluation of current assessment values and should consider setting aside an adequate estimated reserve to fund potentially successful state tax court appeals. <u>Has your municipality considered a property reassessment/revaluation to counter the effect of successful residential tax appeals?</u> In answering this question, a yes answer indicates that the municipality either 1) determined after reviewing assessed values that a reassessment/revaluation is unnecessary due to assessed values accurately reflecting market values (resulting in a small number of successful appeals); or 2) if the impact of appeals is significant, a revaluation plan has been filed with your County Board of Taxation.	Revaluation is in Process. Director of Finance during the budget process included an estimated amount and it was explained to the city council during budget workshops
25	Yes	In developing your multi-year capital plan, is your municipality dedicating sufficient revenues to fund maintenance, repair and eventual replacement of infrastructure such as roads, storm sewers, sanitary sewers and water systems?	thru Bonding and any Surplus
26	No	N.J.S.A. 40A:4-62.1 allows for the creation of a dedicated trust fund to reserve funds budgeted during years with relatively little snowfall for use in future years when excessive snowfalls may exceed budgeted funds. Although this past winter may have been mild, a responsible budget will take into consideration its impact on future years. In your 2012 budget, has your municipality reserved at least the average of snow removal expenses incurred over a minimum of 3 years?	Would have to be an emergency appropriation
<b>Health Insurance - HI</b>			
27	No	Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)?	City council has health coverage
28	Yes	Does your municipality limit health benefits to full-time (35 or more hours weekly) employees (excluding elected and appointed officials)?	
29	Yes	Does your municipality conduct a monthly review of health benefit covered lives in an effort to delete employees, spouses or dependents who should no longer be receiving coverage?	Personnel Officer does review

**Best Practices Worksheet CY 2012/SFY2013**

<b>Click here, then click on arrow to choose municipality</b>			
0000		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
30	Yes	As explained in Local Finance Notices <u>2011-20R</u> and <u>2011-34</u> , P.L. 2011 c. 78 requires employees to contribute toward healthcare based on a percentage of total premium cost, subject to a four-year phase-in. Has your municipality implemented the employee healthcare contribution provisions contained in P.L.2011 c. 78?	All Except Police, they settled the contract before law came into effect
31	Yes	Municipalities frequently contract with or designate insurance brokers to secure healthcare coverage from insurance carriers. Brokers are typically paid by third-party administrators (TPA's) hired to collect, review and pay healthcare bills. The municipality pays the TPA, who in turn pays the broker. Broker fees are often directly related to the amount of insurance premiums or fees paid by the municipality (i.e. the higher the premium, the larger the broker's commission). Thus, the municipality-broker-TPA arrangement is vulnerable to abuse because brokers could face conflicting incentives in seeking lower-cost insurance alternatives. If your municipality contracts with or otherwise designates an insurance broker, is the structure for broker payments pre-set (i.e. plainly disclosed in the resolution and/or contract designating the broker of record) so as to mitigate the risk of brokers recommending more expensive insurance coverage to earn higher fees?	Via resolution
32	Yes	The State Health Benefits Program (SHBP) offers medical, prescription and dental coverage options for more than 850,000 participants, including employees, dependents and retirees. All plans have substantial networks of healthcare providers, and provide services nationwide. 62% of municipalities, and 33% of counties, within New Jersey participate in SHBP. As your municipality's collective bargaining agreements come up for renegotiation, do your municipality's negotiation proposals seek contract provisions allowing its employees to be switched to SHBP?	
33	Yes	If your municipality does not participate in the State Health Benefits Program (SHBP), have competitive proposals for health insurance been solicited in the last three years; including from the Division of Pensions and Benefits for SHBP health insurance coverage?	via the City Broker at the Direction of State Fiscal Monitor
<b>Personnel - PE</b>			

**Best Practices Worksheet CY 2012/SFY2013**

Click here, then click on arrow to choose municipality			
0000		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
34	Yes	N.J.S.A. 43:15A-7.2 and 43:15C-2(b)(4) preclude independent contractors and individuals performing professional services for any municipality or agency (e.g. municipal attorney, auditor, planner) under a professional services contract awarded pursuant to the Local Public Contracts Law from membership in the Public Employees' Retirement System (PERS) and Defined Contribution Retirement Program (DCRP) . Has your municipality reviewed the status of your independent contractors and professional services providers to ensure they are not deemed eligible for PERS and/or DCRP?	
35	Prospective	The Fair Labor Standards Act (FLSA) is a federal law that establishes minimum wage, overtime pay, recordkeeping, and child labor standards affecting full-time and part-time workers in the private sector and in Federal, State, and local governments. The law requires that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, municipal managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and are not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with your labor counsel for more detailed guidance). <u>Does your municipality refrain from paying overtime to employees who are classified as exempt under the FLSA?</u> In answering this question, be aware that exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings, participation in training sessions, and police "off-duty" assignments (a/k/a "Jobs in Blue").	
36	Yes	N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to <a href="mailto:contracts@perc.state.nj.us">contracts@perc.state.nj.us</a> . Has your municipality filed all current contracts with PERC?	

**Best Practices Worksheet CY 2012/SFY2013**

<b>Click here, then click on arrow to choose municipality</b>			
0000		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	<b>Answer</b>	<b>Question</b>	<b>Comments</b>
37	No	Does your municipality make available to the public free of charge, either through an internet posting or on-site review, documents that show the current salaries of all personnel and additional documents that would allow the public to view how your municipality's salaries have changed over a three year period?	
38	Yes	Are standardized forms completed and filed, either electronically or by paper, to verify all employee time worked (e.g. time cards, electronic time keeping)?	Some not all. City uses a hand scanner
39	Yes	Does your personnel/human resources office maintain records that account for all leave time earned and used by employees?	Only for non public safety employees
40	Yes	Do supervisors review and approve/deny employee time and attendance documentation before those records are submitted to management and, in the case of department heads, is such documentation reviewed and verified independently?	Directors sign off and verify
41	Yes	Does your municipality limit the carry forward of accrued vacation time to no more than the amount earned in the previous year (meaning no employee hired after the effective date of the limitation policy can keep in any given year more vacation time that they earned in the prior year)?	

**Best Practices Worksheet CY 2012/SFY2013**

<b>Click here, then click on arrow to choose municipality</b>			
0000		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	<b>Answer</b>	<b>Question</b>	<b>Comments</b>
42	Yes	Does the municipal governing body approve all payments for accumulated absences pursuant to the requirements of <u>N.J.A.C. 5:30-15.4</u> ?	Payroll resolution
43	No	Does your municipality provide annual employment practice liability training for elected officials, managers, administrators, department heads and supervisors?	
44	No	Does your municipality have a transitional duty program (light duty) to encourage employees out on workers compensation to return to work?	
45	Yes	The State Workers Compensation Law provides that, when an employee receives a work-related injury producing temporary disability, the employee is entitled to wage-continuation equal to 70% of the employee's weekly wages, subject to a maximum compensation as determined by the Commissioner of Labor. Does your municipality limit benefits for work-related injuries to the above statutory benefit?	3rd Party Administrator
46	Yes	The weekly benefit rate provided under the State Temporary Disability Law for a non-work-related injury is calculated on the basis of claimant's average weekly wage. Each claimant is paid 2/3 of their average weekly wage up to the maximum amount payable, which is \$572 for disabilities beginning on or after 1/1/12. Does your municipality refrain from supplementing the Temporary Disability benefit?	
47	Yes	Has your municipality adopted an ordinance, resolution, regulation or policy eliminating longevity awards, bonuses or payments for non-union employees?	Payroll Resolution
48	Prospective	For any employees covered by a collective bargaining agreement, has your municipality eliminated longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing longevity awards, bonuses or payments for employees hired before a specified date?	
<b>Public Safety - PS</b>			
49	Yes	Does your municipality schedule and undertake periodic inspections/assessments of all municipal facilities to ensure they are in good repair and proper maintainance is being performed?	



**Best Practices Worksheet CY 2012/SFY2013**

	<b>Click here, then click on arrow to choose municipality</b>			
0000	<i>Please see Color Key at bottom of sheet for limits on answers</i>			
	<b>Answer</b>	<b>Question</b>		<b>Comments</b>
		No Color = "Yes"; "No"; "Prospective" and "Not Applicable" are all permissible answers		
	<b># of Questions scored yes, prospective, or "not applicable"</b>	<b>Amount of Aid Disbursed</b>	<b>Impact on final 5% aid payment/impact on total aid</b>	
	41-50	100%	No penalty	
	33-40	80%	Lose 20% which equals 1% of total aid	
	25-32	60%	Lose 40% which equals 2% of total aid	
	17-24	40%	Lose 60% which equals 3% of total aid	
	9-16	20%	Lose 80% which equals 4% of total aid	
	0-8	0%	Lose 100% which equals 5% of total aid	
	<b>Question</b>	<b>Table of Weblinks (Cut and paste into browser)</b>		
	5	<a href="http://www.nj.gov/dca/lgs/muniaid/pay_to_play_ordinance-contractor.doc">www.nj.gov/dca/lgs/muniaid/pay_to_play_ordinance-contractor.doc</a>		
	9	<a href="http://www.state.nj.us/perc/Collective_Bargaining_Agreement_Summary_Form_Police_and_Fire_2012.04.02_Instructions_and_Example_.pdf">http://www.state.nj.us/perc/Collective_Bargaining_Agreement_Summary_Form_Police_and_Fire_2012.04.02_Instructions_and_Example_.pdf</a>		
	9	<a href="http://www.state.nj.us/perc/Collective_Bargaining_Agreement_Summary_Form_Police_and_Fire_2012.04.02_Instructions_and_Example_.pdf">http://www.state.nj.us/perc/Collective_Bargaining_Agreement_Summary_Form_Police_and_Fire_2012.04.02_Instructions_and_Example_.pdf</a>		
	19	<a href="http://nj.gov/dca/divisions/dlgs/lfns/11/2011-37.doc">http://nj.gov/dca/divisions/dlgs/lfns/11/2011-37.doc</a>		
	30	<a href="http://nj.gov/dca/divisions/dlgs/lfns/11/2011-20R.doc">http://nj.gov/dca/divisions/dlgs/lfns/11/2011-20R.doc</a>		
	30	<a href="http://nj.gov/dca/divisions/dlgs/lfns/11/2011-34.doc">http://nj.gov/dca/divisions/dlgs/lfns/11/2011-34.doc</a>		
	34	<a href="http://nj.gov/dca/divisions/dlgs/lfns/07/2007-28.doc">http://nj.gov/dca/divisions/dlgs/lfns/07/2007-28.doc</a>		
	42	<a href="http://www.nj.gov/dca/lgs/lfns/02lfns/cfo-2002-1.pdf">http://www.nj.gov/dca/lgs/lfns/02lfns/cfo-2002-1.pdf</a>		

Sponsored: \_\_\_\_\_  
Seconded: \_\_\_\_\_

**Dedication by Rider**

**The City of Hoboken of The County of Hudson**  
**Resolution No. \_\_\_\_\_**

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION  
BY RIDER FOR **City Owned Parks**  
REQUIRED BY **N.J.S.A. 40A:5-29 (Donations, Gifts and Bequests )**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and,

**WHEREAS**, **N.J.S.A. 40A:5-29** provides for receipt of **donations, gifts and bequests** by the municipality to provide for the operating costs to administer this act; and,

**WHEREAS**, **N.J.S.A. 40A:4-29** provides the dedicated revenues anticipated from the **City Owned Parks fund** are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the **City of Hoboken**, County of **Hudson**, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the **City Owned Parks Trust Fund**
2. The Clerk of the **City of Hoboken**, County of **Hudson** is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_  
and certified as a true copy of an original.

\_\_\_\_\_  
James Farina, Registered Municipal Clerk

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**Inserting a Special Item of Revenue into the CY 2012 Municipal Budget**

**HOME SECURITY FEDERAL EMERGENCY MGNT AGENCY’S GRANT  
CY 2012**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the City of Hoboken has received notice of an award of \$1,118,600.00 from the Federal Home Land Security and wishes to amend its CY 2012 Budget to include this amount as a revenue..

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hoboken, in the County of Hudson, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year CY 2012 in the sum of.....\$1,118,600.00 Which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated  
with Prior Written Consent of the Director of the  
Division of Local Government Services:

FEMA Safer Grant Revenues Off-set with  
Appropriations:

FEMA Safer Grant \$1,118,600.00

**NOW, THEREFORE, BE IT RESOLVED** that the like sum of....\$1,118,600.00 be and the same is hereby appropriated under the caption of:  
General Appropriations:

(a) Operations Excluded from CAPS  
State and Federal Programs Off-Set by  
Revenues:  
FEMA Safer Revenues Off-set with  
FEMA Safer Grant \$1,118,600.00

**NOW, THEREFORE, BE IT RESOLVED**, that the City Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

MEETING DATE: October 5, 2012

Reviewed By:

Approved as to Form:

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Quentin Wiest  
Business Administrator

Mellissa Longo  
Corporation Counsel

Introduced by: [Signature]  
Seconded by: [Signature]

CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO ACCEPT A GRANT AWARD OF \$1,118,600.00  
FROM THE FY2011 U.S. DEPARTMENT OF HOMELAND  
SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY'S  
GRANT PROGRAM FOR THE HIRING OF FIRE FIGHTERS  
PURSUANT TO THE STAFFING OF ADEQUATE FIRE AND  
EMERGENCY RESPONSE (SAFER)

WHEREAS, pursuant to a previous resolution, the Hoboken Department of Public Safety presented the City Council with a request to submit a grant application to the FY2011 U.S. Department of Homeland Security Federal Emergency Management Agency's grant program for the hiring of fire fighters pursuant to the Staffing of Adequate Fire and Emergency Response ("SAFER"); and

WHEREAS, the City Council of the City of Hoboken passed such a resolution, accepting the terms of the grant funding and authorizing the Administration to submit an application for the FY2011 SAFER Program; and

WHEREAS, the Administration was notified that it was awarded \$1,118,600.00 for FY 2011 to hire 8 fire fighters; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hoboken that the above-referenced grant is hereby accepted, and the Mayor or her designee is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the City of Hoboken; and be it

FURTHER RESOLVED that the Mayor may provide additional information and furnish such documents as may be required and that the City Clerk is hereby authorized to attest and affix the City seal to this resolution.

Reviewed:

Approved as to Form:

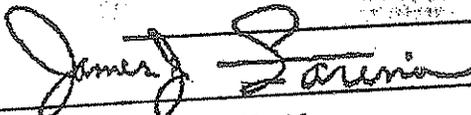
Quentin Wiest  
Quentin Wiest  
Business Administrator

Mellissa L. Longo  
Mellissa L. Longo/Esq.  
Corporation Counsel

Date of Meeting: 19 September, 2012

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla	/			
Theresa Castellano	/			
Jen Giattino	/			
Carol Marsh	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo				/
President Peter Cunningham	/			

A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
 AT A MEETING HELD ON:

  
 \_\_\_\_\_  
 CITY CLERK

## Award Status

---

Please review your award package by clicking the link below. If you wish to accept the award, the primary contact must enter the password at the bottom of the screen and select the Accept button.

Please note that awards made under the **Hiring of Firefighters Category** require the support of your governing body prior to acceptance of the award. Therefore, by accepting this award you are confirming that you have discussed this application with your local officials and that there is a clear understanding of the long-term obligations of a SAFER grant and that both the department and governing body are committed to fulfilling the requirements of this grant immediately upon acceptance.

If you wish to decline this award, the primary contact must enter the password at the bottom of the screen and select the Decline button. Please be advised that by declining the award you waive all future rights to this award.

If you have any questions, please contact the AFG Help Desk at 866-274-0960.

[View Award Package](#)    [Print Award Package](#)

**Award Number:** EMW-2011-FH-00351

**Award Amount:** \$1,118,600

\* Indicate your acceptance or rejection:

Accept Award     Reject Award

Comments: (\* Required if rejected)

2000 characters left

\* Password:

\*  I, Richard C Blöhm, am hereby providing my signature for this award as of 29-Aug-2012.

Accept/Reject Award

*Hiring of 8  
firefighters*

**SECTION 1 (TO BE COMPLETED BY PAYEE)**

Standard Form 1199A - Direct Deposit Sign-Up Form

OMB No 151-0007

A ORGANIZATION NAME  
Hoboken Fire Department

D TYPE OF DEPOSITOR ACCOUNT  
Checking

ADDRESS (street, route, P.O. Box, APO/FPO)  
201 Jefferson Street

E DEPOSITOR ACCOUNT NUMBER  
4242743569

CITY STATE ZIPCODE  
Hoboken New Jersey 07030 -1901

F TYPE OF PAYMENT  
Other, Grant Award  
EMW-2006-FF-03669 , EMW-2010-FO-04684 , EMW-2010-FV-01860 , EMW-2011-FH-00351 , EMW-2011-FP-00072 , EMW-2011-FO-03150 , EMW-2002-FG-13682

B NAME OF PERSON(S) ENTITLED TO PAYMENT  
George DeStefano

G THIS BOX FOR ALLOTMENT OF PAYMENT ONLY (if applicable)

C CLAIM OR PAYROLL ID NUMBER  
Prefix 22-6001993

TYPE AMOUNT

**PAYEE/JOINT PAYEE CERTIFICATION**  
I certify that I am entitled to the payment identified above. In signing this form, authorize my payment to be sent to the financial institution named below to be deposited to the designated account.

**JOINT ACCOUNT HOLDERS' CERTIFICATION (optional)**  
I certify that I have read and understood the instructions, including the SPECIAL NOTICE TO JOINT ACCOUNT HOLDERS.

SIGNATURE DATE / /

SIGNATURE DATE / /

SIGNATURE DATE / /

SIGNATURE DATE / /

**SECTION 2**

GOVERNMENT AGENCY NAME

GOVERNMENT AGENCY ADDRESS

Federal Emergency Management Agency

Attn: Assistance to Firefighters Grant Program  
Grants Management Branch, Room 350, 500 C Street S.W., Washington, D. C. 20472

**SECTION 3 (TO BE COMPLETED BY FINANCIAL INSTITUTION)**

NAME AND ADDRESS OF FINANCIAL INSTITUTION ROUTING NUMBER CHECK DIGIT

DEPOSITOR ACCOUNT TITLE

**FINANCIAL INSTITUTION CERTIFICATION**

I confirm the identity of the above-named payee(s) and the account number and title. As representative of the above-named financial institution, I certify that the financial institution agrees to receive and deposit the payment identified above in accordance with 31 CFR Parts 240, 209, and 210.

