

Introduced by: _____
Seconded by: _____

**CITY OF HOBOKEN
RESOLUTION NO.: ____**

**RESOLUTION AUTHORIZING CLOSED SESSION TO DISCUSS
MATTERS PURSUANT TO N.J.S.A. 10:4-12 AND ATTORNEY
CLIENT PRIVILEGE RELATING TO NEGOTIATIONS AND
SETTLEMENT OF PENDING LITIGATION IN THE MATTER OF
CITY OF HOBOKEN V. PONTE EQUITIES, INC., DOCKET NO. L-
4095-12**

WHEREAS, the Council of the City of Hoboken is authorized to go into closed executive session for the reasons set forth in the Open Public Meetings Act, including without limitation N.J.S.A. 10:4-12, for legal guidance on pending litigation, and attorney client privilege; and

WHEREAS, one of these reasons is to receive advice from legal counsel relating to negotiations and settlement of pending litigation in matters (specifically the Matter of CITY OF HOBOKEN V. PONTE EQUITIES, INC., DOCKET NO. L-4095-12; and

WHEREAS, one of the reasons to go into closed session is to receive advice from legal counsel, which is subject to attorney client privilege and which is offered in anticipation of settlement, with regards to the Matter of CITY OF HOBOKEN V. PONTE EQUITIES, INC., DOCKET NO. L-4095-12; and,

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Hoboken that it enter into closed session for said purposes; and,

BE IT FURTHER RESOLVED that when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

MEETING: February 5, 2014

APPROVED AS TO FORM:

Mellissa Longo, Esq.
Corporation Counsel

Introduced By: _____

Second By: _____

**MEETING OF THE CITY COUNCIL
OF HOBOKEN, NEW JERSEY
MISCELLANEOUS LICENSING**

February 5, 2014

<u>VENDOR'S LICENSE</u>		<u>1 ITEM</u>
SOPHISTICATED HIPPIE		(\$100.00)
18 WILLOW TERRACE		
HOBOKEN, NJ 07030		
<u>RAFFLES</u>		<u>1 ITEM</u>
HOLA HOBOKEN DUAL LANGUAGE CHARTER		(\$20.00)
123 JEFFERSON STREET		50/50 RAFFLE
HOBOKEN, NJ 07030		
<u>PARKING FACILITIES</u>		<u>1 ITEM</u>
CATHMAR INC.	(\$300.00)	PARKING GARAGE
CORRADO DE GIOIA	8 or more cars	614 2 ND STREET
PO BOX 6237		HOBOKEN, NJ 07030
HOBOKEN, NJ 07030		

Office of Taxi & Limo Licensing

Miscellaneous Licenses for City Council Approval

February 5, 2014 City Council Meeting

Operator Licenses: 4 Total

Owner Licenses: 2 Total

Taxi Operator Licenses - 14 total

#	Last Name	First Name	Driver Type	License #	Fee
1	Baez	Luis	TAXI	T0140-14	\$75
2			TAXI		
3			TAXI		

Total Fees: \$75
Total Licenses: 1

Limo Operator Licenses - 6 total

#	Last Name	First Name	Driver Type	License #	Fee
1	Lugo	Franklyn	LIMO	L0134-14	\$75
2	Mahmoud	Mohamed	LIMO	L0012-14	\$75
3	Caisaguano	Luis	LIMO	0010-14	\$75
4			LIMO		
5			LIMO		
6			LIMO		

Total Fees: \$225
Total Licenses: 3

Taxi Owner Licenses -0 total

#	Company Name	Vehicle Type	Vehicle #	Fee	Note
1	Nour & Sarah Inc	Taxi	4	\$ 500	Transfer of ownership
2	Nour & Sarah Inc	Taxi	44	\$ 500	Transfer of ownership

Total Fees: \$ 1,000
Total Licenses: 2

Limo Owner Licenses - 3 total

#	Company Name	Vehicle Type	Vehicle #	Fee*
1				

Total Fees: \$ -
Total Licenses: 0

* Limo Fees include: \$10 License Fee per vehicle, and \$700 Admin fee per vehicle. The \$50 fee per Corporation is not included in this list of licenses.

CITY OF HOBOKEN
CLAIMS LISTING
FEBRUARY 5, 2014

DEPARTMENT	ACCOUNT/FUND	P.O.	VENDOR	DESCRIPTION	\$
ADM BUSINESS ADMINISTRATION	IOPERATING	13-05131	AMERICAN PLANNING ASSOCIATION	2014 NJ PLANNING CONF-S. MARKS	\$ 300.00
		13-02180	SZ CONSTRUCTION	MULTI-SERVICE CTR ALTERATION	\$ 205,489.25
ADM FINANCE SUPERVISORS OFF	IOPERATING	13-05015	ESTATE OF DENNIS KNAPP	PAYROLL RETRO PAY	\$ 288.34
		13-05018	ESTATE OF RENALDO BENITO	PAYROLL RETRO PAY	\$ 1,822.25
	ITRUST	13-05210	HOBOKEN PBA LOCAL 2 #12	Quarter End 12/31/13 OEP Dues	\$ 20,900.00
ADM LEGAL ADVERTISING	IOPERATING	13-04510	STAR LEDGER	LEGAL ADS FOR NOVEMBER 2013	\$ 186.76
		13-05117	STAR LEDGER	LEGAL ADS FOR 12/13	\$ 493.00
		13-05118	JERSEY JOURNAL	LEGAL ADS FOR 12/13	\$ 3,880.98
ADM MAYOR'S OFFICE	IOPERATING	13-04834	W.B. MASON CO., INC.	OFFICE SUPPLIES	\$ 157.55
ADM MUNICIPAL COURT	IOPERATING	13-04667	W.B. MASON CO., INC.	OFFICE SUPPLIES	\$ 563.51
		13-04842	W.B. MASON CO., INC.	OFFICE SUPPLIES	\$ 90.69
		13-04850	STAPLES PRINT SOLUTIONS	ELECTRONIC PATS TICKETS	\$ 4,655.18
		13-05162	W.B. MASON CO., INC.	LETTER SIZE COPY PAPER	\$ 282.50
		14-00125	ALCAZAR COMMUNICATION,INC.	SVCS RENDERED INTERPRETATION	\$ 5,615.00
ADM PARKING UTILITY	IPARK UTILITY	13-04037	T & M CONTRACTING CO., INC.	OFFICE RENOVATION	\$ 2,265.00
		13-04742	DEBBY CONNORS	REFUND GARAGE G	\$ 35.00
		13-04794	GENERAL SALES ADMINISTRATION	S&T VEHICLE LIGHTS	\$ 7,175.00
		13-04905	W.B. MASON CO., INC.	OFFICE SUPPLIES	\$ 958.06
		13-05028	START ELEVATOR REPAIR, INC.	GARAGE B REPAIRS	\$ 6,482.00
		13-05149	W.B. MASON CO., INC.	OFFICE SUPPLIES	\$ 1,081.74
		14-00079	DIGITAL ASSURANCE	INITIAL SET UP FEES-GO BONDS	\$ 2,500.00
		14-00081	ENFO TECH & CONSULTING, INC.	ONLINE PARKING SYSTEM	\$ 12,200.00
		14-00086	S & B PLUMBING & HEATING	REPAIRS/916 GARDEN ST. - 12/13	\$ 375.00
		14-00087	921 PRAXAIR DIST MID-ATLANTIC	DEC. 2013 CYLINDER RENTAL	\$ 31.95
		14-00216	PAETEC COMMUNICATIONS INC.	LD SERVICES - DEC. 2013	\$ 207.67
		14-00217	AT&T (LD)	LOCAL LD SERVICES - DEC. 2013	\$ 38.41
		14-00219	AT&T MOBILITY	MULTI METERS - DECEMBER 2013	\$ 2,555.60
		13-04467	ULINE	LOCKERS/CABINETS	\$ 2,731.00
ADM PURCHASING	IOPERATING	14-00061	CEUNION	SEMINAR-CEU CLASS	\$ 89.00
ADM SPECIAL COUNSEL	IOPERATING	13-05069	RAVINDER S. BHALLA, ESQ.	PARKING-ALICEA TRIAL	\$ 22.00
		13-00129	WEINER & LESNIAK, LLP	SP. LEGAL COUNSEL - LAND USE	\$ 10,008.95
		13-00140	MCMANIMON, SCOTLAND, & BAUMAN	SP LEGAL COUNSEL - LITIGATION	\$ 330.00
		13-00212	SUSAN FERRARO, ESQ.	ALT. MUNICIPAL PROSECUTOR	\$ 2,925.00
		14-00132	THOMAS J. KOEHL	SUBSTITUTE PUBLIC DEFENDER	\$ 275.00
		14-00116	OKIN HOLLANDER & DELUCA LLP	CLOSE-OUT PAYMENT-BANKRUPCY	\$ 12,997.77
ADM TAX ASSESSOR	IOPERATING	13-04212	HUDSON CO. ASSESSORS ASSOC.	2013 MEMBERSHIP DUES	\$ 600.00
ADM ZONING OFFICER	IOPERATING	13-04926	W.B. MASON CO., INC.	OFFICE SUPPLIES	\$ 262.29
CAPITAL ACCOUNT	ICAPITAL	12-02807	REMINGTON & VERNICK ENGINEERS	HOBOKEN COVE & 1600 PARK	\$ 720.10

CITY OF HOBOKEN
CLAIMS LISTING
FEBRUARY 5, 2014

DEPARTMENT	ACCOUNT/FUND	P.O.	VENDOR	DESCRIPTION	\$	
CD DIRECTOR'S OFFICE	ESCROW	14-00209	MARAZITI, FALCON & HEALEY	SPECIAL LEGAL COUNSEL	\$ 134.50	
		14-00210	MARAZITI, FALCON & HEALEY	SPECIAL LEGAL COUNSEL	\$ 1,237.50	
	IOPERATING	12-03376	SCAFAR CONTRACTING, INC.	CASTLE POINT/SINATRA PARK	\$ 860,368.24	
		13-03193	PRINCETON HYDRO LLC	RISK COMPLIANCE ON PIERS/WATER	\$ 1,104.00	
		13-04414	OFFICE DEPOT	LABELS	\$ 72.88	
		13-04962	AMERICAN PLANNING ASSOCIATION	APA PLANNING ADVISORY SERVICE	\$ 845.00	
CD MLUL PB ESCROW ACCTS	ESCROW	13-04918	MASER CONSULTING	DEVELOPERS ESCROW	\$ 1,450.00	
CD MLUL ZBA ESCROW ACCTS	ESCROW	13-05024	IAN BLAIN	REFUND DEVELOPERS ESCROW	\$ 348.75	
		13-05027	H2M ASSOCIATES INC.	DEVELOPERS ESCROW	\$ 405.00	
ES CENTRAL GARAGE	IOPERATING	13-02956	W.B. MASON CO., INC.	OFFICE SUPPLIES-PAPER	\$ 279.50	
		13-04893	TRUIS, INC.	SWEEPER SUPPLIES-CENT. GARAGE	\$ 382.31	
		13-04899	W.B. MASON CO., INC.	CENTRAL GARAGE SUPPLIES	\$ 629.35	
ES CLEAN COMMUNITIES GRANT	IFEDERAL	13-05102	RELIABLE TREE SERVICES	EMERGENCY PRUNING OF TREES	\$ 7,000.00	
ES PUBLIC PROPERTY	IOPERATING	13-04976	JOHN A. EARL CO.	PAPER SUPPLIES CITY HALL	\$ 4,661.32	
		13-05021	COOPER PEST SOLUTIONS, INC.	Emergency Services HFD	\$ 2,695.23	
ES ROADS	IOPERATING	13-05094	TILCON NEW YORK	ASPHALT CITY STREETS	\$ 127.39	
HS BD OF HEALTH	IOPERATING	14-00049	HOBOKEN REPORTER	ADVERTISEMENT - RABIES CLINIC	\$ 351.60	
		14-00067	FRANK SASSO	REIMBURSEMENT	\$ 62.16	
		13-02498	WIDMER TIME RECORDER	ELECTRONIC SEAL	\$ 160.00	
		12-03264	CBS OUTDOOR	HIGHWAY BILLBOARD ADVERTISING	\$ 550.00	
HS CULTURAL AFFAIRS	IFEDERAL	12-03264	CBS OUTDOOR	HIGHWAY BILLBOARD ADVERTISING	\$ 550.00	
	ITRUST	13-04132	BMI MUSIC LICENSE	MUSIC LICENSING AGREEMENT	\$ 327.00	
		13-04990	RANDY TABER	SOUND/LIGHTING ASSISTANCE	\$ 250.00	
		14-00306	ELIZABETH WEISS	GENERAL OFFICE ASSISTANCE	\$ 814.50	
		14-00309	ELIZABETH WEISS	GENERAL OFFICE ASSISTANCE	\$ 981.00	
HS DIRECTOR'S OFFICE	IOPERATING	13-04851	W.B. MASON CO., INC.	INK FOR OFFICE PRINTER	\$ 594.51	
HS PARKS	IO M FUND	13-05151	JOHN A. EARL CO.	ICE MELT FOR PARKS	\$ 5,023.30	
		14-00310	LOU'S LANDSCAPING & DESIGN INC	SNOW REMOVAL/ICE CONTROL	\$ 28,000.00	
			14-00358	LOU'S LANDSCAPING & DESIGN INC	SNOW REMOVAL/ICE CONTROL	\$ 5,687.50
	IOPERATING	14-00353	P.S.E.&G. COMPANY	ELECTRICITY-1600 PARK AVE	\$ 280.76	
	HS VITAL STATISTICS	IOPERATING	13-04766	W.B. MASON CO., INC.	OFFICE FURNITURE (VITAL STAT)	\$ 10,693.79
PS FIRE	IOPERATING	13-00692	FIRE SAFETY USA	REPLACEMENT EQUIPMENT	\$ 245.00	
		13-04950	EAGLE FIRE EQUIPMENT	LADDER 2 REPAIRS	\$ 1,697.17	
		13-05170	BEYER FLEET	CAR 152 REFLECTIVE GRAPHIC	\$ 1,054.00	
		13-05190	HMK MATTRESS COMPANY	NEW MATTRESS-FD HQ	\$ 531.00	
PS FIRE SAFETY	IFEDERAL	13-04935	NORD ATLANTIC, USA	THERMAL IMAGE CAMERA AND LENS	\$ 17,310.53	
		13-04936	CANBERRA INDUSTRIES, INC.	PERSONAL RADIATION MONITOR	\$ 3,720.00	
PS POLICE	IOPERATING	12-04555	GALL'S, INC.	CROSSING GUARD SUPPLIES	\$ 940.00	
		13-00329	PANGARO TRAINING & MGMT	ACTIVE SHOOTER CLASS	\$ 322.00	

CITY OF HOBOKEN
CLAIMS LISTING
FEBRUARY 5, 2014

DEPARTMENT	ACCOUNT/FUND	P.O.	VENDOR	DESCRIPTION	\$
PS POLICE	IOPERATING	13-04803	W.B. MASON CO., INC.	SUPPLIES	\$ 265.69
		13-05092	FIREFIGHTER ONE	CANISTER	\$ 7,182.80
SHADE TREE COMMISSION	ITRUST	13-04969	CHISE YAMAMOTO	REFUND SHADE TREE	\$ 100.00
UNCLASSIFIED	IOPERATING	14-00265	NORTH HUDSON REGIONAL COUNCIL	CY2014 SR NUTR PRGM CONTRIB	\$ 14,173.25
UNCLASSIFIED ELECTRICITY	IOPERATING	14-00256	P.S.E.&G. COMPANY	ELECTRIC UTILITY - DEC 2013	\$ 23,658.91
UNCLASSIFIED GASOLINE	IOPERATING	14-00263	EXXONMOBIL FLEET/GECC	GASOLINE FOR 1/14	\$ 26,922.43
UNCLASSIFIED INSURANCE	IOPERATING	13-04853	PART D ADVISORS, INC.	CLAIMS RECOVERY	\$ 38,863.18
UNCLASSIFIED STREET LIGHTING	IOPERATING	14-00255	P.S.E.&G. COMPANY	STREET LIGHTING - DEC 2013	\$ 50,295.97
UNCLASSIFIED TELEPHONE	IOPERATING	14-00262	ENTERPRISE CONSULTANTS	TELEPHONE MAINTENACE CH	\$ 2,000.00
		14-00266	CANON FINANCIAL SERVICES, INC.	FAX MACHINE EQUIP/MAINT	\$ 1,108.42
		14-00267	VERIZON	TELEPHONE SERVICES 12/13	\$ 11,708.59
		14-00264	NEXTEL COMMUNICATIONS	CELLULAR/RADIO SERVICE 12-1/14	\$ 1,102.96
		14-00354	THOMAS & KARA MC CUNE	REFUND TAX OVERPAYMENTS	\$ 4,058.52
ADM TAX COLLECTOR	IOPERATING	14-00355	DANIEL & HEATHER COREY	REFUND TAX OVERPAYMENTS	\$ 1,204.23
		14-00356	CORTES, HAY INC.	REFUND TAX OVERPAYMENTS	\$ 1,341.73
		14-00293	ACTLIEN HOLDING INC	REDEMPTION	\$ 9,989.92
HS RECREATION	IOPERATING	14-00357	COASTAL EVENTS	REGISTRATION - CHEER DYNAMICS	\$ 3,912.00
		14-00361	HOBOKEN ALL-STAR YOUTH SOCCER	SPRING 2014 TRAVEL SOCCER FEES	\$ 9,725.00
		14-00362	AMERICAN CHEER POWER	TEAM REGISTRATION	\$ 2,695.00
Grand Total					\$ 1,483,236.94

RESOLVED, THAT WARRANTS DRAWN ON THE CITY TREASURER, TO THE ORDER OF THE CITY TREASURER, IN PAYMENT OF SERVICES OF OFFICERS AND EMPLOYEES OF THE CITY OF HOBOKEN, FOR THE PERIOD:

02-Jan-14	TO	15-Jan-14	Paydate	1/22/2014	
<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>REGULAR PAY (11)</u>	<u>O/T PAY (14)</u>	<u>OTHER PAY (11)</u>	<u>TOTAL PAY</u>
PERSONNEL	4-01-20-105	10,256.80	0.00	0.00	10,256.80
MAYOR'S OFFICE	4-01-20-110	10,421.11	0.00	0.00	10,421.11
CITY COUNCIL	4-01-20-111	8,445.45	0.00	0.00	8,445.45
BUS ADMINISTRATOR	4-01-20-112	16,508.88	0.00	0.00	16,508.88
ABC BOARD	4-01-20-113	0.00	0.00	156.92	156.92
PURCHASING	4-01-20-114	6,933.02	0.00	0.00	6,933.02
GRANTS MANAGEMENT	4-01-20-116	0.00	0.00	0.00	0.00
CITY CLERK'S OFFICE	4-01-20-120	17,225.80	439.80	0.00	17,665.60
Sick Incentive		0.00	0.00	1,090.00	1,090.00
ELECTIONS	4-01-20-122	0.00	0.00	0.00	0.00
FINANCE OFFICE	4-01-20-130	21,752.97	0.00	0.00	21,752.97
Sick Incentive		0.00	0.00	700.00	700.00
ACCOUNTS/CONTROL	4-01-20-131	0.00	0.00	0.00	0.00
PAYROLL DIVISION	4-01-20-132	0.00	0.00	0.00	0.00
TAX COLLECTION	4-01-20-145	10,026.15	0.00	0.00	10,026.15
ASSESSOR'S OFFICE	4-01-20-150	10,484.75	0.00	0.00	10,484.75
Sick Incentive		0.00	0.00	1,500.00	1,500.00
CORPORATE COUNSEL	4-01-20-155	12,365.08	0.00	0.00	12,365.08
COMMUNITY DEVELOPMENT	4-01-20-160	6,673.81	0.00	0.00	6,673.81
PLANNING BOARD	4-01-21-180	2,100.81	0.00	0.00	2,100.81
ZONING OFFICER	4-01-21-186	7,411.92	172.14	0.00	7,584.06
Sick Incentive		0.00	0.00	200.00	200.00
HOUSING INSPECTION	4-01-21-187	6,777.77	445.50	0.00	7,223.27
CONSTRUCTION CODE	4-01-22-195	24,161.33	0.00	0.00	24,161.33
Sick Incentive		0.00	0.00	500.00	500.00
POLICE DIVISION	4-01-25-241-011	521,491.33	25,274.41	0.00	546,765.74
Sick Incentive-Police		0.00	0.00	67,777.06	67,777.06
POLICE CIVILIAN	4-01-25-241-016	31832.82	4,834.68	0.00	36,667.50
Sick Incentive-Police Civilians		0.00	0.00	300.00	300.00
POLICE DIVISION CL CLASS II	4-01-25-241-015	5,600.00	0.00	0.00	5,600.00
WORKERS COMP		0.00	0.00	3,660.59	3,660.59
CROSSING GUARDS	4-01-25-241-012	13,480.95	0.00	0.00	13,480.95
EMERGENCY MANAGEMENT	4-01-25-252	15,235.74	0.00	0.00	15,235.74

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>REGULAR PAY (01)</u>	<u>O/T PAY (02)</u>	<u>OTHER PAY (01)</u>	<u>TOTAL PAY</u>
FIRE DIVISION	4-01-25-266	448,767.40	11,874.38	0.00	460,641.78
Fire - Straight Time (Differential)		0.00	0.00	984.72	984.72
Sick Incentive-Fire		0.00	0.00	39,019.86	39,019.86
FIRE CIVILIAN	4-01-25-266-016	21,322.62	323.40	0.00	21,646.02
Sick Incentive -Fire Civilian		0.00	0.00	1,360.00	1,360.00
STREETS AND ROADS	4-01-26-291-011	20,229.26	1,492.04	0.00	21,721.30
Snow Removal	4-01-26-291-015	0.00	5,681.09	0.00	5,681.09
ENV SRVCS DIR OFFICE	4-01-26-290	7,206.04	0.00	0.00	0.00
RECREATION SEASONAL EMP STRAIGHT TIME PD TO REC EMPLOYEES	4-0128370016	4,883.50	0.00	0.00	4,883.50
		0.00	0.00	0.00	0.00
CENTRAL GARAGE	4-01-26-301	5,865.49	1,232.82	0.00	7,098.31
SANITATION	4-01-26-305	24,228.62	2,346.99	0.00	26,575.61
Sick Incentive		0.00	0.00	500.00	500.00
LICENSING DIVISION	4-31-55-501-101	1,512.87	0.00	0.00	1,512.87
HUMAN SRVCS DIR OFFICE	4-01-27-330	7,378.41	0.00	0.00	7,378.41
BOARD OF HEALTH	4-01-27-332	25,696.84	0.00	0.00	25,696.84
CONSTITUENT SRCS	4-01-27-333	0.00	0.00	0.00	0.00
SENIOR CITIZENS	4-01-27-336	15,002.90	325.50	0.00	15,328.40
Sick Incentive		0.00	0.00	700.00	700.00
RENT STABILIZATION	4-01-27-347	11,097.77	0.00	0.00	11,097.77
Sick Incentive		0.00	0.00	500.00	500.00
TRANSPORTATION	4-01-27-348	0.00	0.00	0.00	0.00
RECREATION	4-01-28-370	10,098.03	135.57	0.00	10,233.60
Sick Incentive		0.00	0.00	1,070.00	1,070.00
PARKS	4-01-28-375	14,945.79	692.24	0.00	15,638.03
PUBLIC PROPERTY	4-01-28-377	26,464.97	2,327.75	35.12	28,827.84
Works Comp		0.00	0.00	1,551.14	1,551.14
O & M TRUST	T-24-20-700-020	6,001.61	351.68	0.00	6,353.29
Sick Incentive		0.00	0.00	200.00	200.00
MUNICIPAL COURT	4-01-43-490	40,375.95	0.00	0.00	40,375.95
PARKING UTILITY	4-31-55-501-101	134,586.96	14,993.07	0.00	149,580.03
Sick Incentive		0.00	0.00	1,000.00	1,000.00
MUN COURT OVERTIME	T-0440000-037	0.00	2,274.61	0.00	2,274.61
TRUST - RECREATION ADULT PROG STRAIGHT TIME PD TO REC EMPLOYEES	T-04-40-000-108	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
FIRE EDUCATION	T-13-10-000-000	0.00	0.00	0.00	0.00
HOBOKEN ATHL LEAGUE STRAIGHT TIME PD TO SR CIT EMPLOYEE	G-02-41-200-PAL	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00

RESOLVED, THAT WARRANTS DRAWN ON THE CITY TREASURER, TO THE ORDER
 OF THE CITY TREASURER, IN PAYMENT OF SERVICES OF OFFICERS AND EMPLOYEES
 OF THE CITY OF HOBOKEN, FOR THE PERIOD:

ADJUSTED PAYROLL Y/E 2013

31-Dec-13	TO	31-Dec-13	Paydate	12/31/2013	
<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>REGULAR PAY (11)</u>	<u>O/T PAY (14)</u>	<u>OTHER PAY (11)</u>	<u>TOTAL PAY</u>
PERSONNEL	4-01-20-105	0.00	0.00	0.00	0.00
MAYOR'S OFFICE	4-01-20-110	0.00	0.00	0.00	0.00
CITY COUNCIL	4-01-20-111	0.00	0.00	0.00	0.00
BUS ADMINISTRATOR	4-01-20-112	0.00	0.00	0.00	0.00
ABC BOARD	4-01-20-113	0.00	0.00	0.00	0.00
PURCHASING	4-01-20-114	0.00	0.00	0.00	0.00
GRANTS MANAGEMENT	4-01-20-116	0.00	0.00	0.00	0.00
CITY CLERK'S OFFICE	4-01-20-120	0.00	0.00	0.00	0.00
ELECTIONS	4-01-20-122	0.00	0.00	0.00	0.00
FINANCE OFFICE	4-01-20-130	0.00	0.00	0.00	0.00
ACCOUNTS/CONTROL	4-01-20-131	0.00	0.00	0.00	0.00
PAYROLL DIVISION	4-01-20-132	0.00	0.00	0.00	0.00
TAX COLLECTION	4-01-20-145	0.00	0.00	0.00	0.00
ASSESSOR'S OFFICE	4-01-20-150	0.00	0.00	0.00	0.00
CORPORATE COUNSEL	4-01-20-155	68.65	0.00	656.20	724.85
COMMUNITY DEVELOPMENT	4-01-20-160	0.00	0.00	0.00	0.00
PLANNING BOARD	4-01-21-180	0.00	0.00	0.00	0.00
ZONING OFFICER	4-01-21-186	0.00	0.00	0.00	0.00
HOUSING INSPECTION	4-01-21-187	0.00	0.00	0.00	0.00
CONSTRUCTION CODE	4-01-22-195	0.00	0.00	0.00	0.00
POLICE DIVISION	4-01-25-241-011	0.00	0.00	0.00	0.00
POLICE CIVILIAN	4-01-25-241-016	0.00	0.00	0.00	0.00
POLICE DIVISION CL CLASS II	4-01-25-241-015	0.00	0.00	0.00	0.00
WORKERS COMP		0.00	0.00	0.00	0.00
CROSSING GUARDS	4-01-25-241-012	0.00	0.00	0.00	0.00
EMERGENCY MANAGEMENT	4-01-25-252	0.00	0.00	0.00	0.00