PRINT OR TYPE REPRESENTATIVE'S NAME SIGNATURE OF REPRESENTATIVE TELEPHONE NUMBER DATE

/ /

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**Inserting a Special Item of Revenue into the CY 2012 Municipal Budget**

**U.S. DEPARTMENT OF HOMELAND SECURITY’S FEDERAL EMERGENCY  
MANAGEMENT AGENCY PORT SECURITY GRANT PROGRAM CY 2012**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the City of Hoboken has received notice of an award of \$24,824.00 from the U.S. Department of Homeland Security and wishes to amend it’s CY 2012 Budget to include this amount as a revenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hoboken, in the County of Hudson, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year CY 2012 in the sum of.....\$24,824.00  
Which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated  
with Prior Written Consent of the Director of the  
Division of Local Government Services:

Revenues Off-set with

Appropriations:

Port Security Grant

\$24,824.00

**NOW, THEREFORE, BE IT RESOLVED** that the like sum of..... \$24,824.00  
be and the same is hereby appropriated under the caption of:  
General Appropriations:

(a) Operations Excluded from CAPS  
State and Federal Programs Off-Set by  
Revenues:

Revenues Off-set with  
Port Security Grant \$24,824.00

**NOW, THEREFORE, BE IT RESOLVED**, that the City Clerk forward two  
certified copies of this resolution to the Director of Local Government Services for  
approval.

MEETING DATE: October 3, 2012

Reviewed By:

Approved as to Form:

---

Quentin Wiest  
Business Administrator

---

Mellissa Longo  
Corporation Counsel

Introduced by: [Signature]  
Seconded by: [Signature]

CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO ACCEPT A GRANT AWARD OF \$24,824.00  
FROM THE FY2012 U.S. DEPARTMENT OF HOMELAND  
SECURITY'S FEDERAL EMERGENCY MANAGEMENT AGENCY  
PORT SECURITY GRANT PROGRAM

WHEREAS, pursuant to a previous resolution, the Hoboken Department of Public Safety presented the City Council with a request to submit a grant application to the FY2012 U.S. Department of Homeland Security's Federal Emergency Management Agency Port Security Program (the "Port Security Program"); and

WHEREAS, the City Council of the City of Hoboken passed such a resolution, accepting the terms of the grant funding and authorizing the Administration to submit an application for the FY2012 Port Security Grant Program; and

WHEREAS, the Administration was notified that it was awarded \$24,824 for FY 2012;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hoboken that the above-referenced grant is hereby accepted, and the Mayor or her designee is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the City of Hoboken; and be it

FURTHER RESOLVED that the Mayor may provide additional information and furnish such documents as may be required and that the City Clerk is hereby authorized to attest and affix the City seal to this resolution.

Reviewed:  
[Signature]  
Quentin Wiest  
Business Administrator

Approved as to Form:  
[Signature]  
Melissa L. Longo, Esq.  
Corporation Counsel

Date of Meeting: 19 September, 2012

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla	/			
Theresa Castellano	/			
Jen Giattino	/			



[Overview](#)

**[Award Packages](#)**

[Revisions/Amendment Requests](#)

[Performance Reports](#)

[1199A Standard Forms](#)

**View Award Package**

Please review the Agreement Articles provided below. When you are finished, click the *Go Back* button.

Hoboken Fire Department, Award Number: EMW-2012-PU-00323-S01			
Program Name:	Port Security Grant Program	Total Cost Approved:	\$24,824.00
Year:	2012	Federal Share:	\$24,824.00
Project Period of Performance:	09/01/2012 to 08/31/2014	Applicant Share:	\$.00
View: <a href="#">Application Details</a>   <a href="#">Award Details</a>   <a href="#">Award Package</a>			

**Agreement Articles**

2012-09-01 00:00:00.0



U.S. Department of Homeland Security  
Washington, D.C. 20472

**AGREEMENT ARTICLES**

**Port Security Grant Program**

**GRANTEE:** Hoboken Fire Department  
**PROGRAM:** Port Security Grant Program  
**AGREEMENT NUMBER:** EMW-2012-PU-00323-S01

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Article II	Administrative Requirements
Article III	GPD - Trafficking Victims Protection Act of 2000
Article IV	GPD - Drug-Free Workplace Regulations
Article V	Fly America Act of 1974
Article VI	Lobbying Prohibitions
Article VII	Activities Conducted Abroad
Article VIII	Acknowledgement of Federal Funding from DHS
Article IX	Copyright

Article X	Use of DHS Seal, Logo and Flags
Article XI	DHS Specific Acknowledgements and Assurances
Article XII	Civil Rights Act of 1964
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Article XXII	National Environmental Policy Act (NEPA) of 1969
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Article XXIV	Flood Distaster Protection Act of 1973
Article XXV	Coastal Wetlands Planning, Protection, and Restoration Act of 1990
Article XXVI	USA Patriot Act of 2001

#### **Article I - Summary of Project Description**

Project 1: Backfill Costs for Training and Maintenance Contract is approved for funding in the amount of \$24,824.

#### **Article II - Administrative Requirements**

The administrative requirements that apply to most DHS award recipients through a grant or cooperative agreement arise from two sources: - Office of Management and Budget (OMB) Circular A-102, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (also known as the "A-102 Common Rule"), found under FEMA regulations at Title 44, Code of Federal Regulations (CFR) Part 13, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments." - OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations, relocated to 2 CFR Part 215. The requirements for allowable costs/cost principles are contained in the A-102 Common Rule, OMB Circular A-110 (2 CFR § 215.27), DHS program legislation, Federal awarding agency regulations, and the terms and conditions of the award. The four costs principles circulars are as follows: - OMB Circular A-21, Cost Principles for Educational Institutions, relocated to 2 CFR Part 220. - OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, relocated to 2 CFR Part 225. - OMB Circular A-122, Cost Principles for Non-Profit Organizations, relocated to 2 CFR Part 230. - OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

#### **Article III - GPD - Trafficking Victims Protection Act of 2000**

All recipients of financial assistance will comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104), located at 2 CFR Part 175. This is implemented in accordance with OMB Interim Final Guidance, Federal Register, Volume 72, No. 218, November 13, 2007. In accordance with the statutory requirement, in each agency award under which funding is provided to a private entity, Section 106(g) of the TVPA, as amended, requires the agency to include a condition that authorizes the agency to terminate the award, without penalty, if the recipient or a subrecipient - (a) Engages in severe forms of trafficking in persons during the period of time that the award is in effect; (b) Procures a commercial sex act during the period of time that the award is in effect; or (c) Uses forced labor in the performance of the award or subawards under the award. Full text of the award term is provided at 2 CFR § 175.15.

#### **Article IV - GPD - Drug-Free Workplace Regulations**

All recipients of financial assistance will comply with the requirements of the Drug-Free Workplace Act of 1988 (41 U.S.C. § 701 et seq.), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. The recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for debarment. These regulations are codified at 2 CFR 3001.

#### **Article V - Fly America Act of 1974**

All recipients of financial assistance will comply with the requirements of the Preference for U.S. Flag Air Carriers: Travel supported by U.S. Government funds requirement, which states preference for the use of U.S. flag air carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.

#### **Article VI - Lobbying Prohibitions**

None of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal of any Federal contract, grant, loan, cooperative agreement. These lobbying prohibitions can be found at 31 U.S.C. § 1352.

#### **Article VII - Activities Conducted Abroad**

All recipients of financial assistance will comply with the requirements that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

#### **Article VIII - Acknowledgement of Federal Funding from DHS**

All recipients of financial assistance will comply with requirements to acknowledge Federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

#### **Article IX - Copyright**

All recipients of financial assistance will comply with requirements that publications or other exercise of copyright for any work first produced under Federal financial assistance awards hereto related unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations). For any scientific, technical, or other copyright work based on or containing data first produced under this award, including those works published in academic, technical or professional journals, symposia proceedings, or similar works, the recipient grants the Government a royalty-free, nonexclusive and irrevocable license to reproduce, display, distribute copies, perform, disseminate, or prepare derivative works, and to authorize others to do so, for Government purposes in all such copyrighted works. The recipient shall affix the applicable copyright notices of 17 U.S.C. § 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under an award.

#### **Article X - Use of DHS Seal, Logo and Flags**

All recipients of financial assistance must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

#### **Article XI - DHS Specific Acknowledgements and Assurances**

All recipients of financial assistance must acknowledge and agree-and require any subrecipients, contractors, successors, transferees, and assignees acknowledge and agree-to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. 1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS. 2. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance. 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance. 5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties. 6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office. The United States has the right to seek judicial enforcement of these obligations.

#### **Article XII - Civil Rights Act of 1964**

All recipients of financial assistance will comply with the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

**Article XIII - Civil Right Act of 1968**

All recipients of financial assistance will comply with Title VIII of the Civil Rights Act of 1968, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. § 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 CFR Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features (see 24 CFR § 100.201).

**Article XIV - Americans with Disabilities Act of 1990**

All recipients of financial assistance will comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12101-12213).

**Article XV - Age Discrimination Act of 1975**

All recipients of financial assistance will comply with the requirements of the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.

**Article XVI - Title IX of the Education Amendments of 1972**

All recipients of financial assistance will comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), which provides that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. These regulations are codified at 44 CFR Part 19.

**Article XVII - Rehabilitation Act of 1973**

All recipients of financial assistance will comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.

**Article XVIII - Limited English Proficiency**

All recipients of financial assistance will comply with the requirements of Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin and resulting agency guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI, recipients must take reasonable steps to ensure that LEP persons have meaningful access to your programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. Recipients are encouraged to consider the need for language services for LEP persons served or encountered both in developing budgets and in conducting programs and activities. For assistance and information regarding LEP obligations, go to <http://www.lep.gov>.

**Article XIX - Animal Welfare Act of 1966**

All recipients of financial assistance will comply with the requirements of the Animal Welfare Act, as amended (7 U.S.C. § 2131 et seq.), which requires that minimum standards of care and treatment be provided for vertebrate animals bred for commercial sale, used in research, transported commercially, or exhibited to the public. Recipients must establish appropriate policies and procedures for the humane care and use of animals based on the Guide for the Care and Use of Laboratory Animals and comply with the Public Health Service Policy and Government Principles Regarding the Care and Use of Animals.

**Article XX - Clean Air Act of 1970 and Clean Water Act of 1977**

All recipients of financial assistance will comply with the requirements of 42 U.S.C. § 7401 et seq. and Executive Order 11738, which provides for the protection and enhancement of the quality of the nation's air resources to promote public health and welfare and for restoring and maintaining the chemical, physical, and biological integrity of the nation's waters is considered research for other purposes.

**Article XXI - Protection of Human Subjects**

All recipients of financial assistance will comply with the requirements of the Federal regulations at 45 CFR Part 46, which requires that recipients comply with applicable provisions/law for the protection of human subjects for purposes of research. Recipients must also comply with the requirements in DHS Management Directive 026-04, Protection of Human Subjects, prior to implementing any work with human subjects. For purposes of 45 CFR Part 46, research means a systematic investigation, including research, development, testing, and evaluation, designed to develop or contribute to general knowledge. Activities that meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program that is considered research for other purposes. The regulations specify additional protections for research involving human fetuses, pregnant women, and neonates (Subpart B); prisoners (Subpart C); and children (Subpart D). The use of autopsy materials is governed by applicable State and local law and is not directly regulated by 45 CFR Part 46.

**Article XXII - National Environmental Policy Act (NEPA) of 1969**

All recipients of financial assistance will comply with the requirements of the National Environmental Policy Act (NEPA), as amended, 42 U.S.C. § 4331 et seq., which establishes national policy goals and procedures to protect and enhance the environment, including protection against natural disasters. To comply with NEPA for its grant-supported activities, DHS requires the environmental aspects of construction grants (and certain non-construction projects as specified by the Component and awarding office) to be reviewed and evaluated before final action on the application.

**Article XXIII - National Flood Insurance Act of 1968**

All recipients of financial assistance will comply with the requirements of Section 1306(c) of the National Flood Insurance Act, as amended, which provides for benefit payments under the Standard Flood Insurance Policy for demolition or relocation of a structure insured under the Act that is located along the shore of a lake or other body of water and that is certified by an appropriate State or local land use authority to be subject to imminent collapse or subsidence as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels. These regulations are codified at 44 CFR Part 63.

**Article XXIV - Flood Disaster Protection Act of 1973**

All recipients of financial assistance will comply with the requirements of the Flood Disaster Protection Act of 1973, as amended (42 U.S.C. § 4001 et seq.), which provides that no Federal financial assistance to acquire, modernize, or construct property may be provided in identified flood-prone communities in the United States, unless the community participates in the National Flood Insurance Program and flood insurance is purchased within one year of the identification. The flood insurance purchase requirement applies to both public and private applicants for DHS support. Lists of floodprone areas that are eligible for flood insurance are published in the Federal Register by FEMA.

**Article XXV - Coastal Wetlands Planning, Protection, and Restoration Act of 1990**

All recipients of financial assistance will comply with the requirements of Executive Order 11990, which provides that federally funded construction and improvements minimize the destruction, loss, or degradation of wetlands. The Executive Order provides that, in furtherance of Section 101(b)(3) of NEPA (42 U.S.C. § 4331(b)(3)), Federal agencies, to the extent permitted by law, must avoid undertaking or assisting with new construction located in wetlands unless the head of the agency finds that there is no practicable alternative to such construction, and that the proposed action includes all practicable measures to minimize harm to wetlands that may result from such use. In making this finding, the head of the agency may take into account economic, environmental, and other pertinent factors. The public disclosure requirement described above also pertains to early public review of any plans or proposals for new construction in wetlands. This is codified at 44 CFR Part 9.

**Article XXVI - USA Patriot Act of 2001**

All recipients of financial assistance will comply with the requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c. Among other things, it prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose. The act also establishes restrictions on access to specified materials. "Restricted persons," as defined by the act, may not possess, ship, transport, or receive any biological agent or toxin that is listed as a select agent.

[Return to Award Package](#)

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**Inserting a Special Item of Revenue into the CY 2012 Municipal Budget**

**FIREFIGHTERS GRANT PROGRAM CY 2012**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the City of Hoboken has received notice of an award of \$14,708.00 from the Fire Prevention and Safety and wishes to amend its CY 2012 Budget to include this amount as a revenue and matching funds of \$3,678.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hoboken, in the County of Hudson, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year CY 2012 in the sum of.....\$14,708.00  
Which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated  
with Prior Written Consent of the Director of the  
Division of Local Government Services:

FPSG Revenues Off-set with  
Appropriations:

Firefighter’s Assistance Grant	\$14,708.00
City Match Increase	3,678.00

**NOW, THEREFORE, BE IT RESOLVED** that the like sum of..... \$14,708.00  
be and the same is hereby appropriated under the caption of:  
General Appropriations:

(a) Operations Excluded from CAPS  
State and Federal Programs Off-Set by  
Revenues:

FPSG Revenues Off-set with Firefighter's Assistance Grant	\$14,708.00
City Match Increase	3,678.00

**NOW, THEREFORE, BE IT RESOLVED**, that the City Clerk forward two  
certified copies of this resolution to the Director of Local Government Services for  
approval.

MEETING DATE: October 5, 2012

Reviewed By:

Approved as to Form:

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Quentin Wiest  
Business Administrator

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Mellissa Longo  
Corporation Counsel

Introduced by: 

Seconded by: 

**CITY OF HOBOKEN**  
**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION TO ACCEPT A GRANT AWARD OF \$14,708 FROM  
THE FY2012 ASSISTANCE TO FIREFIGHTERS GRANT  
PROGRAM (FIRE PREVENTION AND SAFETY GRANT – FP&S)**

**WHEREAS**, pursuant to a previous resolution, the Hoboken Department of Public Safety presented the City Council with a request to submit a grant application to the FY2012 Assistance to Firefighters Grant Program for the Fire Prevention and Safety Grant (FP&S), which included municipal acceptance of a required 20% match of the total grant funds; and

**WHEREAS**, the City Council of the City of Hoboken passed such a resolution, accepting the terms of the grant funding and authorizing the Administration to submit an application for the FY2012 Assistance to Firefighters Grant Program for the FP&S; and

**WHEREAS**, the Administration was notified that pursuant to the FP&S, it was awarded \$14,708 for FY 2012; and

**WHEREAS**, pursuant to the terms of the grant application, the City is required to match 20% of the total grant funds; and

**WHEREAS**, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$3,678.00 is available in the following appropriations 2-01-25-266-020 in the CY2012 budget; and I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose for the CY2012 budget.

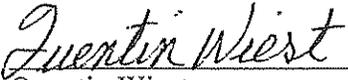
Signed: , George DeStefano, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Hoboken that the above-referenced grant is hereby accepted, and the Mayor or her designee is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the City of Hoboken; and be it

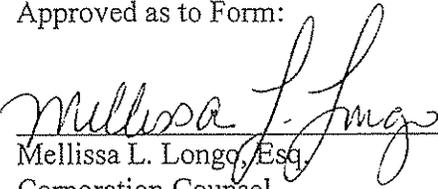
**FURTHER RESOLVED** that the Mayor may provide additional information and furnish such documents as may be required and that the City Clerk is hereby authorized to attest and affix the City seal to this resolution.

Date of Meeting: 19 September, 2012

Reviewed:

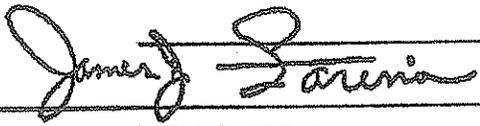
  
Quentin Wiest  
Business Administrator

Approved as to Form:

  
Mellissa L. Longo, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla	/			
Theresa Castellano	/			
Jen Giattino	/			
Carol Marsh	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo				/
President Peter Cunningham	/			

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON:

  
CITY CLERK

## Award Status

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[View Award Package](#)   [Print Award Package](#)

**Award Number:** EMW-2011-FP-00072

**Award Amount:** \$14,708

Award accepted by Richard C Blohm on 2012-07-27.

**Comments:**

I will be making an award amendment to accommodate the fire extinguisher simulator which was part of my original proposal and grant request.

① Fire Extinguisher Simulator

① laptop computer

① LCD Projector

we have a 20% match

## Request Details

To review other sections of your application, select the appropriate section from the pull-down menu above and then press the Go button. You may [edit this application](#) if you want to correct a mistake. **After you have reviewed all the sections and are satisfied with the information, please click on the Submit Application link on the left to complete your submission.**

**Note: Fields marked with an \* is required.**

\* 1. Select one of the choices listed below. You can apply for a maximum of 3 projects within this activity.

Select	
	General Education/Awareness
	Code Enforcement/Awareness
	Fire & Arson Investigation
	National/State/Regional Programs and Studies

### Fire Prevention and Safety

#### General Education/Awareness Project

Action

General Education/Awareness - Capabilities Information

[View Details](#)

#### Project

Action

General Education/Awareness-General Prevention/Awareness

[View Details](#)

Item	Number of units	Cost per unit	Total Cost	Action
Dell 1510X Projector	1	\$ 935	\$ 935	<a href="#">View Details</a>
Dell Latitude E6520 Laptop Computer	1	\$ 1,383	\$ 1,383	<a href="#">View Details</a>
fire extinguisher simulator	1	\$ 16,068	\$ 16,068	<a href="#">View Details</a>
<b>Total Cost</b>			<b>\$ 18,386</b>	

[Back to Request Details](#)

Introduced by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. :\_\_\_**

**Resolution and Agreement For State Aid**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT  
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE BIKEWAY  
IMPROVEMENTS FY 2013 PROJECT, WHICH REQUIRES  
NO MATCHING FUNDS FROM THE CITY**

NOW, THEREFORE BE IT RESOLVED, that the Council of the City of Hoboken formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as BIKE-2013-Hoboken City-00009 to the New Jersey Department of Transportation on behalf of the City of Hoboken.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the City of Hoboken, so long as the City's match remains at zero, and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Dated: October 3, 2012

**Reviewed:**

**Approved as to form:**

\_\_\_\_\_  
Quentin Wiest  
Business Administrator

\_\_\_\_\_  
Mellissa Longo, Esq.  
Corporation Counsel

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				

Certified as a true copy of the Resolution adopted by the Council  
On this day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL \_\_\_\_\_  
(Clerk)

\_\_\_\_\_  
(Mayor)

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION SUPPORTING THE HUDSON COUNTY COURT APPOINTED SPECIAL ADVOCATES' OCTOBER 10, 2012 CELEBRITY BARTENDER HAPPY HOUR AND AUTHORIZING WAIVER OF BAR CARD APPLICATION FEES FOR ALL CELEBRITY BARTENDERS SEEKS A TEMPORARY BAR CARD FOR THE NIGHT OF OCTOBER 10, 2012**

**WHEREAS**, the City Council has been asked by the Administration to support the Celebrity Bartender Happy Hour organized by the Hudson County Court Appointed Special Advocates as their annual fundraiser, which is to be held at Marty O'Brien's on October 10, 2012 ; and,

**WHEREAS**, the City Council has the authority to waive municipal fees, and seeks to do so for the temporary single evening bar cards required for this non-profit fundraising event so that the event may have "Celebrity Bartenders" will comply with the City's code's bartending requirements.

**NOW THEREFORE BE IT RESOLVED**, that the City Council hereby demonstrates its support of the CASA organization's celebrity bartender happy hour at Marty O'Brien's on October 10, 2012, and authorizes the waiver of the \$50.00 fee for the application of any Celebrity Bartender seeking a one evening temporary bar card for the CASA event on October 10, 2012; and,

**BE IT FURTHER RESOLVED**, this Resolution shall take effect immediately upon passage and publication, as required by law.

**BE IT FURTHER RESOLVED**, a copy of this Resolution shall be forwarded to the Chief of Police, Director of Public Safety and Secretary to the City of Hoboken Board of Alcohol Beverage Control immediately for action in conformity therewith.

Dated: October 3, 2012

**Reviewed:**

**Approved as to form:**

\_\_\_\_\_  
Quentin Wiest  
Business Administrator

\_\_\_\_\_  
Mellissa Longo, Esq.  
Corporation Counsel

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				



## HUDSON COUNTY COURT APPOINTED SPECIAL ADVOCATES

442 Hoboken Avenue • Jersey City, NJ 07306

201.795.9856 • 201.795.3336(fax) • [www.hudsoncountycasa.org](http://www.hudsoncountycasa.org)

September 12, 2012

Dear Lieutenant Roofe,

I am writing as a follow up to our conversation last week about our proposed fundraiser at Marty O'Brien's on October 10, 2012. Marty O'Brien's has offered to host a happy hour to benefit CASA and we would like to add the element of celebrity bartenders as we did very successfully at an event in Jersey City this summer. The idea is that we would ask a few local residents who have certain followings to invite their friends to the event. The "celebrity bartenders" would work for shift of an hour or so and all of their tips would be donated to CASA.

The event would run from approximately 6 to 8 p.m. and Marty O'Brien's would have regular bartenders working as well. The issue, as I understand it, is that the "celebrity bartenders" would require temporary bar cards. Freeholder Anthony Romano will act as one and he told me has his own card. Mayor Dawn Zimmer would like to volunteer as well as approximately five other civic leaders and local businessmen.

CASA would be very appreciative if we could receive this accommodation. Our organization recruits and trains volunteers who advocate for foster children in the court system. The volunteers are appointed by family court judges to the most serious cases of abuse and neglect. Last year we served 174 children and achieved 46 permanent placements. It would be my pleasure to tell you more about our work if that would be helpful.

Thank you for your consideration.

Sincerely,

Beverly Savage  
Executive Director

Introduced By: \_\_\_\_\_

Second By: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE REFUND OF TAX OVERPAYMENTS**

**WHEREAS**, an overpayment of taxes has been made on property listed below: and

**WHEREAS**, Sharon Curran, Collector of Revenue recommends that refunds be made;

**NOW THEREFORE BE IT RESOLVED**, that a warrant be drawn on the City Treasurer made payable to the following totaling **\$29,376.36**

<u>NAME</u>	<u>BL/LT/UNIT</u>	<u>PROPERTY</u>	<u>QTR/YEAR</u>	<u>AMOUNT</u>
Otero, Eduardo & Patricia 118 Willow Ave #4 Hoboken, NJ 07030	33/25/C0004	118 Willow Ave	1/11	\$1,767.52
Lo Re', Victor & Jessica 208 Jackson St #3 Hoboken, NJ 07030	36/30/C0003	208 Jackson St	2/11	\$2,782.94
Aurora Hoboken Realty LLC 354-B Hackensack Street Woodridge, NJ 07075	47/28	310 Monroe St	1/12	\$3,938.35
BAC Tax Services Corp Mail Stop, CA6-913-LB-01 P O Box 10211 Van Nuys, Ca 91499-6089	75/28/C0007	608 Madison St	2/12	\$1,410.45
England, Richard & Dolores 620 Adams St Hoboken, NJ 07030	77/22	620 Adams St	1/12	\$4,096.40
Buchner, Bryan 812 Grand St #308 Hoboken, NJ 07030	91/1.02/CP054	812 Grand St	4/11	\$ 50.36
Dhar, Anuradha 1200 Grand St #213 Hoboken, NJ 07030	109/1.01/C0213	1200 Grand St	1/11	\$ 123.37
Cunningham, Stephen 65 Hubbard Ave Red Bank, NJ 07701	163/9/C004R	1132 Willow Ave	4/11	\$1,450.28

<u>NAME</u>	<u>BL/LT/UNIT</u>	<u>PROPERTY</u>	<u>QTR/YEAR</u>	<u>AMOUNT</u>
Gribbin, Patrick 338 Bloomfield St #3 Hoboken, NJ 07030	190/13/C0003	338 Bloomfield St	4/11	\$1,321.11
Citi Mortgage, Inc. P O Box 23689 Rochester, NY 14692	207/24.05/C0005	812 Washington St	1/12	\$1,289.26
Powell, Susan 1031 Washington St #5 Hoboken, NJ 07030	221/9/C0005	1031 Washington St	1/12	\$1,709.77
Saluja, Sukhdeep 1320 Bloomfield St #1B Hoboken, NJ 07030	251/18/C001B	1320 Bloomfield St	3/12	\$1,357.85
Polese, S D & C M Maragni, (Trust) 1314 Garden St Hoboken, NJ 07030	254/19	1314 Garden St	2/11	\$3,169.66
Corelogic 1 Corelogic Drive Westlake, Tx 76262	261.03/1/C0615	1125 Maxwell Lane	2/12	\$2,545.01
Corelogic 1 Corelogic Drive Westlake, Tx 76262	261.03/1/CP205	1125 Maxwell Lane	2/12	\$ 115.52
Chase Att: Refunds Department P O Box 961227 Ft. Worth, Tx 76161-0227	261.03/1/CP310	1125 Maxwell Lane	3/11	\$ 112.43
Breines, Brett & Alexandra Canetti 2 Constitution Ct #1002 Hoboken, NJ 07030	262.03/1/C1002	2 Constitution Ct	3/11	\$2,136.08

Meeting October 3, 2012

Approved as to Form:

\_\_\_\_\_  
CORPORATION COUNSEL

\_\_\_\_\_  
Sharon Curran

Sponsored by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**City of Hoboken**

**Resolution No. \_\_\_\_\_**

**RESOLVED, that filed minutes for the Hoboken City Council regular meetings of June 6, 2012, June 20, 2012 and July 11, 2012 have been reviewed and approved as to legal form and content.**

\_\_\_\_\_  
**Approved as to form:**

**Meeting Date: October 3, 2012**

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. : \_\_\_\_\_**

**RESOLUTION GRANTING CONSENT TO SJP  
PROPERTIES’S SUBMISSION OF A TWA-1 TO THE  
STATE OF NEW JERSEY DEPARTMENT OF  
ENVIRONMENTAL PROTECTION’S DIVISION OF  
WATER QUALITY**

**WHEREAS**, SJP Properties has a construction site at Waterfront Corporate Center, Block B in the City of Hoboken;

**WHEREAS**, SJP Properties has requested the City of Hoboken provide consent to submission of Water Quality forms to the Department of Environmental Protection; and,

**WHEREAS**, the City Council feels it is appropriate to grant the developer’s request to submit an application to the DEP regarding water quality at the site.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Hoboken hereby grants its consent to SJP Properties’s request to submit an TWA-1 application to the Water Quality Division of the New Jersey DEP; and,

**BE IT FURTHER RESOLVED** that the Mayor is the authorized representative to execute any documentation regarding this submission, on behalf of the City.

**Meeting Date: October 17, 2012**

**Reviewed:**

**Approved as to form:**

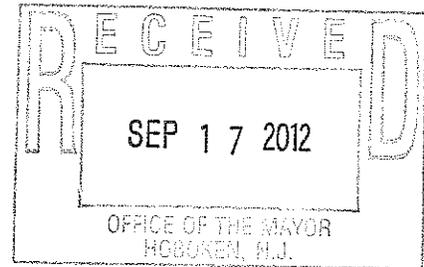
\_\_\_\_\_  
Quentin Wiest  
Business Administrator

\_\_\_\_\_  
Mellissa Longo, Esq.  
Corporation Counsel

<b>Councilperson</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>No Vote</b>
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				

17 September 2012

Quentin Wiest  
City of Hoboken  
94 Washington St  
Hoboken, NJ 07030



**Re: City Endorsement of Treatment Works Approval  
Block B Waterfront Corporate Center  
River Street and 2<sup>nd</sup> Street  
Langan Project No.: 130094201**

Dear Mr. Wiest:

As directed by Joe Pomante from Boswell Engineering and Ian Sacs from the City, please find enclosed a NJDEP Treatment Works Approval for construction dewatering associated with the Block B Waterfront Corporate Center project in Hoboken. As discussed during our 9/12/12 meeting with the City regarding this application, City endorsement of the application is required prior to approval. We have therefore enclosed the application and design drawing. The escrow check in the amount of \$1,000 will be provided to your office by our client, SJP Properties, either today or tomorrow.

Please note that construction for this project is scheduled to begin in one month, and therefore obtaining the City's endorsement of this application is of the utmost priority. Please call me at (201) 398-4637 if you have any questions. Thank you for your help.

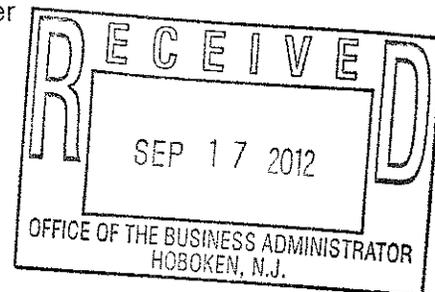
Sincerely,  
**Langan Engineering and Environmental Services, Inc.**

A handwritten signature in black ink, appearing to read "Daniel Miola".

Daniel Miola, P.E.  
Senior Project Manager

Enclosure(s): TWA Application  
Drawing 20.01

cc: Doug Allen, SJP  
Ian Sacs, Hoboken  
Joe Pomante, Boswell



NJ Certificate of Authorization No. 24GA27996400  
\\langan.com\data\EP\data4\1658404\Office Data\letter.hoboken.twa endorse 091712.dotx

**DRAFT**

---

**NJDEP GENERAL INDUSTRIAL TREATMENT  
WORKS APPROVAL APPLICATION**

**for**

**WATERFRONT CORPORATE CENTER – BLOCK B  
Block 231.3, Lots 1 and 2  
Hoboken, New Jersey**

*Prepared For:*

**SJP Properties  
379 Interpace Parkway  
Parsippany, New Jersey 07054**

*Prepared By:*

**Langan Engineering and Environmental Services, Inc.  
River Drive Center 1  
Elmwood Park, New Jersey 07407  
NJ Certificate of Authorization No.: 24GA27996400**

**24 August 2012  
130049201**

**LANGAN**  
ENGINEERING & ENVIRONMENTAL SERVICES

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*NJDEP General Industrial Treatment Works Approval Application  
Waterfront Corporate Center – Block B  
Block 231.3, Lots 1 & 2  
Hoboken, New Jersey  
Langan Project No. 130049201*

---

24 August 2012  
DRAFT

# **ATTACHMENT A**

## **Application Form TWA-1**

STATE OF NEW JERSEY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Division of Water Quality

## TREATMENT WORKS APPROVAL PERMIT APPLICATION

—Refer to Instructions on Page 4 and Provide All Applicable Information. Please Print or Type.—

### 1. APPLICANT/OWNER\*

Name  Telephone   
 Permanent Legal Address   
 City or Town  State  Zip Code

\* Applicant/Owner should be the eventual owner of the proposed Treatment Works.

### 2. LOCATION OF ACTIVITY

Name of Facility/Site   
 Street Address/Location   
 Lot No.  Block No.   
 City or Town  State  Zip Code   
 Municipality  County

### 3. NEW JERSEY LICENSED PROFESSIONAL ENGINEER

Name  N.J. License No.   
 Name of Firm, if employee   
 Mailing Address   
 City or Town  State  Zip Code   
 Telephone  Telefax

### 4. ESTIMATED CONSTRUCTION COST AND APPLICATION FEE

- A. Cost of treatment works proposed in this application \$   
 (attach a breakdown of the cost of all items related to the construction of the proposed treatment works)
- B. Application Fee \$   
 (in accordance with N.J.A.C. 7:14A-22.25 et seq., made payable to Treasurer, State of NJ, Environmental Services Fund)

**5 OTHER REQUIRED PERMITS**

If any of the following applications have been submitted for this project, provide the applicable information.

Permit Type	Application Status		Application Date (or Application No.)
	Pending (check one)	Approved*	
● Treatment Works Approval	<input checked="" type="checkbox"/>	<input type="checkbox"/>	pending
● Exemption From Sewer Ban	<input type="checkbox"/>	<input type="checkbox"/>	
● Water Quality Management Plan Amendment	<input type="checkbox"/>	<input type="checkbox"/>	
● CAFRA	<input type="checkbox"/>	<input type="checkbox"/>	
● Stream Encroachment	<input type="checkbox"/>	<input type="checkbox"/>	
● Freshwater Wetlands	<input type="checkbox"/>	<input type="checkbox"/>	
● Tidal or Coastal Wetlands	<input type="checkbox"/>	<input type="checkbox"/>	
● Waterfront Development	<input type="checkbox"/>	<input type="checkbox"/>	
● NJPDES (DSW, DGW or SIU)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	pending
● Pinelands Certificate	<input type="checkbox"/>	<input type="checkbox"/>	
● Delaware & Raritan Canal Commission	<input type="checkbox"/>	<input type="checkbox"/>	
● Hackensack/Meadowlands Commission	<input type="checkbox"/>	<input type="checkbox"/>	
● Other Related Approvals <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	

(\* - If any of the above applications were approved, please provide a copy of the approval with this application)

**6. PROJECT DESCRIPTION (Brief Description of Proposed Treatment Works and Intended Use)**

The Waterfront Corporate Center consists of property redevelopment resulting in a corporate center. As a part of this redevelopment utility and foundation excavations will encounter large amounts of groundwater. A construction dewatering and treatment system will consist of groundwater pumped from construction to an onsite treatment system and discharged to the Hudson River.

**7. APPLICANT'S AGENT (Optional)**

I,  (Applicant/Owner's Name)

authorize to act as my agent/representative in all matters pertaining to my application the following person:

Name  Position

Address  City

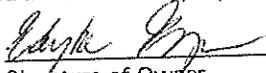
State  Zip Code  Telephone

Signature of Agent  Date  Signature of Applicant/Owner  Date

**8. PROPERTY OWNER'S CERTIFICATION**

I hereby certify that I,  (Property Owner's Name)

owns the property identified in this application. As owner, I grant permission for the activity to be permitted under this application and authorize the Department of Environmental Protection to conduct on-site inspections, if necessary. If the construction activity will take place in an easement, I certify that with this application, I presently have or will obtain permission of the property owner(s) prior to initiation of construction of this proposed treatment works.

   
 Signature of Owner Date

Name  Position

**9. STATEMENT OF PREPARER OF PLANS, SPECIFICATIONS AND ENGINEER'S REPORT AND/OR ABSTRACT**

I hereby certify that the engineering plans, specifications, and engineer's report and/or abstract applicable to this project comply with the current rules and regulations of the Department of Environmental Protection with the exceptions as noted.