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>REGULAR PAY (01)</u>	<u>O/T PAY (02)</u>	<u>OTHER PAY (01)</u>	<u>TOTAL PAY</u>
FIRE DIVISION	4-01-25-266	0.00	0.00	0.00	0.00
Fire - Straight Time (Differential)		0.00	0.00	0.00	0.00
FIRE CIVILIAN	4-01-25-266-016	0.00	0.00	0.00	0.00
STREETS AND ROADS	4-01-26-291-011	0.00	0.00	0.00	0.00
ENV SRVCS DIR OFFICE	4-01-26-290	0.00	0.00	0.00	0.00
RECREATION SEASONAL EMP STRAIGHT TIME PD TO REC EMPLOYEES	4-0128370016	0.00	0.00	0.00	0.00
CENTRAL GARAGE	4-01-26-301	0.00	0.00	0.00	0.00
SANITATION	4-01-26-305	0.00	0.00	5,372.48	5,372.48
LICENSING DIVISION	4-31-55-501-101	0.00	0.00	0.00	0.00
HUMAN SRVCS DIR OFFICE	4-01-27-330	0.00	0.00	0.00	0.00
BOARD OF HEALTH	4-01-27-332	222.81	0.00	0.00	222.81
CONSTITUENT SRCS	4-01-27-333	0.00	0.00	0.00	0.00
SENIOR CITIZENS	4-01-27-336	0.00	0.00	0.00	0.00
RENT STABILIZATION	4-01-27-347	0.00	0.00	0.00	0.00
TRANSPORTATION	4-01-27-348	0.00	0.00	0.00	0.00
RECREATION	4-01-28-370	0.00	0.00	0.00	0.00
PARKS	4-01-28-375	0.00	0.00	0.00	0.00
PUBLIC PROPERTY STIPEND Works Comp	4-01-28-377	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00
O & M TRUST	T-24-20-700-020	0.00	0.00	0.00	0.00
MUNICIPAL COURT	4-01-43-490	0.00	0.00	0.00	0.00
PARKING UTILITY	4-31-55-501-101	(60,000.00)	0.00	0.00	(60,000.00)
MUN COURT OVERTIME	T-0440000-037	0.00	0.00	0.00	0.00
TRUST - RECREATION ADULT PROG STRAIGHT TIME PD TO REC EMPLOYEES	T-04-40-000-108	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
FIRE EDUCATION	T-13-10-000-000	0.00	0.00	0.00	0.00
HOBOKEN ATHL LEAGUE STRAIGHT TIME PD TO SR CIT EMPLOYEE	G-02-41-200-PAL	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00

RESOLVED, THAT WARRANTS DRAWN ON THE CITY TREASURER, TO THE ORDER OF THE CITY TREASURER, IN PAYMENT OF SERVICES OF OFFICERS AND EMPLOYEES OF THE CITY OF HOBOKEN, FOR THE PERIOD:

21-Jan-14	TO	21-Jan-14	Paydate	1/23/2014	
<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>REGULAR PAY (11)</u>	<u>O/T PAY (14)</u>	<u>OTHER PAY (11)</u>	<u>TOTAL PAY</u>
PERSONNEL	4-01-20-105	0.00	0.00	26,836.59	26,836.59
MAYOR'S OFFICE	4-01-20-110	0.00	0.00	7,273.57	7,273.57
CITY COUNCIL	4-01-20-111	0.00	0.00	0.00	0.00
BUS ADMINISTRATOR	4-01-20-112	0.00	0.00	10,224.22	10,224.22
ABC BOARD	4-01-20-113	0.00	0.00	0.00	0.00
PURCHASING	4-01-20-114	0.00	0.00	13,327.19	13,327.19
GRANTS MANAGEMENT	4-01-20-116	0.00	0.00	0.00	0.00
CITY CLERK'S OFFICE	4-01-20-120	0.00	0.00	50,801.99	50,801.99
ELECTIONS	4-01-20-122	0.00	0.00	0.00	0.00
FINANCE OFFICE	4-01-20-130	0.00	0.00	54,605.39	54,605.39
ACCOUNTS/CONTROL	4-01-20-131	0.00	0.00	0.00	0.00
PAYROLL DIVISION	4-01-20-132	0.00	0.00	0.00	0.00
TAX COLLECTION	4-01-20-145	0.00	0.00	16,583.38	16,583.38
ASSESSOR'S OFFICE	4-01-20-150	0.00	0.00	39,319.34	39,319.34
CORPORATE COUNSEL	4-01-20-155	0.00	0.00	4,328.35	4,328.35
COMMUNITY DEVELOPMENT	4-01-20-160	0.00	0.00	1,490.01	1,490.01
PLANNING BOARD	4-01-21-180	0.00	0.00	5,633.84	5,633.84
ZONING OFFICER	4-01-21-186	0.00	0.00	13,402.16	13,402.16
HOUSING INSPECTION	4-01-21-187	0.00	0.00	16,365.82	16,365.82
CONSTRUCTION CODE	4-01-22-195	0.00	0.00	49,785.49	49,785.49
POLICE DIVISION	4-01-25-241-011	0.00	0.00	721.89	721.89
POLICE CIVILIAN	4-01-25-241-016	0.00	0.00	79,366.28	79,366.28
POLICE DIVISION CL CLASS II	4-01-25-241-015	0.00	0.00	0.00	0.00
WORKERS COMP		0.00	0.00	0.00	0.00
CROSSING GUARDS	4-01-25-241-012	0.00	0.00	475.68	475.68
EMERGENCY MANAGEMENT	4-01-25-252	0.00	0.00	14,592.50	14,592.50

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>REGULAR PAY (01)</u>	<u>O/T PAY (02)</u>	<u>OTHER PAY (01)</u>	<u>TOTAL PAY</u>
FIRE DIVISION	4-01-25-266	0.00	0.00	0.00	0.00
Fire - Straight Time (Differential)		0.00	0.00	0.00	0.00
FIRE CIVILIAN	4-01-25-266-016	0.00	0.00	46,723.61	46,723.61
STREETS AND ROADS	4-01-26-291-011	0.00	0.00	75,422.87	75,422.87
ENV SRVCS DIR OFFICE	4-01-26-290	0.00	0.00	19,055.01	19,055.01
RECREATION SEASONAL EMP STRAIGHT TIME PD TO REC EMPLOYEES	4-0128370016	0.00	0.00	0.00	0.00
CENTRAL GARAGE	4-01-26-301	0.00	0.00	13,213.78	13,213.78
SANITATION	4-01-26-305	0.00	0.00	43,318.91	43,318.91
LICENSING DIVISION	4-31-55-501-101	0.00	0.00	3,170.81	3,170.81
HUMAN SRVCS DIR OFFICE	4-01-27-330	0.00	0.00	8,183.83	8,183.83
BOARD OF HEALTH	4-01-27-332	0.00	0.00	57,428.50	57,428.50
CONSTITUENT SRCS	4-01-27-333	0.00	0.00	0.00	0.00
SENIOR CITIZENS	4-01-27-336	0.00	0.00	5,482.60	5,482.60
RENT STABILIZATION	4-01-27-347	0.00	0.00	27,973.19	27,973.19
TRANSPORTATION	4-01-27-348	0.00	0.00	0.00	0.00
RECREATION	4-01-28-370	0.00	0.00	41,048.50	41,048.50
PARKS	4-01-28-375	0.00	0.00	32,133.50	32,133.50
PUBLIC PROPERTY Works Comp	4-01-28-377	0.00	0.00	72,270.41	72,270.41
		0.00	0.00	0.00	0.00
O & M TRUST	T-24-20-700-020	0.00	0.00	18,101.63	18,101.63
MUNICIPAL COURT	4-01-43-490	0.00	0.00	117,093.79	117,093.79
PARKING UTILITY	4-31-55-501-101	0.00	0.00	240,974.52	240,974.52
MUN COURT OVERTIME	T-0440000-037	0.00	0.00	0.00	0.00
TRUST - RECREATION ADULT PROG STRAIGHT TIME PD TO REC EMPLOYEES	T-04-40-000-108	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
FIRE EDUCATION	T-13-10-000-000	0.00	0.00	0.00	0.00
HOBOKEN ATHL LEAGUE STRAIGHT TIME PD TO SR CIT EMPLOYEE	G-02-41-200-PAL	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00

Introduced by: _____
Seconded by: _____

**CITY OF HOBOKEN
RESOLUTION NO. :___**

RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICE CONTRACT WITH MILLENIUM STRATEGIES AS GRANT WRITING SERVICE PROVIDER TO THE CITY OF HOBOKEN TO COMMENCE JANUARY 1, 2014 AND EXPIRE DECEMBER 31, 2015 (TWO YEARS) FOR A TOTAL NOT TO EXCEED AMOUNT OF \$40,000.00 PER YEAR (\$80,000) IN ACCORDANCE WITH THE COMPETITIVE CONTRACTING REQUIREMENTS OF STATE LAW

WHEREAS, service to the City as Grant Writing Services is subject to the competitive contracting process, which the City was authorized to utilize, to exempt the contract from public bidding requirements pursuant to N.J.S.A. 40A:11-5; and,

WHEREAS, the City of Hoboken published a Competitive Contracting Request for Proposals for the Grant Writing Services for CY2014 in accordance with the Fair and Open Process and Hoboken Ordinance #DR-154, which Millennium Strategies responded to; and,

WHEREAS, the evaluation committee has determined that Millennium Strategies offers the best option of all the proposals submitted, cost and other factors considered, and therefore advises a contract be entered into with the vendor; and,

WHEREAS, the vendor is hereby required to continue to abide by the "pay-to-play" requirements of the Hoboken Public Contracting Reform Ordinance, codified as §20A-11 et seq. of the Administrative Code of the City of Hoboken as well as the Affirmative Action laws and policies under which the City operates; and,

WHEREAS, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$9,000.00 is available in the following appropriation 4-01-20-116-021 and \$1,000.00 is available in the following appropriation 4-01-20-112-030 in the temporary CY2014 budget; and I further certify that I will immediately review the CY2014 budget to determine whether the additional \$30,000.00 balance is available and appropriated in the following appropriation 4-01-20-116-021 in the CY2014 budget upon adoption of said budget; and I further certify that I will immediately review the CY2015 budget to determine whether the additional \$40,000.00 balance is available and appropriated in the following appropriation 5-01-20-116-021 in the CY2015 budget upon adoption of said budget; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2014 temporary appropriation; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed: _____, George DeStefano, CFO

NOW THEREFORE, BE IT RESOLVED, that a contract with Millennium Strategies to represent the City as Grant Writers be awarded, for a term to commence January 1, 2014 and expire December 31, 2015, two (2) years, for a total not to exceed amount of Forty Thousand Dollars (\$40,000.00), of which \$10,000.00 shall heretofore be appropriated, with the remaining \$30,000.00 for CY2014 and \$40,000.00 for CY2015 not herein appropriated subject to proper and adequate appropriation by the City of Hoboken as part of its CY2014 and CY2015 budgets, without recourse in law or in equity upon any failure of the City of Hoboken to properly and adequately appropriate said funds; and

BE IT FURTHER RESOLVED, the contract shall expressly state that said firm shall be obligated to provide prompt written notice to the City when its invoicing reaches 80% of the not to exceed amount, if the firm believes additional funds will be necessary, and the City shall have no liability for payment of funds in excess of the not to exceed amount; and

BE IT FURTHER RESOLVED that the City Council of the City of Hoboken specifically finds that compliance with Hoboken Ordinance #DR-154 (codified as §20A-4 of the Code of the City of Hoboken), and any and all state Pay to Play laws, is a continuing obligation of the vendor; and

BE IT FURTHER RESOLVED the City Clerk shall publish this resolution as required by law and keep

a copy of the resulting contract on file in accordance with N.J.S.A. 40A:11-1 et seq.; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to Mayor Dawn Zimmer and Corporation Counsel for action in accordance therewith and to take any other actions necessary to complete and realize the intent and purpose of this resolution; and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Reviewed:

Approved as to Form:

Quentin Wiest
Business Administrator

Mellissa Longo, Esq.
Corporation Counsel

Meeting Date: February 5, 2014

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
Council President Jen Giattino				



November 13, 2013

Mr. Al Dineros
City of Hoboken
94 Washington Avenue
Hoboken, NJ 07030

DESCRIPTION: RFP- Competitive Contract- Grant Writing Services – Term: December 5, 2013 through December 4, 2013

Dear Mr. Dineros,

Please allow the within to serve as Millennium Strategies response to the City of Hoboken's Request for Proposals for Grant Writing Services. We have been proud to serve the City of Hoboken in this capacity since 2010. Our work has helped advance some of the City's top priorities including long-term flood mitigation planning, parks and open space construction, improving public safety at transportation terminals, enhancing transportation infrastructure, and preserving historic structures. During our tenure we have secured a total of \$1,592,500.00 for the City of Hoboken. Some examples of our successes include:

- \$900,000 from NJDEP for Waterfront Preservation
- \$200,000 from the US Soccer Foundation for 1600 Park Soccer Field
- \$105,000 from FEMA to establish a K9 Unit for Waterfront Security
- \$90,000 from Together North Jersey for a Green Infrastructure Strategic Plan
- \$20,000 from Sustainable Jersey for Green Infrastructure Demonstration Projects
- \$118,000 from NJDOT for Newark Street Complete Streets Redesign
- \$37,500 from NJ Historic Trust for City Hall Preservation Plan

Since 2005, Millennium Strategies, LLC has secured over \$60 million dollars in grants for our clients. We focus on maximizing your existing resources and finding additional sources of revenue to provide the progress, stability, and safety you desire for the City of Hoboken.

Our innovative research skills and extensive experience at all levels of government sets us apart from other grant writing services. We aggressively seek out new grants that allow our clients to reach their goals. This is demonstrated by our proven track record of success with grants at the federal, state, and local level, as well as grants from private and non-profit entities that your request for proposal seeks. We have the expertise needed in the Grow New Jersey Assistance Program (Grow NJ) and the Economic Redevelopment and Growth Program (ERG), New Jersey's premier economic development, redevelopment, and growth programs. Should Hoboken wish to pursue these programs on behalf of an eligible entity we would be pleased to do so at your request for an additional cost per application.



If selected for Grant Writing Services Millennium Strategies would build on the knowledge we have gained of the City of Hoboken and the close working relationship we have established with its representatives to preserve and enhance the qualities that make it such a sought after community.

Millennium Strategies proposes to provide complete Grant Writing Services to the City of Hoboken. These services will include, but may not be limited to the following:

- Notification of all available governmental and non-governmental funding opportunities -- You will receive detailed memoranda of potential funding opportunities that include an explanation of what Millennium will do and what your responsibilities are in order to complete the grant application and produce the best possible product for submission;
- Research, preparation, submission and all appropriate follow up, including appropriate legislative support, for all available governmental and non-governmental funding applications;
- Representation, on your behalf, with all appropriate legislative and governmental officials and their offices pertaining to grant and funding procurement services that Millennium undertakes. This includes, but is not limited to, federal appropriations and other subjective funding opportunities;
- Attendance at designated meetings, as requested, with 48 hour notice.

Millennium Strategies proposes to provide all of the services listed above for a yearly retainer of \$40,000 billed in 12 equal monthly payments . Our fees include all travel time and expenses as well as attendance at all meetings. There are no hidden costs associated with our fee structure and our contract provides for a mutual 14-day opt out. Millennium Strategies, LLC has no judgments against it, pending litigation, is not now nor ever has been involved in bankruptcy or reorganization proceedings, and has never operated under another name.

If given the privilege of continuing to serve, in addition to my services, Chris Sprague will remain as the Grants Manager assigned to the City of Hoboken. A firm overview is attached as well as three (3) consecutive years of audited statements showing Millennium's profitability and five (5) references with project names, descriptions, contact information, dates, costs and scope of services. Other forms as required by the Request for Proposals are within as well.

Sincerely,



Ed Farmer
Owner & CEO

EDWARD R. FARMER

14 Sunburst Lane
Piscataway, New Jersey 08854

Work: (973) 226-3329
e-mail: EFarmer@m-strat.com

EXPERIENCE

MILLENNIUM STRATEGIES LLC - Caldwell, New Jersey

November 2005 to present

Chief Executive Officer - Co-Founder of Government Affairs/Public policy firm that utilizes his years of government experience to assist its public and private clients in navigating and working with different levels of government; serve as the primary federal and state legislative liaisons for municipal clients; offer services that include but are not limited to assisting municipalities develop, acquire and implement federal and state appropriations.

OFFICE OF CONGRESSMAN BILL PASCRELL, JR. - Paterson, New Jersey and Washington, D.C.

December 1998 to November 2005

Chief of Staff. Acted as senior advisor to six-term Member of United States Congress, who served on House Committee for Transportation and Infrastructure and the House Committee on Homeland Security on all policy and political matters; was responsible for the hiring and supervision of 18-member staff in Washington, D.C. and three New Jersey district offices; managed annual budget of \$1.1 million; developed and implemented strategic plans for all functions of office, including legislative agenda, media relations, community organizing and constituent services; served as Congressman's chief liaison between other Congressional offices and federal and state agencies; planned and undertook all of Congressman's political activities in New Jersey and Washington, including complete oversight of political and fundraising activities and outreach to elected officials, interest groups and business community.

PASCRELL FOR CONGRESS - Clifton, New Jersey

July 1998 to November 1998

Campaign Manager. Managed victorious campaign of first term Member of Congress in 50-50 Democratic/Republican district; was responsible for the hiring and management of six-person staff; oversaw all facets of campaign, including creation and implementation of fundraising plan and management of paid and free media plan; managed million-dollar campaign budget; coordinated all grass roots activities including substantial voter registration and education drive and get out the vote effort.

OFFICE OF ASSEMBLYMAN BILL PASCRELL, JR. - Paterson, New Jersey

January 1994 to January 1997

Chief of Staff. Served as senior staff person for Deputy Minority Leader Pro Tempore in the New Jersey General Assembly; was responsible for management of all facets of legislative office and managed 1995 re-election campaign; supervised transition from legislative office to congressional office.

OFFICE OF CONGRESSMAN HERB KLEIN - Paterson, New Jersey

January 1992 to December 1993

District Director. Oversaw all operations of New Jersey district office, including coordination of Congressman's schedule, field activities, outreach to key constituencies.

PROFESSIONAL AFFILIATION

Passaic County Community College Board of Trustees - Paterson, New Jersey

Member, January 2001 to January 2002; *Chairman of the Board,* January 2002 to November 2005; direct Board on all major College policies including academics and curriculum, hiring, spending, facilities, planning and development; lobby county, state and federal lawmakers on behalf of College; serve as a member of the Foundation Board and participate in fundraising activities benefiting students who can not afford tuition.

EDUCATION

Bethany College - Bethany, West Virginia

Bachelor of Arts, Political Science, 1992

Susan M. Scavone

*60 Roseland Avenue
Caldwell, New Jersey 07006
973-226-3329
973-464-6130 – Cell Phone*

WORK RELATED EXPERIENCE

2006 To Present

***Millennium Strategies – Principal
60 Roseland Avenue, Caldwell, New Jersey***

Retained by various public entities, engineering firms and developers to provide Public Affairs and Grant writing services. Scope of services includes, but is not limited to: procuring grants and financial incentives, restructuring debt-service, coordination of state, county and local permits and approvals, project consensus building and public relations. Clients include: various multi-state developers, engineering firms, county and local governmental entities.

1997 to 2006

***SMS CONSULTING SERVICES, INC. – President
96 Park Street, Montclair, New Jersey***

Retained by various Public Entities, Engineering Firms and Developers to provide Public Administration, Public Relations, Grant writing services and overall management for transportation related projects. Scope of services includes, but is not limited to: procuring grants and financial incentives, restructuring debt-service, coordination of state, county and local permits and approvals, project consensus building and public relations. Clients include: various multi-state developers, engineering firms, county and local governmental entities.

Consultant to Statewide Health Insurance Funds (HIFs) and Joint Insurance Funds (JIFs) for school boards and municipalities. Licensed Health Insurance Broker which included small businesses, school boards and municipalities as clients.

1994 through 1996

***County of Essex and PERMA – Risk Manager/Insurance Manager
Hall of Records, Newark, New Jersey***

Responsible for the County's complete insurance portfolio including Property and Casualty, Fidelity Bonds, Professional Liability, Workers' Compensation, Health Benefits, Reinsurance and all Certificates of Insurance. Particular emphasis was placed on restructuring the Employee Health Plan and the Workers' Compensation Program where both were experiencing serious deficits, abuse and employee dissatisfaction. Over a two year period both plans were analyzed and changes were made through a cooperative effort of plan design changes, negotiated savings, direct contracting and risk share arrangements.

1989 to 1994

*State of New Jersey, Governors Office and Division of Pensions and Benefits
–Scheduler and Assistant Director for Legislative Affairs
50 West State Street, Trenton, New Jersey*

Responsible for the scheduling of former Governor James Florio prior to moving to the Division of Pensions and Benefits. At the Division of Pensions and Benefits responsibilities included analyzing and testifying on all legislative actions pertaining to each of the eight State administered retirement systems and the State Health Benefits Program. Coordinated the Benefits Awareness communications program for State employees and employees of the State Colleges and Universities. Assisted in the preparation and administration of the first Early Retirement Incentive Program for State and Local employees. Held a non-voting seat on the State Health Benefits Commission.

EDUCATION

Rutgers University – Masters Candidate in the Public Administration Program with a core concentration in Human Resource Administration.

Montclair State College – Graduated with Honors – B.A. Political Science with Minors in Public Administration and Secondary Education (Social Studies), 1986. Vice President of Pi Gamma Mu, International Honor Society for Political Science.

REFERENCES

Available upon request

CHRIS SPRAGUE

89 Grove Street, Montclair, NJ 07042
(908) 361-1762, spraguch@gmail.com

Professional Experience

Millennium Strategies LLC, Caldwell, NJ
Grants Manager

September 2010 – Present

Responsible for management of an assorted portfolio of up to 10 municipal, local education agency and not-for-profit clients seeking grant writing services. Identify and evaluate competitive funding streams from public and private sources that finance transportation, open space, economic development, community development and academic enrichment projects in addition to various other topical areas. Provide recommendations to, and collaborate with, clients to develop innovative project and programmatic ideas. Communicate funding guidelines to clients and prepare grant proposals. Oversee data and document collection process to organize grant applications in advance of scheduled deadlines.

- Secured in excess of \$940,000 in grant funding (\$725,000 for municipalities, \$100,000 for schools and \$115,000 for non-profits);
- Performed community-based analyses of several densely-populated, urban communities in Northern New Jersey; drafted comprehensive Community Assessments detailing socioeconomic conditions and needs; provided programmatic recommendations based on community data and connected findings to potential funding streams;
- Advanced from Account Manager role to Grants Manager position following first year of employment with company;
- Enhanced marketing materials focusing on language, messaging, public image and presentation of company services, results and methodology.

Lenox Consulting, Caldwell, NJ
Research Consultant

April 2010 – December 2010

Implemented public relations and communications strategies for a diverse group of municipal, political, labor, not-for-profit and private sector entities.

- Conducted analytical research to prepare clients for legislative hearings by drafting reports with historical background narratives, analyses of state and federal legislation and representation of supporting data;
- Communicated with local business owners to develop comprehensive public directory of commercial entities; secured financial support for directory publishing through solicitation of ad sales from local business community; organized and facilitated final publication;
- Managed all phases of grant writing services for municipal and non-profit clients;
- Drafted web-based marketing language for private insurance provider serving Northern New Jersey region.

Seton Hall University, John C. Whitehead School, South Orange, NJ
Recruitment Coordinator

May 2009 – April 2010

Coordinated international recruitment strategy targeting students in various academic fields for competitive graduate program.

- Exceeded enrollment target of 200 students for graduate program in diplomacy and international relations;
- Recruited students from more than 50 countries and over 40 states through targeted messaging campaign and detailed database and record-keeping procedures.

Analysts in Media, Inc., New York, NY
Political Analyst/News Correspondent

December 2009 – May 2010

Researched and drafted weekly analytical articles on issues of domestic and international geopolitical significance.

- Represented news team as political correspondent for International Security issues;
- Published online articles on international security, defense and military topics such as human rights, missile defense systems, diplomatic relations and drug control regimes.

Office of United States Senator Frank R. Lautenberg, Newark, NJ
Constituent Services

January 2008 – December 2009

Communicated with constituents to resolve issues through correspondence with Federal departments and agencies.