Signature of Engineer  Date

Professional Engineer's Name

Embossed Seal Position

**10. PROPER CONSTRUCTION AND OPERATION CLAUSE**

I, the Applicant/Owner, SJP Properties, agree that the treatment works will be properly constructed and operated in accordance with the engineering plans, specifications and conditions under which approval is granted by the Department of Environmental Protection.

[Signature]  
Signature of Applicant/Owner Date 8/29/12

Name Edyta Espasa Position Project Manager

**11. CERTIFICATION BY APPLICANT/OWNER**

I certify, under penalty of law, that the information provided in this application and the attachments is true, accurate, and complete. I am aware that there are significant civil and criminal penalties for submitting false, inaccurate, or incomplete information, including fines and/or imprisonment.

[Signature]  
Signature of Applicant/Owner Date 8/29/12

Name Edyta Espasa Position Project Manager

**INSTRUCTIONS FOR COMPLETING FORM TWA - 1**

This form should accompany all Treatment Works Approval permit applications.

- 1. General Information** - (items #1 through #4, #6) Complete the requested applicant and project information.
- 2. Other Required Permits** (item # 5) - Please list all permits issued for the subject project (in addition to the permits being applied for at this time).
- 3. Signatures** (items #7 through #11) - All signatures must comply with N.J.A.C. 7:14A-4.9 and N.J.A.C. 7:14A-22.8(c). Where indicated under items #1, #10 and #11, the applicant/owner should be the eventual owner of the proposed treatment works. Item #8 shall be completed by the owner of the property.

*Should you need assistance in completing the application, please call the appropriate phone number listed below:*

<ul style="list-style-type: none"> <li>• <b>Bureau of Finance and Construction Permits</b> (609) 984-4429 Municipal Treatment Works, Industrial Treatment Works, Sewer Extension, Sewer Ban Exemption, Subsurface Disposal Systems</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Bureau of Non-Point Pollution Control</b> (609) 292-0407 Alternate Design Septic Systems (design flow less than 2,000 GPD)</li> </ul>
---	---

*NJDEP General Industrial Treatment Works Approval Application  
Waterfront Corporate Center – Block B  
Block 231.3, Lots 1 & 2  
Hoboken, New Jersey  
Langan Project No. 130049201*

---

*24 August 2012  
DRAFT*

**ATTACHMENT B**

**Consent Form WQM-003**

STATE OF NEW JERSEY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Division of Water Quality

Reset Form

**STATEMENTS OF CONSENT**

*A supplement to the TWA-1 or NJPDES-1 Forms*

**General Information**

Applicant/Owner/Operator:

Location of Work Site:

Name of Project/Facility:

Type of permit application (TWA, NJPDES/SIU):

NJPDES Permit Number (if applicable):

**A-1 Consent By Governing Body\*\***

(Consent by the municipality in which the project is located.)

As an authorized representative of the governing body, I hereby certify that the

(Name of Municipality or Municipal Authority)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of all municipal ordinances.

Signed\* \_\_\_\_\_ Date:

Type Name and Position:

\* Cite authorization to sign for the governing body

Resolution#  Dated

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

\*\* Note

For most Treatment Works Approval (TWA) applications, this section may be omitted if a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality. In such cases, the governing body consent requirement may be satisfied by completing Section A-2. Applicants for TWAs for industrial/commercial facilities discharging pursuant to NJPDES/DSW or DGW permits must complete section A-1.

**A-2 Consent by Sewerage Authority\*\***

As an authorized representative of this agency, I hereby certify that the

Not Applicable  
(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency.

Signed\* \_\_\_\_\_ Date \_\_\_\_\_  
Type Name and Position \_\_\_\_\_

\* Cite authorization to sign for the agency

Resolution# \_\_\_\_\_ Dated \_\_\_\_\_  
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

\*\* Note

For TWA applications, this section must be completed when a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality.

**A-3 Consent by Owner of Wastewater Treatment Facility\*\***

(For NJPDES/SIU applications only)

As an authorized representative of this agency, I hereby certify that the

Not Applicable  
(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency and the agency agrees to accept wastewater from the project for treatment.

Signed\* \_\_\_\_\_ Date \_\_\_\_\_  
Type Name and Position \_\_\_\_\_

\* Cite authorization to sign for the agency

Resolution# \_\_\_\_\_ Dated \_\_\_\_\_  
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Agency's full resolution, consenting to the project, must be submitted with the application.)

\*\* Note

For NJPDES/SIU applications, this section must be completed when the owner of the receiving wastewater treatment plant is different than the entity listed under A-2.

**B. Certification by Wastewater Conveyance System Owner\*\***

By agreeing to accept wastewater from the project, I (we) hereby certify that to the best of my (our) knowledge the wastewater conveyance system, into which the project proposed under this application will connect, has adequate capacity in accordance with N.J.A.C. 7:14A-1.2 ("Adequate conveyance capacity"). Furthermore, I (we) am (are) not aware of inadequate conveyance capacity conditions in any portion of the downstream facilities necessary to convey the wastewater from this project to the treatment plant.

Name of Municipality or Authority

Signed\* \_\_\_\_\_ Date

Type Name and Position

\* Cite authorization to sign for the governing body

Resolution#  Dated

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

\*\* Note

1. For TWA applications, this section must be completed by the owner/operator of the wastewater conveyance system into which the project named herein will directly connect.

2. For NJPDES/SIU applications, this section must be completed when the owner/operator wastewater conveyance system into which the project named herein will directly connect is different that the entity listed under A-3.

**C. Certification by Wastewater Treatment Facility Owner\*\***

(For TWA applications that include a sewer connection/extension.)

I (we) hereby certify that the committed flow\*\*\* to the

(Name of Wastewater Treatment Plant)

does not exceed the presently permitted design capacity and with the additional flow proposed by this application, the permitted design capacity is not anticipated to be exceeded. I (we) further certify that the treatment plant is currently complying with its conventional and non-conventional NJPDES permit requirements (see N.J.A.C. 7:14A-22.17(b)-(d), percent removal and toxicity requirements excluded from this certification) as determined by a rolling average of the three most recent monthly discharge monitoring reports that were required to be submitted to the Department as of this date, and based upon my (our) assessment of all information pertinent to this permit request, is anticipated to continue to do so with the additional flow from this project.

Accepted for Treatment by   
(Name of Treating Authority)

Signed\* \_\_\_\_\_ Date

Type Name and Position

Name of project and/or location

\* Cite authorization to sign for the governing body

Resolution#  Dated

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

\*\* For TWA applications, this section must be completed by the owner of the wastewater treatment facility receiving the wastewater identified in this application.

\*\*\* For the purposes of this certification, committed flow means the sum of the 1) actual metered flow, 2) flow from DEP approved TWA applications (not yet operational), and 3) flow from locally approved projects that do not require DEP approval.

### **Additional Information (For TWA Applications)**

1. Approvals, permits, service contracts, or other reservations of flow capacity issued or agreed to by any participating municipality or sewerage agency do not constitute the required approval of the DEP.
2. For computation of actual flow at the receiving wastewater treatment plant, the average flow processed by the facility for the three (3) month period immediately preceding the submission of the application shall be used. Pursuant to the NJPDES regulations (N.J.A.C. 7:14A), no application shall be submitted to the DEP if the wastewater treatment facility is not meeting its discharge permit requirements.

### **Lack of Consent\***

1. The affected sewerage authority or municipality must consent to the application or submit comments to the DEP within 60 days of the applicant's request for consent. Prior to the expiration of the 60-day period to respond to a request for a written statement of consent, the municipality or sewerage authority may request a 30-day time extension.
2. Any document issued by a sewerage authority or municipality which is a tentative, preliminary, or conditional approval shall not be considered a statement of consent.
3. When the affected sewerage authority or municipality does not consent to a project, it shall state all reasons for rejection or disapproval in a resolution and send a certified copy of the resolution to the DEP.
4. When the affected sewerage authority or municipality expressly denies a request for a written statement of consent for a project, the permit application may be determined by the DEP to be incomplete for processing; or in the alternative, the DEP may review the reasons for denial. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval or sewer connection approval in accordance with N.J.A.C. 7:14A-22.
5. When the affected sewerage authority or municipality does not issue a written statement of consent in accordance with (1) above, or a denial in accordance with (3) above, the DEP, upon receipt of proof that the applicant has delivered to the affected agency a written request for a statement of consent, shall review the reasons therefore, if known on the basis of reasonably reliable information. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval in accordance with N.J.A.C. 7:14A-22. The DEP, may in its discretion, deem the application to be incomplete pending the expiration of the time period set forth in (1) above.

\* This section has been excerpted from the NJPDES regulations for guidance purposes only. Please refer to N.J.A.C. 7:14A-22.8(a)3 for the complete requirements concerning statements of consent.

**Notice: False statements, representations, or certifications, in any application, record, or document are subject to fines and penalties as set forth in the Water Pollution Control Act (N.J.S.A. 58:10A-10F 2 and 3.**

## **ATTACHMENT C**

### **Receipts of Public Notification**

24 August 2012

**VIA CERTIFIED MAIL  
RETURN RECEIPT REQUESTED**

Ms. Maritza Emanuelli  
Hoboken Planning Board  
94 Washington Street  
Hoboken, NJ 07030

**Re: Notification of NJDEP TWA Application Submittal  
Waterfront Corporate Center – Block B  
Block 231.3 Lots 1 and 2  
Hoboken, New Jersey  
Langan Project No. 130094201**

Dear Ms. Emanuelli,

As required by the New Jersey Department of Environmental Protection (NJDEP) and in accordance with N.J.A.C. 7:14A-22.6(a)8, this letter notifies Hoboken that SJP Properties is submitting the above-referenced permit application to NJDEP. A copy of the draft permit application is enclosed.

The Treatment Works Approval (TWA) permit will authorize SJP Properties to construct and operate a temporary dewatering treatment system at Waterfront Corporate Center. The treatment system will be used to treat temporary discharges of groundwater pumped from utility and foundation excavations during construction of the corporate center. The temporary construction dewatering activities are required to properly install proposed utilities and foundations.

If you should have any questions or comments regarding this notice, please contact us at (201) 794-6900.

Sincerely,  
**Langan Engineering and Environmental Services, Inc.**



Paul McAndrew, P.E.  
Senior Project Engineer

PMC:pmc

cc: Distribution List w/o enclosures

Distribution List:  
E. Espasa- SJP Properties  
R. Burrow- Langan  
D. Miola- Langan

NJ Certificate of Authorization No: 24GA27996400  
\\langan.com\data\tr\data2\130049201\office\_data\reports\environmental\2012-05 dewatering sampling\twa\draft hoboken planning board notification 8.10.12.docx

24 August 2012

**VIA CERTIFIED MAIL  
RETURN RECEIPT REQUESTED**

Hudson County Clerk's Office  
257 Cornelison Avenue  
Jersey City, NJ 07302  
Attn: Environmental Commission

**Re: Notification of NJDEP TWA Application Submittal  
Waterfront Corporate Center – Block B  
Block 231.3 Lots 1 and 2  
Hoboken, New Jersey  
Langan Project No. 130094201**

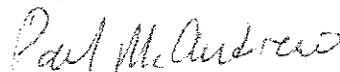
Dear Sir or Madam:

As required by the New Jersey Department of Environmental Protection (NJDEP) and in accordance with N.J.A.C. 7:14A-22.6(a)8, this letter notifies Hoboken that SJP Properties is submitting the above-referenced permit application to NJDEP. A copy of the draft permit application is enclosed.

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If you should have any questions or comments regarding this notice, please contact us at (201) 794-6900.

Sincerely,  
**Langan Engineering and Environmental Services, Inc.**



Paul McAndrew, P.E.  
Senior Project Engineer

PMC:pmc

cc: Distribution List w/o enclosures

Distribution List:

E. Espasa- SJP Properties  
R. Burrow- Langan  
D. Miola- Langan

NJ Certificate of Authorization No: 24GA27996400  
W:\angan.com\data\tr\data\2130049201\office\_data\reports\environmental\2012-05 dewatering sampling\twa\hudson county clerk notification 8.24.12.docx

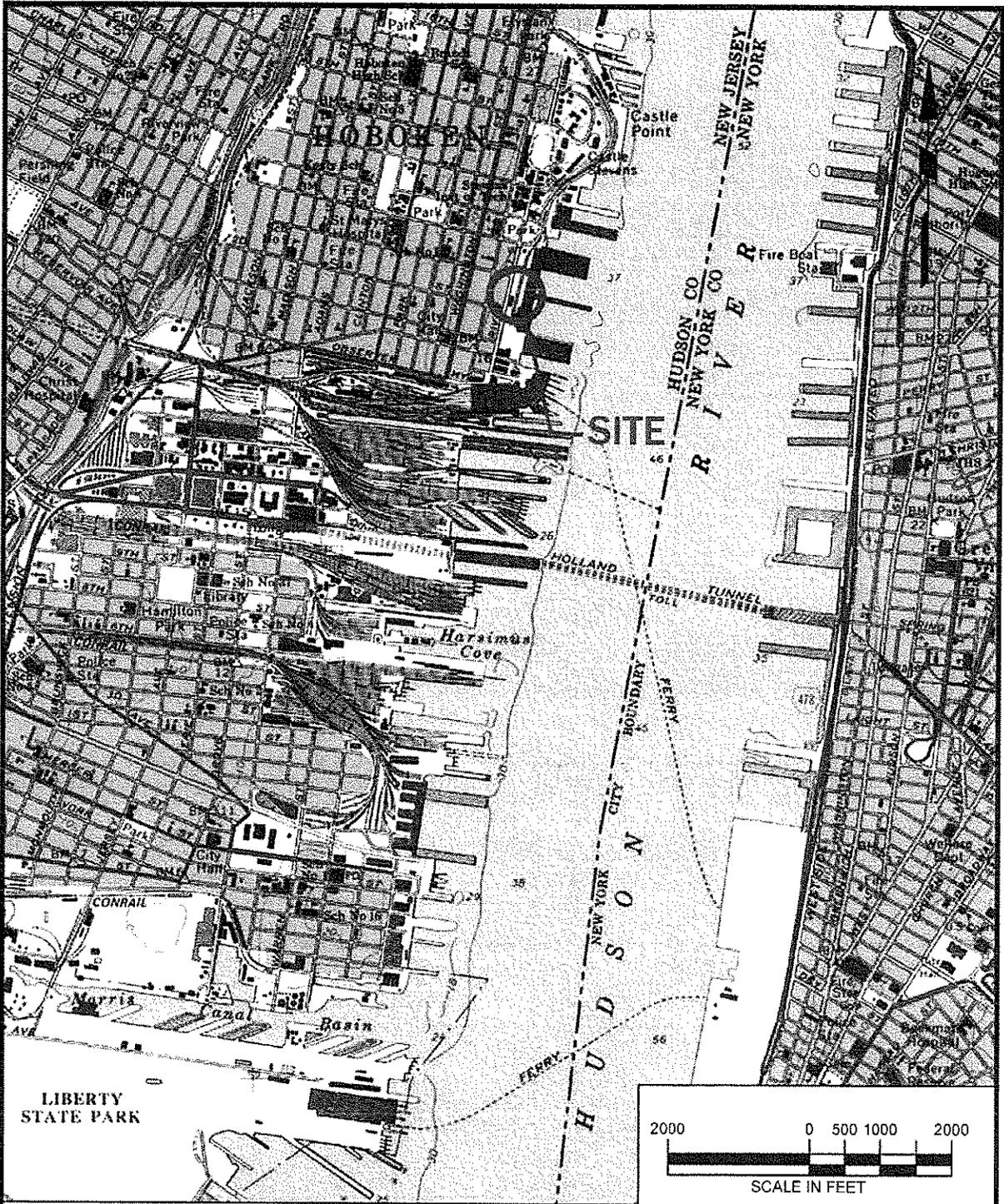
*NJDEP General Industrial Treatment Works Approval Application  
Waterfront Corporate Center – Block B  
Block 231.3, Lots 1 & 2  
Hoboken, New Jersey  
Langan Project No. 130049201*

---

24 August 2012  
DRAFT

# **ATTACHMENT D**

## **USGS Quadrangle Map**



MAP REFERENCE: UNITED STATES GEOLOGIC SURVEY, JERSEY CITY QUADRANGLE

**LANGAN**  
ENGINEERING & ENVIRONMENTAL SERVICES

989 Lenox Drive, Suite 124 Lawrenceville, NJ 08648  
P: 609.282.8000 F: 609.282.8001  
www.langan.com

NEW JERSEY PENNSYLVANIA NEW YORK CONNECTICUT FLORIDA NEVADA

NJ Certificate of Authorization No: 24CA27998400

Project

**USGS SITE LOCATION MAP**  
**WATERFRONT CORPORATE CENTER - BLOCK B**  
HOBOKEN

HUDSON COUNTY

NEW JERSEY

Project No.

Date

Scale

Dwg. No.

130049201

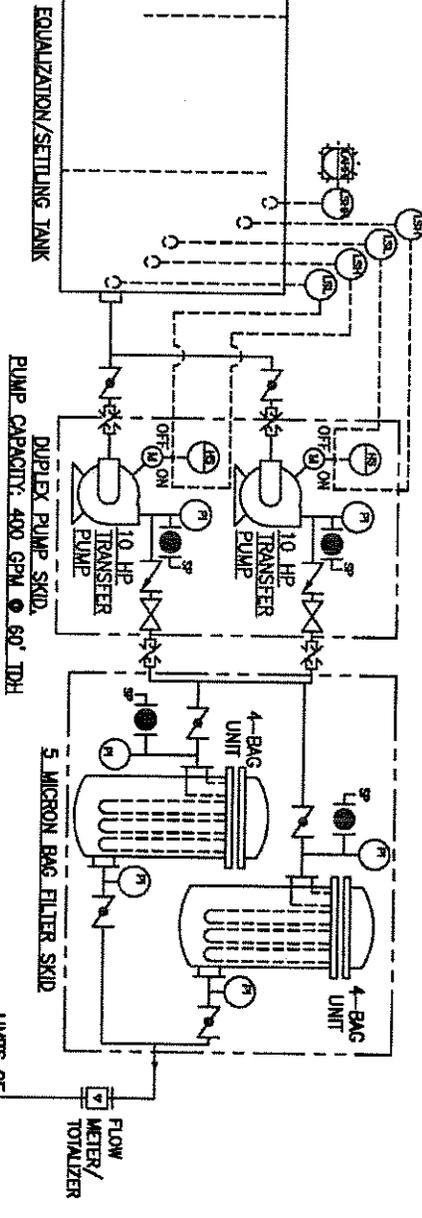
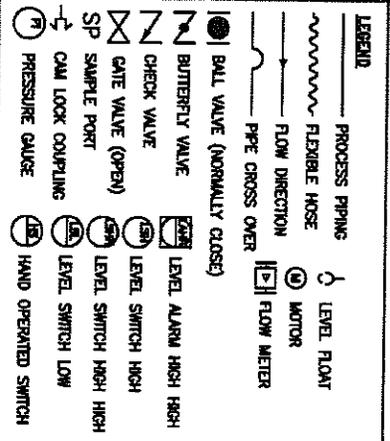
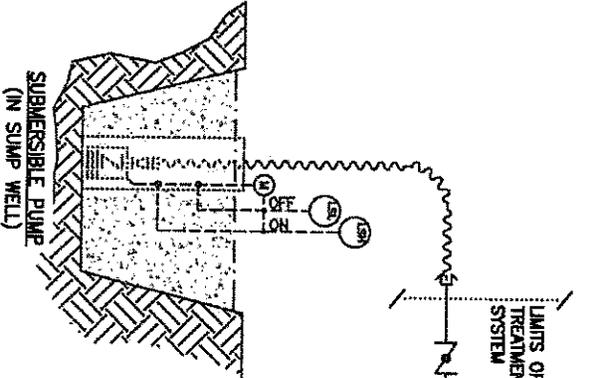
3/16/12

1"=2000'

Figure 1

# **ATTACHMENT E**

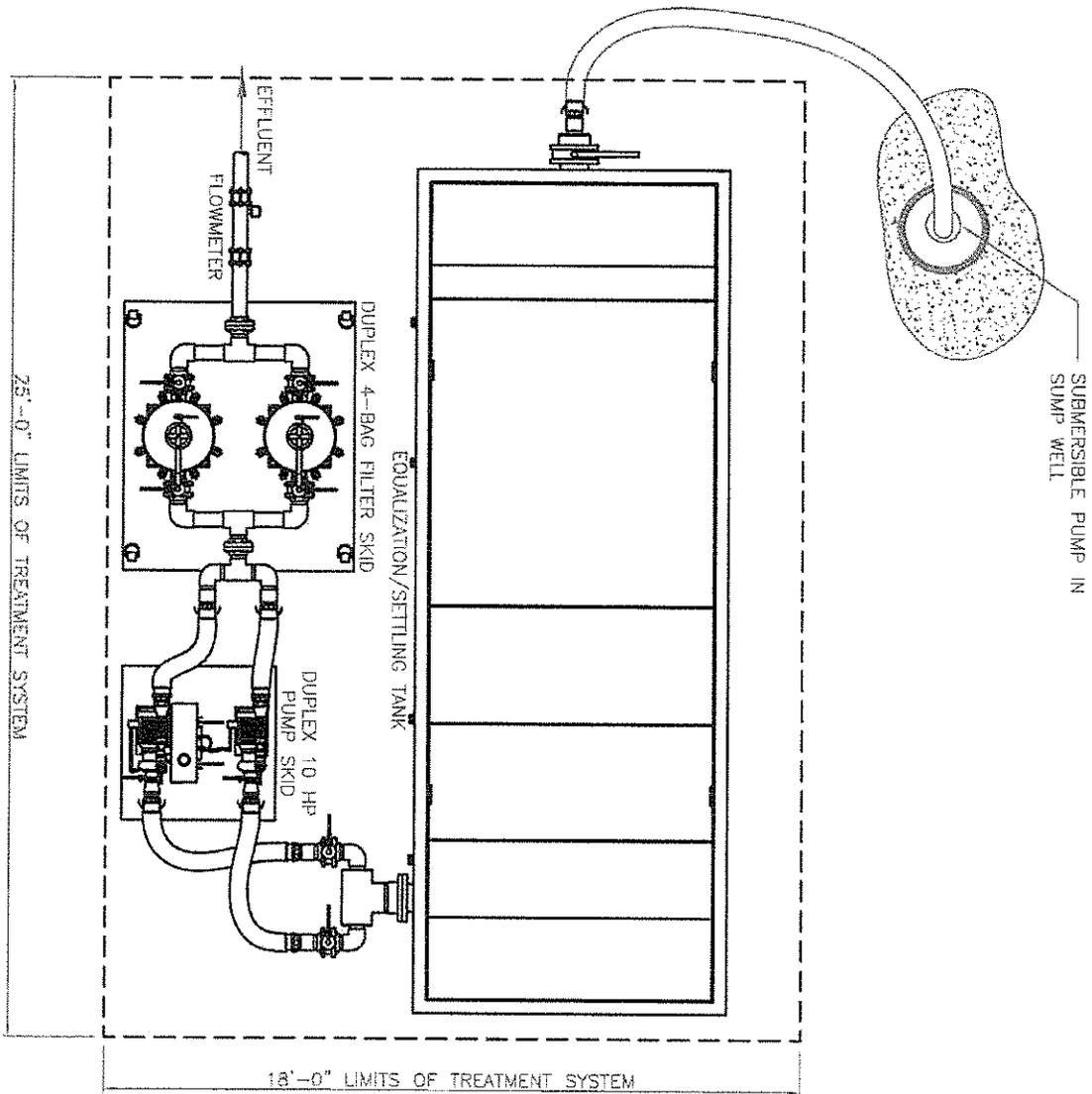
## **Final Plans and Profiles**



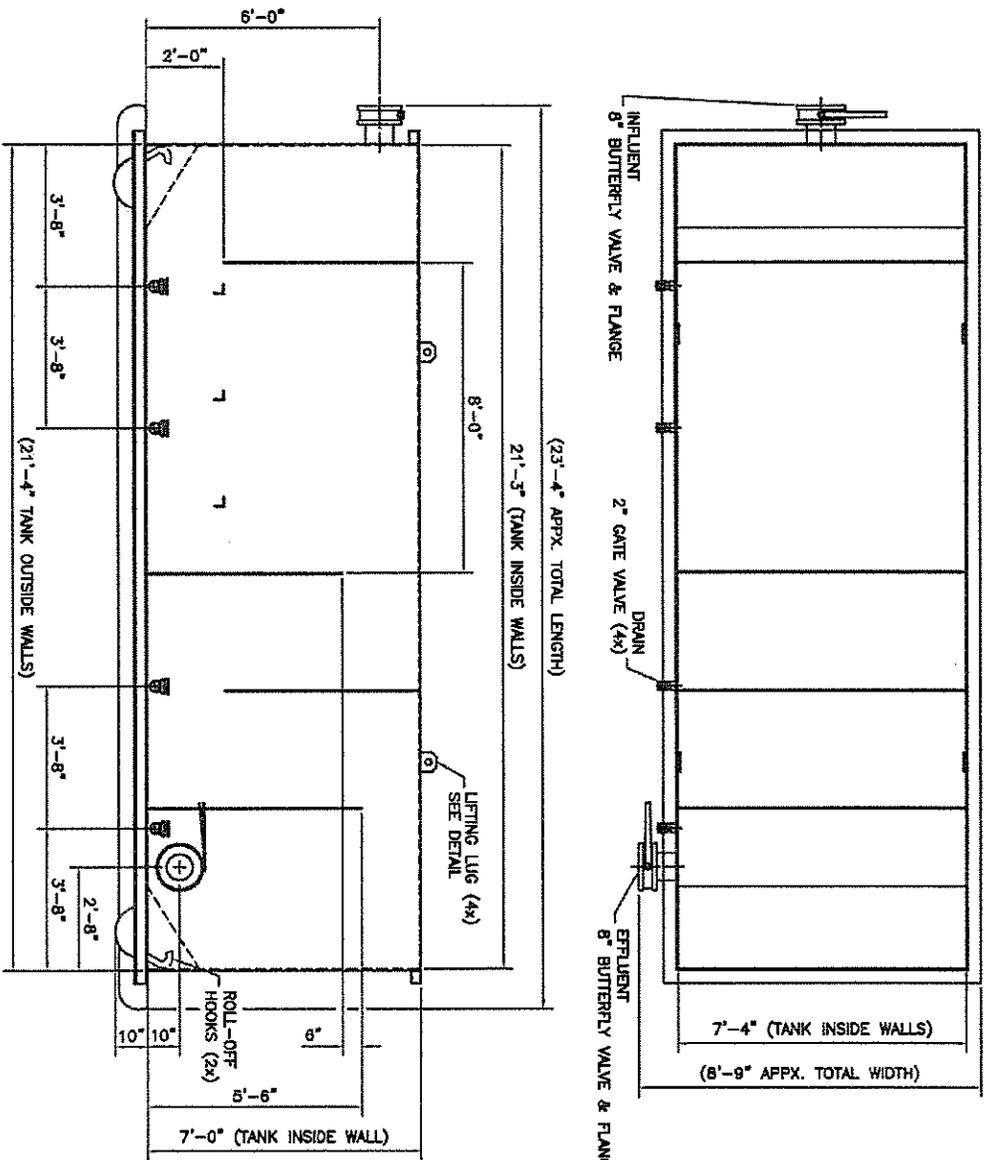
- NOTES:
- 1) MAXIMUM FLOWRATE = 400 GPM
  - 2) SYSTEM FOOTPRINT APPROX. 20' X 25'
  - 3) NOT ALL VALVES, INSTRUMENTATION AND PIPING, ETC. SHOWN FOR CLARITY
  - 4) GENERATOR BY OTHERS - 480V, 3 PHASE, 40 AMPS

THIS DRAWING IS THE PROPERTY OF GROUND/WATER TREATMENT & TECHNOLOGY, INC.

NO.	REVISIONS	DATE
A	PRELIMINARY DESIGN FOR REVIEW	07/23/12
WATERFRONT CORPORATE CENTER BLOCK B 200 - 400 GPM PROPOSED TEMPORARY TREATMENT SYSTEM		
SCALE:	NIS	APPROVED BY:
DATE:	07/23/12	JAB
GROUND/WATER TREATMENT & TECHNOLOGY P.O. BOX 1174 BENVILLE, NJ 07834		DRAWN BY: RS DATE:
DWG SIZE: A	SHEET: 1 OF 1	DRAWING NUMBER: 14-2049-7D



A	PRELIMINARY DESIGN FOR REVIEW	07/23/12
NO.	REVISIONS	DATE
<b>WATERFRONT CORPORATE CENTER BLOCK B EQUIPMENT LAYOUT</b>		
SCALE:	NIS	APPROVED BY: JMB
DATE:	07/23/12	DRAWN BY: RS
<b>GROUND/WATER TREATMENT &amp; TECHNOLOGY</b> P.O. BOX 1174 HERRVILLE, NJ 07854		
THIS DRAWING IS THE PROPERTY OF GROUND/WATER TREATMENT & TECHNOLOGY, INC		
DWG SIZE:	A	SHEET: 1 OF 1
DRAWING NUMBER:	14-2049-LYT	A



- 40 YARD ROLL-OFF SETTLING TANK SPECIFICATIONS**
- TANK CONSTRUCTION: A-36 CARBON STEEL
  - INLET CONNECTION: 8" FLANGE
  - OUTLET CONNECTION: 8" FLANGE
  - DRAINS (4x): 2" GATE VALVES
  - APPX. TANK WEIGHT (EMPTY): 10,000 Lbs.
  - APPX. TANK WEIGHT (OPERATING): 65,000 Lbs.

	CAPACITY	DESIGN FLOW (GPM)
VOLUME (GAL)	8,000	533
NOMINAL OPERATING	6,250	417

B	ADDED RETENTION TIME	04/20/09
	REVISIONS	DATE

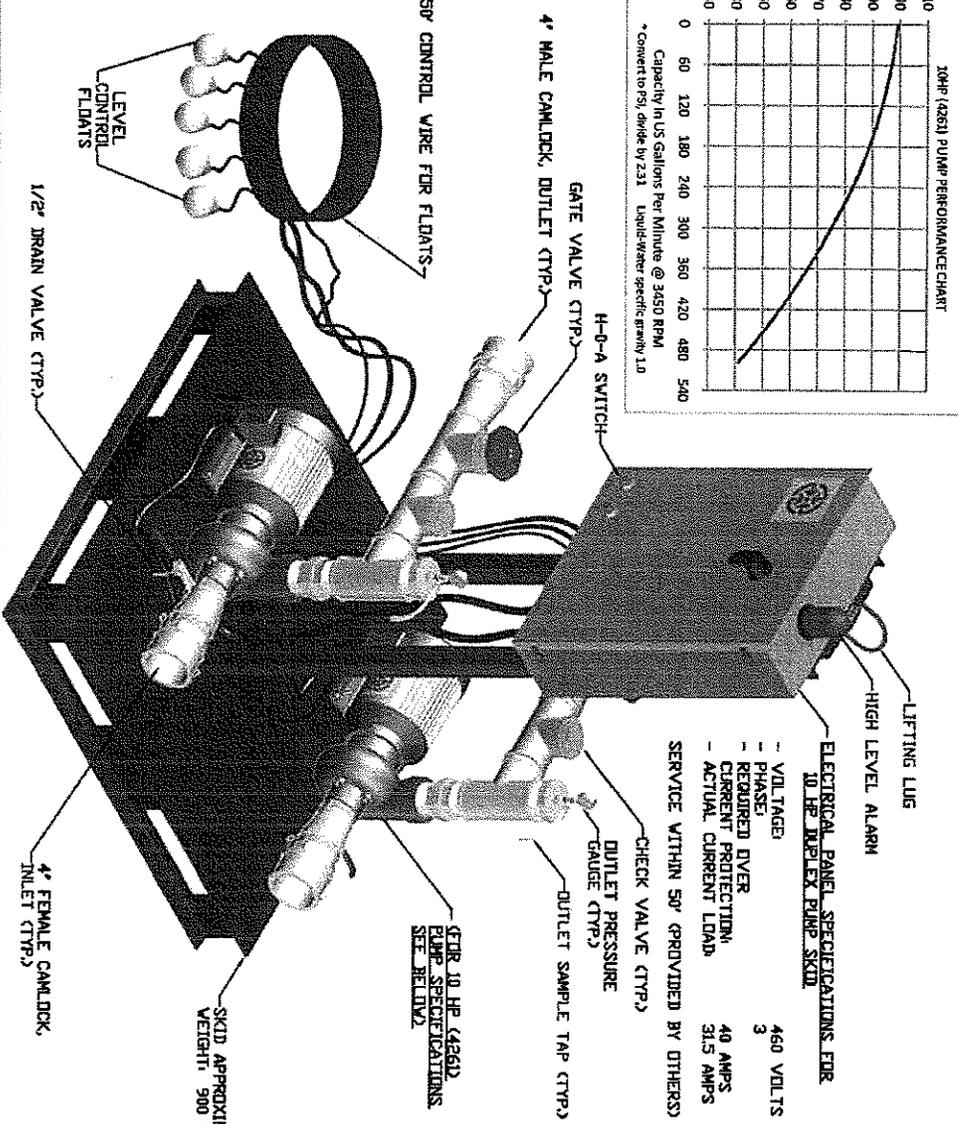
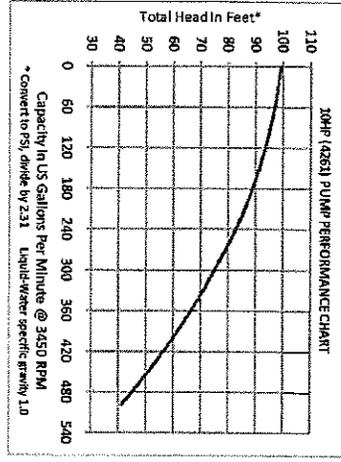
**40 YARD ROLL-OFF SETTLING TANK  
STANDARD  
EQUIPMENT SPECIFICATION**

SCALE: NTS APPROVED BY: JB DRAWN BY: ANV  
DATE: 02/24/08

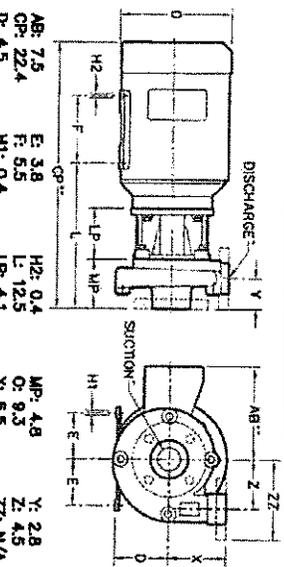
**GROUND/WATER TREATMENT & TECHNOLOGY**  
P.O. BOX 1174  
RENTLE, NJ 07854

THIS DRAWING IS THE PROPERTY OF  
GROUND/WATER TREATMENT & TECHNOLOGY, INC.