- Connected constituents with Federal departments and agencies in areas of environment, transportation, public safety, immigration, healthcare, cultural affairs, justice, homeland security, emergency management and banking;
- Implemented community outreach initiatives, resolved local disputes and legislative issues and relayed constituent cases to relevant project staff

Community-Based Experience

PACAA YMCA Teen Leadership Training School, Hatboro, PA

Summer 2002 – Present

- Volunteer as Junior Staff Prospective Advisor and member of Senior Staff for regional youth leadership program (with teens from New Jersey, Pennsylvania, Delaware and Maryland); train rising and graduating seniors for Junior Staff role; facilitate Junior Staff selection process;
- Serving as Program Director for two-year term (2013-2014); will supervise in excess of 30 staff members for leadership school with enrollment of up to 150 teens;

Seton Hall Young Alumni Club, South Orange, NJ

March 2011 – Present

- Selected as President for 2012-2013 academic year

Bill Pascrell for Congress, Paterson, NJ

June 2012

McCarthy for Mayor, Bloomfield, NJ

June 2010

Somerset County Democrats, Bernardsville, NJ

November 2010

Madison Area YMCA, Madison, NJ

September 2011 – June 2012

Summit Area YMCA, Summit, NJ

March 2005 – June 2012

Fanwood-Scotch Plains YMCA, Scotch Plains, NJ

June 1999 – March 2010

Educational Background

John C. Whitehead School of Diplomacy and International Relations

Seton Hall University, South Orange, NJ

M.A. Diplomacy and International Relations, 2010

Specializations: Foreign Policy Analysis, International Security

Seton Hall University, South Orange, NJ

Bachelor of Arts in History, 2008; Minor in Italian and English

Phi Alpha Theta, History Honor Society, Inc., March 2007



Company Profile

Millennium Strategies, LLC is a grant writing and economic development firm with experience securing grants from a variety of public and private sources. We can help revitalize local downtowns with a number of economic development tools including Special Improvement Districts and feasibility studies. Additionally, we aggressively seek alternative financial options and private funding for our clients' projects. Throughout the entire process, our clients are kept up to date on every applicable opportunity available in funding and economic development initiatives.

In a climate of shrinking tax bases, aging infrastructure and reduced funding opportunities, your organization needs to separate itself from the competition. We offer you a professional results-oriented approach to put your grant application ahead of the pack and capitalize on the funding opportunities available.

Our Services Include:

Grant Writing

Grant Administration

Grant Recovery

Emergency Management Disaster Recovery & Sustainability

Economic Development & Revitlization

We strive to deliver our clients alternative funding streams to move your community, organization, and business forward. Collectively, our team shares over 25 years of service in the public sector at the highest levels of local, county, state, and federal governments. We understand how the system works and can leverage our experience to address your community's needs. Each client is given individual attention to identify local projects, determine the best sources of funding, and aggressively tap divergent resources to complete your projects.

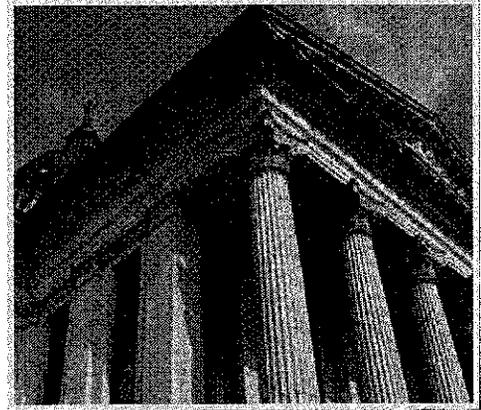
60 ROSELAND AVENUE - CALDWELL, NEW JERSEY 07006
P: 973-226-3329 - F: 973-226-3399 - WWW.M-STRAT.COM

Company Services

Millennium Strategies can provide your organization with complete grant writing and economic development services.

Grant Writing

- Evaluation of your current funding and procurement efforts including necessary meetings with key staff to determine past successes and future funding goals.
- Creation and implementation of a strategic plan – we set up realistic goals based on past performance and future opportunities for the calendar year.
- Notification of all available governmental and private funding opportunities. You will receive detailed memoranda of potential funding opportunities with an explanation of what our team will do and what your responsibilities will be moving forward.
- Attendance at meetings with key staff in your organization with 24-hour notice. Our team is hands on working with your staff – as part of your administrative team – to get the job done.
- Administration and recovery of grants. This includes making sure you are properly disbursing grant awards and spending the money already received in accordance with guidelines.

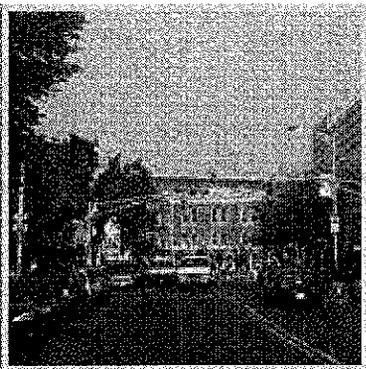


Our team strives to keep you informed of all potential funding opportunities and develops a strategic plan to ensure success. From start to finish, we put together a plan to best fit the needs of your organization and promote its goals and objectives.

Emergency Management Disaster Recovery & Sustainability

- Initial evaluation of recovery and mitigation efforts – this process includes necessary meetings with key personnel at the local, county, state and federal levels to obtain necessary data for the grant which can include local sub-grant mitigation projects.
- The creation and implementation of a strategic plan in coordination with all available state, federal and charitable disaster recovery funding opportunities.
- Research, preparation, submission and all appropriate follow up including appropriate legislative support of all available governmental and non-governmental disaster recovery funding applications.
- Representation with all appropriate legislative and governmental officials and their offices pertaining to hazard mitigation disaster recovery funding procurement services that Millennium undertakes on your behalf.

Our team provides complete FEMA Hazard Mitigation and Disaster Recovery research and grant writing services. Millennium Strategies has been working with the FEMA HMGP since 2009 and has procured additional funding for projects through NJ DEP Blue Acres Program and the US Department of Housing and Urban Development Disaster Recovery Program



Economic Development & Revitalization

- Economic Feasibility Studies
- Special Improvement District (SID) Creation
- SID management
- Economic Revitalization Plans
- Economic Development Corporations

In conjunction with our grant services portfolio, we offer a deluxe package to bring new investment into your community, develop an economic model and attract new businesses that adds to your tax base and reduces your dependence on residential property taxes. We make sure you are taking advantage of the incentives that exist for local governments that cut the red tape, provide tax-exempt bond financing, loans, capital and tax incentives.

Grant Writing

Applying for a grant at any level of government or philanthropic foundation can be a tedious and time-consuming process. Your organization needs a team in place that knows what grants to apply for, knows how to bring all of the relevant information together and can work with your staff to make the process a success. Millennium Strategies knows the process. We find the grants and guide you through the process step-by-step, developing a plan to accomplish your goals. Our team puts together a comprehensive strategy to address short-term goals and needs, as well as a long-term approach to keep your organization moving in the right direction. In a climate of shrinking tax bases, aging infrastructures and reduced funding opportunities, your organization needs to separate itself from the competition. We offer a professional results-oriented approach to put your grant application ahead of the pack and capitalize on the funding opportunities available.



Grant Administration

Often, grant awards come with specific requirements and procedures to follow. If your organization or municipality doesn't follow these requirements, the money could be lost. Millennium Strategies can administer these grant awards – either by undertaking the entire process from the beginning – or coming in after the fact and making sure the funds are being properly disbursed. In New Jersey, this is most common with natural disasters and Federal Emergency Management Agency (FEMA) awards. Our team takes your municipality through the grant process to ensure you are receiving a maximum award and properly spending the funds once they are distributed. In New Jersey we continue to see an uptick in natural disasters including flooding, tropical storms, and blizzards. Millennium Strategies is experienced with the FEMA process and has a track record of securing the necessary funding to cover the costs from these disasters without adding an additional burden on local taxpayers.

Grant Recovery

Often a municipality is awarded a grant but is either not spending the money, or not spending the money properly. Not only does this hurt future chances to secure grant opportunities, it also is a lost resource for your community. Millennium Strategies can make sure you are properly disbursing grant awards and spending the money already received in accordance with guidelines. Our team works with you to figure out how the money was received, what needs to be done to properly disperse the funds, and how these practices can be reformed moving forward.

Emergency Management Disaster Recovery & Sustainability

In times of disaster, municipalities must have the ability to access every available source of funding in order to expedite the recovery process. The overall process can be difficult to manage and there is an inherent risk associated with tackling this multi-faceted task.

Millennium Strategies has a proven track record of successfully procuring adequate funding for public and not-for-profit entities in their time of need and guiding the successful administration of these complex funding streams. Our seasoned staff evaluates our clients' existing needs and leads all discussion with state and federal officials to organize an appropriate response and mitigation effort. We take the lead in creating and implementing a strategic plan for mitigation through all available disaster recovery grants. This service includes all research, preparation, submission and follow-through for every targeted funding opportunity available.

Although there are many major disaster recovery programs, Millennium Strategies has the know-how and hands-on experience to get your municipality the adequate level of funding it needs. Specifically, the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program, NJ Department of Environmental Protection Blue Acres Grant Program, and US Department of Housing and Urban Development Disaster Recovery Program are all utilized as vehicles for disaster recovery and mitigation on a variety of levels. Over the last three years, our firm has provided the lead in procuring roughly \$30 million in mitigation funding for our clients.

Economic Development & Revitalization

In growing and maintaining local economies, municipalities in New Jersey need two main characteristics: strong cooperation with private businesses and a long-term plan to utilize incentive packages offered by state and federal agencies. Millennium Strategies' team has over 20 years of experience in establishing these public/private partnerships – including improvement districts, economic development corporations, transit orientated developments, and enterprise zones. We forge partnerships within local business communities allowing them to drive the revitalization of their community.

Creating a **Special Improvement District** is the simplest and most productive public/private option available to municipalities in New Jersey. It is an organizational and financial tool that makes business owners in the community the driving force in establishing an identity for their downtown. Benefits include:

- Creating a cohesive unit that can develop a long-term strategy for economic growth
- Recruiting and retaining businesses in the community
- Driving economic growth and creating job opportunities
- Addressing quality of life issues including sidewalk repair and graffiti removal

We can bring you step-by-step through the approval process and act as a liaison with your local government and the stakeholders in the community. Additionally, Millennium Strategies offers a host of economic development services including feasibility studies and other public/private partnerships to revitalize your local economy.

Recent Awards & Projects

Millennium Strategies targets a host of county, state, and federal grants for our clients. Additionally, we are constantly on the look out for private foundations and charitable groups looking to fund our client's goals and missions. Here is a sample of noteworthy awards our team has recently secured:

Bayonne

- \$250,000 from Hudson County Open Space for The Bayonne Greenway;
- \$15,400 from PetSmart Foundation for the Lower Bayonne Spay Neuter Program;
- \$405,000 from the NJ Department of Transportation for roadway improvements on Avenue C;
- \$16,000 from Division of Highway Traffic Safety for overtime pay and educational materials;
- \$397,524 from the NJDOT Municipal Aid Program for road improvements;
- \$900,000 from NJDEP Green Acres Program for the Acquisition of Russell Golding Park Expansion.

Bloomfield

- \$80,000 from the Essex County Social Services Block Grant program for Case Management and Homelessness Prevention Services;
- \$10,000 from the Grotta Fund for Senior Care for Neighbor to Neighbor Network's Friendly Visitor Program;
- \$8,750 from NJ DCA Recreational Opportunities for Individuals with Disabilities (ROID) for special needs program;

- \$850,000 from the Federal DOT Transportation & Community Systems Preservation for the reconstruction of six Points intersection and Washington/Lackawanna/ Farrand Place

- \$27,040 from the Partners for Health Foundation Grant Program to fund a volunteer coordinator position

Cranford

- \$3,100,000 from FEMA 4021-DR-NJ to elevate 18 homes in the floodplain;
- \$6,000 from NJ Division of Highway Safety for overtime and education costs for Pedestrian Decoy operations;
- \$275,000 from a Federal Appropriation submitted to Senators Lautenberg and Menendez and Congressman Lance to appropriate funding to the Army Corps of Engineers to continue critical analysis of the Rahway River Basin, an area prone to severe flooding;
- \$500,000 from DOT Transit Village for the North Avenue Station Pedestrian Safety Project;
- \$50,000 from the NJ Clean Energy Program to perform various energy efficiency audits and participate in the rebate and block grant programs;

- \$5,000 from the Division of Highway Traffic Safety for Pedestrian Decoy Enforcement Overtime and Education.

Edgewater

- \$450,000 from NJDEP Green Acres to complete walkways adjacent to the River Bank Stabilization project at Vet's Field;
- \$91,000 from Bergen County CDBG to repair sanitary lines on Old Wood Road;
- \$25,217.50 from Bergen County Open Space for an ADA compliant lift for the Municipal Pool;
- \$351,508.00 from FEMA Port Security to purchase a fire boat;
- \$146,500.00 from DOT Municipal Aid for Old River Road Improvements;
- \$15,096.77 from the NJ Clean Energy Program for energy efficiency lighting for the Community Center;

Hackensack

- \$68,000 from the NJ Clean Energy Direct Install Program for 60% coverage from State for Energy Efficiency Lighting;
- \$7,524 from the Bullet Proof Vest Program for 50% funding for new vests;

MILLENNIUM
STRATEGIES

60 ROSELAND AVENUE, CALDWELL, NEW JERSEY 07006
P: 973-226-3329 ■ F: 973-226-3399 ■ www.M-STRAT.COM

Recent Awards & Projects (cont.)

- \$17,000 from Byrne JAG for police radios and LED light bars for police cars;
- \$163,878 from DOT Municipal Aid for Upper Main Avenue;
- \$10,000 from Chronic Disease Self-Management Program to train Peer Leaders and conduct 4 informational sessions;
- \$268,085 from Bergen County Open Space for greenways around the new performing arts center;
- \$18,956 from Byrne JAG (in tandem with the Paramus police department) for radio equipment and LED light bars;
- \$16,000 from the NJ Division of Highway Safety – State Grant for overtime and education costs for Pedestrian Decoy operations;
- \$45,000 from Bergen County Open Space to eliminate outdoor ice rink at Pulaski Park and seed land for soccer fields;
- \$159,200.00 from DOT Municipal Aid for Main Street Road Improvements;
- \$4,000.00 from NJ Highway Safety – Click it or Ticket for overtime enforcement;

Haledon

- \$75,000.00 from Passaic County Open Space and Farmland Preservation Trust Fund to fund safety and security improvements at Roe Street Field;
- \$121,464.00 from the U.S. Department of Justice COPS Hiring Program to fund one sworn police officer;
- \$200,000.00 from NJDOT Municipal Aid for the Southside Avenue project;
- \$19,363.83 from NJBPU EECBG / Direct Install for energy efficient upgrades to the municipal complex;

Hopatcong

- \$250,000.00 from the NJDOT – Discretionary Aid – Local Infrastructure Program for improvements to various roads in the Borough;
- \$50,000.00 from the NJ Clean Energy Program to perform various energy efficiency audits and participate in the rebate and block grant programs;

- \$146,300.00 from NJ DCA Small Cities for upgrades and renovations to the Senior Center;
- \$50,000.00 from the US Dept. of Agriculture Section 533 Program to renovate 5 homes. Awarded Amount;

Hopes

- \$12,575.00 from the IRS VITA Grant Program for a multi-year request to provide free volunteer income tax assistance to low income residents of Hudson County and Union County;
- \$6,000.00 from the Best Buy Foundation to fund a teen technology and entrepreneurship program;
- \$7,500.00 from TDBank Charitable Foundation to provide a financial literacy program for youth, adults and seniors;
- \$20,000.00 from the Horizon New Jersey Charitable Foundation to implement "On the Road" program for health literacy in Hudson and Union County;
- \$7,500.00 from the MoneyWi\$e Stipend to continue providing MoneyWi\$e financial education services;
- \$2,000.00 from the Macy's Foundation District Grant Program for program support for Adult Services;

Middletown Township (PA)

- \$315,000 from the Bucks County Community Development Block Grant Program (CDBG) for Levittown Lighting improvements;
- \$1,820 for 5 vests from the Bullet Proof Vest Partnership;
- \$400,000 from Bucks County Redevelopment Authority toward the purchase of a tower ladder fire truck;
- \$109,230 from Bucks County Redevelopment Authority for an emergency response vehicle;
- \$145,844 from Bucks County Redevelopment Authority for two dump trucks with plow attachments;
- \$10,000 from PECO Green Regions;

Nutley

- \$240,000.00 from DOT Municipal Aid for road improvements on Passaic Avenue from Brookfield to the Clifton border;

- \$65,000.00 from the NJ Transit Bus Grant program for a new Senior Transport Bus;
- \$3.1 million from the EIT Loan program for a town-wide project to replace antiquated water meters in each household;
- \$228,000.00 from DOT Municipal Aid for Bloomfield Avenue roadway improvements from Centre St. to Harrison St.;
- \$50,000.00 from the NJ Clean Energy Program to perform various energy efficiency audits and participate in the rebate and block grant programs;
- \$5,000.00 from NJ DCA ROID to provide four (4) trips to cultural and entertainment destinations and provide for a Transition Coordinator;
- \$16,000.00 from the Division of Highway Traffic Safety Grant – State Funding –for Enforcement Overtime pay and Educational materials;
- \$35,000.00 from the Licensed Operators Internship Program to train one (1) employee as a Licensed Water Operator

Passaic City

- \$56,744.10 from Byrne JAG as part of a joint application with the City of Paterson and City of Clifton for law enforcement equipment;
- \$19,400.00 from the JJC Youth Summer Enhancement Program to continue the Summer SHAPE program;
- \$285,500.00 DOT Municipal Aid;
- \$500,000 from Passaic County Open Space for Christopher Columbus Park improvements;
- \$70,000.00 (a bus) from NJ Transit Section 5310 for new bus for their senior program;
- \$300,614.00 from the NJDOT Municipal Aid Program for the Road Preservation Program;
- \$900,000.00 from the NJDEP Green Acres Program for the rehabilitation of Christopher Columbus Park
- \$96,447.50 from the Baseball Tomorrow Fund for upgrades to Roberto Clemente Field.

Recent Awards & Projects (cont.)

Passaic County

- \$360,00 from NJDEP Green Acres for improvements to Weasel Brook Park;
- \$665,708 from Transportation, Community Systems Preservation for Morris Canal;
- \$21,500 from the NJ Trails Grant program to improve and mark trails and to conduct a feasibility study to construct a pedestrian bridge located in the Pompton Aquatic Park;
- \$500,000 from the NJTPA/NJDOT Local Safety Program for road improvements at the intersection of Greenwood Lake Turnpike and Skyline Drive in Ringwood;
- \$50,000 from the U.S. Department of Justice Second Chance Act Adult Offender Reentry Planning Projects Grant for a planning program for the Passaic County Workforce Investment Board;
- \$20,000 from the Energy Efficiency Community Block Grant program (EECBG) for energy audit on facilities and Direct Install;
- \$50,000 from NJ Historic Trust for the Passaic County Courthouse Annex;
- \$20,000 from NJ Juvenile Justice and Delinquency Prevention (JJDP) Act Funds Summer Expansion Programming for a youth summer vo-tech program for juvenile offenders.

Pompton Lakes

- \$325,000 from NJDEP Green Acres/ Blue Acres to supplement a FEMA SRL grant;
- \$1,040,325 NJDEP Green Acres/ Blue Acres for the Non-Federal share of FEMA award #4021-DR-NJ;
- \$200,000 from DOT Municipal Aid for road improvements to Riverdale Ave.;
- \$2,247,187 from FEMA#1954-DR-NJ for Declaration Based Funding Application to eight (8) homes in the floodway;
- \$25,163.00 from the Passaic County Municipal Alliance for related programs and activities;
- \$75,000.00 from the Passaic County Open Space Preservation Grant Program to demolish the skate park, refurbish existing courts and add two new courts on skate park property in Hershfield Park;

- \$4,199,882.00 from FEMA – Hazard Mitigation – Full Application to acquire 13 properties in the floodplain;
- \$125,000.00 from the NJ Clean Energy Program to perform various energy efficiency audits and participate in the rebate and block grant programs;
- \$27,200.00 from the Municipal Alliance Grant Program for various anti-drug and alcohol related activities;
- \$280,000.00 from DOT Municipal Aid for Lakeside Avenue improvements;
- \$5,103,000.00 from the FEMA Severe Repetitive Loss Fund to elevate 27 Properties above flood stage levels;

Roselle Board of Education

- \$28,618.00 from the NJ Department of Education Carl Perkins Grant Program for funding for CTE programs;
- \$48,674.00 from the NJ Department of Education Race to the Top 3 for professional development for Common Core State Standards, STEM education and New Teacher Evaluation System;
- \$845.00 from NJ DOE Anti-Bullying Bill of Rights Act Funding for reimbursement funding for expenses incurred implementing HIB activities;
- \$26,700.00 from the NJ Department of Agriculture Fresh Fruit and Vegetables Program to fund programs at five district schools;
- \$15,000.00 from the KaBOOM Let's Play Construction Grant Program to replace playground equipment at Washington Elementary School;
- \$1,000.00 from the Kellogg's Action for Healthy Kids School Breakfast Grant Program for the school breakfast program at Grace Wilday Junior High School;
- \$250 from Annie's Grants for Gardens to launch a wellness garden at Grace Wilday Junior High School;
- \$3,909,000 from the New Jersey Department of Education (NJDOE) School Improvement Grant (SIG) program to implement the turnaround model at Abraham Clark High School;
- \$235,000 from NJDOE INCLUDE grant Phase IV to continue the INCLUDE program at L.V. Moore, Grace Wilday and Abraham Clark High School.

Totowa

- \$325,000 from NJDEP Green Acres for a Flood Acquisition Project (6 Homes);
- \$50,000 from Passaic County Open Space for Lincoln Field drainage improvements;
- \$107,555.08 from EECBG for Direct Install lighting and HVAC improvements to Municipal Building, Fire & Storage facility, Fire House #4, and the Community Center;
- \$125,850 from Passaic County CDBG for a Sewer Lining Project (Additional award of \$82,400 pending approval by Passaic County Freeholders);
- \$50,000 from EECBG for Direct Install lighting improvements to the Municipal Complex and DPW Building;
- \$185,000 from DOT Municipal Aid for Hudson Avenue Improvements;
- \$79,800 from Passaic County Open Space for PAL Field Drainage Project;

Economic Development & Revitalization

Hudson County Planning, Secaucus, NJ

- Prepare (CEDS) Comprehensive Economic Development Strategies 5 year plan and annual updates, Foreign Trade Zone studies, and Federal and State economic incentives.

Township of Teaneck, Teaneck, NJ

- Created Framework for New Policies and Organizational Structures, Costs and Timelines for Implementation; set up Grant Resources for Funding. Report on existing conditions and recommendations for change.

Jersey City Economic Development Corporation (EDC), Jersey City, NJ

- Secured \$2.4 million federal grant for community lending to small businesses in the City.
- Funded 60 projects totaling \$55 million, producing over \$2 billion investments
- Five-Year Strategic Plan on Economic Development Researched & Prepared a blueprint for action in conjunction with the City's Urban Enterprise Zone Program

Bloomfield Center Alliance, Inc., Bloomfield, NJ

- Economic Development, Planning, Redevelopment, and Business Attraction/Promotion Active management of a public/private partnership overseeing and contributing to Township revitalization efforts. Grant programs and Loans to assist with redevelopment.

K. Hovnanian Companies Northeast, Inc., Edison, NJ

- Economic Impact Studies for Transit Oriented Development of mixed -use residential, commercial and retail sites.

Rutgers University, New Brunswick, NJ

- Writer, Contributor and Researcher for several papers regarding the impact of revitalization and development programs on local and regional economies and businesses.

Downtown New Jersey, Inc., Livingston, NJ

- Government and Corporate Relations review legislation as it impacts development for downtowns; provide statewide coordination of economic development instruments.

Special Improvement Districts (SID) Statewide

- Feasibility Studies, Development and Management for SID: Hackensack – Bergenfield – Merchantville – Jersey City Downtown, Heights, Mc Ginley Square, Journal Square – Teaneck – Bloomfield – Newark – Red Bank – Netcong – Asbury Park – Highlands – Belmar – Hightstown – Bound Brook – Orange – Keyport, more.

Ed Farmer | CEO & PRESIDENT

Ed served as Chief of Staff to Congressman Bill Pascrell, Jr. (N.J.-8) for seven years. As the highest-ranking member of the team, Ed was responsible for oversight of all facets of the Congressman's offices in Washington, D.C. and New Jersey. Congressman Pascrell's assignments on the House Transportation and Infrastructure Committee and the House Committee on Homeland Security have given Ed the institutional knowledge and access needed to fully serve New Jersey's municipal and county governments, private sector entities, as well as non-profit agencies and hospitals. In addition, Ed served as Chairman of the Board at Passaic County Community College.

At Millennium, Ed specializes in shepherding critical projects to completion with New Jersey Transit and the state and federal transportation departments. Through his vast wealth of experience, Ed has forged strong and lasting contacts with leaders throughout the State of New Jersey and beyond.



Susan M. Scavone | PRINCIPAL

Sue has more than 20 years of experience in public outreach, grant writing, and governmental affairs. She has served in the administration of Governor James J. Florio, on the staff of several members of the New Jersey Senate and Assembly and in Essex County government. Prior to joining Millennium Strategies, Sue served as President of SMS Consulting Services, Inc. for ten years, where she provided governmental relations, grant procurement, and consulting services to both private and public sector clients.

Sue is in charge of Millennium's day-to-day grants management and operations. Her background in local, county and state government has enabled her to communicate with lawmakers and apply her knowledge of public funding processes to match each client's specific needs. Sue specializes in initiating projects on behalf of her clients, obtaining needed approvals, permits, grants and available financing and navigating each venture through the many layers of bureaucracy.



Stuart Z Koperweis | SENIOR VICE PRESIDENT OF ECONOMIC DEVELOPMENT & REVITALIZATION

Prior to joining Millennium Strategies, Inc., Stuart was owner of his consulting firm, S3X Associates, LLC; where he represented numerous Improvement Districts and other economic interests throughout the state of New Jersey. He was also Director of Government/Corporate Relations for Downtown New Jersey, Inc. (DNJ) a state wide organization working with downtowns. He has provided marketing and business development for Hudson County Community College's Certificate Program, and served as an adjunct professor for Fairleigh Dickinson University.