DWG SIZE: A SHEETS: 1 OF 1 DRAWING NUMBER: ST-0066-SFC B

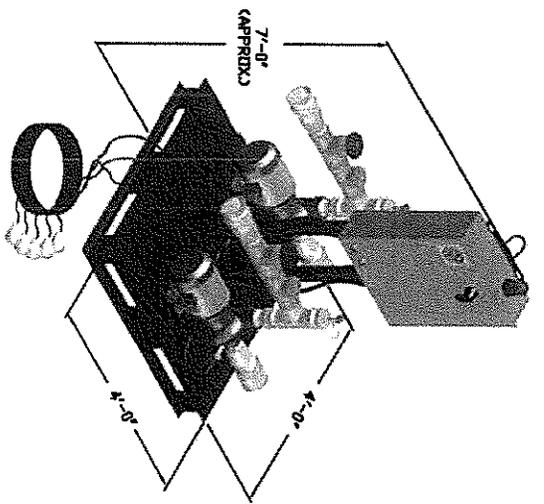


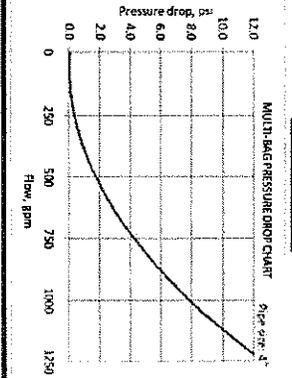
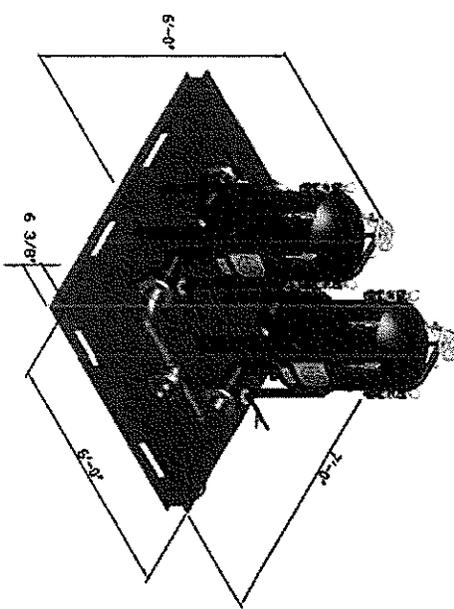
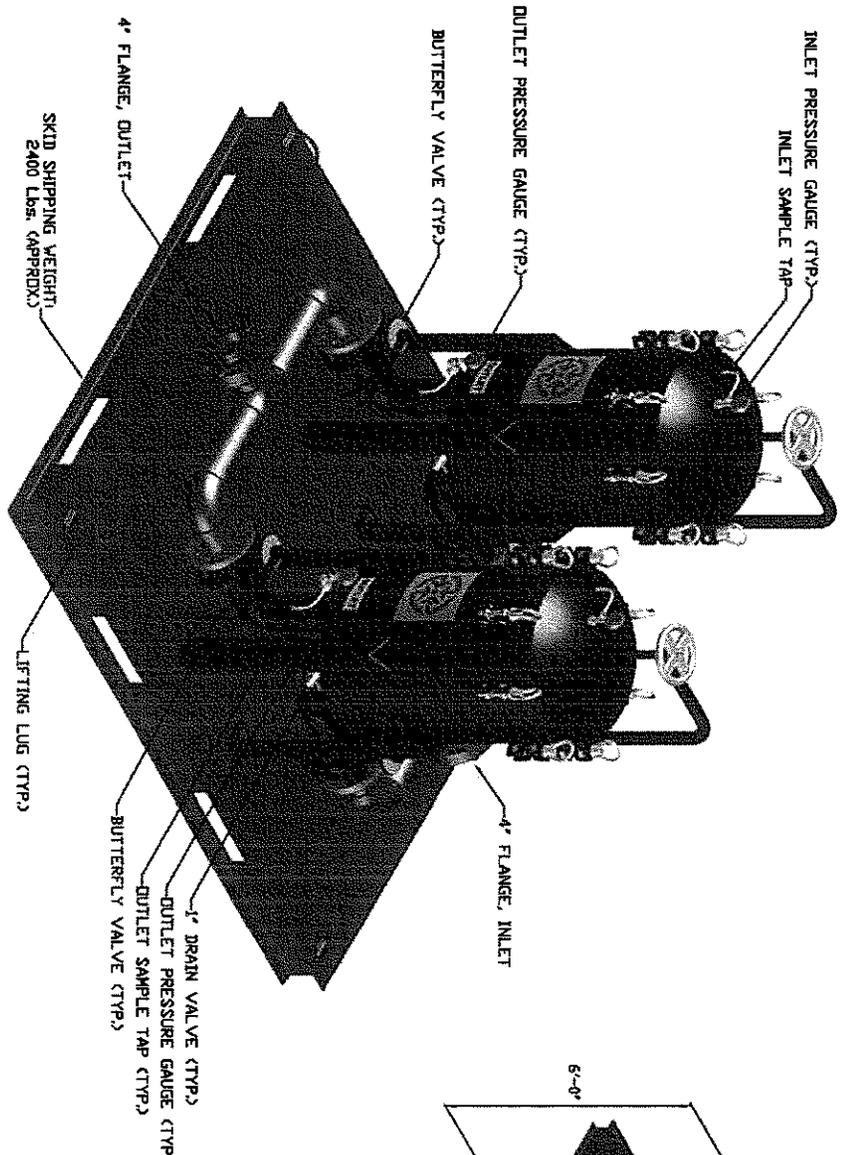
- 10 HP (4261) PUMP MECHANICAL/ELECTRICAL SPECIFICATIONS:**
- TYPICAL CAPACITY AND HEAD: 270 GPM @ 80' TH
  - CONSTRUCTION: CAST IRON W/ STAINLESS STL. IMPELLER AND BUNA-N SEALS
  - MAXIMUM TEMPERATURE: 180°F
  - MAXIMUM HEAD: 98 f.t.
  - MAXIMUM FLOW: 500 GPM
  - FRAME: 18ALM
  - ENCLOSURE: TERC
  - SUCTION: 3" NPT
  - DISCHARGE: 3" NPT
  - PUMP WEIGHT: 133 Lbs.
  - FRONT BRAIN PLEGS LOCATED 90° APART
  - PUMP VOLTAGE @ 60 Hz: 230/460
  - FULL LOAD AMPS PER PUMP: 35/13



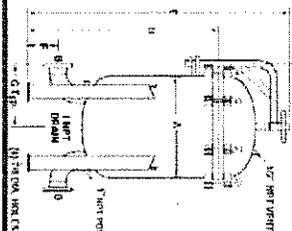
NOTE: THIS DRAWING DEPICTS A 'TYPICAL' SKID. ACTUAL DETAILS AND DIMENSIONS MAY VARY.

C	CHANGED PERFORMANCE CHART	10/14/08
NO.	REVISIONS	DATE
<b>DUPLEX 10 Hp 4261 PUMP SKID</b> <b>STANDARD</b> <b>EQUIPMENT SPECIFICATION</b>		
SCALE:	APPROVED BY:	DRAWN BY:
NIS	JB	ANV
DATE:		
03/19/08		
<b>GROUND/WATER TREATMENT &amp; TECHNOLOGY</b> P.O. BOX 1174 MERRILL, WI 07894		
THIS DRAWING IS THE PROPERTY OF GROUND/WATER TREATMENT & TECHNOLOGY, INC.		
DWG. SIZE:	SHEET:	DRAWING NUMBER:
A	1 OF 1	ST-0008-SFC





- MULTI-BAG FILTER SPECIFICATIONS:**
- CONSTRUCTION: CARBON STEEL
  - HOUSING STYLE: STANDARD
  - NUMBER OF BASKETS: 4
  - STRAINING FILTERING AREA: 176 SQ. FT.
  - INLET/OUTLET SIZE: 4"
  - NOMINAL FLOW RATE: 400 GPM
  - STANDARD PRESSURE: 150 PSI
  - WEIGHT (PER DRY UNIT): 515 Lbs.
- BASIC DIMENSIONS:**
- MODEL NUMBER & A: 22"
  - LEG BOLT CIRCLE: 420.0"
  - B: 46.2"
  - C: 14.0"
  - E: 64.7"
  - F: 8.00"
  - G: 15.4"



NOTE: THIS DRAWING DEPICTS A 'TYPICAL' SKID. ACTUAL DETAILS AND DIMENSIONS MAY VARY.

NO.	ADDED SKID WEIGHT	DATE
C		2/19/09
REVISIONS		
<b>DUPLEX FOUR BAG FILTER SKID STANDARD EQUIPMENT SPECIFICATION</b>		
SCALE:	NIS	APPROVED BY: JB
DATE:	08/11/08	DRAWN BY: AMV
 <b>GROUND/WATER TREATMENT &amp; TECHNOLOGY</b> P.O. BOX 1174 DENVER, CO 80202		
THIS DRAWING IS THE PROPERTY OF GROUND/WATER TREATMENT & TECHNOLOGY, INC.		
DWG SIZE:	A	SHEET: 1 OF 1
DRAWING NUMBER: ST-0022-SPEC		C

## **R** Rosedale Filter Media

Rosedale has a wide selection of filter media available to help solve your filtration problems. Our product offerings include filter bags, filter cartridges, and perforated strainer baskets. This selection features a variety of options from low-cost, disposable filter media; through high-performance filter cartridge; to cleanable stainless steel elements.

The filtration efficiency values specified in our data (see Element Performance Chart on page 123), are the indication of the filter's performance. Unlike many manufacturers, Rosedale publishes the filtration efficiency and dirt capacity of our media, providing all the information needed for an accurate sizing of a filter.

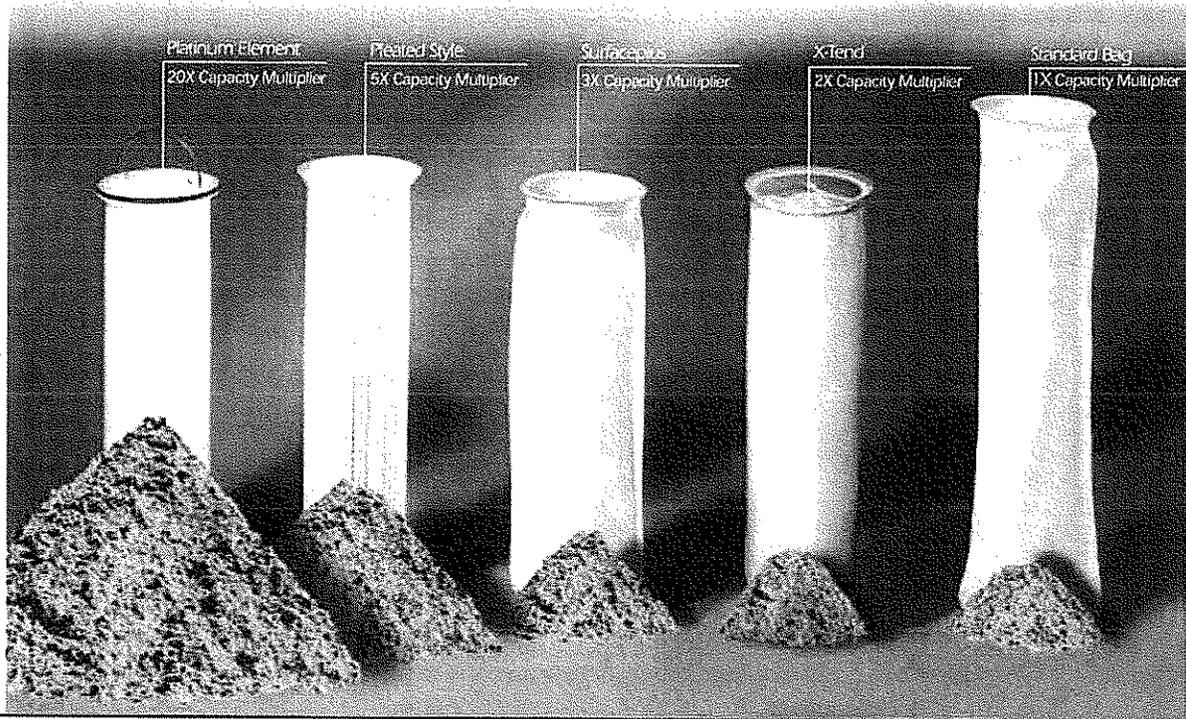
Our media is offered in standard grades and high efficiency. Standard grade refers to products which are nominally rated. This means there is no specified efficiency at the

micron size but the product is interchangeable with industry standards. Rosedale high efficiency filter media is rated 95%, 99%, or 99.98% efficient at the specified micron level.

Nominal Rating	Absolute Rating (95% Efficiency)
1	35
3	35
5	48
10	55
15	65
25	70
50	90
75	110
100	110

Bag or cartridge filters are usually selected so that the clean pressure drop does not exceed 2 psi. Change-out is recommended at 15 psid (for bags), and 30 psid (for cartridges). Higher pressure drops may be tolerated when contaminant loading is low.

A more comprehensive chart on page 123 details each product group with corresponding efficiency and micron rating.



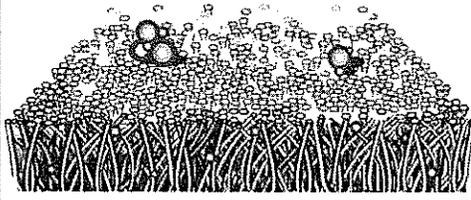
**R High Capacity Filter Bags for Rosedale Bag Filters**

Fits All Rosedale Filter Housings

**Construction**

**Felt Bags-Standard Grade**

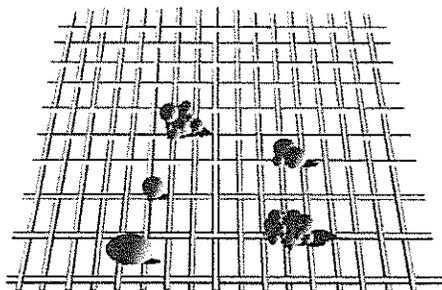
Felt construction is generally chosen where smaller particle retention is required, in the nominal 1 to 100 micron range. It offers higher solids loading capacity than mesh. General-purpose felt bags are offered in polyester and polypropylene materials. Special-purpose felt bags are offered in polyester and polypropylene materials. Special-purpose felt bags include high temperature service ( to 500°F) bags of Nomex® nylon or Teflon®.



**Mesh Bags**

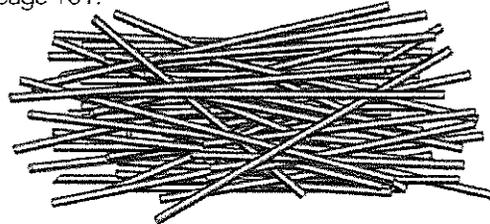
Mesh is a woven construction, generally used where micron ratings of 50 to 800 are required.

Two types are offered. The multifilament mesh is a low cost, disposable material offered in polyester. Monofilament mesh has higher strength, and is available in nylon. (It should be considered cleanable.)



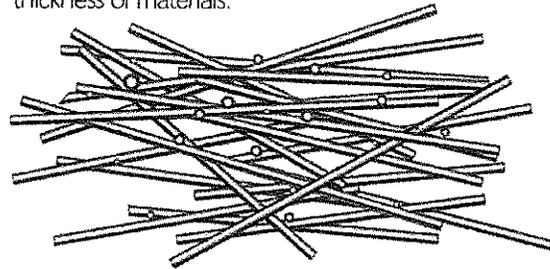
**Oil Adsorption Bags**

For removal of free oil, bags made of polypropylene microfibers, known as oil-adsorb, are available. A size 2 oil-adsorb bag will remove approximately a half-pound of oil from a water-oil liquid. It is only available with a 25 micron rating. If finer filtration is needed in an oil removal task, or high volume oil removal is required, Rosedale's Sorbent Containment Systems are available and information is located on page 101.



**Melt Blown Media (Microfiber)**

Polypropylene melt blown media offers unparalleled adsorption capacity for the removal of hydrocarbon contaminants from liquid streams. The melt blown media is also the heart of the high efficiency filter bag. The small diameter fibers create the bag's ability to remove fine particulate at high efficiencies. Fiber diameter is important because the pore size is a function of fiber diameter, density of fibers, and thickness of materials.

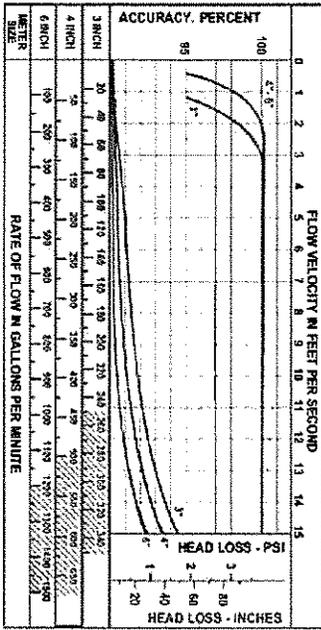
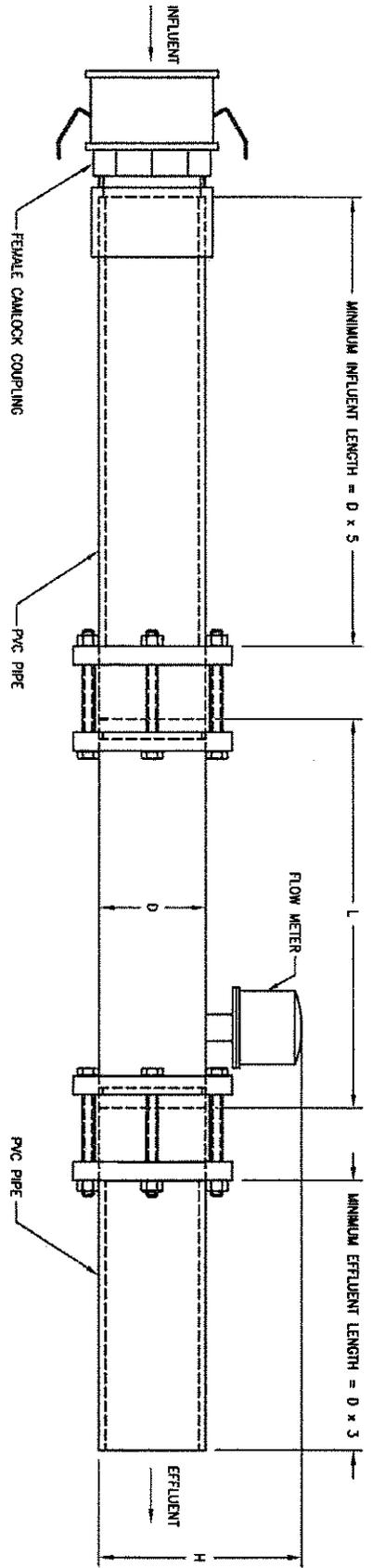


**Felt Bag Finishes and Covers**

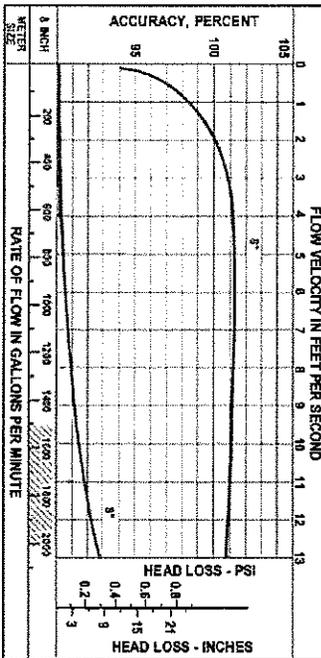
**Standard finish.** Plain, as manufactured, without treatment or covers.