In his new capacity at Millennium Strategies, Stuart brings with him a valuable combination of both public and private sector experiences regarding economic growth, revitalization and development. He has been instrumental in developing alliances and partnerships with numerous statewide organizations; as well as assisting both municipal governments and private corporations from New York to Colorado utilizing the moniker "making public/private partnerships simple".

From the effective formation of Special Improvement Districts (SID), Urban Enterprise Zone (UEZ) programs, Economic Development Corporations (EDC); Transit Oriented Development (TOD) impact studies, and progressive economic incentive programs — embodied in the Holistic Urban Building (HUB) approach — Stuart's expertise can be seen all across the State of New Jersey.

Prior to forming his own company — S3X Associates, LLC, Stuart served in the administration of Mayor Bret Schundler of Jersey City as Chief of Staff. The following year he moved to the Jersey City Economic Development Corporation as President, bringing the corporation from a \$1.3 million operation to a \$34 million entity, responsible for the meteoric growth of "America's Golden Door: Jersey City."



Bernadette McPherson, Esq. | SENIOR VICE PRESIDENT OF MARKETING & BUSINESS DEVELOPMENT

Bernadette P. McPherson, Esq. is the Senior Vice President of Marketing and Business Development for Millennium Strategies. In this role, Bernadette coordinates the firm's marketing, streamlines business development efforts, and applies her expertise of local and county governments to better serve our current roster of clients. She is instrumental in marketing Millennium Strategies to prospective governments, non-profits, and corporations. Additionally, she adds invaluable counsel with her expertise and experience in local and county government.

Bernadette was born in Philadelphia, Pennsylvania and was awarded a Bachelor of Arts in Political Science and English Magna Cum Laude from La Salle University in 1983. She attended Seton Hall Law School and received her Juris Doctorate from Temple University School of Law in 1986.

In 1999, Bernadette was first elected to office as a Councilwoman in Rutherford, New Jersey. She went on to serve as the Mayor of Rutherford from 2000 to 2007. As a member of the Bergen County Board of Chosen Freeholders from 2003 to 2011, Bernadette served as Chairwoman in 2004 and 2005 and chaired the Law and Public Safety Committee from 2004 to 2010. In the course of her career she was a both a member of the Electoral College in 2004 and the Department of Community Affairs Committee on Governor Jim McGreevey's Transition Team in 2001.

Since August 2011, she has been an Adjunct Assistant Professor at John Jay College of Criminal Justice in the Law and Police Science Department. In 2012, Bernadette was the Co-Chairwoman and Director for Outreach and Operations of Congressman Bill Pascrell's successful campaign for reelection in New Jersey's 9th District. She remains active in politics and currently serves as the Legislative District 36 Chairwoman for the Democratic Committee of Bergen County.



Christopher Sprague | GRANTS MANAGER

Chris earned a B.A. from Seton Hall University, where he majored in History and minored in Italian Language and English Literature. Following undergraduate studies, Chris continued his academic pursuits at Seton Hall's John C. Whitehead School of Diplomacy and International Relations, earning a Master of Arts degree with a specialized focus in the fields of Foreign Policy Analysis and International Security.

Chris' professional background includes experience working abroad, an internship with a U.S. Senate office, and a graduate assistantship with the Whitehead School. Additionally, he published several articles on a range of contemporary international security topics during his tenure as a political correspondent with a New York-based media outlet. Chris has also been active in community programming at the local and regional levels for more than seven years, particularly working with disadvantaged teenagers. Through this work, he gained a deep appreciation for the importance of community-based initiatives and the need to seek funding from various sources to support them.



Kathryn Lynch | GRANTS MANAGER

As Millennium Strategies' grants manager, Kathryn Lynch is responsible for researching potential funding opportunities and serves as lead grant writer for many of the firm's public sector clients. Kathryn works directly with municipalities, school districts and other public entities to assess and meet their unique funding needs. She has managed over \$21 million in successful proposals.

Prior to her position with Millennium Strategies, Kathryn managed fundraising, public relations, and planning for the Downtown Bethlehem Association. She also has several years of experience managing communications for various non-profits and other organizations. Katie earned a B.A. with honors from Temple University, majoring in Journalism and Public Relations.

Kathryn has a wide-ranging background in working as an effective liaison between the multiple layers of government and with civic and charitable groups. Her experience with all aspects of communications writing helps her to effectively convey information on behalf of the entities she represents. She is known as someone who possesses great attention to detail but at the same time accomplishes goals with skill and aplomb in a timely manner.



David Jenkins | GRANTS MANAGER

Prior to joining the Millennium Strategies team, Dave served as Chief of Staff to Assemblyman Joseph Cryan during his tenure as a member of the powerful Assembly Budget Committee, Chairman of the Assembly Education Committee, Chairman of the New Jersey Democratic State Committee, and Majority Leader of the New Jersey General Assembly.

During this span of time, he was responsible for developing and drafting sponsored legislation, managing office and constituent communications, acting as a liaison to elected officials at all levels of government, and advising Assemblyman Cryan on issues of local and statewide importance.

A graduate of Elon University in North Carolina, his professional experience also includes an internship working with a London-based political think tank that focused on democratic renewal and popular participation in politics. Dave brings a unique insight and professional experience to assisting clients in reaching their goals and capitalizing on funding opportunities available.



Alixon Collazos-Gill | GRANTS MANAGER

In her role as a Grants Manager for Millennium Strategies, Alixon is responsible for research, communication and writing grants for the firm's public sector clients. Alixon works directly with municipalities to understand and identify the clients' individual needs and unique make up.

Prior to joining Millennium Strategies, Alixon served as the Director of Constituent Services for Congressman Steven Rothman, where she managed and supervised the casework staff and communications to Federal, State and Local government agencies. In addition, Alixon served as the Hispanic outreach liaison.

Alixon obtained her B.A. from Rutgers University with a double major in Sociology and Latin American Literature.



Peter Blanos | RESEARCH ASSOCIATE

Peter joined the team at Millennium Strategies in 2011 as Research Associate. Now, serving as a Grants Manager, Peter manages a portfolio of public and private clients to meet their fundraising needs. He graduated from the University of Scranton with a B.S. in Political Science. During his undergraduate career, Peter interned for U.S. Senator Robert P. Casey as well as former U.S. Congressman Joseph Sestak where he obtained hands-on experience within the federal government system working on campaigns and leading community service initiatives.

Since joining Millennium Strategies, Peter has been responsible for researching and organizing new grant opportunities, among other duties that help identify funding streams for a wide range of Millennium clients.



Beverley Gaines | RESEARCH ASSOCIATE

Beverley Gaines has joined the Millennium Strategies team as Research Associate, locating funding opportunities for all clients. Prior to her new position, Beverley interned with Millennium Strategies for over a year, assisting with grants management, research, and administrative duties, sharpening her industry skills. She also spent time with Baristanet.com and AOL's Patch, publishing several articles on Essex County municipalities, and during graduate school served as a Graduate Assistant, implementing new marketing strategies and tactics for several university departments.

Beverley earned her Bachelor of Arts from Seton Hall University in 2009, where she majored in English Literature. Upon completion of her undergraduate studies, she enrolled in William Paterson University, earning a Master of Arts in Professional Communication and Writing.



Barbara Henniger | ACCOUNT EXECUTIVE

Barbara "Bobbi" Henniger recently joined Millennium Strategies, bringing extensive experience in historic preservation, non-profit administration, land use issues, and municipal governance. She holds a B.S. in Historic Preservation from Roger Williams University and has 20 years experience in historic sites, museum administration, municipal boards and historical commissions, as well as experience with a National Trust Main Street program.

Bobbi has been a member of the Monmouth-Ocean Development Council's Economic Development Committee. She works in Millennium's Economic Development & Revitalization Division, responsible for the daily operations of Special Improvement Districts in support of the established and forthcoming programs.

Her responsibilities include supporting fiscal management by maintaining the financial books and preparing payroll. She also holds expertise in maintaining SID archives, working files and employee records, supervising, and directing the subordinate employees. She will be acting as the every day "face" of SIDs to stakeholders and organizing the on-going SID programs and special events.



Lisa Martinez | OFFICE MANAGER

Lisa served as Field Director and Scheduler for Congressman Bill Pascrell, Jr. (N.J.-8) for nine years. In this critical position, Lisa was responsible for maintaining the Congressman's New Jersey schedule and managing all community outreach activities for the congressional office. She strategically coordinated field activities with the Congressman's legislative agenda and administered government relations issues with all state and local entities.

Lisa has an extensive knowledge of the federal government and enjoys an excellent reputation and track record for her work on projects in the public and private sector. Her organizational skills have helped Millennium become an industry leader and one of the fastest growing government affairs firms in New Jersey.



CITY OF HOBOKEN
PROPOSAL DOCUMENT CHECKLIST
RFP – Competitive Contract – Grant Writing Services
Term: December 5, 2013 through December 4, 2015

REQUIRED	SUBMISSION REQUIREMENT	READ AND/OR SUBMITTED
✓	One paper with original signatures, three paper copies and one electric copy of submission on compact disk ("CD") or USB key ("thumbdrive")	E7
✓	Proposal Forms	E7
✓	Stockholder Disclosure Certificate	E7
✓	Non-Collusion Affidavit	E7
✓	New Jersey Business Registration Certificate	E7
✓	Mandatory Affirmative Action Language	E7
✓	Americans With Disabilities Act of 1990 Language	E7
✓	Insurance Certificate or certification of agent	E7
-	Prevailing Wages	E7
-	Public Works Vendor Registration Act	E7
✓	Nuclear-Free Hoboken Ordinance	E7

EXCEPTIONS and ADDENDUM TO SPECIFICATIONS

RFP – Competitive Contract – Grant Writing Services

Term: December 5, 2013 through December 4, 2015



COMPANY NAME Millennium Strategies LLC.

Addendum:

1.

Exceptions:

1.

FIRM QUALIFICATIONS

(Attach additional sheets if necessary)

COMPANY NAME Millennium Strategies LLC

COMPANY LOCATIONS (if more than one, list principal location first)

60 Roseland Avenue Caldwell, NJ 07006

COMPANY OVERVIEW, PRINCIPAL ACTIVITIES, ETC.

please see attached

NUMBER OF EMPLOYEES 10 full time

JOB CLASSIFICATION(S) OF EMPLOYEES (Include resumes of Managers and Supervisors as well as those who will be assigned to provide services)

Ed Farmer - owner & CEO

Susan Scavone - principal

Chris Sprague - Grant Manager assigned to
Hoboken

YEAR COMPANY WAS ESTABLISHED 2005

STOCKHOLDER DISCLOSURE CERTIFICATION STOCKHOLDER DISCLOSURE FORM

Name of Business:

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

Partnership Corporation Sole Proprietorship Limited Partnership

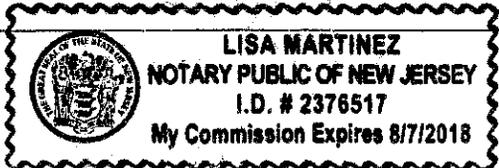
Limited Liability Corp. Limited Liability Partnership Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: <u>Ed Farmer</u>	Name: <u>Susan Scarone</u>
Home Address: <u>14 Sunburst Lane Piscataway, NJ</u>	Home Address: <u>163 Alexander Ave Nutley, NJ</u>
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:

Subscribed and sworn before me this <u>13TH</u> day of <u>NOV</u> , 2013 (Notary Public) <u>L. Martinez</u> My Commission expires:	<u>Ed Farmer</u> (Affiant) <u>Ed Farmer, CEO</u> (Print name & title of affiant)
---	---



07/27/06

Taxpayer Identification# 203-749-864/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-1730.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Acting Director
New Jersey Division of Revenue

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 252 TRENTON, N J 08640-0252
TAXPAYER NAME: MILLENNIUM STRATEGIES LLC	TRADE NAME:	
ADDRESS: 60 ROSELAND AVE CALDWELL NJ 07006	SEQUENCE NUMBER: 1250157	
EFFECTIVE DATE: 09/08/05	ISSUANCE DATE: 07/27/06	
	 Acting Director New Jersey Division of Revenue	
FORM-BRC(08-01)	This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.	



State of New Jersey

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE & ENTERPRISE SERVICES
P.O. BOX 026
TRENTON, NJ 08625-034
PHONE: 609-292-2146 FAX: 609-984-6679

ANDREW P. SIDAMON-ERISTOFF
State Treasurer

APPROVED

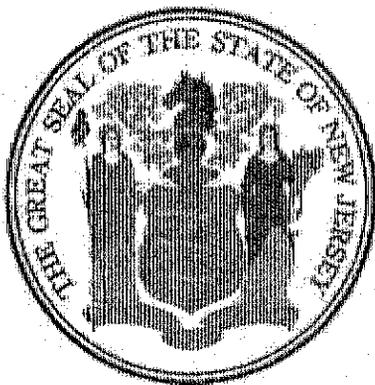
under the

Small Business Set-Aside Act and Minority and Women Certification Program

This certificate acknowledges The Millennium Strategies LLC as a Category 2 approved Small Business Enterprise that has met the criteria established by N.J.A.C. 17:13 and/or 17:14.1

This registration will remain in effect for three years. Annually the business must submit, not more than 20 days prior to the anniversary of the registration notice, an annual verification statement in which it shall attest that there is no change in the ownership, revenue eligibility or control of that business.

If the business fails to submit the annual verification statement by the anniversary date, the registration will lapse and the business will be removed from the SAVI that lists registered small businesses. If the business seeks to be registered again, it will have to reapply and pay the \$100 application fee. In this case, a new application must be submitted prior the expiration date of this registration.



Andrew Pantelides
Assistant Director

Issued: 4/5/2013
Certification Number: A0005-08

Expiration: 4/5/2016

AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful Vendor's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful Vendor shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

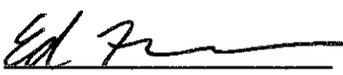
(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the vendor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her proposal shall be rejected as non-responsive if said vendor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: Millennium Strategies SIGNATURE: 

PRINT NAME: Ed Farmer TITLE: CEO

DATE: 11/13/13

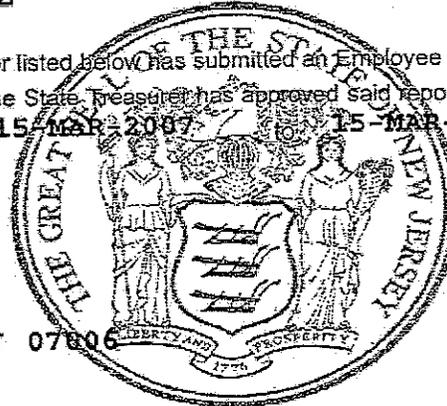
Certification 39523

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of ~~15-MAR-2007~~ **15-MAR-2014**

MILLENNIUM STRATEGIES
60 ROSELAND AVENUE
CALDWELL

NJ 07806



Bridley Abela

State Treasurer

**AMERICANS WITH DISABILITIES ACT OF 1990
ACKNOWLEDGEMENT FORM**

This form is an agreement of the successful Vendor's obligations to comply with the requirements of 42 U.S.C. §121.01 et seq., referred to as the Americans Disability Act of 1990.

The undersigned Vendor hereby acknowledges receipt of the Americans With Disabilities Act of 1990 found at Appendix B of this packet.

The undersigned Vendor hereby certifies that he/she is aware of the commitment to comply with the requirements of 42 U.S.C. §121.01 et seq. and agrees to furnish any required forms as evidence of compliance.

The undersigned Vendor further certifies that he/she understands that his/her proposal shall be rejected as non-responsive, and any contract entered into shall be void and of no effect if said Vendor fails to comply with the requirements of 42 U.S.C. §121.01 et seq.

COMPANY: Millennium Strategies SIGNATURE: 
PRINT NAME: Ed Farmer TITLE: CEO
DATE: 11/13/13

THE NUCLEAR-FREE HOBOKEN ORDINANCE

- (1) FINDINGS: The People of the City of Hoboken hereby find that:
 - (a) Nuclear weapons production, in the United States and in other countries, is draining the world's resources and presenting humanity with an ever-increasing threat of nuclear war.
 - (b) Any participation in the nuclear war industry, locally, federally, or otherwise, directly condones the possible annihilation of our civilization. We see this as a crime against the sacredness of our humanity.
 - (c) The emphatic expression of our community, along with communities throughout the world, can help initiate steps by the United States, the Soviet Union, and other nuclear weapons powers to end the arms race and the proliferation of all nuclear weapon systems.

- (2) POLICY: Hoboken shall be established as a Nuclear Free Zone.
A Nuclear Free Zone shall be defined by these requirements:
 - (a) No nuclear weapons, delivery systems for such weapons, or components expressly intended to contribute to the operation, guidance or delivery of a nuclear weapon shall be produced or stored within the City of its' port.
 - (b) No waste from the production of nuclear weapons, their components, or commercial nuclear power shall be stored within the City of its' port.
 - (c) No research furthering nuclear weapons, their components, or commercial nuclear power shall be stored within the City of its' port.
 - (d) The Mayor and Council of the City of Hoboken shall request the United States Department of Transportation and the New Jersey Department of Transportation to provide the City with advance notification of any radioactive waste shipment through the City limits. Upon such notification, the Mayor and Council shall act to prevent transportation of radioactive waste through the City by seeking an exemption for preemption by Department of Transportation regulations or using other legal means at their disposal.
 - (e) The Mayor and Council of the City of Hoboken shall not do business or award any municipal contract to any person, firm, or organization engaged in the production of nuclear weapons or components.

(3) This ordinance expresses the policy of the City of Hoboken. It is not intended to make violations subject to forfeiture and nothing in this ordinance shall be construed to prohibit or regulate any activity not specifically described in Subsection (2).

(4) SEVERABILITY: If any portion of this Ordinance is hereafter declared invalid, all remaining portions shall remain in full force and effect, and to this extent, the provisions of this Ordinance are severable.

CERTIFICATION: I hereby certify that Millennium does / does not engage in the production of nuclear weapons or components. (Name of Vendor)

11/13/13
Date

Ed F...
Signature
CEO
Title

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

City of Hoboken

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

FAILURE TO CHECK EITHER BOX WILL RENDER THE PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders **must** review this list prior to completing the below certification. **Failure to complete the certification will render a bidder's proposal non-responsive.** If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK EITHER BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the person/entity listed above nor any of the entity's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification**

OR

I am unable to certify as above because I or the bidding entity and/or one or more of its parents, subsidiaries, or affiliates is/are listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Part 2

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below. PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, USE ADDITIONAL PAGES

Name: _____ Relationship to Bidder/Vendor: _____

Description of Activities: _____

Duration of Engagement: _____ Anticipated Cessation Date _____

Bidder/Vendor: _____

Contact Name: _____ Contact Phone Number: _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the below-referenced person or entity. I acknowledge that the City of Hoboken is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of contracts with the City to notify the City in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreements(s) with the City of Hoboken and that the City at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Ed Farmer Signature: Ed Farmer

Title: CEO Date: 11/13/13

Bidder/Vendor: Millennium Strategies

DETAILED REFERENCES

- Project Name and Description:** Grant Writer for the Township of Nutley
Contact Information: Dr. Joseph Scarpelli, Commissioner - Township of Nutley
1 Kennedy Drive Nutley, NJ 07110 - (973) 284-4958
Dates Active: 4-2009 to Present
Current Costs: \$40,000 annually
Scope of Services: Millennium Strategies has provided the Township of Nutley with comprehensive grants research and writing services. These services are comparable to those being proposed for the City of Hoboken.
- Project Name and Description:** Grant Writer for the City of Hackensack
Contact Information: Steven Lolocono City Manager - City of Hackensack
65 Central Ave. Hackensack, NJ 07006 - (201) 646-3901
Dates Active: 10-2006 to Present
Current Costs: \$48,000 annually
Scope of Services: Millennium Strategies has provided the City of Hackensack with comprehensive grants research and writing services. These services are comparable to those being proposed for the City of Hoboken.
- Project Name and Description:** Grant Writer for the Borough of Hopatcong
Contact Information: Mayor Sylvia Petillo - Borough of Hopatcong
111 River Styx Rd. Hopatcong, NJ 07843 - (973) 770-1200
Dates Active: 2-2008 to Present
Current Costs: \$30,000 annually
Scope of Services: Millennium Strategies has provided the Borough of Hopatcong with comprehensive grants research and writing services. These services are comparable to those being proposed for the City of Hoboken.
- Project Name and Description:** Grant Writer for the Borough of Edgewater
Contact Information: Greg Franz, Administrator - Borough of Edgewater
916 River Rd. Edgewater, NJ 07020
Dates Active: 6-2008 to Present
Current Costs: \$36,000 annually
Scope of Services: Millennium Strategies has provided the Borough of Edgewater with comprehensive grants research and writing services. These services are comparable to those being proposed for the City of Hoboken.

Project Name and Description: Grant Writer for the Borough of Hopatcong
Contact Information: Anthony DeNova, County Executive - County of Passaic
401 Grand St. Paterson, NJ 07505 - (973) 881-4405

Dates Active: 9-2008 to Present

Current Costs: \$156,000 annually (Includes joint contract for Public Relations)

Scope of Services: Millennium Strategies has provided the County of Passaic with comprehensive grants research and writing services. These services are comparable to those being proposed for the City of Hoboken.

Millennium Strategies, LLC
Balance Sheet
 As of October 31, 2013

	<u>Oct 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Freedom Bank - 2267	129,992.43
Total Checking/Savings	<u>129,992.43</u>
Accounts Receivable	
1200 · Accounts Receivable	370,938.25
Total Accounts Receivable	<u>370,938.25</u>
Other Current Assets	
1300 · Exchange	317.00
1401 · Loan Receivable - S3X	5,649.57
Total Other Current Assets	<u>5,966.57</u>
Total Current Assets	506,897.25
Fixed Assets	
1400 · Furniture & Equipment	27,930.88
1500 · Accumulated Depreciation	<u>-24,892.80</u>
Total Fixed Assets	3,038.08
Other Assets	
1600 · Investment - Front Porch	429.00
1601 · Investment - Millennium PA	415.51
1602 · Investment - Lenox Consulting	<u>-5,704.00</u>
Total Other Assets	<u>-4,859.49</u>
TOTAL ASSETS	<u>505,075.84</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable - Operating	868.52
2000.1 · Accounts Payable - Commissions	<u>29,132.28</u>
Total Accounts Payable	30,000.80
Other Current Liabilities	
2012 · Freedom Bank-Line Credit-1604	3,229.62
2013 · Freedom Bank-Loan 1613	<u>21,727.48</u>
Total Other Current Liabilities	<u>24,957.10</u>
Total Current Liabilities	<u>54,957.90</u>
Total Liabilities	54,957.90
Equity	
3249 · Ed Farmer	
3250 · Distribution - Edward	-226,664.24
3251 · Capital - Ed Farmer	<u>7,068.25</u>
Total 3249 · Ed Farmer	-219,595.99
3264 · Susan Scavone	
3265 · Distributions - Sue Scavone	-70,046.00
3266 · Capital - Susan Scavone	<u>18,794.75</u>
Total 3264 · Susan Scavone	-51,251.25
3900 · Retained Earnings	502,648.38
Net Income	<u>218,316.80</u>
Total Equity	<u>450,117.94</u>
TOTAL LIABILITIES & EQUITY	<u>505,075.84</u>

Millennium Strategies, LLC
Balance Sheet
 As of December 31, 2012

	Dec 31, 12
ASSETS	
Current Assets	
Checking/Savings	
1001 · Freedom Bank - 2267	77,866.04
Total Checking/Savings	77,866.04
Accounts Receivable	
1200 · Accounts Receivable	294,553.84
Total Accounts Receivable	294,553.84
Other Current Assets	
1300 · Exchange	296.00
1401 · Loan Receivable - S3X	5,649.57
Total Other Current Assets	5,945.57
Total Current Assets	378,365.45
Fixed Assets	
1400 · Furniture & Equipment	25,798.10
1500 · Accumulated Depreciation	-24,892.80
Total Fixed Assets	905.30
Other Assets	
1600 · Investment - Front Porch	429.00
1601 · Investment - Millennium PA	1,101.00
1602 · Investment - Lenox Consulting	28,796.00
Total Other Assets	30,326.00
TOTAL ASSETS	409,596.75
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable - Operating	16,061.18
2000.1 · Accounts Payable - Commissions	23,674.38
Total Accounts Payable	39,735.56
Other Current Liabilities	
2012 · Freedom Bank-Line Credit-1604	13,729.62
2013 · Freedom Bank-Loan 1613	31,053.43
Total Other Current Liabilities	44,783.05
Total Current Liabilities	84,518.61
Total Liabilities	84,518.61
Equity	
3249 · Ed Farmer	
3250 · Distribution - Edward	-158,262.99
3251 · Capital - Ed Farmer	7,068.25
Total 3249 · Ed Farmer	-151,194.74
3264 · Susan Scavone	
3265 · Distributions - Sue Scavone	-45,170.25
3266 · Capital - Susan Scavone	18,794.75
Total 3264 · Susan Scavone	-26,375.50
3900 · Retained Earnings	324,341.37
Net Income	178,307.01
Total Equity	325,078.14
TOTAL LIABILITIES & EQUITY	409,596.75

Millennium Strategies, LLC
Balance Sheet
 As of December 31, 2011

	Dec 31, 11
ASSETS	
Current Assets	
Checking/Savings	
1001 · Freedom Bank - 2267	88,090.56
Total Checking/Savings	88,090.56
Accounts Receivable	
1200 · Accounts Receivable	167,173.00
Total Accounts Receivable	167,173.00
Other Current Assets	
1300 · Exchange	296.00
Total Other Current Assets	296.00
Total Current Assets	255,559.56
Fixed Assets	
1400 · Furniture & Equipment	22,957.74
1500 · Accumulated Depreciation	-21,267.44
Total Fixed Assets	1,690.30
Other Assets	
1600 · Investment - Front Porch	527.00
1601 · Investment - Millennium PA	7,493.00
1602 · Investment - Lenox Consulting	44,283.00
Total Other Assets	52,303.00
TOTAL ASSETS	309,552.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable - Operating	16,109.68
2000.1 · Accounts Payable - Commissions	300.00
Total Accounts Payable	16,409.68
Other Current Liabilities	
2012 · Freedom Bank-Line Credit-1604	18,229.62
2013 · Freedom Bank-Loan 1613	43,363.68
Total Other Current Liabilities	61,593.30
Total Current Liabilities	78,002.98
Total Liabilities	78,002.98
Equity	
3249 · Ed Farmer	
3250 · Distribution - Edward	-96,819.24
3251 · Capital - Ed Farmer	7,068.25
Total 3249 · Ed Farmer	-89,750.99
3264 · Susan Scavone	
3265 · Distributions - Sue Scavone	-21,835.25
3266 · Capital - Susan Scavone	18,794.75
Total 3264 · Susan Scavone	-3,040.50
3900 · Retained Earnings	181,406.77
Net Income	142,934.60
Total Equity	231,549.88
TOTAL LIABILITIES & EQUITY	309,552.86

12:38 PM

11/14/13

Accrual Basis

Millennium Strategies, LLC

Balance Sheet

As of December 31, 2010

	<u>Dec 31, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Freedom Bank - 2267	76,653.65
1005 · NJCB - checking 1483	8,303.68
1006 · Somerset Hills - 8209	1,000.00
Total Checking/Savings	<u>85,957.33</u>
Accounts Receivable	
1200 · Accounts Receivable	205,001.00
Total Accounts Receivable	<u>205,001.00</u>
Total Current Assets	290,958.33
Fixed Assets	
1400 · Furniture & Equipment	17,447.24
1500 · Accumulated Depreciation	-14,551.15
Total Fixed Assets	<u>2,896.09</u>
Other Assets	
1600 · Investment - Front Porch	9,385.00
1601 · Investment - Millennium PA	1,001.00
1602 · Investment - Lenox Consulting	25,000.00
Total Other Assets	<u>35,386.00</u>
TOTAL ASSETS	<u>329,240.42</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable - Operating	22,862.03
Total Accounts Payable	<u>22,862.03</u>
Other Current Liabilities	
2011 · Freedom Bank-Line Credit-1034	72,995.62
Total Other Current Liabilities	<u>72,995.62</u>
Total Current Liabilities	<u>95,857.65</u>
Total Liabilities	95,857.65
Equity	
3249 · Ed Farmer	
3251 · Capital - Ed Farmer	26,572.00
Total 3249 · Ed Farmer	<u>26,572.00</u>
3264 · Susan Scavone	
3266 · Capital - Susan Scavone	25,404.00
Total 3264 · Susan Scavone	<u>25,404.00</u>
3900 · Retained Earnings	24,429.50
Net Income	156,977.27
Total Equity	<u>233,382.77</u>
TOTAL LIABILITIES & EQUITY	<u>329,240.42</u>

Millennium Strategies, LLC
Profit & Loss
January through October 2013

	<u>Jan - Oct 13</u>
Ordinary Income/Expense	
Income	
4000 · Consulting Fees	25,560.00
4001 · Grant Writing	1,092,364.25
4002 · Grant Administration	301,975.00
4003 · Economic Development Services	115,550.00
4004 · Public Affairs	125,000.00
4010 · Referral Fees	9,000.00
Total Income	<u>1,669,449.25</u>
Cost of Goods Sold	
5000 · Project Related Costs	144,992.03
Total COGS	<u>144,992.03</u>
Gross Profit	1,524,457.22
Expense	
6000 · Salaries & Taxes	905,490.07
6100 · Advertising Expense	25.00
6110 · Auto Expense	49,725.37
6115 · Bank Service Charges	183.00
6120 · Business License & Fees	2,687.25
6126 · Equipment Lease	6,509.39
6127 · Internet Expense	3,632.10
6135 · Contributions - Political	53,250.00
6136 · Contributions - Charitable	8,340.00
6155 · Dues and Subscriptions	9,896.77
6200 · Insurance	55,610.51
6240 · Holiday Expense/Gifts	327.32
6245 · Miscellaneous	-275.91
6255 · Postage and Delivery	3,281.72
6300 · Professional Fees	81,942.51
6310 · Office Supplies	15,897.03
6320 · Telephone and Fax	18,291.79
6330 · Travel & Entertainment	23,967.52
6400 · Rent - 60 Roseland	59,300.00
6500 · Repairs	5,066.80
7000 · State Partnership Tax	527.00
8100 · Interest Expense	2,465.18
Total Expense	<u>1,306,140.42</u>
Net Ordinary Income	<u>218,316.80</u>
Net Income	<u><u>218,316.80</u></u>

12:37 PM

11/14/13

Accrual Basis

Millennium Strategies, LLC

Profit & Loss

January through December 2012

	<u>Jan - Dec 12</u>
Ordinary Income/Expense	
Income	
4000 · Consulting Fees	-3,400.00
4001 · Grant Writing	1,154,255.00
4002 · Grant Administration	151,942.36
4003 · Economic Development Services	110,750.00
4004 · Public Affairs	120,000.00
4010 · Referral Fees	12,780.00
Total Income	<u>1,546,327.36</u>
Cost of Goods Sold	
5000 · Project Related Costs	156,448.77
Total COGS	<u>156,448.77</u>
Gross Profit	1,389,878.59
Expense	
6000 · Salaries & Taxes	827,618.60
6100 · Advertising Expense	1,332.46
6110 · Auto Expense	45,945.71
6115 · Bank Service Charges	87.00
6120 · Business License & Fees	275.00
6126 · Equipment Lease	13,516.72
6127 · Internet Expense	8,626.26
6130 · Promotion	2,483.74
6135 · Contributions - Political	40,113.00
6136 · Contributions - Charitable	10,896.00
6150 · Depreciation Expense	3,625.36
6155 · Dues and Subscriptions	9,592.01
6200 · Insurance	54,529.51
6240 · Holiday Expense/Gifts	2,590.00
6245 · Miscellaneous	464.54
6255 · Postage and Delivery	5,685.84
6270 · Professional Development	60.00
6300 · Professional Fees	70,424.57
6310 · Office Supplies	13,267.70
6320 · Telephone and Fax	19,759.38
6330 · Travel & Entertainment	16,550.91
6400 · Rent - 60 Roseland	51,960.00
6401 · Rent - PA	8,000.00
6500 · Repairs	8,087.04
7000 · State Partnership Tax	1,337.00
8100 · Interest Expense	4,266.23
Total Expense	<u>1,221,094.58</u>
Net Ordinary Income	168,784.01
Other Income/Expense	
Other Income	
9100 · Gain or Loss in Front Porch	-10,098.00
9101 · Gain or Loss in Millenium PA	2,608.00
9102 · Gain/Loss in Lenox Consulting	17,013.00
Total Other Income	<u>9,523.00</u>
Net Other Income	<u>9,523.00</u>
Net Income	<u><u>178,307.01</u></u>

Millennium Strategies, LLC
Profit & Loss
 January through December 2011

	Jan - Dec 11
Ordinary Income/Expense	
Income	
Reimbursed expenses	0.00
4000 · Consulting Fees	7,500.00
4001 · Grant Writing	1,130,468.50
4002 · Grant Administration	28,500.00
4004 · Public Affairs	185,190.00
4010 · Referral Fees	10,800.00
Total Income	1,362,458.50
Cost of Goods Sold	
5000 · Project Related Costs	153,198.16
Total COGS	153,198.16
Gross Profit	1,209,260.34
Expense	
6000 · Salaries & Taxes	733,507.12
6100 · Advertising Expense	375.00
6110 · Auto Expense	33,272.26
6115 · Bank Service Charges	398.36
6120 · Business License & Fees	1,450.00
6126 · Equipment Lease	13,299.88
6127 · Internet Expense	5,885.64
6130 · Promotion	2,175.80
6135 · Contributions - Political	57,166.18
6136 · Contributions - Charitable	5,956.00
6150 · Depreciation Expense	6,716.29
6155 · Dues and Subscriptions	4,858.17
6200 · Insurance	58,870.80
6238 · Marketing	119.00
6240 · Holiday Expense/Gifts	1,510.00
6245 · Miscellaneous	419.99
6255 · Postage and Delivery	5,120.32
6265 · Printing and Reproduction	245.03
6300 · Professional Fees	47,968.46
6310 · Office Supplies	9,164.50
6320 · Telephone and Fax	16,737.09
6330 · Travel & Entertainment	21,322.89
6400 · Rent - 60 Roseland	52,035.00
6500 · Repairs	22,289.27
7000 · State Partnership Tax	338.00
8100 · Interest Expense	5,032.69
Total Expense	1,106,233.74
Net Ordinary Income	103,026.60
Other Income/Expense	
Other Income	
9100 · Gain or Loss in Front Porch	-6,211.00
9101 · Gain or Loss in Millenium PA	5,492.00
9102 · Gain/Loss in Lenox Consulting	40,627.00
Total Other Income	39,908.00
Net Other Income	39,908.00
Net Income	142,934.60

Millennium Strategies, LLC
Profit & Loss
 January through December 2010

	<u>Jan - Dec 10</u>
Ordinary Income/Expense	
Income	
Reimbursed expenses	4,474.58
4000 · Consulting Fees	442,300.00
4001 · Grant Writing	939,585.00
4004 · Public Affairs	139,000.00
4010 · Referral Fees	11,550.00
Total Income	<u>1,536,909.58</u>
Cost of Goods Sold	
5000 · Project Related Costs	244,782.34
Total COGS	<u>244,782.34</u>
Gross Profit	1,292,127.24
Expense	
6000 · Salaries & Taxes	694,999.74
6002 · Bonuses to Partners	4,387.00
6100 · Advertising Expense	6,784.00
6110 · Auto Expense	34,353.79
6115 · Bank Service Charges	335.21
6120 · Business License & Fees	1,740.00
6126 · Equipment Lease	12,550.51
6127 · Internet Expense	7,800.76
6130 · Promotion	12,674.97
6135 · Contributions - Political	55,690.00
6136 · Contributions - Charitable	7,810.00
6150 · Depreciation Expense	6,303.00
6155 · Dues and Subscriptions	3,035.46
6200 · Insurance	63,138.81
6240 · Holiday Expense/Gifts	150.00
6245 · Miscellaneous	80.80
6255 · Postage and Delivery	2,824.01
6300 · Professional Fees	59,801.29
6310 · Office Supplies	13,721.96
6320 · Telephone and Fax	13,726.99
6330 · Travel & Entertainment	28,815.10
6400 · Rent - 60 Roseland	52,800.00
6500 · Repairs	18,883.40
66900 · Reconciliation Discrepancies	-0.01
7000 · State Partnership Tax	450.00
8100 · Interest Expense	3,749.18
Total Expense	<u>1,106,605.97</u>
Net Ordinary Income	185,521.27
Other Income/Expense	
Other Income	
9100 · Gain or Loss in Front Porch	-9,545.00
9101 · Gain or Loss in Millenium PA	-18,999.00
Total Other Income	<u>-28,544.00</u>
Net Other Income	-28,544.00
Net Income	<u>156,977.27</u>



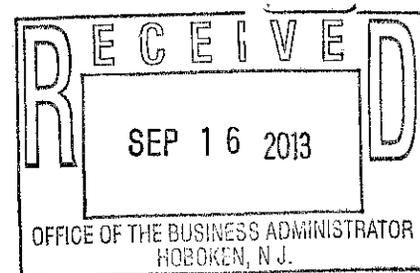
State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 803
TRENTON, NJ 08625-0803

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

RICHARD E. CONSTABLE, III
Commissioner

September 11, 2013



Mr. Stephen D. Marks, PP, AICP, CFM, LEED GA
Assistant Business Administrator
City of Hoboken
94 Washington Street
Hoboken, New Jersey 07030

Dear Mr. Marks:

This is in response to your September 4, 2013 letter, in which you requested on behalf of the City of Hoboken, authorization to use the competitive contracting process, pursuant to N.J.S.A. 40A:11-4.1k, to secure proposals for grant writing services.

Based on your written submission we reviewed your request by considering the level and characteristics of the service and the competition in the marketplace. We concluded the subject matter is consistent with the intent of the statutory provisions encouraging competitive contracting. Therefore, the Director approves your request to use competitive contracting for only this particular project.

In your development and implementation of a competitive contracting process, we call your attention to compliance with the statutory (N.J.S.A. 40A:11-4 et seq.) and regulatory (N.J.A.C. 5:34-4.1 et seq.) provisions of the process. While we will not review the actual application of the evaluation criteria or how a contractor was selected based on such criteria, we rely on the City's ability to apply the criteria in a non-discriminatory manner. Further, the term of the contract may be for a term not to exceed five years.

If you have any questions regarding this letter or concerns with competitive contracting procedures, please do not hesitate to contact me for further assistance.

Sincerely,

Gordon H. Ball (Director's Designee)
Procurement Specialist
Division of Local Government Services

GHB:gp



CITY OF HOBOKEN, NEW JERSEY
Office of the Business Administrator

On Behalf Of
Department of Administration



Request for Proposals (RFP):
Competitive Contract –
Grant Writing Services

Term: December 5, 2013 through
December 4, 2015

Proposal Submission Date:
November 21, 2013
11:00 a.m. E.S.T.

City of Hoboken
c/o Law Department
94 Washington Street
Hoboken, N.J. 07030

TABLE OF CONTENTS

PROPOSAL FORMAT

NOTICE TO VENDORS.....	1
INSTRUCTIONS TO VENDORS	2
AFFIRMATIVE ACTION LANGUAGE – APPENDIX A	13
AMERICANS WITH DISABILITIES ACT OF 1990 – APPENDIX B....	18
SPECIFICATIONS	19
EVALUATION CRITERIA.....	22
PROPOSAL DOCUMENT CHECK LIST	23
EXCEPTIONS TO SPECIFICATIONS	24
FIRM QUALIFICATIONS.....	25
AFFIRMATIVE ACTION NOTICE FORM.....	26
STOCKHOLDERS DISCLOSURE CERTIFICATION	27
ADA ACKNOWLEDGEMENT FORM	28
NUCLEAR-FREE HOBOKEN ORDINANCE FORM	29
NON-COLLUSION AFFIDAVIT	30
DISCLOSURE OF INVESTMENTS ACTIVITIES IN IRAN	31

CITY OF HOBOKEN
NOTICE TO VENDORS

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Law Department, for the City of Hoboken, Hudson County, State of New Jersey on Thursday, **November 21, 2013 at 11:00 a.m.** prevailing time at Hoboken City Hall, 94 Washington Street, NJ 07030:

DESCRIPTION: RFP – Competitive Contract – Grant Writing Services – Term: December 5, 2013 through December 4, 2015

The City of Hoboken is requesting proposals from qualified individuals or firms to provide Grant Writing services in accordance with the specifications or City approved equivalent.

Specification and other RFP information may be obtained at the Law Department, Hoboken City Hall, 94 Washington Street, Hoboken, NJ 07030, during regular business hours (9:00 am to 4:00 pm), or by contacting Purchasing at 201-420-2011 or adineros@hobokennj.org.

Vendors are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq.

Email: adineros@hobokennj.org

ATTEST:

Al Dineros
QPA

INSTRUCTIONS TO VENDORS AND STATUTORY REQUIREMENTS

SUBMISSION OF PROPOSALS

1. Sealed proposals shall be received by the contracting unit, hereinafter referred to as "City," in accordance with public advertisement as required by law, with a copy of the notice being attached hereto and made a part of these specifications.
2. Sealed proposals will be received by the designated representative at the time and location as stated in the Notice to Vendors.
3. The proposal(s) shall be submitted in a sealed envelope: (1) addressed to the City, (2) bearing the name and address of the Vendor written on the face of the envelope, and (3) clearly marked "PROPOSAL" with the contract title and/or RFP # of the contract being proposed. There shall be one (1) original, one (1) electronic copy, and three (3) paper copies of the proposal submitted.
4. It is the Vendor's responsibility that proposals are presented to the City at the time and at the place designated. Proposals may be hand delivered or mailed; however, the City disclaims any responsibility for proposals forwarded by regular or overnight mail. If the proposal is sent by express mail service, the designation in sub-section 3, above, must also appear on the outside of the express mail envelope. Proposals received after the designated time and date will be returned unopened.
5. Sealed proposals forwarded to the City before the time of opening of proposals may be withdrawn upon written application of the Vendor who shall be required to produce evidence showing that the individual is or represents the principal or principals involved in the proposal. Once proposals have been opened, they shall remain firm for a period of sixty (60) calendar days.
6. The entire proposal section of the RFP package is to be returned completed. All proposals must be made upon the RFP forms attached hereto, and should give the unit price in figures and the total price for the work, both in words and in figures, and must be signed and acknowledged by the Vendor, in accordance with the directions in this RFP package. All prices and amounts must be written in ink or preferably machine-printed on the forms provided only. Proposals containing any conditions, omissions, unexplained erasures or alterations, items not called for in the RFP form, attachment of additive information not required by the specifications, or irregularities of any kind, may be rejected by the City. Any changes, whiteouts, strikeouts, etc. in the proposal must be initialed in ink by the person signing the proposal.
7. Each proposal form must give the full business address, business phone, fax, e-mail if available, the contact person of the Vendor, and be signed by an authorized representative as follows:
 - Proposals by partnerships must furnish the full name of all partners and must be signed in the partnership name by one of the members of the partnership or by an authorized representative, followed by the signature and designation of the person signing.
 - Proposals by corporations must be signed in the legal name of the corporation, followed by the name of the State in which incorporated and must contain the signature and

designation of the president, secretary or other person authorized to bind the corporation in the matter.

- Proposals by sole-proprietorship shall be signed by the proprietor.
 - When requested, satisfactory evidence of the authority of the officer signing shall be furnished.
8. Vendor should be aware of the following statutes that represent “Truth in Contracting” laws:
- N.J.S.A. 2C:21-34, et seq. governs false claims and representations by Vendors. It is a serious crime for the Vendor to knowingly submit a false claim and/or knowingly make material misrepresentation.
 - N.J.S.A. 2C:27-10 provides that a person commits a crime if said person offers a benefit to a public servant for an official act performed or to be performed by a public servant, which is a violation of official duty.
 - N.J.S.A. 2C:27-11 provides that a Vendor commits a crime if said person, directly or indirectly, confers or agrees to confer any benefit not allowed by law to a public servant.
 - Vendor should consult the statutes or independent legal counsel for further information.

INTERPRETATION AND ADDENDA

1. The Vendor understands and agrees that its proposal is submitted on the basis of the specifications prepared by the City. The Vendor accepts the obligation to become familiar with these specifications.
2. Vendors are expected to examine the specifications and related RFP documents with care and observe all their requirements. Ambiguities, errors or omissions noted by Vendors should be promptly reported in writing to the appropriate official. Any prospective Vendor who wishes to challenge a RFP specification shall file such challenges in writing with the contracting agent no less than three (3) business days prior to the opening of the proposals. Challenges filed after that time shall be considered void and having no impact on the contracting unit or the award of a contract pursuant to N.J.S.A. 40A:11-13. In the event the Vendor fails to notify the City of such ambiguities, errors or omissions, the Vendor shall be bound by the requirements of the specifications and the Vendor’s submitted proposal.
3. No oral interpretation and or clarification of the meaning of the specifications for any goods and services will be made to any Vendor. Such request shall be in writing, addressed to the City’s representative stipulated in the specification. In order to be given consideration, a written request must be received at least seven (7) business days prior to the date fixed for the opening of the proposal for goods and services.

All interpretations, clarifications and any supplemental instructions will be in the form of written addenda to the specifications, and will be distributed to all prospective Vendors. All addenda so issued shall become part of the specification and RFP documents, and shall be acknowledged by the Vendor in the proposal. The City’s interpretations or corrections thereof shall be final.

When issuing addenda, the City shall provide required notice prior to the official receipt of proposals to any person who has submitted a proposal or who has received an RFP package pursuant to N.J.S.A. 40A:11-23c.1.

4. Discrepancies in Proposals

- If the amount shown in words and its equivalent in figures do not agree, the written words shall be binding. Ditto marks are not considered writing or printing and shall not be used.
- In the event that there is a discrepancy between the unit prices and the extended totals, the unit prices shall prevail. In the event there is an error of the summation of the extended totals, the computation by the City of the extended totals shall govern.

BRAND NAMES, STANDARDS OF QUALITY AND PERFORMANCE

1. Brand names and/or descriptions used in these specifications are to acquaint Vendors with the types of goods and services desired and will be used as a standard by which goods and services offered as equivalent will be evaluated.
2. Variations between the goods and services described and the goods and services offered are to be fully identified and described by the Vendor on the "Exceptions to Specifications" sheet and submitted with the proposal form. Competitive items must be equal to the standard described and be of the same reputation for quality and workmanship. Vendor literature WILL NOT suffice in explaining exceptions to these specifications. In the absence of any exceptions by the Vendor, it will be presumed and required that the goods and services as described in the RFP specification be provided or performed.
3. It is the responsibility of the Vendor to document and/or demonstrate the equivalency of the goods and services offered. The City reserves the right to evaluate the equivalency of the goods and services.
4. In submitting its proposal, the Vendor certifies that the goods and services to be furnished will not infringe upon any valid patent or trademark and that the successful Vendor shall, at its own expense, defend any and all actions or suits charging such infringement, and will save the City harmless from any damages resulting from such infringement.
5. Only manufactured and farm products of the United States, wherever available, shall be used pursuant to N.J.S.A. 40A:11-18.
6. The Vendor shall guarantee any or all goods and services supplied under these specifications for a period of one year from date of delivery unless otherwise specified herein. Defective or inferior goods shall be replaced at the expense of the Vendor. The Vendor will be responsible for return freight or restocking charges.

INSURANCE AND INDEMNIFICATION

The Vendor shall be required to have the following insurance coverage. Said coverage shall be applicable to this RFP and either (1) applicable certificates shall be provided and be made a part of the proposal documents, or (2) a certification from an authorized

agent of the entity will have all certificates provided to the City upon receipt of the Notice of Award and prior to the execution of the contract:

INSURANCE REQUIREMENTS

√ Worker's Compensation Insurance

Workers Compensation insurance shall be maintained in full force during the life of the contract, covering all employees engaged in performance of the contract pursuant to N.J.S.A. 34:15-12(a) and N.J.A.C. 12:235-1.6.

√ General Liability Insurance

The Vendor shall furnish evidence to the City prior to the work he/she or any of his/her subcontractors perform and will provide Standard Vendor's Liability for any operations to be performed by vendor or subcontractors as follows:

General liability insurance shall be provided with limits of not less than \$1,000,000 for any occurrence and \$1,000,000 aggregate for bodily injury and property damage, coverage shall be maintained in full force during the life of the contract.

√ Automotive Liability Insurance

Automotive liability insurance covering Vendor for claims arising from owned, hired and non-owned vehicles with limits of not less than \$1,000,000 for any one occurrence and \$1,000,000 aggregate for bodily injury and property damage, coverage shall be maintained in full force during the life of the contract.

√ Professional Liability Insurance

Professional liability insurance covering Vendor for claims arising from its representation of the municipality with limits of not less than \$1,000,000 for any one occurrence, which shall be claim based, and coverage shall be maintained in full force during the life of the contract.

CERTIFICATES OF THE REQUIRED INSURANCE

Certificates of Insurance for those policies required shall be with an insurance company authorized to do business in the State of New Jersey and shall name the City as an additional insured.

Self-insured Vendors shall submit an affidavit attesting to their self-insured coverage and shall name the City as an additional insured.

INDEMNIFICATION

The Vendor shall indemnify, defend, and save harmless the City, at the vendors own cost and expense, from and against all losses and all claims, demands, payments, suits, actions, recoveries and judgments of every nature and description brought or recovered against him,

by reason of any act or omission of the said Vendor, his agents or employees, in the delivery of goods, execution of the work, or in the guarding of it.

The Vendor shall, and is hereby authorized to, obtain and pay for such insurance, naming as one of the assured, the City of Hoboken, as will protect the City from its contingent liability under this contract, and the City's right to enforce against the Vendor any provision of this article shall be contingent upon full compliance by the City with the terms of such insurance policy or policies, a copy of which shall be deposited with the City.

PRICING INFORMATION FOR PREPARATION OF PROPOSALS

1. The City is exempt from any local, state or federal sales, use or excise tax.
2. The prices shall remain firm for the contract period(s). The prices shall include the delivery and furnishing of all materials, travel time, travel expenses, and the performance of all labor and services necessary for proper completion of the work, except such as may be otherwise expressly provided in the Contract Documents.
3. Vendor shall be responsible for obtaining any applicable permits or licenses from any government entity that has jurisdiction to require the same. All proposals submitted shall have included this cost.
4. Vendors shall insert prices for furnishing goods and services required by these specifications. Prices shall be net, including any charges for shipping, handling, copying, compiling, packing, etc. All transportation charges shall be fully prepaid by the Vendor. The City shall not be responsible for delivery costs or travel costs of any type.

STATUTORY AND OTHER REQUIREMENTS

Where applicable, the following are mandatory requirements of this RFP and contract.

1. MANDATORY AFFIRMATIVE ACTION CERTIFICATION

No firm may be issued a contract unless it complies with the affirmative action provisions of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq. The following information summarizes the full, required regulatory text, which is included as Appendix A of this RFP specification.

- Goods and Services (including professional services) Contracts

Each Vendor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- i. A photocopy of a valid letter that the Vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter); or
- ii. A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4; or

iii. A photocopy of an Employee Information Report (Form AA 302) provided by the Division and distributed to the public agency to be completed by the Vendor in accordance with N.J.A.C. 17:27-4.

- Maintenance/Construction Contracts

After notification of award, but prior to signing the contract, the Vendor shall submit to the public agency compliance officer and the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division) an initial project workforce report (Form AA201) provided to the public agency by the Division for distribution to and completion by the Vendor, in accordance with N.J.A.C. 17:27-7.

The Vendor shall also submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of the contract to the Division and to the public agency compliance officer. The Vendor shall also cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the job and/or off-the-job programs for outreach and training of minorities and women.