**Glazed finish.** The outer most surface fibers are melted by a momentary application of high heat. This bonds the fibers together and reduces the possibility of fiber migration.

**Mesh covers** completely encase the felt bag. This cover acts to contain any fibers that may separate from the filter bag. Materials available in mono and multifilament mesh, spun bonded nylon and polyester.



ACCURACY AND HEAD LOSS CURVES (3/4" FLOW METERS)



ACCURACY AND HEAD LOSS CURVES (6" FLOW METERS)

**METHOD FLOW METER SPECIFICATIONS**

METER SIZE D (INCHES):	3	4	6	8
MAXIMUM FLOW U.S. GPM:	250	600	1200	1500
MINIMUM FLOW U.S. GPM:	40	50	90	100
HEAD LOSS IN INCHES AT MAX. FLOW:	28.50	23.00	17.00	6.75
H (INCHES):	10.9	12.78	13.84	14.84
L (INCHES):	13	20	20	20
O.D. OF METER TUBE:	3.50	4.50	6.625	8.625
MIN. INFLUENT LENGTH (INCHES):	15	20	30	40
MIN. EFFLUENT LENGTH (INCHES):	9	12	18	24
MAXIMUM TEMPERATURE:	180°F CONSTANT			
PRESSURE RATING:	150 PSI			

A		TYPICAL	01/28/08
NO.		REVISIONS	DATE
<b>FLOW METER ASSEMBLY STANDARD EQUIPMENT SPECIFICATION</b>			
SCALE:	NTS	APPROVED BY:	JR
DATE:	01/28/08	DRAWN BY:	AMV
<b>GROUND/WATER TREATMENT &amp; TECHNOLOGY</b> P.O. BOX 1174 IRVINGVILLE, NC 27034			
THIS DRAWING IS THE PROPERTY OF GROUND/WATER TREATMENT & TECHNOLOGY, INC.			
DWG SIZE:	A	SHEET: 1 OF 1	DRAWING NUMBER: ST-0002-SPC
	A		A

## **ATTACHMENT F**

### **Construction Specifications**



Ground/Water Treatment & Technology, Inc.

P.O. Box 1174  
DENVER, NEW JERSEY 07834  
TEL: (973) 983-0901  
FAX: (973) 983-0903

A 100% Employee Owned Company and Subsidiary of **MORETRENCH**

## **Construction Specifications Temporary Treatment System Waterfront Corporate Center – Block B Hoboken, New Jersey**

The temporary treatment system will be used to treat the water generated from sump wells prior to discharge to Surface Water. The temporary treatment system will be designed to handle a maximum flow rate of 400 gpm of water containing low levels of Total Suspended Solids (TSS) as well as filterable metals.

The temporary treatment system shall consist of the following major components:

- One (1) equalization/settling tank
- One (1) duplex transfer pump skid
- Two (2) multi-bag filters, parallel operation
- One (1) effluent flow meter

### **Equalization/Settling Tank**

The equalization/settling tank shall be an open-top, 8,000 gallon tank with a total of four (4) under/over weir plates. The equalization/settling tank shall be provided with inlet and outlet butterfly valves and valved drain connections. Pumps, piping and/or hose to provide water to the equalization/settling tank shall be provided **BY OTHERS**. The equalization/settling tank will be cleaned at the conclusion of the project **BY OTHERS** and all liquid and solid wastes generated by the cleaning process shall be disposed of **BY OTHERS**.

### **Transfer Pumps**

A duplex, centrifugal transfer pump skid shall be provided to transfer water from the equalization/settling tank through the bag filters and to the discharge location. The transfer pump skid shall contain two (2) full capacity centrifugal pumps – one operating, one standby, each capable of producing 400 gpm @ 60' TDH. Each pump shall be equipped with a 10 Hp, 460 volt, 3 phase electric TEFC motor. The transfer pump skid shall contain an automatic float control panel consisting of five (5) floats – pump 1 on, pump 2 on, pump 1 off, pump 2 off, and high level. The high level float will activate a strobe light to alert the Operator of a high level condition in the equalization/settling tank. The floats shall be installed in the outlet chamber of the equalization/settling tank.

The discharge of each transfer pump shall be provided with a pressure gauge, sample tap, check valve, gate valve and a male camlock connection. The inlet of each transfer pump shall be provided with a



Ground/Water Treatment & Technology, Inc.

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DENVER, NEW JERSEY 07834  
TEL: (973) 983-0901  
FAX: (973) 983-0903

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female camlock connection. Each pump shall be provided with a valved drain connection in order to drain the pump housing during the winter months to prevent it from freezing.

The transfer pump skid shall be constructed of steel and shall be equipped with both fork channels and lifting rings.

### **Bag Filters**

A duplex, bag filter skid shall be provided to remove sediment prior to discharge. The bag filter skid shall consist of two (2) 4-bag filter housings, each with a nominal capacity of 600 gpm, and 17.6 ft<sup>2</sup> of straining filter area. The bag filter housings shall be manifolded together with PVC piping in order to operate the housings in parallel. The inlet and outlet of each bag filter housing shall be provided with 6" butterfly valves to allow the Operator to change the filter bags in one (1) of the housings while the other filter housing continues to process water at the design water flow rate of 400 gpm. The inlet and outlet of each of the bag filter housings shall be equipped with pressure gauges to monitor the differential pressure across the individual housings. The filter housings shall each be provided with sample taps and drain valves.

The bag filter skid shall be constructed of steel and shall be equipped with both fork channels and lifting rings.

### **Effluent Flow Meter**

A 4" diameter mechanical flow meter with totalizer will be provided at the end of the treatment system to indicate the instantaneous flow rate and to record the total gallons of water treated. The flow meter shall have an acceptable flow range of 50 to 600 gpm. The flow meter shall be installed in the horizontal position. A straight run of full pipe the length of 5 diameters ahead of the flow meter and a straight run of full pipe the length of 3 diameters behind the meter shall be provided.

### **Piping and Hose**

The treatment system supplier shall provide all required piping, hose and fittings from the equalization/settling tank to effluent flow meter.

*NJDEP General Industrial Treatment Works Approval Application  
Waterfront Corporate Center – Block B  
Block 231.3, Lots 1 & 2  
Hoboken, New Jersey  
Langan Project No. 130049201*

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*24 August 2012  
DRAFT*

## **ATTACHMENT G**

### **Licensed Operator Grading Sheet Form DWR-175**

**STATE OF NEW JERSEY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Division of Water Quality**

**INDUSTRIAL WASTEWATER TREATMENT SYSTEM - LICENSED OPERATOR GRADING SHEET**

NJPDES PERMIT NO.: \_\_\_\_\_ FACILITY NAME: Waterfront Corporate Center - Block B

LOCATION OF FACILITY: Hoboken, New Jersey

FACILITY CLASS :	N1 <input type="checkbox"/>	N2 <input type="checkbox"/>	N3 <input type="checkbox"/>	N4 <input type="checkbox"/>
RANGE OF POINTS :	6 to 19 <input type="checkbox"/>	20 to 49 <input type="checkbox"/>	50 to 69 <input type="checkbox"/>	70 or more <input type="checkbox"/>

POINTS ARE ASSIGNED TO EACH ITEM LISTED BELOW THAT APPLIES TO THE INDUSTRIAL TREATMENT SYSTEM

	POINTS RATING	ACTUAL
A. TOXICITY GROUP		
I	1	
II	5	
III	10	
IV	15	
V	20	
VI	25	

B. RECEIVING WATER (DTW's)		
Surface Water-FW or DRZ 1, 2 or 3	5	
Surface Water-SE or DRZ 4, 5 or 6	3	
Surface Water-SC	2	
Ground Water	5	
Discharge into POTW	2	

C. HYDRAULIC LOAD		
Indirect Discharge < 0.0008 MGD	0	
Less than 0.1 MGD	2	
0.1 - 1.0 MGD	4	
1.0 - 10.0 MGD	6	
Greater than 10.0 MGD	10	

D. PRIMARY		
pH Adjustment	1	
Equalization	1	
Oil Separator	3	
Dissolved Air Flotation	3	
Chemical Coagulation/Flocculation	5	
Sedimentation/Clarification	3	
Chemical Addition	2	
Simple Filtration (bag, cartridge)	2	
Disinfection	2	
Air Stripping/Cooling Towers	5	

E. SECONDARY		
Activated Sludge	15	
Bio-Filtration w/ Sec. Clarifiers (incl. Trickling Filters & RBCs)	10	
Stabilization	5	
Disinfection	2	
Spray Irrigation/Overland Flow	10	
Oxidation Ditches	10	
<b>Subtotal</b>		

POINTS ARE ASSIGNED TO EACH ITEM LISTED BELOW THAT APPLIES TO INDUSTRIAL TREATMENT SYSTEM

F. ADVANCED		
Ammonia Removal	10	
Nutrient Removal	10	
Advanced Filtration	5	
Carbon Adsorption	10	
Ion Exchange	10	
Post Aeration	2	
Reverse Osmosis Ultra Filtration	10	
Ultraviolet-Peroxide Reactor	5	

G. SLUDGE HANDLING/DISPOSAL		
Digestion	5	
Sludge Conditioning	2	
Mechanical Dewatering	4	
Drying Beds/Lagoons	2	
Thickening or Dissolved Air Flotation	3	
On-Site Landfill	2	
Composting	7	
Incineration/Wet Oxidation	10	
<b>Subtotal</b>		

**Grand Total**

I hereby certify that the treatment units, as noted above, comprise the entire treatment process for the above referenced facility, and subsequently the operator licensing requirement has been accurately determined.

\_\_\_\_\_  
Typed Name of Certifying Engineer

\_\_\_\_\_  
Signature and Date

*Professional Engineer's  
Embossed Seal*

*NJDEP General Industrial Treatment Works Approval Application  
Waterfront Corporate Center – Block B  
Block 231.3, Lots 1 & 2  
Hoboken, New Jersey  
Langan Project No. 130049201*

---

*24 August 2012  
DRAFT*

## **ATTACHMENT H**

### **Engineer's Certification Form WFR-006GI**

*NJDEP General Industrial Treatment Works Approval Application  
Waterfront Corporate Center – Block B  
Block 231.3, Lots 1 & 2  
Hoboken, New Jersey  
Langan Project No. 130049201*

---

*24 August 2012  
DRAFT*

**Certification Will Be Provided  
Under Separate Cover**

# **ATTACHMENT I**

## **Engineer's Abstract**



Ground/Water Treatment & Technology, Inc.

P.O. Box 1174  
DENVILLE, NEW JERSEY 07834  
TEL: (973) 983-0901  
FAX: (973) 983-0903

A 100% Employee Owned Company and Subsidiary of **MORETRENCH**

## **Engineer's Abstract Temporary Treatment System Waterfront Corporate Center – Block B Hoboken, New Jersey**

The proposed temporary groundwater treatment system can treat a maximum of 400 gpm of water generated from sump wells. The groundwater treatment system has been designed to remove low levels of Total Suspended Solids (TSS) and filterable metals. The system will consist of the following major components:

- One (1) equalization/settling tank
- One (1) duplex transfer pump skid
- Two (2) multi-bag filters, parallel operation
- One (1) effluent flow meter

Water generated from the sump well will be directed to the equalization/settling tank. The equalization/settling tank is constructed with an open top for ease of cleaning and will be equipped with under/over weirs to facilitate the settling of solids.

Solids and/or sludge that have settled to the bottom of the equalization/settling tank will need to be periodically removed to prevent accumulated material from reducing the settling time thus reducing the efficiency of the unit. All material from the bottom of the tank must be disposed of in accordance with site and local regulations.

Water will flow over a final weir plate within the equalization/settling tank. The water will then be pumped to the bag filter skid via a duplex pump skid. The duplex pump skid will contain a control system and two (2) full capacity centrifugal pumps each capable of producing 400 gpm @ approximately 60' TDH. The pumps will each be equipped with 10 Hp electric motors. The control system will consist of two (2) pump motor starters and five (5) float controls – Pump 1 on, Pump 2 on, Pump 1 off, Pump 2 off, and a high level alarm which will activate an alarm light.

The bag filter skid will consist of two (2) multi-bag filter housings plumbed in parallel. The inlet and outlet of the bag filter skid will be equipped with manifolds complete with isolation valves. Each of the filter housings will contain four (4) 5-micron bag filters designed to remove sediment discharge. The inlet and outlet of each of the bag filter housings will also be equipped with pressure gauges to monitor the differential pressure across the filter housing. The bag filters should be changed once the differential pressure across the housing reaches 15 to 25 psi. The bag filter housings will be plumbed in parallel such that the bags in one (1) filter housing can be changed while the remaining filter housing continues to process water at the design water flow rate of 400 gpm.

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*Innovative End to End Environmental Solutions*



Ground/Water Treatment & Technology, Inc.

P.O. Box 1174  
DENVER, NEW JERSEY 07834  
TEL: (973) 983-0901  
FAX: (973) 983-0903

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If the bag filters are not properly operated and maintained, the differential pressure across the filter housings can rise to the point that the transfer pumps cannot pump water from the equalization/settling tank faster than water is introduced into the equalization/settling tank. The water level in the equalization/settling tank will rise and eventually activate the high level alarm light. **If the bag filters are not changed, the water level in the equalization/settling tank will continue to rise and will eventually overflow.**

A 4" diameter mechanical flow meter with a totalizer will be provided at the end of the treatment system to indicate the flow rate and to record the total gallons of water treated. The flow meter has an acceptable flow range of 50 to 600 gpm. Flow readings should be recorded daily in a log book.

The individual components of the system will be skid mounted to the greatest extent possible and will be interconnected using PVC piping and suction hose. Pressure gauges and sample taps will be located throughout the system to monitor system performance. Butterfly valves will be provided on the inlet and outlet of each of the major units to isolate them for maintenance.

07/23/12  
14-2049  
Rev 0

*NJDEP General Industrial Treatment Works Approval Application  
Waterfront Corporate Center – Block B  
Block 231.3, Lots 1 & 2  
Hoboken, New Jersey  
Langan Project No. 130049201*

*24 August 2012  
DRAFT*

## **ATTACHMENT J**

**Copy of Valid NJPDES Permit**

*NJDEP General Industrial Treatment Works Approval Application  
Waterfront Corporate Center – Block B  
Block 231.3, Lots 1 & 2  
Hoboken, New Jersey  
Langan Project No. 130049201*

*24 August 2012  
DRAFT*

**B7 Permit Will Be Provided  
Under Separate Cover**



*Sent Via E-Mail and Regular Mail*

October 3, 2012

Mr. Quentin Wiest, Business Administrator  
City of Hoboken  
94 Washington Street  
Hoboken, New Jersey 07030

Re: Review - TWA Application  
Waterfront Corporate Center  
Hoboken, NJ  
Our File No. HO-474

Dear Administrator Wiest:

As directed by the City of Hoboken, our office reviewed the attached Draft NJDEP General Industrial Treatment Works Approval Application (henceforth "TWA"), for the above referenced project. The purpose of our review was to evaluate and make recommendation regarding endorsement of the TWA Application by the Governing Body, which is a requirement of the application process. By endorsing said application, the Governing Body consents to the submission of the application to the NJDEP and certifies that the project as proposed conforms to the requirements of all municipal ordinances.

The application involves the temporary dewatering of the Waterfront Corporate Center - Block B (Block 231.3, Lots 1 & 2) which is located at 2<sup>nd</sup> Street between River Street and Sinatra Drive. Currently the parcel is a vacant lot adjacent to the existing W Hotel. The application involves the temporary dewatering operations required to properly construct the foundation and utilities for the future corporate center. As part of the dewatering operations, the applicant proposes to treat the pumped groundwater for the removal total suspended solids (TSS) and filterable metals after it is extracted from the excavation area and prior to its ultimate discharge, the Hudson River. Upon completion of the foundation and utility construction for the proposed corporate center, the temporary dewatering equipment will be dismantled and removed from the site.

Based on our review of the above referenced application and supporting documentation, Boswell Engineering takes no exception to the City's endorsement of this TWA application. It is expressly understood that our recommendation extends to only the temporary dewatering operation referenced above and is not applicable to any future NJDEP TWA applications or other permitting which may be required for this development.

If you require any additional information please feel free to contact our office.

Very truly yours,

BOSWELL McCLAVE ENGINEERING

A handwritten signature in black ink that reads "Joseph A. Pomante". The signature is written in a cursive style with a large initial "J".

Joseph A. Pomante, P.E.  
City Engineer

Attachment  
JAP/jp

121003jap11

Sponsored by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**CITY OF HOBOKEN  
ORDINANCE NO.: \_\_\_\_\_**

**AN ORDINANCE TO AMEND CHAPTER 46 ENTITLED  
“LEASE AGREEMENTS” TO INCLUDE A LEASE AGREEMENT  
BETWEEN THE CITY OF HOBOKEN AND PBA LOCAL 2  
FOR THE USE AND MAINTENANCE OF A PORTION OF THE  
OPEN AREA ON THE SECOND FLOOR OF THE BUILDING  
KNOWN AS 1 POLICE PLAZA, HOBOKEN**

**WHEREAS**, the City of Hoboken owns and maintains a building used by the public and officers of the Hoboken Police Department known as 1 Police Plaza, Hoboken; and

**WHEREAS**, PBA Local 2, a not-for-profit corporation of the State of New Jersey, wishes to construct an office consisting of approximately 250 square feet, more or less, at its own expense within the open area on the northeast corner of the second floor of 1 Police Plaza in Hoboken (hereinafter referred to as the “Property”) to benefit the approximately 90 members of the union; and

**WHEREAS**, pursuant to the Local Lands and Buildings Law, specifically N.J.S.A. 40A:12-14, municipalities are required to enact an ordinance to allow for the lease of municipal-owned property; and

**WHEREAS**, pursuant to the same provision of the Local Lands and Buildings Law, the Director of the Department of Public Safety will be responsible for enforcing the terms of the lease agreement; and

**WHEREAS**, pursuant to the same provision of the Local Lands and Buildings Law, PBA Local 2 understands that it is required to provide to the City’s Director of the Department of Public Safety an annual report that includes the following information: (i) the use to which the Property was put during the previous each year; (ii) PBA Local 2’s activities that were undertaken in furtherance of the public purpose for which the lease agreement was granted; (iii) the approximate value or cost, if any, of such activities in furtherance of such purpose; and (iv) an affirmation of the continued tax-exempt status of PBA Local 2 pursuant to both State and federal law; and

**WHEREAS**, the City of Hoboken desires to enter into an agreement with PBA Local 2 for such a lease;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Hoboken that Chapter 39 of the Administrative Code of the City of Hoboken shall be amended as follows (additions noted in underline; ~~deletions~~ noted in ~~strikethrough~~):

## **SECTION ONE: AMENDMENTS**

§ 46-2 Execution of Lease Agreement with PBA Local 2 for the use and maintenance of a portion of 1 Police Plaza.