2. AMERICANS WITH DISABILITIES ACT OF 1990

Discrimination on the basis of disability in contracting for the purchase of goods and services is prohibited. Vendors are required to read Americans with Disabilities language that is included as Appendix B of this specification and agree that the provisions of Title II of the Act are made a part of the contract. The Vendor is obligated to comply with the Act and to hold the City harmless.

3. STOCKHOLDER DISCLOSURE

N.J.S.A. 52:25-24.2 provides that no corporation or partnership shall be awarded any contract for the performance of any work or the furnishing of any goods and services, unless, prior to the receipt of the proposal or accompanying the proposal of said corporation or partnership, Vendors shall submit a statement setting forth the names and addresses of all stockholders in the corporation or partnership who own ten percent or more of its stock of any class, or of all individual partners in the partnership who own a ten percent or greater interest therein. The included Statement of Ownership shall be completed and attached to the proposal. This requirement applies to all forms of corporations and partnerships, including, but not limited to, limited partnerships, limited liability corporations, limited liability partnerships and Subchapter S corporations. Failure to submit a stockholder disclosure document shall result in rejection of the proposal.

4. PROOF OF BUSINESS REGISTRATION

N.J.S.A. 52:32-44 requires that each Vendor (Vendor) submit proof of business registration with the proposal. Proof of registration shall be a copy of the Vendor's Business Registration Certificate (BRC). A BRC is obtained from the New Jersey Division of Revenue. Information on obtaining a BRC is available on the internet at www.nj.gov/njbgs or by phone at (609) 292-1730. N.J.S.A. 52:32-44 imposes the following requirements on Vendors and all subcontractors that **knowingly** provide goods or perform services for a Vendor fulfilling this contract:

- The Vendor shall provide written notice to its subcontractors and suppliers to submit proof of business registration to the Vendor;
- Prior to receipt of final payment from a contracting agency, a Vendor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- During the term of this contract, the Vendor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State.

A Vendor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609) 292-1730.

Failure to submit proof of registration with the proposal submittal requires mandatory rejection of a proposal as a non-waivable defect.

5. NEW JERSEY WORKER AND COMMUNITY RIGHT TO KNOW ACT

Where applicable: The manufacturer or supplier of chemical substances or mixtures shall label them in accordance with the N.J. Worker and Community Right to Know Law (N.J.S.A. 34:5A-1 et seq., and N.J.A.C 8:59-2 et seq.). Containers that the law and rules require to be labeled shall show the Chemical Abstracts Service number of all the components and the chemical name. Further, all applicable Material Safety Data Sheets (MSDS) - hazardous substance fact sheet - must be furnished.

6. PREVAILING WAGE ACT

Where applicable: Pursuant to N.J.S.A. 34:11-56.25 et seq., vendors on projects for public work shall adhere to all requirements of the New Jersey Prevailing Wage Act. The vendor shall be required to submit a certified payroll record to the City within ten (10) days of the payment of the wages. The vendor is also responsible for obtaining and submitting all subcontractors' certified payroll records within the aforementioned time period. The vendor shall submit said certified payrolls in the form set forth in N.J.A.C. 12:60-6.1(c). It is the vendor's responsibility to obtain any additional copies of the certified payroll form to be submitted by contacting the New Jersey Department of Labor and Workforce Development, Division of Workplace Standards. Additional information is available at www.state.nj.us/labor/lsse/lspubcon.html.

In the event it is found that any workman, employed by the Vendor or any Subcontractors covered by the contract, has been paid a rate of wages less than the prevailing wage required to be paid by the Vendor, the City may terminate the Vendor's or Subcontractor's right to proceed with the work, or such part of the work, as to which there has been failure to pay required wages and to prosecute the work to completion or otherwise. The Vendor and his sureties shall be liable to the City for any excess costs occasioned thereby.

The Vendor or Subcontractor is required to do the following:

- Pay to all workmen engaging in the performance of services directly upon a public work, the prevailing rate of wages specified in this contract.
- Keep an accurate record showing name, craft, trade and actual hourly rate of wages paid to each workman employed by him in connection with any public work. Records shall be preserved for two years from date of payment.
- Post the prevailing wage rates for each craft and classification involved, as determined by the Commissioner of Labor and Industry, including the effective date of any changes thereof, in prominent and easily accessible places at the site of the work and at such place or places as are used by them to pay workmen their wages; and
- File written statements with the City Treasurer or Director of Finance certifying to the amounts then due and owing to any and all workmen for wages due on the account to the public work. The statements shall set forth the names of the persons whose wages are unpaid and amount due to each. The statements should be verified by the oaths of the vendor or subcontractor, as the case may be.

7. DAVIS BACON ACT

Where applicable: If this project is being funded with Federal Funds received from the U.S. Department of Housing and Urban Development (HUD) as part of the Community Development Block Grant (CDBG), the vendor shall be subject to the provisions of the Federal Labor Standards (Davis Bacon), which shall be conditions of the contract. Additional information may be obtained at <http://www.wdol.gov/>.

8. THE PUBLIC WORKS VENDOR REGISTRATION ACT

Where applicable: N.J.S.A. 34:11-56.48 et seq. requires that a general or prime vendor and any listed subcontractors named in the vendor's proposal shall possess a certificate *at the time the proposal is submitted*. After proposals are received and prior to award of contract, the successful vendor shall submit a copy of the vendor's certification along with those of all listed subcontractors. All non-listed subcontractors and lower tier sub-subcontractors shall be registered prior to starting work on the project. It is the general vendor's responsibility that all non-listed sub-vendors at any tier have their certificate prior to starting work on the job.

Under the law a "vendor" is "a person, partnership, association, joint stock company, trust, corporation or other legal business entity or successor thereof who enters into a contract" which is subject to the provisions of the New Jersey Prevailing Wage Act [N.J.S.A. 34:11-56.25, et seq.] It applies to vendors based in New Jersey or in another state.

The law defines "public works projects" as contracts for "public work" as defined in the Prevailing Wage statute [N.J.S.A. 34:11-56.26(5)]. The term means:

- "Construction, reconstruction, demolition, alteration, or repair work, or maintenance work, including painting and decorating, done under contract and paid for in whole or in part out of the funds of a public body, except work performed under a rehabilitation program.
- "Public work" shall also mean construction, reconstruction, demolition, alteration, or repair work, done on any property or premises, whether or not the work is paid for from public funds..."

- “Maintenance work” means the repair of existing facilities when the size, type or extent of such facilities is not thereby changed or increased. While “maintenance” includes painting and decorating and is covered under the law, it does not include work such as routine landscape maintenance or janitorial services.

To register, a vendor must provide the State Department of Labor with a full and accurately completed application form. The form is available online at www.state.nj.us/labor/lsse/lspubcon.html.

N.J.S.A. 34:11-56.55 specifically prohibits accepting applications for registration as a substitute for a certificate of registration.

9. NON-COLLUSION AFFIDAVIT

The Affidavit shall be properly executed and submitted with the proposal.

10. PAY TO PLAY

Starting in January, 2007, business entities are advised of their responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if they receive contracts in excess of \$50,000 from public entities in a calendar year.

Business entities are responsible for determining if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

Businesses are further required to comply with all local ordinances regarding contribution limits for publicly contracted entities. Business entities are obligated to become familiar with their obligations under the local ordinances prior to submitting proposals for public contracts to the City of Hoboken.

11. NUCLEAR-FREE HOBOKEN ORDINANCE

The Form shall be read and properly executed, and submitted as part of the proposal.

12. IRANIAN INVESTMENT ACTIVITY FORM

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the Department of the Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party, in default and seeking debarment or suspension of the person or entity.

METHOD OF CONTRACT AWARD

1. The City and the successful Vendor, in accordance with N.J.S.A.40A:11-24 (b), shall execute said contract within twenty-one (21) days, Sundays and holidays excluded after Notice of Award. The parties however may agree to extend the twenty-one (21) day period in the event the contract cannot be signed in a timely manner. Failure or neglect of the Vendor to execute said contract or to contact the City to request an extension to execute said contract shall constitute a breach and the City can award the contract to the next lowest Vendor. Pursuant to requirements of N.J.A.C. 5:30-5.1 et seq., any contract resulting from this RFP shall be subject to the availability and appropriation of sufficient funds annually.
2. The form of contract shall be submitted by the City to the successful Vendor. Terms of the specifications/RFP package prevail. Vendor exceptions must be formally accepted by the City. Vendor exceptions must be listed on the vendor's submitted proposal in order to be considered by the City.
3. The City reserves the right to waive immaterial formalities. The City reserves the right to procure these items under State Contracts or inter-local agreements, if so desired.
4. The acceptance of a Proposal shall bind the successful Vendor to execute the contract or to be responsible for liquidated damages in the amount of ten percent (10%) of the proposed costs if the vendor fails to enter into the contract or perform services there under.

CAUSES FOR REJECTING PROPOSALS

Proposals may be rejected for any of the following reasons:

1. All proposals pursuant to N.J.S.A. 40A:11-13.2;
2. If more than one (1) proposal is received from an individual, firm or partnership, corporation or association under the same name;
3. Multiple proposals from an agent representing competing Vendors;
4. The proposal is inappropriately unbalanced;
5. The Vendor is determined to possess, pursuant to N.J.S.A. 40A:11-4b, Prior Negative Experience; or,
6. If the successful Vendor fails to enter into a contract within twenty one (21) days, Sundays and holidays excepted, or as otherwise agreed upon by the parties to the contract. In this case at its option, the City may accept the proposal of the next lowest responsible Vendor. (N.J.S.A. 40A:11-24b)
7. Any other legally authorized reason which is in the best interest of the City.

TERMINATION OF CONTRACT

1. If, through any cause, the Vendor shall fail to fulfill in a timely and proper manner obligations under the contract or if the Vendor shall violate any of the requirements of the contract, the City shall there upon have the right to terminate the contract by giving written notice to the Vendor of such termination and specifying the effective date of termination. Such termination shall relieve the City of any obligation for balances to the Vendor of any sum or sums set forth in the contract. City will pay only for goods and services accepted prior to termination.
2. Notwithstanding the above, the vendor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the contract by the Vendor and the City may withhold any payments to the Vendor for the purpose of compensation until such time as the exact amount of the damage due the City from the Vendor is determined.
3. The Vendor agrees to indemnify and hold the City harmless from any liability to Subcontractors/suppliers concerning payment for work performed or goods supplied arising out of the lawful termination of the contract by the City under this provision.
4. In case of default by the Vendor, the City may procure the goods or services from other sources and hold the Vendor responsible for any excess cost.
5. Continuation of the terms of the contract beyond the fiscal year is contingent on availability of funds in the following year's budget. In the event of unavailability of such funds, the City reserves the right to cancel the contract.
6. **ACQUISITION, MERGER, SALE AND/OR TRANSFER OF BUSINESS, ETC.**
It is understood by all parties that if, during the life of the contract, the Vendor disposes of his/her business concern by acquisition, merger, sale and or/transfer or by any means convey his/her interest(s) to another party, all obligations are transferred to that new party. In this event, the new owner(s) will be required to submit all documentation/legal instruments that were required in the original proposal/contract. Any change must be approved by the City.
7. The Vendor will not assign any interest in the contract and shall not transfer any interest in the same without the prior written consent of the City.
8. The City may terminate the contract for convenience by providing 60 calendar days advance written notice to the Vendor.
9. If the successful Vendor and/or any of its employees and/or agents are required to be licensed and/or registered in order to perform the services which are the subject of this or any agreement thereof, then the agreement shall be terminated in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the vendor's license and/or registration suspended or revoked, or in the event that such entity has revoked or suspended said license or denied such registration. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

APPENDIX A
N.J.S.A. 10:5-31 and N.J.A.C. 17:27
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
(Mandatory Affirmative Action Language)

FOR GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS:

During the performance of this contract, the Vendor agrees as follows:

The Vendor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the Vendor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting for the provisions of this nondiscrimination clause.

The Vendor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

The Vendor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Vendor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Vendor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The Vendor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The Vendor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Vendor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the Vendor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The Vendor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report Form AA302

The Vendor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

FOR CONSTRUCTION CONTRACTS:

During the performance of this contract, the Vendor agrees as follows:

The Vendor or Subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The Vendor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Vendor or Subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The Vendor or Subcontractor where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor

union or workers; representative of the Vendor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Vendor or Subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and Americans with Disabilities Act.

When hiring workers in each construction trade, the vendor or subcontractor agrees to attempt in good faith to employ minority and female workers in each construction trade consistent with the applicable employment goal prescribed by N.J.A.C. 17:27-7.3; provided, however, that the Affirmative Action Office may, in its discretion, exempt a vendor or subcontractor from compliance with the good faith procedures prescribed by the following provisions A, B, and C, as long as the Affirmative Action Office is satisfied that the vendor is employing workers provided by a union which provides evidence, in accordance with the standards prescribed by the Affirmative Action Office, that its percentage of active "card carrying" members who are a minority and female workers is equal to or greater than the applicable employment goal prescribed by N.J.A.C. 17:27-7.3, promulgated by the Treasurer pursuant to P.L. 1975, c 127, as amended and supplemented from time to time. The vendor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

- A) If the vendor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the vendor or subcontractor shall within three (3) days of the contract award, seek assurances from the union that it will cooperate with the vendor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as supplemented and amended from time to time. If the vendor or subcontractor is unable to obtain said assurances from the construction trade union at least five (5) days prior to the commencement of construction work, the vendor or subcontractor agrees directly to attempt to hire minority and female workers consistent with the applicable employment goal. If the vendors or subcontractors prior experience with the construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and female workers consistent with the applicable employment goal, the vendor or subcontractor agrees to prepare to hire minority and female workers directly, consistent with the applicable employment goal, by complying with the hiring procedures prescribed under (B) below; and the vendor or subcontractor further agrees to immediately take said action if it determines or is so notified by the Affirmative Action Office that the union is not referring minority or female workers consistent with the applicable employment goal.
- B) If the hiring of workforce consistent with the employment goal has not or cannot be achieved for each construction trade by adhering to the procedures of (A) above, or if the vendor does not have referral agreement or arrangement with a union for a construction trade, the vendor or subcontractor agrees to take the following action consistent with the applicable county employment goals:
 - 1. To notify the Public Agency Compliance Officer, Affirmative Action Office, and at least one approved minority referral organization of its manpower needs and request referral of minority and female workers;

2. To notify any minority and female workers who have been listed with it as awaiting available vacancies.
3. Prior to commencement of work, to request the local construction trade union, if the vendor or subcontractor has a referral agreement or arrangement with a union for the construction trade, to refer minority and female workers to fill job openings;
4. To leave standing request for additional referral to minority and female workers with the local construction trade union, if the vendor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State training and employment service and other approved referral sources in the area until such time as the workforce is consistent with the employment goal;
5. If it is necessary to lay off some of the workers in a given trade on the construction site, to assure, consistent with the applicable State and Federal statutes and court decisions, that sufficient minority and female employees remain on the site consistent with the employment goal; and to employ any minority and female workers so laid off by the vendor or any other construction site in the area on which its workforce composition is not consistent with an employment goal established pursuant to rules implementing P.L. 1975. C. 127;

To adhere to the following procedure when minority and female workers apply or are referred to the vendor or subcontractor:

- i) If said individuals have never previously received any document or certifications signifying a level of qualification lower than required, the vendor or subcontractor shall determine the qualifications of such individuals and if the vendors or subcontractors workforce in each construction trade is not consistent with the applicable employment goal, it shall employ such persons which satisfy appropriate qualification standards; provided however, that a vendor or subcontractor shall determine that the individual at least possesses the skills and experience recognized by any worker skills and experience classification determination which may have been made by a Public Agency Compliance Officer, union, apprentice program or a referral agency, provided the referral agency, is acceptable to the Affirmative Action Office and provided further, that, if necessary, the vendor or subcontractor shall hire minority and female workers who qualify as trainees pursuant to these rules. All of the requirements of this paragraph, however, are limited by the provisions of (C) below.
 - ii) If the vendors or subcontractors workforce is consistent with the applicable employment goal, the name of said female or minority group individual shall be maintained on a waiting list for the first considerations in the event the vendors or subcontractors workforce is no longer consistent with the applicable employment goal.
 - iii) If, for any reason, said vendor or subcontractor determines that a minority individual or a female is not qualified or if the individual qualifies as an advance trainee or apprentice, the vendor or subcontractor shall inform the individual in writing with the reasons for the determination, maintain a copy in its files, and send a copy of the Public Agency Compliance Officer and to the Affirmative Action Office.
7. To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Affirmative Action Office and shall be submitted promptly to that office upon request.

C) The vendor or subcontractor agrees that nothing contained in (B) preceding provision shall preclude the vendor or subcontractor from complying with the hiring hall or apprenticeship

provision in any applicable collective bargaining agreement or hiring hall arrangement, and, where, required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement: provided, however, that where the practices of a union or apprenticeship program will result in the exclusion of minorities and females or the failure to refer minorities and females consistent with the county employment goal, the vendor or subcontractor shall consider for employment persons referred pursuant to said provisions (B) without regard to such agreement or arrangement; provided further, however, that the vendor or subcontractor shall not be required to employ female and minority advanced trainees and trainees in numbers which results in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or on the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the vendor or subcontractor agrees that, in implementing the procedures of the proceeding provisions (B) it shall, where applicable, employ minority and female workers residing within the geographical jurisdiction of the union.

- D) The vendor agrees to complete an Initial Project Manning Report on forms provided by the Affirmative Action Office or in the form prescribed by the Affirmative Action Office and submit a copy of said form no later than three days after signing a construction contract; provided, however, that the public agency may extend in a particular case the allowable time for submitting the form to no more than fourteen days; and to submit a copy of the monthly Project Manning Report once a month (by the seventh work day of each month) thereafter for the duration of this contract to the Affirmative Action Office and to the Public Agency Compliance Officer. The vendor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job programs for outreach and training of minority and female trainees employed on construction projects.
- E) The vendor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the affirmative action office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

APPENDIX B
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The Vendor and the City of Hoboken, (hereafter "City") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the City pursuant to this contract, the Vendor agrees that the performance shall be in strict compliance with the Act. In the event that the Vendor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Vendor shall defend the City in any action or administrative proceeding commenced pursuant to this Act. The Vendor shall indemnify, protect, and save harmless the City, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Vendor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the City's grievance procedure, the Vendor agrees to a proposal by any decision of the City which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the City, or if the City incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Vendor shall satisfy and discharge the same at its own expense.

The City shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Vendor along with full and complete particulars of the claim, If any action or administrative proceeding is brought against the City or any of its agents, servants, and employees, the *City shall* expeditiously forward or have forwarded to the Vendor every demand, complaint, notice, summons, pleading, or other process received by the City or its representatives.

It is expressly agreed and understood that any approval by the City of the services provided by the Vendor pursuant to this contract will not relieve the Vendor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the City pursuant to this paragraph.

It is further agreed and understood that the City assumes no obligation to indemnify or save harmless the Vendor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the Vendor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Vendor's obligations assumed in this Agreement, nor shall they be construed to relieve the Vendor from any liability, nor preclude the City from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

SPECIFICATIONS FOR RFP
Competitive Contract – Grant Writing Services
Term: December 5, 2013 through December 4, 2015

SCOPE OR WORK / NATURE OF SERVICES

The City of Hoboken (“City”) is a municipality governed according to the Optional Municipal Charter Law, N.J.S.A. 40:69A-1 to -210. Pursuant to Ordinance #Z-89, the City seeks Proposals from qualified individuals or firms who wish to provide Grant Writing services to the City.

The City seeks to develop a pool of qualified grant writers to provide grant writing and proposal/application support. The City invites qualified grant writers with substantive experience writing, submitting and securing grants, sponsorships, low interest loan applications, state and federal tax credit applications and other funding opportunities for municipalities, local governments and non-profit organizations in New Jersey. Successful vendors will have municipal, local government and non-profit grant writing and submission experience in one or more of the following areas:

1. Federal grants, loans and tax credit applications including, but not limited to: US Department of Energy’s conservation and resiliency programs, HUD’s Affordable Housing tax credits, Community Development Block Grants (“CDBG”) and HOME program grants, FEMA’s Flood Mitigation Assistance Grants, Hazard Mitigation Grant Program, and Pre-Disaster Mitigation Grant Program, Historic Preservation Tax Credits, New Market Tax Credits, Congestion Mitigation Air Quality (“CMAQ”), Edward Byrne Memorial Justice Assistance Grants, Social Service Block Grants (“SSBG”), Stormwater Management (Section 319(h)) grants, and Transportation Infrastructure Generating Economic Recovery (“TIGER”) grants.
2. State grants, low interest loans and tax credit applications, including, but not limited to: NJDEP’s Clean Communities, Green Acres grants and low interest loans, Hazardous Discharge Site Remediation Fund (“HDSRF”) grants, NJDCA’s Garden State Historic Trust and Neighborhood Revitalization Tax Credit program, New Jersey Economic Development Authority’s “Grow NJ” and Economic Redevelopment and Growth “ERG” programs, New Jersey Environmental Infrastructure Trust Fund low interest loans, and NJDOT’s Municipal Aid, Transit Village, Bikeways, Safe Routes to School and Safe Routes to Transit grants.
3. Local opportunities, including, but not limited to: County Open Space Trust Fund grants and business improvement district/special improvement district sponsorships and funding.
4. Private and non-profit grants, sponsorships and philanthropic opportunities from corporations, endowments, foundations, special improvement districts, and community reinvestment underwriting, including but limited to: the Geraldine R. Dodge Foundation, IBM, NFL, Red Bull, Prudential, PSEG, the Robert Wood Johnson Foundation, the Rockefeller Foundation, Sustainable Jersey and the U.S. Soccer Foundation.

Once the pool of writers is constituted, grant writers will be matched with grant proposals on an as-needed basis. Representatives from the city administration will contact members from the approved pool regarding interest, experience, availability and cost to provide grant writing services as specific projects arise. The Office of the Business Administrator will make the final selection of the grant writer(s) chosen to complete each grant proposal. Pool members will be compensated on a per grant written/submitted basis. Amount per grant will vary by project and will be contingent on a mutually agreed-to scope of services and cost structure.

PROPOSAL REQUIREMENTS

- Provide all required and requested documentation and forms as indicated in this RFP.
- Professional Information and Qualifications
 - Name of Firm;
 - Address of principal place of business and all other offices and corresponding telephone and fax numbers. Please note specifically which professionals will be assigned to work with the City;
 - For staff assigned to conduct this work, a description of the professional's education, experience, qualifications, certifications and licenses, and number of years with the firm and a description of their experience with projects similar to those described above;
 - Experience related to providing professional grant writing services for public entities;
 - At least five (5) references, three (3) of which must have knowledge of your service to public entities;
 - No less than three (3) examples of your record of success (or significant achievements) serving public entities with similar projects;
 - The firm's ability to provide the services in a timely fashion (including staffing, familiarity and location of key staff);
 - A complete and detailed schedule of hourly rates;
 - A copy of all required professional federal and/or state licenses to perform the required activities; and,
 - Any other information that the interested firm deems relevant.
- At the request of the City, give an oral demonstration/presentation at City Hall, of their services and equipment prior to award. Vendor will not be compensated for making the presentation.

Provide all required and requested documentation and forms as indicated in this RFP.

ORGANIZATION REQUESTING PROPOSAL

City of Hoboken
94 Washington Street
Hoboken, New Jersey 07030

CONTACT PERSON

To obtain copies of RFP and for technical questions please contact Purchasing at 201-420-2011, or adineros@hobokennj.org.

PERIOD OF CONTRACT

The professional service contract may be for a period of two (2) years from date of appointment; but shall be subject to a non-appropriation clause for the CY2014 and CY2015 period of the term.

COST PROPOSAL/PRICING

The proposal shall specify in detail the hourly rates charged for professional and support staff. Any additional fees or costs that the firm wishes to charge back to the City should be included in the proposal with numerical costs included, where available. The City reserves the right to include a non-appropriation clause in any contract executed for professional services.

QUALIFICATIONS

This Vendor must have the ability to satisfactorily perform the required work by reasons of: experience in performing work of a similar nature; demonstrated competence in the services to be provided; strength and stability of the firm; staffing capability; work load; record of meeting schedules on similar projects; and supportive client references. Vendor shall complete the Firm Qualifications form as well as providing the following information:

- Provide a general description of the firm's financial condition and identify any conditions (e.g., bankruptcy, pending litigation, planned office closures, impending merger) that may impede Vendor's ability to complete the project. The firm shall provide proof of a minimum of three consecutive years of demonstrated profitability as referenced by audited financial statements by an independent, certified public accounting firm, the latest of which is dated not earlier than the previous twelve months from the date of submission of this proposal.
- Provide whether the firm or its principals are now or have ever been included in any bankruptcy, or re-organization proceedings, or have operated under a different name. If so, explain.
- Provide a minimum of five (5) references from clients for whom similar projects have been completed. Include the following information for each project:
 - Project name and description
 - Name of contracting company or government agency
 - Contact person's name, position, and current telephone number
 - Dates, cost and scope of service
 - Status and comments
- If the proposer wishes to be considered favorably based on any of the professional licenses listed as preferential in the Nature of Services section, provide evidence of each and every license as well as evidence that said license is in good standing.

EXAMINATION OF PROPOSAL DOCUMENTS

By submitting a proposal, the Vendor represents that they have thoroughly examined and become familiar with the work required under this RFP and that they are capable of performing quality work to achieve the City's objectives.

PROPOSAL EVALUATION

The City will select the most advantageous proposal based on a point system evaluation of all of the factors as set forth in this RFP (see evaluation form). However, cost is important to the City. The City will make the award that is in the best interest of the City based on cost and other considerations.

Each proposal must satisfy the objectives and requirements detailed in this RFP. The features of the proposal, considered together with its economic and other benefits, will form the basis for the evaluation process as shown on the evaluation form.

The City reserves the right to:

- Not select any of the proposals.
- Select any, all, or none of the individuals or firms submitting proposals.
- Select only portions of a particular Vendor proposal for further consideration and negotiation (however, Vendor may specify portions of the proposal that they consider "bundled").
- Request the Vendor(s) to demonstrate by oral, in-person presentation any services described in their proposal prior to award. Vendor will not be compensated for making the presentation.

BASIS OF AWARD
EVALUATION CRITERIA
RFP – Competitive Contract – Grant Writing Services
Term: December 5, 2013 through December 4, 2015

The following is the criteria for evaluation of the proposal. Points shall be awarded based on the information contained in the proposal for each category as listed below on a scale of 1-5, or 1-10 respectively, with a high score of 5/5 or 10/10 meeting all required criteria and a score of 1/5 or 1/10 as not meeting the required criteria. The highest total score shall be the basis for the contract award.

EVALUATION CRITERIA	POSSIBLE POINTS	ACTUAL SCORE
TECHNICAL CRITERIA		
Vendor's proposal demonstrates a clear understanding of the scope of work and related objectives;	10	
Vendor's proposal is complete and responsive to the technical/RFP requirements;	10	
Vendor's history and past performance of like projects;	10	
Vendor's use of innovative technology and techniques;	5	
MANAGEMENT CRITERIA		
Management plan, organizational chart and quality assurance/quality control "QA/QC" plan;	10	
Resumes of assigned personnel (principle-in-charge, project manager, professionals, technicians and staff);	10	
Qualification (education, experience and credentials—licenses and certifications) of assigned personnel (principle-in-charge, project manager, professionals, technicians and staff);	10	
Detailed description of deliverables;	5	
Favorable recommendations of references from similar projects;	5	
Inclusion of Financial Statements (Independent Accountant's Review Reports);	5	
Proof (copies) of related licenses and certifications;	5	
COST PROPOSAL		
Price proposal with hourly rates of assigned personnel by task and inclusion of all anticipated "out-of-pocket" and incidental expenses;	5	
Competitiveness of total price proposal.	10	
POINT TOTALS	100	

CITY OF HOBOKEN
PROPOSAL DOCUMENT CHECKLIST
RFP – Competitive Contract – Grant Writing Services
Term: December 5, 2013 through December 4, 2015

REQUIRED	SUBMISSION REQUIREMENT	READ AND/OR SUBMITTED
✓	One paper with original signatures, three paper copies and one electric copy of submission on compact disk (“CD”) or USB key (“thumbdrive”)	
✓	Proposal Forms	
✓	Stockholder Disclosure Certificate	
✓	Non-Collusion Affidavit	
✓	New Jersey Business Registration Certificate	
✓	Mandatory Affirmative Action Language	
✓	Americans With Disabilities Act of 1990 Language	
✓	Insurance Certificate or certification of agent	
-	Prevailing Wages	
-	Public Works Vendor Registration Act	
✓	Nuclear-Free Hoboken Ordinance	

EXCEPTIONS and ADDENDUM TO SPECIFICATIONS

RFP – Competitive Contract – Grant Writing Services

Term: December 5, 2013 through December 4, 2015



COMPANY NAME _____

Addendum:

- 1.

Exceptions:

- 1.

FIRM QUALIFICATIONS

(Attach additional sheets if necessary)

COMPANY NAME _____

COMPANY LOCATIONS (if more than one, list principal location first)

COMPANY OVERVIEW, PRINCIPAL ACTIVITIES, ETC.

NUMBER OF EMPLOYEES _____

JOB CLASSIFICATION(S) OF EMPLOYEES (Include resumes of Managers and Supervisors as well as those who will be assigned to provide services)

YEAR COMPANY WAS ESTABLISHED _____

AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful Vendor's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful Vendor shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the vendor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her proposal shall be rejected as non-responsive if said vendor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: _____ SIGNATURE: _____

PRINT NAME: _____ TITLE: _____

DATE: _____

STOCKHOLDER DISCLOSURE CERTIFICATION STOCKHOLDER DISCLOSURE FORM

Name of Business:

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

Partnership Corporation Sole Proprietorship Limited Partnership

Limited Liability Corp. Limited Liability Partnership Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:

Subscribed and sworn before me this ____ day of _____, 2 ____.	_____ (Affiant)
(Notary Public)	_____ (Print name & title of affiant)
My Commission expires:	

**AMERICANS WITH DISABILITIES ACT OF 1990
ACKNOWLEDGEMENT FORM**

This form is an agreement of the successful Vendor's obligations to comply with the requirements of 42 U.S.C. §121.01 et seq., referred to as the Americans Disability Act of 1990.

The undersigned Vendor hereby acknowledges receipt of the Americans With Disabilities Act of 1990 found at Appendix B of this packet.

The undersigned Vendor hereby certifies that he/she is aware of the commitment to comply with the requirements of 42 U.S.C. §121.01 et seq. and agrees to furnish any required forms as evidence of compliance.

The undersigned Vendor further certifies that he/she understands that his/her proposal shall be rejected as non-responsive, and any contract entered into shall be void and of no effect if said Vendor fails to comply with the requirements of 42 U.S.C. §121.01 et seq.

COMPANY: _____ SIGNATURE: _____

PRINT NAME: _____ TITLE: _____

DATE: _____

THE NUCLEAR-FREE HOBOKEN ORDINANCE

(1) FINDINGS: The People of the City of Hoboken hereby find that:

- (a) Nuclear weapons production, in the United States and in other countries, is draining the world's resources and presenting humanity with an ever-increasing threat of nuclear war.
- (b) Any participation in the nuclear war industry, locally, federally, or otherwise, directly condones the possible annihilation of our civilization. We see this as a crime against the sacredness of our humanity.
- (c) The emphatic expression of our community, along with communities throughout the world, can help initiate steps by the United States, the Soviet Union, and other nuclear weapons powers to end the arms race and the proliferation of all nuclear weapon systems.

(2) POLICY: Hoboken shall be established as a Nuclear Free Zone.

A Nuclear Free Zone shall be defined by these requirements:

- (a) No nuclear weapons, delivery systems for such weapons, or components expressly intended to contribute to the operation, guidance or delivery of a nuclear weapon shall be produced or stored within the City of its' port.
- (b) No waste from the production of nuclear weapons, their components, or commercial nuclear power shall be stored within the City of its' port.
- (c) No research furthering nuclear weapons, their components, or commercial nuclear power shall be stored within the City of its' port.
- (d) The Mayor and Council of the City of Hoboken shall request the United States Department of Transportation and the New Jersey Department of Transportation to provide the City with advance notification of any radioactive waste shipment through the City limits. Upon such notification, the Mayor and Council shall act to prevent transportation of radioactive waste through the City by seeking an exemption for preemption by Department of Transportation regulations or using other legal means at their disposal.
- (e) The Mayor and Council of the City of Hoboken shall not do business or award any municipal contract to any person, firm, or organization engaged in the production of nuclear weapons or components.

(3) This ordinance expresses the policy of the City of Hoboken. It is not intended to make violations subject to forfeiture and nothing in this ordinance shall be construed to prohibit or regulate any activity not specifically described in Subsection (2).

(4) SEVERABILITY: If any portion of this Ordinance is hereafter declared invalid, all remaining portions shall remain in full force and effect, and to this extent, the provisions of this Ordinance are severable.

CERTIFICATION: I hereby certify that _____ **does** / **does not** engage in the production of nuclear weapons or components. (Name of Vendor)

Date

Signature

Title

NON-COLLUSION AFFIDAVIT

State of _____

County of _____

I, _____ residing in _____
(name of affiant) (name of municipality)

in the County of _____ and State of _____ of full
age, being duly sworn according to law on my oath depose and say that:

I am _____ of the firm of _____
(title or position) (name of firm)

_____ the Vendor making this Proposal for the proposal
entitled _____, and that I executed the said proposal
(title of proposal)

with full authority to do so that said Vendor has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive contracting in connection with the above name project; and that all statements contained in the said proposal and in this affidavit are true and correct, and made with full knowledge that the **City of Hoboken** relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by _____
(name of Vendor)

Subscribed and sworn to
before me this day _____ 20 _____

(Type or print name of affiant under signature)

Notary Public of _____

My Commission expires _____ 20 _____

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

City of Hoboken

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

FAILURE TO CHECK EITHER BOX WILL RENDER THE PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders **must** review this list prior to completing the below certification. **Failure to complete the certification will render a bidder's proposal non-responsive.** If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK EITHER BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the person/entity listed above nor any of the entity's parents, subsidiaries, or affiliates is **listed** on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification**

OR

I am unable to certify as above because I or the bidding entity and/or one or more of its parents, subsidiaries, or affiliates is **listed** on the Department's Chapter 25 list. **I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below.** Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Part 2

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, USE ADDITIONAL PAGES

Name: _____

Relationship to Bidder/Vendor: _____

Description of Activities: _____

Duration of Engagement: _____ Anticipated Cessation Date _____

Bidder/Vendor: _____

Contact Name: _____ Contact Phone Number: _____

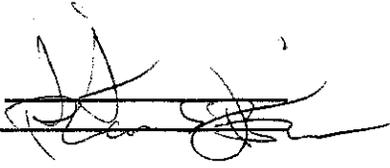
Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the below-referenced person or entity. I acknowledge that the City of Hoboken is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of contracts with the City to notify the City in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreements(s) with the City of Hoboken and that the City at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): _____ Signature: _____

Title: _____ Date: _____

Bidder/Vendor: _____

SPONSORED:
SECONDED:



**CITY OF HOBOKEN
RESOLUTION NO. __**

**RESOLUTION AUTHORIZING USE OF THE COMPETITIVE CONTRACTING PROCESS
FOR GRANT WRITING SERVICES FOR THE CITY OF HOBOKEN FOR A TWO YEAR
PERIOD**

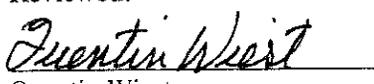
WHEREAS, the City of Hoboken needs to secure the assistance of grant writing specialists to provide grant writing services for the City; and

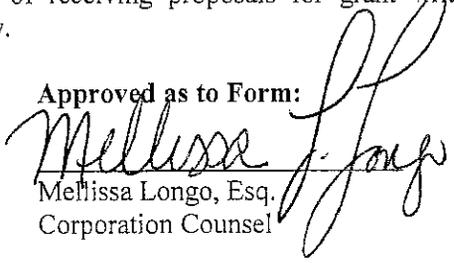
WHEREAS, the cost of these services will exceed the City's quote threshold; and

WHEREAS, under the Local Public Contracts Law, N.J.S.A. 40A:11-4.1, competitive contracting may be used by local contracting units in lieu of the standard public bidding process for procurement of specialized goods and services where the price exceeds the threshold; and

WHEREAS, the City meets the criteria of Local Public Contracts Law N.J.S.A. 40a:11-4.1 which allows the use of a methodology to rank and evaluate proposals received to not only secure the best price but the best service to suit the City's needs.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Hoboken, that the Competitive Contract Process, as described and allowed in N.J.S.A. 40A:11-4.1 shall be initiated by the Purchasing Agent/Business Administrator for the purpose of receiving proposals for grant writing services for the City, pursuant to the local public contracts law.

Reviewed:

Quentin Wiest
Business Administrator

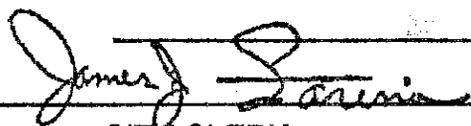
Approved as to Form:

Melissa Longo, Esq.
Corporation Counsel

Meeting Date: August 7, 2013

Councilperson	Yea	Nay	Abstain	No Vote
Theresa Castellano	/			
Ravi Bhalla	/			
Jen Giattino	/			
Elizabeth Mason	/			
David Mello	/			
Tim Occhipinti	/			
Michael Russo	/			
President Peter Cunningham	/			

**A TRUE COPY OF A RESOLUTION ADOPTED BY
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.
AT A MEETING HELD ON:**

AUG 07 2013


CITY CLERK

Introduced by: _____
Seconded by: _____

**CITY OF HOBOKEN
RESOLUTION NO. :___**

**RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICE CONTRACT WITH TOMPKINS,
MCGUIRE, WACHENFELD & BARRY, LLP FOR THE SERVICES OF WILLIAM B. MCGUIRE,
ESQ. AS SPECIAL LEGAL COUNSEL-INSURANCE RELATED MATTERS TO THE CITY OF
HOBOKEN TO COMMENCE JANUARY 1, 2014 AND EXPIRE DECEMBER 31, 2014 FOR A
TOTAL NOT TO EXCEED AMOUNT OF \$17,000.00**

WHEREAS, service to the City as Special Counsel is a professional service as defined by N.J.S.A. 40A:11-1 et seq. and as such, is exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5; and,

WHEREAS, the services, being under the fair and open threshold, are not subject to the fair and open process; and,

WHEREAS, William B. McGuire, Esq. , however, has special expertise and intricate knowledge of the below listed legal matters such as the type the City requests representation in, specifically insurance related matters; and,

WHEREAS, William B. McGuire, Esq. , and the firm of Tompkin, McGuire, Wachenfeld & Barry ARE thereby exempt from the fair and open process for those insurance related matters the City will retain them for, due to the contract being under the threshold as well as their special knowledge and expertise, and they are hereby required to continue to abide by the "pay-to-play" requirements of the Hoboken Public Contracting Reform Ordinance, codified as §20A-11 et seq. of the Administrative Code of the City of Hoboken as well as the Affirmative Action laws and policies under which the City operates; and,

WHEREAS, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$17,000.00 is available in the following appropriations 4-01-20-156-020 in the CY2014 temporary appropriation; and I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose for the CY2014 budget.

Signed: _____, George DeStefano, CFO

NOW THEREFORE, BE IT RESOLVED, that a contract with Tompkins, McGuire, Wachenfeld & Barry LLC for the services of William B. McGuire, Esq. to represent the City as Special Legal Counsel-Insurance Related Matters be awarded, for a term to commence January 1, 2014 and expire December 31, 2014, for a total not to exceed amount of Seventeen Thousand (\$17,000.00) Dollars; and

BE IT FURTHER RESOLVED, the contract shall include the terms of retention, including but not limited to hourly rates, as described in the attached letter of proposed retention from Mr. McGuire; and

BE IT FURTHER RESOLVED, the contract shall expressly state that said firm shall be obligated to provide prompt notice to the City when its invoicing reaches 80% of the not to exceed amount if the firm believes additional funds will be necessary, and the City shall have no liability for payment of funds in excess of the not to exceed amount; and

BE IT FURTHER RESOLVED that the City Council of the City of Hoboken specifically finds that compliance with Hoboken Ordinance #DR-154 (codified as §20A-4 of the Code of the City of Hoboken), and any and all state Pay to Play laws, is a continuing obligation of the vendor ; and

BE IT FURTHER RESOLVED the City Clerk shall publish this resolution as required by law and keep a copy of the resulting contract on file in accordance with N.J.S.A. 40A:11-1 et seq.; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to Mayor Dawn Zimmer and Corporation Counsel for action in accordance therewith and to take any other actions necessary to complete and realize the intent and purpose of this resolution; and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Reviewed:

Quentin Wiest
Business Administrator

Approved as to Form:

Melissa Longo, Esq.
Corporation Counsel

Meeting Date: February 5, 2014

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
Council President Jen Giattino				

TOMPKINS, McGUIRE, WACHENFELD & BARRY, LLP

Counselors at Law

FOUR GATEWAY CENTER
100 MULBERRY STREET, SUITE 5
NEWARK, NEW JERSEY 07102-4056
Newark (973) 622-3000
New York (212) 714-1720

William B. McGuire
Senior Partner

FAX (973)623-7780
www.tompkinsmcguire.com

Direct Telephone: (973) 623-7750
wmcguire@tompkinsmcguire.com

January 17, 2014

Via Email mlongo@hobokennj.gov

Mellissa L. Longo, Esq.
City of Hoboken
94 Washington Street
Hoboken, NJ 07030

Re: Proposed Terms of Retention in Insurance Coverage Dispute
Between City of Hoboken and J.I.F.

Dear Ms. Longo:

This letter sets forth the proposed terms of this firm's retention with regard to the above-referenced matter on behalf of City of Hoboken (referred to collectively as "Hoboken"):

- (1) The term of the retention will be for up to one year;
- (2) The legal fees billed by the firm during this retention are not anticipated to exceed \$17,000;
- (3) In recognition of Hoboken's status as a public entity, this firm will charge the following reduced rates for matters of this type:
 - (a) William B. McGuire's normal hourly rate of \$640 will be reduced to \$400;
 - (b) Brian M. English's normal hourly rate of \$350 will be reduced to \$300;
 - (c) The hourly rate of any associate working on the file will be reduced from \$150-\$230 to \$130-\$200;
 - (d) The hourly rate of any paralegal working on the file will be reduced from \$100 to \$85.

Respectfully submitted,



William B. McGuire

For TOMPKINS, McGUIRE, WACHENFELD & BARRY

WBM/ez
856405

Introduced by: _____
Seconded by: _____

**CITY OF HOBOKEN
RESOLUTION NO. : _____**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH FORMAN HOLT
ELIADES & YOUNGMAN FOR SERVICES AS SPECIAL LEGAL
COUNSEL TO THE CITY OF HOBOKEN FOR CY2014 BANKRUPTCY
COUNSEL IN A NOT TO EXCEED AMOUNT OF \$7,500.00 AND FOR A
TERM OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014**

WHEREAS, the City sought proposals for the professional service of legal counsel in bankruptcy matters, in accordance with the City fair and open guidelines as well as the state fair and open guidelines, and Forman Holt Eliades & Youngman responded; and,

WHEREAS, the City now wishes to contract for Forman Holt Eliades & Youngman's professional service as special counsel CY2014 Bankruptcy Counsel, from January 1, 2014 through December 31, 2014, for a not to exceed amount of Seven Thousand Five Hundred Dollars (\$7,500.00); and,

WHEREAS, Forman Holt Eliades & Youngman is hereby required to continue to abide by the "pay-to-play" requirements of the Hoboken Public Contracting Reform Ordinance, codified as §20A-11 et seq. of the Administrative Code of the City of Hoboken as well as the Affirmative Action laws and policies under which the City operates; and,

WHEREAS, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$7,500.00 is available in the following appropriations 4-01-20-156-020 in the CY2014 temporary appropriation; and I further certify that this commitment together with all previously made commitments does not exceed the appropriation balance available for this purpose for the temporary CY2014 appropriation.

Signed: _____, George DeStefano, CFO

NOW THEREFORE, BE IT RESOLVED that the contract with Forman Holt Eliades & Youngman to represent the City as Special Legal Counsel Bankruptcy be heretofore awarded to terminate on December 31, 2014, and for a not to exceed amount of Seven Thousand Five Hundred Dollars (\$7,500.00); and,

BE IT FURTHER RESOLVED that the City Council of the City of Hoboken specifically finds that compliance with Hoboken Ordinance #DR-154 (codified as §20A-4 of the Code of the City of Hoboken), and any and all state Pay to Play laws, is a continuing obligation of Forman Holt Eliades & Youngman; and

BE IT FURTHER RESOLVED the City Clerk shall publish this resolution as required by law and keep a copy of the resulting contract on file in accordance with N.J.S.A. 40A:11-1 et seq.; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to Mayor Dawn Zimmer for action in accordance therewith and to take any other actions necessary to complete and realize the intent and purpose of this resolution; and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Reviewed:**Approved as to Form:**

Quentin Wiest
Business Administrator

Melissa Longo, Esq.
Corporation Counsel

Meeting Date: February 5, 2014

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
Council President Jen Giattino				

Introduced by: _____

Seconded by: _____

**CITY OF HOBOKEN
RESOLUTION NO. : _____**

RESOLUTION APPOINTING THE FOLLOWING LIST OF INDIVIDUALS AS MEMBERS TO THE CITY OF HOBOKEN RENT LEVELING ADJUSTMENT BOARD

WHEREAS, pursuant to the Code of the City of Hoboken, §155-18, the City of Hoboken has established a Rent Leveling Adjustment Board; and,

WHEREAS, seven members of the Board are appointed by the Mayor for the term of the Mayor, with the advice and consent of counsel, ; and,

WHEREAS, due to the new term of the Mayor, commencing 1/1/2014, there are seven vacancies on the Board which the Mayor wishes to appoint members to; and,

WHEREAS, the City has followed the process contemplated by the "Citizens Service Act," in that applications for the position were publicly sought and reviewed, and the following list of appointees timely submitted their applications to the Clerk of the City of Hoboken;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Hoboken hereby consents to the Mayor's appointments of the following individuals to serve as described below on the City of Hoboken Rent Leveling Adjustment Board, for the terms described below:

Appointee Name	Current Member	Title	Commencement	Expiration	Term
Cheryl Fallick	vacant	Regular Member	Jan. 22, 2014	Dec. 31, 2017	Four Years
Lutricia Alexander	vacant	Regular Member	Jan. 22, 2014	Dec. 31, 2017	Four Years
Michael Mastropasqua	vacant	Regular Member	Jan. 22, 2014	Dec. 31, 2017	Four Years
Michael Lenz	vacant	Regular Member	Jan. 22, 2014	Dec. 31, 2017	Four Years
Rosemary Orozco	vacant	Regular Member	Jan. 22, 2014	Dec. 31, 2017	Four Years

This resolution shall take effect **immediately** upon passage.

Reviewed:

Approved as to Form:

Quentin Wiest
Business Administrator

Mellissa Longo, Esq.
Corporation Counsel

Meeting Date: February 5, 2014

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Giattino				

Sponsored By: _____
Co-Sponsored By: _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE CITY OF HOBOKEN TO APPLY FOR AND THEREAFTER ENTER INTO THE ATTACHED NEW JERSEY ECONOMIC DEVELOPMENT GRANT FOR STREETScape REVITALIZATION OF THE STRONGER NJ NEIGHBORHOOD AND COMMUNITY REVITALIZATION (NCR) PROGRAM , WITH NO CASH MATCH REQUIRED BY THE CITY

WHEREAS, the City of Hoboken wishes to make an application for a Streetscape Revitalization Grant from the New Jersey Economic Development NCR Program, in the amount of \$919,373.00 with no monetary City match; and

WHEREAS, certification of funds is not required for submission of this application.

NOW THEREFORE, BE IT RESOLVED, that the City Council authorizes the City of Hoboken to apply for the Streetscape Revitalization Grant with the New Jersey Department of Economic Development through the Stronger NJ Neighborhood and Community Revitalization Program for an amount up to \$919,373.00 grant with no monetary City match; and

BE IT FURTHER RESOLVED, that the Mayor, or her designee, are hereby authorized on behalf of the City of Hoboken to:

1. Execute and submit said application to the NJ DED;
2. Furnish such documents as may be required;
3. Act as authorized correspondent of the City of Hoboken;
4. Execute said grant agreement, when and if approved, so long as no monetary City match is thereby required as a condition of receiving said grant.

Reviewed:

Approved as to Form:

Quentin Wiest
Business Administrator

Mellissa Longo, Esq.
Corporation Counsel

Meeting Date: February 5, 2014

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
Council President Jen Giattino				



December 23, 2013

Timothy J. Lizura
President & Chief Operating Officer
NJ Economic Development Authority
36 West State Street
P.O. Box 990
Trenton, New Jersey 08625

Dear Mr. Lizura:

I would like to offer my endorsement of the enclosed application to the New Jersey Economic Development Authority for funding under the Stronger NJ Streetscape Revitalization Program. The proposed streetscape and wayfinding project focuses on a mixed-use commercial corridor in the City of Hoboken that was significantly impacted by Hurricane Sandy. Our request for funding will enable the revitalization of this district while supporting the long-term economic growth and recovery of Hoboken in the wake of the storm.

Although the scope of devastation from the storm was felt throughout Hoboken, careful planning and consideration of the 1st Street Corridor Improvement Project has informed a project design centered on the most impacted mixed-use commercial area and low-moderate income population in our city. The designated corridor was one of the most affected by the storm, as flood waters of up to 7 feet caused millions of dollars of damage to local business and property owners, as well as the existing streetscape. Our request for funding reflects the need to direct resources to areas of our community where the lingering effects of Sandy continue to derail the recovery of local business. The proposed streetscape, pedestrian safety, ADA accessibility, and wayfinding improvements all support the revitalization of this area and the long-term commercial growth and sustainability of Hoboken. Further, our project includes green infrastructure improvements in the form of rain garden curb extensions that will alleviate severe flooding and mitigate future damages to this vital commercial district.

The proposed project is a great candidate for NJEDA funding through the Streetscape Revitalization Program. It provides economic benefits within a mixed-use corridor that connects low-moderate income residents to mass transit, jobs and other amenities, while improving stormwater management capabilities within a commercial area most impacted by recurring flooding. I wholeheartedly endorse this application and respectfully request for full consideration of our application for funding.

Sincerely,

Dawn Zimmer, Mayor

**NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY
STREETSCAPE REVITALIZATION PROGRAM
PROJECT APPLICATION - CHECKLIST**

1 PROJECT APPLICANT:

Local Government City of Hoboken
 Street Address 94 Washington Street
 City, State, Zip Hoboken, NJ 07030

Contact Name Stephen Marks, Assistant Business Administrator
 Phone 201-420-2059
 Email 201-420-2096

2 PROJECT NAME: Hoboken Post-Sandy Commercial Revitalization Project

Address 1st Street between Bloomfield Street and Marshall Street

Lot/Block(s)	Lot	Block	Lot	Block	Lot	Block	Lot	Block	Lot	Block	Lot	Block
	188	1,2, 43	34	35-36	22	3-5, 7,10	21	7-11	31	1	30	1,27-29
	177	1-2, 36	187	7-12	33	1-2	32	1, 28-29	19	17-24	17	22-29
	34	1-4	176	7,8,10	33	32-35	20	13-19	18	20-25	29	1-4, 34

3 PROJECT DESCRIPTION:

The City of Hoboken is requesting funding from the New Jersey Economic Development Authority to complete streetscape improvements along 1st Street and design and implement a citywide wayfinding system. Proposed improvements along 1st Street include curb extensions, rain gardens, drainage relocations, bike parking, solar-powered trash and recycling compactors, benches, continental style thermoplastic crosswalk striping, ADA compliant curb ramps, daylighting posts and pedestrian safety signage. Additional project activities include the design and development of a citywide wayfinding system, complete with an informational kiosk, navigation signage and commercial district branding and signage. The proposal represents the City's efforts to revitalize a primary commercial district and advance the revitalization of Hoboken's small business community in the wake of Super Storm Sandy. Additional Lot/Blocks within the project area include: Lot 28, Blocks 1-2 and 32-34; Lot 16, Blocks 16-23; Lot 27, Blocks 1-2 and 31-33; Lot 26, Blocks 1, 4-5 and 33-35; Lot 15, Blocks 12-17; Lot 13, Blocks 4 and 14-15; Lot 25, Block 1; and, Lot 11, Blocks 1-8.