The Mayor is hereby authorized to enter into and execute a lease agreement with PBA Local 2 for the purpose of entering into the proposed lease as authorized herein for a portion of the open area on the northeast corner of the second floor of 1 Police Plaza.

## **SECTION TWO: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only however, to the extent of such conflict or inconsistency, it being the legislative intent that all ordinances or part of ordinances now existing or in effect unless the same being conflict or are inconsistent with any provision of this Ordinance shall remain in effect.

## **SECTION THREE: SEVERABILITY**

The provisions of this Ordinance are declared to be severable, and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not effect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remain in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

## **SECTION FOUR: EFFECTIVE DATE**

This Ordinance shall take effect upon passage and publication as provided by law.

## **SECTION FIVE: CODIFICATION**

This Ordinance shall be a part of the code of the City of Hoboken as though codified and fully set forth therein. The City Clerk shall have this Ordinance codified and incorporated in the official copies of the Code.

The City Clerk and the Corporation Counsel are authorized and directed to change any Chapter, Article and/or Section number of the Code of the City of Hoboken in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

Date of Introduction: October 3, 2012

Introduction:

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				

Final Reading:

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Peter Cunningham				

Approved as to Legal Form:

\_\_\_\_\_  
Mellissa L. Longo, Corporation Counsel

Adopted by the Hoboken City Council  
By a Vote of \_\_\_\_ Yeas to \_\_\_\_ Nays  
On the \_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
James Farina, City Clerk

Vetoed by the Mayor for the following reasons: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**-or-**

Approved by the Mayor  
On the \_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
Dawn Zimmer, Mayor

## Exhibit A

### LEASE AGREEMENT

This Lease Agreement (the "Lease") is made this \_\_\_\_\_ day of October, 2012 (hereinafter referred to as the "Effective Date") between the City of Hoboken, a municipal corporation of the State of New Jersey (hereinafter referred to as the "Landlord") and PBA Local 2, a not-for-profit corporation of the State of New Jersey ("Tenant"), both of which are or will be located at 1 Police Plaza, Hoboken, New Jersey 07030. Collectively, Landlord and Tenant shall be referred to as the "Parties".

Landlord and Tenant hereby agree to the following terms, conditions, and covenants:

1. **Leased Premises.** The property leased by Tenant from Landlord in accordance with this Lease is: a portion of the office building occupied by the City of Hoboken Police Department, consisting of approximately 250 square feet, more or less, as finally determined after construction as described below, which will be completed on the north east portion of the open area on the second floor of the building and which is located at 1 Police Plaza, Hoboken, New Jersey 07030 ("Leased Premises").
2. **Permitted Use.** The Leased Premises may be used and occupied only as an office and for no other purpose than conducting the business of the Hoboken PBA as the union representing the Patrolmen of the Hoboken Police Department and shall be the sole and exclusive property of Tenant subject to its use as provided herein without any interference by the Landlord whatsoever. No other work shall be conducted in the Leased Premises without the advance, express consent of the Chief of Police. Tenant will not, nor will Tenant allow others, to occupy or use the Leased Premises or any part thereof for any other purposes than those set forth above unless such use inures to the benefit of the PBA and/or its members. Furthermore, the President or in the case of the President's absence, a member of the Executive Board that the President has designated in advance and in writing, must be present in the Leased Premises when anyone else is using the Leased Premises for Hoboken PBA work. Tenant will not, nor will Tenant allow others to use the Leased Premises for any purpose deemed unlawful, disreputable, or extra hazardous.
3. **Term and Renewal.** The initial term of this Lease is for five (5) years commencing on October \_\_\_\_, 2012 and ending on September \_\_\_\_, 2017. This Lease will automatically renew for additional terms of five (5) years unless either party gives at least ninety (90) days' notice prior to the completion of any term that it intends to terminate the Lease. The Landlord retains the right to terminate this Lease if the Landlord, in its sole discretion, chooses to relocate the operations of the Hoboken Police Department to a location other than the Leased Premises. This notice must be in writing and must be sent by certified mail or personally delivered to the Tenant at the address at the top of this Lease. If Landlord terminates this Lease at any time and for any reason other than the default or the decision of Tenant hereunder, Landlord shall reimburse Tenant for Tenant's costs of construction ("Construction Costs") in an amount equal to

1/30th of the Construction Costs for each year less than thirty (30) which will have elapsed following the commencement date of this Lease (to be pro-rated for the final year if the termination occurs before the end of any Lease year). By way of example, if Landlord terminates this Lease after the tenth year, Landlord shall pay to Tenant 20 times 1/30<sup>th</sup> of the Construction Cost. If Tenant wishes to terminate this Lease at the end of the initial term or any additional term, the Tenant must give Landlord written notice at least sixty (60) days before the end of the term. This notice must be in writing and must be sent by certified mail or personally delivered to the Landlord at the address at the top of this Lease.

4. **Rent.** Tenant agrees to pay a total of One Dollar (\$1.00) per month as rent during the term of this Lease (the "Rent"). Rent shall be paid to Landlord at the address specified above on the first day of each month.
5. **Security.** Tenant shall not be required to deposit with Landlord any sum of money as a security deposit.
6. **Common Area and Operating Expenses.** Common area and operating expenses are not included in the monthly Rent payments. Tenant shall have no obligation to pay for any expenses related to the operation or maintenance of the building except that Tenant shall be responsible for all operating costs related to the Leased premises, including, but not limited to, telephone, data, janitorial service and any other communications costs.
7. **Utilities.** All utility expenses which may be assessed or imposed upon the Leased Premises or which are or may be charged to Landlord by the suppliers thereof during the term hereof shall be paid by Landlord.
8. **Repairs and Care.** Tenant has agreed and shall provide all improvements to the Leased Premises necessary for its use and has entered into this Lease without any representation on the part of Landlord as to the condition thereof. A copy of the specifications for the improvements is or will be attached as Exhibit A when available, and the contract or contracts between the Tenant and the entity or entities who will provide the improvements to create and/or build the Leased Premises have been or will be attached to this Lease as the following Exhibits and are attached as follows:

Oak Construction

Exhibit A

All such improvements shall be subject to the prior approval of Landlord or its architect, engineer, planner or other consultant (which approval shall not be unreasonably withheld) and shall comply with all applicable zoning, building and construction requirements of the applicable City of Hoboken regulatory agencies. Tenant shall reimburse Landlord for the cost to review the contracts. Among other such costs, the parties acknowledge that, as of the signing of this Lease, the cost for Landlord's Architect/Engineering firm Boswell is \$342.00 and Tenant agrees to pay that amount over to Landlord. Tenant shall take good care of the Leased Premises and shall at Tenant's own cost and expense, make

all repairs, including painting and decorating, and shall maintain the Leased Premises in good condition and state of repair, and at the end or other expiration of the term hereof, shall deliver up the Leased Premises in good order and condition, wear and tear from a reasonable use thereof, and damage by the elements not resulting from the neglect or fault of Tenant, excepted. Notwithstanding anything to the contrary contained herein, Landlord shall be responsible for all repairs to the roof, exterior walls, structural, electrical, plumbing, and HVAC systems not resulting from Tenant's negligence, carelessness, or improper conduct.

9. **Alterations; Improvements.** Except as provided herein, no alterations, additions or improvements shall be made, and no climate regulating, air conditioning, cooling, heating or sprinkler systems, television or radio antennas, heavy equipment, apparatus and fixtures, shall be installed in or attached to the Leased Premises, without the advance written consent of Landlord, which consent shall not be unreasonably withheld.
  
10. **Compliance with Laws.**
  - a. Tenant shall comply with all Legal Requirements (defined herein) which shall, in respect of the Leased Premises or the use and occupation thereof, including the state compliance annual tests, impose any violation, order or duty on Tenant; and Tenant shall pay all the costs, expenses, fines, penalties and damages which may be imposed upon Landlord because of Tenant's failure to comply with the provisions of this Section. The use and occupancy of the Leased Premises by Tenant must be in full compliance with all laws, ordinances, rules, regulations, requirements and directives of all Governmental or Public Authorities and of all their subdivisions, applicable to and affecting the Leased Premises (the "Legal Requirements").
  - b. Tenant agrees to comply at Tenant's own cost and expense with all orders, regulations, requirements and directives of the Board of Fire Underwriters or similar authority and of any insurance companies which have issued or are about to issue policies of insurance covering the Leased Premises and its contents, for the prevention of fire or other casualty, damage or injury arising from Tenant's use of the Leased Premises. Tenant also agrees that it will be responsible for purchasing any equipment or other items that may be necessary to satisfy any orders, regulations, requirements or directives of the entities specifically referred to in this Subparagraph b.
  - c. Notwithstanding the foregoing, Tenant shall not be responsible for any repairs or improvements to the Leased Premises imposed on Landlord by any Legal Requirement that Landlord would be subject to as owner, including but not limited to repairs necessitated by any violations of any Legal Requirement or by failure of Landlord to maintain the Leased Premises in accordance with federal, state, or local building codes and zoning regulations and ordinances.
  
11. **Liability Insurance.** Tenant shall keep and maintain such liability insurance on

the Leased Premises as may be reasonably required by Landlord. The Landlord shall be specifically listed on Tenant's liability insurance as an additional named insured, and the Tenant shall provide the Landlord with a copy of the declaration's page from Tenant's liability insurance on the Effective Date of this Lease and every year thereafter.

12. **Indemnification**. Tenant will indemnify and hold harmless Landlord from and for any and all payments, expenses, costs, reasonable attorney fees (including attorney fees that may be incurred in enforcing the Tenant's obligations under this lease) including any and all claims and liability for losses or damage to property or injuries to persons for any cause or reason whatsoever arising out of or by reason of the occupancy of the Leased Premises by the Tenant or business of the Tenant.

13. **Assignment**. Tenant shall not assign, mortgage or hypothecate this Lease, nor will it sublet or sublease the Leased Premises or any part thereof, without the advance written consent of Landlord, which shall not be unreasonably withheld.

14. **Relocation**. The parties acknowledge that Tenant has made the necessary improvements to the Leased Premises at its sole cost and expense in accordance with the requirements of this Lease. In the event that Landlord relocates its operations from the building containing the Leased Premises, and in consideration of the Tenant's having paid for the improvements, the parties agree that the Landlord shall provide space to the Tenant in any new or different building which houses the Hoboken Police Department subject to the following:

a. **Size**. The size, location, configuration, quality and the like of the new premises shall be equal to or better than the size of the Leased Premises, unless the parties agree otherwise in writing.

b. **Notice**. Landlord shall give Tenant at least ninety (90) days prior written notice of Landlord's intent to relocate Tenant to the new Premises.

15. **Inspection and Repair**. Tenant agrees and consents to Landlord and Landlord's agents, employees or other representatives, exercising their right to enter into and upon the Leased Premises or any part thereof, at all reasonable hours, on twenty-four (24) hours' notice (except in the case of an emergency), for the purpose of examining the Leased Premises or making such repairs or alterations therein as may be necessary for the safety and preservation of the Leased Premises. Landlord shall use its best efforts to minimize disruption to Tenant's business and use of the Leased Premise

16. **Removal of Tenant's Property**. Any equipment, fixtures, goods or other property of Tenant, not removed by Tenant upon the termination of this Lease, or upon any quitting, vacating or abandonment of the Leased Premises by Tenant, or upon Tenant's eviction, shall be considered as abandoned and Landlord shall have the right, without any notice to Tenant, to sell or otherwise dispose of the same, at the expense of Tenant, and shall not be accountable to Tenant for any part of the proceeds of such sale, if any.

17. **Default.** If, during the term of this Lease, any one of the following acts or occurrences shall happen then Tenant shall be in default hereunder

- a. If Tenant shall make an assignment for the benefit of creditors.
- b. If Tenant shall file a voluntary petition in bankruptcy or be adjudicated a bankrupt or insolvent (under any federal or state laws) that is not vacated or discharged within sixty (60) days.
- c. If Tenant shall seek or consent or acquiesce in the appointment of any trustee, receiver, liquidator, etc. of a substantial part of its property.
- d. If any involuntary petition in bankruptcy, or a proceeding to appoint a receiver, trustee or liquidator is filed against Tenant and such petition or processing is not vacated or discharged within sixty (60) days.
- e. If Tenant shall fail to pay any Rent when due, or any additional rent when due or within thirty (30) days written notice thereafter.
- f. If Tenant fails to observe or perform any other covenant or condition of this Lease and such failure continues and is not remedied within thirty (30) days after Landlord shall have given Tenant a notice specifying same; or, if the condition cannot be remedied within thirty (30) days, Tenant has not commenced remedial action and/or is not diligently pursuing same.
- g. If Tenant shall vacate or abandon the Leased Premises for a period of thirty (30) consecutive days.
- h. If Tenant fails to list Landlord as an additional named insured on its liability insurance or fails to name or provide the Landlord with proof of such liability insurance on the yearly anniversary of the Effective Date of this Lease.
- i. If Tenant receives a Notice of Cancellation for its liability insurance covering the Leased Premises and Tenant fails to cure the deficiency or other reason for such Notice within thirty (30) days thereof

18. **Termination on Default.** If Tenant is in default and after any applicable notice and cure period, Landlord may terminate this Lease upon giving to Tenant thirty (30) days' notice in writing of the Landlord's intention so to do. After the giving of such notice, this Lease and the term hereof will end on the date fixed in such notice. Landlord will then have the right to remove all persons, goods, fixtures and chattels from the Leased Premises, by force or otherwise, without liability.

19. **Landlord's Default:** If Landlord shall default by directly or indirectly ejecting Tenant from the Leased Premises or otherwise terminating this Lease, except as otherwise provided under this Lease, Landlord shall reimburse Tenant for its Construction Costs in

accordance with and as provided in Paragraph 3 above.

20. **Validity of Lease.** The terms, conditions, covenants and provisions of this Lease shall be deemed to be severable. If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other clause or provision herein, but such other clauses or provisions shall remain in full force and effect.

21. **Notices.** All notices required under the terms of this Lease shall be given and shall be complete by mailing such notices by certified or registered mail, return receipt requested, to the address of the parties as shown at the head of this Lease, or to such other address as may be designated in writing, which notice of change of address shall be given in the same manner.

22. **Title and Quiet Enjoyment.** Landlord covenants and represents that Landlord is the owner of the Leased Premises herein leased and has the right and authority to enter into, execute and deliver this Lease and does further covenant that so long as Tenant pays all of the Rent and performs all of Tenant's other obligations hereunder, Tenant shall peaceably and quietly have, hold and enjoy the Leased Premises without interference, hindrance, ejection or molestation by Landlord or any person lawfully claiming through or under Landlord, subject, nevertheless, to the provisions of this Lease.

23. **Entire Contract.** This Lease contains the entire contract between the parties. No representative, agent or employee of Landlord has been authorized to make any representations or promises with reference to the within letting or to vary, alter or modify the terms hereof. No additions, changes or modifications, renewals or extensions hereof, shall be binding unless reduced to writing and signed by Landlord and Tenant.

24. **Conformation with Laws and Regulations.** Landlord may pursue the relief or remedy sought in any invalid clause, by conforming such clause with the provisions of the statutes or the regulations of any governmental agency in such case made and provided as if the particular provisions of the applicable statutes or regulations were set forth herein at length.

25. **Gender and Number.** In all references herein to any parties, persons, entities or corporations the use of any particular gender or the plural or singular number is intended to include the appropriate gender or number as the text of the within instrument may require. All the terms, covenants and conditions herein contained shall be for and shall inure to the benefit of and shall bind the respective parties hereto, and their heirs, executors, administrators, personal or legal representatives, successors and assigns.

*In Witness Whereof*, the parties hereto have hereunto set their hands and seals, or caused these presents to be signed by their proper corporate officers and their proper corporate seal to be hereto affixed, the day and year first above written.

**LANDLORD**

City of Hoboken

By: \_\_\_\_\_

**TENANT**

PBA Local 2

By: \_\_\_\_\_

Vincent Lombardi, President

Sponsored by \_\_\_\_\_

Seconded by \_\_\_\_\_

**CITY OF HOBOKEN, NEW JERSEY**

**ORDINANCE NO. \_\_\_\_**

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**AN ORDINANCE OF THE CITY OF HOBOKEN, COUNTY OF HUDSON, NEW JERSEY, APPROPRIATING THE SUM OF \$1,950,000 IN FUNDING FROM THE CAPITAL FUND FOR THE UNDERTAKING OF CERTAIN AFFORDABLE HOUSING PROJECTS IN AND FOR THE CITY OF HOBOKEN AS PART OF THE CITY OF HOBOKEN'S CONTINUING AFFORDABLE HOUSING INITIATIVE**

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**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOBOKEN, COUNTY OF HUDSON, STATE OF NEW JERSEY, AS FOLLOWS:**

**Section 1.** There is hereby appropriated the sum of \$1,950,000 from the Capital Fund of the City of Hoboken, County of Hudson, New Jersey ("City") for the purpose of providing for the costs of various affordable housing projects to be completed in and for the City as part of the City's continuing affordable housing initiative and as shall be set forth in the City's affordable housing master plan, together with all costs associated therewith or incidental thereto, all as is currently described and as shall be hereafter described and set forth in the office of the City Administrator.

**Section 2.** It is hereby determined and stated that the improvements set forth in Section 1 are each a general capital improvement and not a current expense.

**Section 3.** The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the City Clerk and available for inspection.

**Section 4.** All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 5.** This ordinance shall take effect after final adoption and publication as required by law.

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**Dawn Zimmer, Mayor**

**Attest:**