4 PROJECT FUNDING REQUEST AMT. 919,373.00 ESTIMATED TOTAL PROJECT COST \$965,373.00

Will the project funding requested amount listed above provide 100% of the funding required to complete the project? YES NO

Will other sources of funding in addition to the amount requested above be required to complete the project? YES NO

Have you identified and secured the additional sources of funding and the amounts on the project budget submitted with this application? YES NO

5 MUNICIPALITY STATUS

Was the municipality in which the proposed Project is located a community impacted by Super Storm Sandy (SSS)? (Provide Documentation) YES NO

What was the estimated total dollar value of structural damage from SSS in the municipality? (Provide Documentation) \$100,000,000

What was the estimated dollar value of structural damage from SSS in the immediate vicinity of the proposed project? (Provide Documentation) \$5,000,000

**NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY
STREETSCAPE REVITALIZATION PROGRAM
PROJECT APPLICATION - CHECKLIST**

Does your municipality currently meet the HUD criteria for designation as a low to moderate income community? (Provide Documentation) YES NO

Will the proposed project be completed on or before December 31, 2015? YES NO

Will the proposed project be located in a commercial or business district as designated on the current zoning map? (Provide Documentation) YES NO

6 PROJECT IMPACT

Will the proposed project increase the resiliency of the surrounding community to future storm events? (Provide Documentation) YES NO

Will the proposed project support walkable, mixed-use centers? Example: bike parking, pedestrian connections to adjacent streets and sidewalks? YES NO

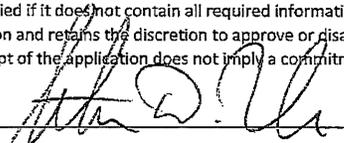
7 FEDERAL AND STATE COMPLIANCE REQUIREMENTS

Please note that the municipality must comply with State and Federal requirements applicable to the Streetscape Revitalization Program. Applicants will be required to execute a sub-recipient agreement with EDA that will outline all the terms and conditions required under this program.

YES NO

8 VERIFICATION AND ACKNOWLEDGEMENT

I verify that I am a representative of the City of Hoboken, the municipality in which the proposed Streetscape Project is located and have been authorized to submit this application form on behalf of the municipality. I certify that the above information is correct and that the statements made herein are true and correct to the best of my knowledge. I understand that this application form may be disqualified if it does not contain all required information. I understand that all materials submitted as part of this application package are subject to disclosure. I acknowledge and agree that the EDA has no obligation and retains the discretion to approve or disapprove this project application and retains the discretion to fund or not to fund the project described herein. I acknowledge and agree that the EDA's receipt of the application does not imply a commitment to provide funding for the project.

Signature: 

Name (print) Stephen Marks

Title: Assistant Business Administrator

Date: 12/30/13

9 SUBMITTALS - Please email a complete and signed copy of this form to streetscape@njeda.com. All other project documents must be submitted electronically to NJEDA. An email address and password will be provided to each applicant.

Any questions regarding the Streetscape Revitalization Program may be directed in writing by e-mail to: streetscape@njeda.com

**NJEDA STREETScape REVITALIZATION PROGRAM
Project Grant Application Submittal Checklist**

ITEM	DESCRIPTION	INCLUDED
1	Project Application Letter - The project grant application must include an application letter from the municipality signed by Mayor or municipal executive endorsing the project grant application.	✓
2	Completed Project Application - The project grant application must include a completed project application downloaded from the EDA webpage.	✓
3	A Project Narrative - The applicant must include a project narrative which will provide an outline of the goals of the project, the available resources, and describe in detail how upon completion the project will achieve the stated goals and enhance the neighborhood and community at large. The narrative should include details to support answers to all of the requirements on the checklist and application.	✓
	B The project narrative should also include a description of the municipality's past experience in completing community development projects of a similar size and complexity.	✓
	C The project narrative shall describe how the community was impacted by Super Storm Sandy, how or/if the proposed project area was directly impacted by Super Storm Sandy and identify and highlight any flood mitigation or resiliency aspects of the proposed project.	✓
	D In accordance with federal guidelines one of the goals of the Streetscape Revitalization Program is to assist low to moderate income communities impacted by Super Storm Sandy. The project narrative should address how it will achieve this goal and provide positive impacts to the municipality such as increasing the "quality of life" or contribute to neighborhood stability and preservation, while supporting the recovery of the community at large.	✓
	E Applications that include private ownership must include letters of support from the private parties that indicate that they will grant rights of access and comply with the requirements of the program.	✓
4	Project Location Map - The submittal must include a project location map(s) at scale such that it shows the limits of the project area and the municipal boundaries. The map should delineate that the project area is located in an existing commercial, residential retail or mixed use district.	✓
5	Community FEMA Flood Insurance Rate Map (FIRM) - The project submittal must include a copy of the current FIRM with the project limits delineated on the applicable FIRM panel Map(s).	✓
6	Project Plan(s) - The project submittal must include plan(s) showing the proposed project limits, detailed drawings showing the proposed scope of improvements to be constructed. The plan should also describe in detail the existing conditions using site photos, aerials and other resources.	✓
7	Project Budget - The project submittal must include a budget showing the breakdown of the sources and uses of funds for the proposed project. The budget should include estimated design, construction and administrative costs required to complete the project. The budget shall include all other sources of public and private funds including federal funds if applicable.	✓
8	Project Schedule - The project submittal must include a schedule showing the start date, critical milestones and anticipated time durations for required design and construction tasks and the project completion date.	✓
9	Project Team - The project submittal must identify key project team members including municipal officials and staff, professional consultants and contractors who will be providing services to complete the project. If consultants or contractors have been hired for this project, please provide method of procurement.	✓
10	Environmental Review - The project submittal must indicate if a federal environmental review has been completed for the project area.	✓
11	Employment Impact - The project submittal must include an estimate of the number of full-time permanent jobs and part-time permanent jobs that will be created by the project. If none, indicate -0-.	✓
12	Submittal Package - The applicant must complete and sign a copy of the application form and email a pdf to streetscape@njeda.com. All other project documents must be submitted electronically to NJEDA. An email address and password will be provided to each applicant.	✓

****The application will not be deemed complete until all required documentation has been received and reviewed for completeness by EDA staff.**

City of Hoboken – Stronger NJ Streetscape Application
Hoboken Post-Sandy Commercial Revitalization Project

Project Overview

The City of Hoboken is requesting financial assistance from the New Jersey Economic Development Authority through the Stronger NJ Streetscape Revitalization Program to complete the Hoboken Post-Sandy Commercial Revitalization Project. The project includes streetscape improvements to the mixed-use 1st Street commercial corridor and the implementation of a citywide wayfinding system to direct consumers to commercial destinations, including 1st Street.

One of the most Sandy-impacted areas of the City was 1st Street, a 0.8 mile corridor spanning from Bloomfield Street to Marshall Drive. This mixed-use corridor was flooded with more than 6 feet of water during Super Storm Sandy, resulting in significant financial losses to local business as well as damages to the existing streetscape. Within the 1st Street corridor, the proposed streetscape enhancements to be completed through this project include curb bump-outs, drainage relocations, bike parking, benches, crosswalk striping, ADA curb ramps, daylighting posts and pedestrian safety signage, solar-powered trash and recycling compactors, and rain garden curb extensions. The completed project will enhance the 1st Street commercial district through these various streetscape and green infrastructure improvements that increase stormwater management capacity, build flood resiliency and promote the sustainability of business activity during future severe weather events. The project will also engage residents and business owners in visioning activities to implement wayfinding solutions such as an informational kiosk, directional signage, and branded street banners along 1st Street to improve visibility and enhance commercial activity throughout the entire City. The streetscape and wayfinding improvements will be implemented concurrently and reestablish the overall appeal of Hoboken and 1st Street as a commercial destination in the wake of Super Storm Sandy.

The targeted section of 1st Street is a mixed-use commercial district that connects residents of South and Southwest Hoboken with mass transit. This area of town is home to a disproportionate number of low-moderate income households, primarily due to the situation of affordable and seniors housing complexes on 1st Street, Harrison Street, and Observer Highway. The corridor links commuters, HOP shuttle bus riders, and public and senior housing residents to Hoboken Terminal, the most heavily trafficked transit hub in New Jersey. Via Hoboken Terminal, more than 80,000 daily commuters access multi-modal mass transit options including NJ Transit Commuter Rail, Hudson-Bergen Light Rail, PATH Subway Trains, NJ Transit Bus, NY Waterway Ferry and the Hoboken HOP Shuttle Bus Service. Local businesses benefit from steady morning and afternoon foot traffic as commuters travel to and from the transit hub.

The proposed streetscape improvements will make the corridor more accessible and appealing to consumers by revitalizing damaged infrastructure and enticing increased foot and bicycle traffic. The improvements will have a long-term economic impact by investing resources to rebuild 1st Street into a vibrant, mixed-use commercial corridor. Green infrastructure improvements will improve stormwater management capacity and alleviate the severity of flooding that threatens the sustainability and resiliency of the 1st Street business community. Businesses located within the corridor will benefit from the safety, visibility and accessibility improvements as they look to recover financial losses resulting from the storm. The project will also support low/mod job preservation by helping small businesses recover in the wake of the storm and retain employees receiving hourly wages. Additionally, the improvements will expand narrow sidewalks that limit

City of Hoboken – Stronger NJ Streetscape Application
Hoboken Post-Sandy Commercial Revitalization Project

accessibility, provide more space within clear zones for streetscape amenities and improve pedestrian safety.

The number of final design elements to be completed for the streetscape is contingent upon the amount of funding awarded. However, the proposed scope of work for streetscape enhancements includes:

- ADA compliant curb ramps at intersections along 1st Street to improve accessibility and safety for individuals with disabilities;
- Installation of curb extensions throughout the corridor to calm traffic and provide a clear zone for streetscape features;
- Placement of street furniture to enhance the streetscape and contribute to street life and pedestrian activity;
- Placement of solar-powered trash and recycling receptacles to improve cleanliness and aesthetics, due the large volume of trash generated;
- Installation of bike parking facilities (bike racks and bike corrals) along 1st Street to enhance bicycle accessibility and safety;
- Construction of rain gardens to improve stormwater management through green infrastructure improvements;
- Relocation of stormwater drains, consistent with the installation of curb extensions and rain gardens;
- Continental-style high visibility thermoplastic crosswalk striping to improve pedestrian safety and visibility;
- Installation of daylighting posts (vertical delineators within intersection clear zones) to improve driver sight lines and pedestrian visibility;
- Replacement of street trees and gates that were damaged by Super Storm Sandy; and,
- Pedestrian safety signage (e.g., “Stop for Pedestrians”) to calm traffic and make the corridor safer for the anticipated increase in foot and bicycle traffic.

In addition to the proposed streetscape improvements along 1st Street, the City of Hoboken is requesting funding to engage residents and other stakeholders in a community visioning process to develop a citywide wayfinding system. The goal of this project activity is to improve the visibility and accessibility of all of Hoboken’s commercial districts, including 1st Street. The request includes funds for planning, outreach and design of a citywide wayfinding system, implementation of wayfinding signage and gateways, and design and installation of an informational kiosk to direct consumer traffic to commercial destinations. Additionally, funds will support the installation of street pole banners along 1st Street to enhance brand identity of the district and encourage increased commercial activity. While the City has completed the initial steps to implement a citywide wayfinding system, the current status of the project requires public involvement in order to finalize designs that are compatible with Hoboken’s existing business activity while supporting future economic growth and sustainability. Final design specifications will be made with the assistance of a qualified planning and design firm and completed in accordance with the proposed budget for this project component.

The scope of work for the proposed wayfinding improvements includes:

City of Hoboken – Stronger NJ Streetscape Application
Hoboken Post-Sandy Commercial Revitalization Project

- Contractual agreement with a qualified planning and design firm to engage community members and stakeholders in a comprehensive visioning process for wayfinding signage and kiosk design;
- Development of citywide wayfinding system to direct pedestrians to 1st Street corridor and other commercial destinations (including Washington Street and parks located on the Hudson River waterfront and Hoboken interior) and key attractions throughout Hoboken; and,
- Installation of one (1) wayfinding kiosk to drive foot traffic into primary commercial districts and other locations throughout Hoboken.

The wayfinding system will promote a pedestrian-friendly environment, enhance navigability, encourage the use of public transit, and direct foot traffic to commercial destinations throughout Hoboken. The wayfinding system will include at least twenty (20) permanent signage locations to assist pedestrians, cyclists and motor vehicles to navigate, both quickly and safely, the City of Hoboken.

The streetscape and wayfinding project is consistent with ongoing initiatives to build resiliency and improve the sustainability of Hoboken's economy. Planned green infrastructure improvements within the area will help mitigate flooding and better manage stormwater runoff, reducing future losses to local businesses. Streetscape enhancements will improve pedestrian and cyclist safety while making for a more pleasing and welcoming commercial environment along 1st Street. Additionally, wayfinding will support Hoboken's long-term economic recovery by making the City more navigable and accessible to all individuals.

An environmental review has not been completed for the project area. The City of Hoboken will adhere to all requirements set forth by the NJEDA to ensure an environmental review is completed prior to the commencement of project activities.

Project Goals

The investment of NJEDA funds will support local businesses citywide and revitalize the mixed-use 1st Street corridor through targeted streetscape improvements in the wake of Super Storm Sandy and to make Hoboken more accessible and navigable to all individuals. Additional project goals include:

- Enhance access and visibility of commercial districts to foster long-term economic sustainability;
- Provide more sidewalk space within clear zones for streetscape amenities to support and encourage pedestrians and cyclists patronizing local businesses;
- Improve pedestrian safety within commercial districts that experience high volume daily foot traffic;
- Connect residents and visitors to key commercial districts by improving wayfinding and the delivery of information to the public;
- Support low/mod job preservation by building the resiliency and sustainability of local small businesses;

City of Hoboken – Stronger NJ Streetscape Application
Hoboken Post-Sandy Commercial Revitalization Project

- Create space within clear zones to allow for streetscape improvements that welcome consumers to primary commercial districts;
- Provide green infrastructure improvements to increase stormwater management capacity along 1st Street;
- Provide cost-effective, sustainable solutions for reducing litter and making commercial districts more appealing;
- Place banners along 1st Street to strengthen identity of the corridor;
- Design and install an informational kiosk with business directory that helps consumers reach local businesses; and,
- Improve pedestrian safety and comfort at intersections along 1st Street.

Available Resources

As a result of Super Storm Sandy, the City of Hoboken has minimal resources available to contribute to this streetscape and wayfinding project. Community priorities such as improving stormwater management capacity, increasing green infrastructure and other initiatives to alleviate flooding and improve resiliency have been prioritized as the City recovers. However, the City has made an effort to re-appropriate funding and/or leverage existing resources to ensure 100% funding and completion of the proposed streetscape improvements, recognizing the importance of the 1st Street corridor to the citywide economy and the value of the project in revitalizing economic activity in the wake of the storm. The City will redirect planned investments in streetscape improvements elsewhere in Hoboken, including solar-powered trash and recycling compactors and wayfinding networks, to contribute financial resources to the attainment of the project goals. Additionally, previously completed planning endeavors, including the Green Infrastructure Strategic Plan and the Wayfinding Strategic Plan, will serve as the baseline for project design and implementation and will help to ensure the project is consistent with ongoing efforts to revitalize the entire community in the wake of Super Storm Sandy.

As a result of the citywide recovery effort, already limited financial resources have been directed towards projects that alleviate flooding including green infrastructure improvements, hazard mitigation initiatives and planning endeavors to achieve resiliency. The results of these planning efforts will support various improvements to strengthen the 1st Street corridor. However, the City is providing funding equal to 5% of the total project cost to help complete the wayfinding activities and portions of the streetscape improvements.

How the Project will Achieve Stated Goals

The damages from Hurricane Sandy to the mixed-use 1st Street Corridor were extensive. As a result of the storm surge that breached the Hoboken waterfront, flood waters of up to 6 feet covered more than 70% of the City. The low elevation and impermeability of 1st Street resulted in significant damage to the existing streetscape and local business community. Businesses on 1st Street reported revenue losses of up to 75%, which continues to impact their future within the corridor and in Hoboken. As a result, the City's proposed improvements to the streetscape along 1st Street and design implementation of a wayfinding system are vital undertakings that support the long-term economic growth and recovery of Hoboken's most affected commercial areas.

City of Hoboken – Stronger NJ Streetscape Application
Hoboken Post-Sandy Commercial Revitalization Project

Increasing and sustaining daily foot traffic is critical to the survival of small businesses within the 1st Street corridor. The proposed streetscape improvements include ADA compliant curb ramps, curb extensions, crosswalk striping, green infrastructure improvements, eco-friendly trash and recycling receptacles and other improvements. Together, these improvements will enhance the visibility, safety and accessibility of the 1st Street commercial district while directing foot traffic throughout the corridor and to other commercial locations in Hoboken. ADA compliant curb ramps and curb extensions will improve pedestrian safety and increase clear zone space for streetscape amenities, such as benches, street trees, transit shelters and trash receptacles. High visibility crosswalk striping and daylighted corners will make for safer pedestrian crossings, increase visibility for motorists, and help calm traffic throughout the corridor, making it more appealing to consumer foot traffic. When completed, these streetscape improvements will make 1st Street a safer and more complete street that is an inviting and accommodating venue for pedestrians, cyclists, transit users, and motorists patronizing small businesses within the corridor.

Furthermore, the resiliency to future severe weather is a primary concern amongst 1st Street business owners. As detailed in the City's Green Infrastructure Strategic Plan, the soil within the targeted mixed-use area of 1st Street is predominantly impervious and not suitable to retaining stormwater. Best management practices suggested in the plan call for rain gardens to better capture runoff and recycle water into the City's natural systems. This green infrastructure solution is best suited to maximize the capture of rainwater and contribute to the overall flood resiliency of the City, and the 1st Street corridor in particular. Further, the improvements support the long-term sustainability of the proposed streetscape improvements by alleviating future flooding and minimizing damages to sidewalks, streetscape amenities, pedestrian safety features and other proposed enhancements.

The project also supports the long-term recovery of Hoboken's local business community by providing resources that connect consumers with commercial destinations throughout the City, including 1st Street. The design and installation of wayfinding signage and an informational kiosk will help direct both visitors and residents to commercial districts, popular destinations, parks and open space, and other community assets throughout Hoboken. Consumers will be encouraged to travel via mass transit when returning to Hoboken, knowing the ease of walking the city and accessing commercial districts and other destinations is supported by reliable wayfinding infrastructure. Additionally, branded street pole banners along 1st Street will help create an identity for this important commercial district where no such identity has previously existed. This activity will promote 1st Street as an essential destination for Hoboken visitors and residents alike, encouraging them to visit the mixed-use corridor for a pleasant shopping, walking and/or cycling experience.

Past Performance and Experience with Similar Projects

As a densely populated urban hub, the City of Hoboken has considerable and recent experience in designing and implementing projects on a similar scale and complexity to the proposed improvements along 1st Street. These projects include streetscape improvements, pedestrian safety enhancements, green infrastructure solutions, and other attempts to support sustainable

City of Hoboken – Stronger NJ Streetscape Application
Hoboken Post-Sandy Commercial Revitalization Project

economic growth and local business activity by improving accessibility and visibility of primary commercial districts. Some project examples include:

- The installation of rain garden curb extensions, supported by funding from Sustainable Jersey, to provide green infrastructure improvements that increase the City's stormwater management capacity. The completed design for this pilot project will serve as a template for rain gardens along 1st Street. Additionally, the City's Green Infrastructure Strategic Plan completed in 2013 will support the design of green infrastructure improvements along 1st Street.
- The Newark Street Complete Street Redesign Project, funded by grants from the New Jersey Department of Transportation and County of Hudson, to enhance the walkability and streetscape within a main commercial corridor linking thousands of commuters to multi-modal transit.
- Hudson Place Pedestrian Safety Improvements, supported by federal funds, which included the replacement of sidewalks, expansion of sidewalk widths, installation of curb extensions at corners to reduce crossing distances, the placement of dozens of bicycle racks adjacent to the taxi stand, benches for seating, and other streetscape amenities.
- Improvements along the South Waterfront, including pruning of all trees and bushes, resetting of all streetscape pavers, replenishing gravel areas, planting new flowers and shrubs, repairing irrigation lines, and installing of solar-powered trash and recycling compactors.
- Observer Highway Safety Redesign, a design project to enhance pedestrian and bicycle safety that, when implemented, will include a complete streets redesign with bump outs, a two-way protected bike lane, and new traffic signals.
- Green Infrastructure Strategic Plan, completed in partnership with NJTransit and Together North Jersey, which included a comprehensive study of Hoboken's stormwater management infrastructure and developed Best Management Practices for using green infrastructure to alleviate severe flooding throughout Hoboken. The product of these efforts is the guiding document for the green infrastructure improvements proposed for the 1st Street corridor.

Impacts of Super Storm Sandy

Due to Hoboken's situation along the Hudson River waterfront, the community was one of New Jersey's most impacted during Super Storm Sandy. Historical flood vulnerability, limited open space, antiquated storm water management infrastructure, population density (4th nationally) and other factors contributed to the severity of damage caused by the storm. Although prone to flooding, unprecedented storm surge levels crippled Hoboken's heavily-trafficked transportation infrastructure, stranded residents in their homes for extended periods of time, destroyed personal and public property and intensified public health hazards. More than 70% of the City was flooded and over 90% of residents and business owners were without power for up to 10 days. The storm also brought commercial activity to an abrupt halt, collectively costing business owners millions of dollars in revenue. Full functionality of the multi-modal mass transit system took months to restore and many businesses are still recovering from physical damages and financial losses. Additionally, due to the topographical situation and low elevation of the 1st Street corridor, the targeted project area was the most affected commercial district in the City.

City of Hoboken – Stronger NJ Streetscape Application
Hoboken Post-Sandy Commercial Revitalization Project

During Super Storm Sandy an estimated 500 million gallons of water from the Hudson River breached Hoboken's shoreline and flooded the central and western portions of the city. Waterfront piers, walkways, roads, parks and buildings were inundated with brackish water. Significant damage occurred at the very southeastern portion of the city at Lackawanna Terminal, the nexus of NJTransit heavy rail, the Hudson Bergen Light Rail, the NJTransit Bus Terminal, Port Authority of NY&NJ PATH station, and NY Waterways Ferry terminal.

The loss of electricity disabled the North Hudson Sewage Authority, which operates the combined sewer system throughout Hoboken. A recently installed flood pump (50,000,000 gallons/day) located at the intersection of Observer Highway and Washington Street, was rendered inoperable, until alternative power could be provided. Flood waters were unable to recede due to low topography (+/- 5' above sea level) throughout the western portion of the city, and a combined sewer system with outfalls below mean high tide. Because of Hoboken's high urban density, many multi-story attached buildings with adjoining basements could not be pumped out until flood waters receded. This led to occupant entrapment, isolation and standing water in many buildings within Hoboken.

Of seven roadway access points into the city, only the 14th Street Viaduct remained relatively accessible to vehicles immediately following the storm surge. All mass transit was out of service. The loss of power and transit effectively reduced Hoboken to its pre-development state as an island alongside the Hudson River. Thousands of residents were unable to evacuate following the storm and tens of thousands of commuters were unable to maintain their daily commute to/from NYC. Over 21,000 homes and businesses in the city lost electrical power, representing over 90% of the city. Critical community facilities were flooded and severely damaged, including the Hoboken University Medical Center, the North Hudson Sewerage Authority's sewage treatment plant, three out of four Hoboken's Fire Houses, the Ambulance Corps, the City's Department of Public Works garage and the City's Multi-Service Center, which houses public health, social service, nutritional and recreation programs for children, seniors, the disabled and low income residents. Many public housing buildings were flooded leaving thousands of residents without potable water or power. All 3 PSE&G substations were flooded and rendered inoperable for over 10 days.

In all, it is estimated that Hurricane Sandy caused more than \$100 million in property damages to over 1,750 ground level households and businesses which were flooded and over 1,000 private automobiles and vehicles which were destroyed. It took nearly 5 days for the waters to recede throughout the city and 7 to 10 days for power and gas to be restored to most areas of the city. Thousands of electrical subpanels and gas meters in residential and commercial buildings were damaged by flood waters and needed to be replaced.

Significant transit related disruptions occurred immediately after the storm. PATH service disruptions lasted into December, as new equipment was fabricated to replace century old technology. Losing transit access throughout New Jersey, and across the Hudson River had a significant effect on the economies of both NY and NJ. Businesses have struggled to deal with the compounded costs associated with facility repairs, inventory loss, loss of foot traffic and loss of business immediately following the storm.

City of Hoboken – Stronger NJ Streetscape Application
Hoboken Post-Sandy Commercial Revitalization Project

The impacts of Super Storm Sandy were adversely felt within the mixed-use 1st Street corridor, where low-elevations influenced the rapid flow of storm surge through the neighborhood. Many business owners lost their entire inventory or experienced costly damages to their supplies and equipment. In addition to physical losses, business owners on 1st Street reported drops in sales of 25 percent to 70 percent. The proximity of the corridor to Hoboken Terminal makes it a main thoroughfare for commuter foot traffic, particularly for the 30,000 commuters who utilize the PATH Train Service on a daily basis. As PATH service via Hoboken Terminal was not fully restored until March 2013 (5 months after the storm), the drop in daily foot traffic had a significant impact on local businesses.

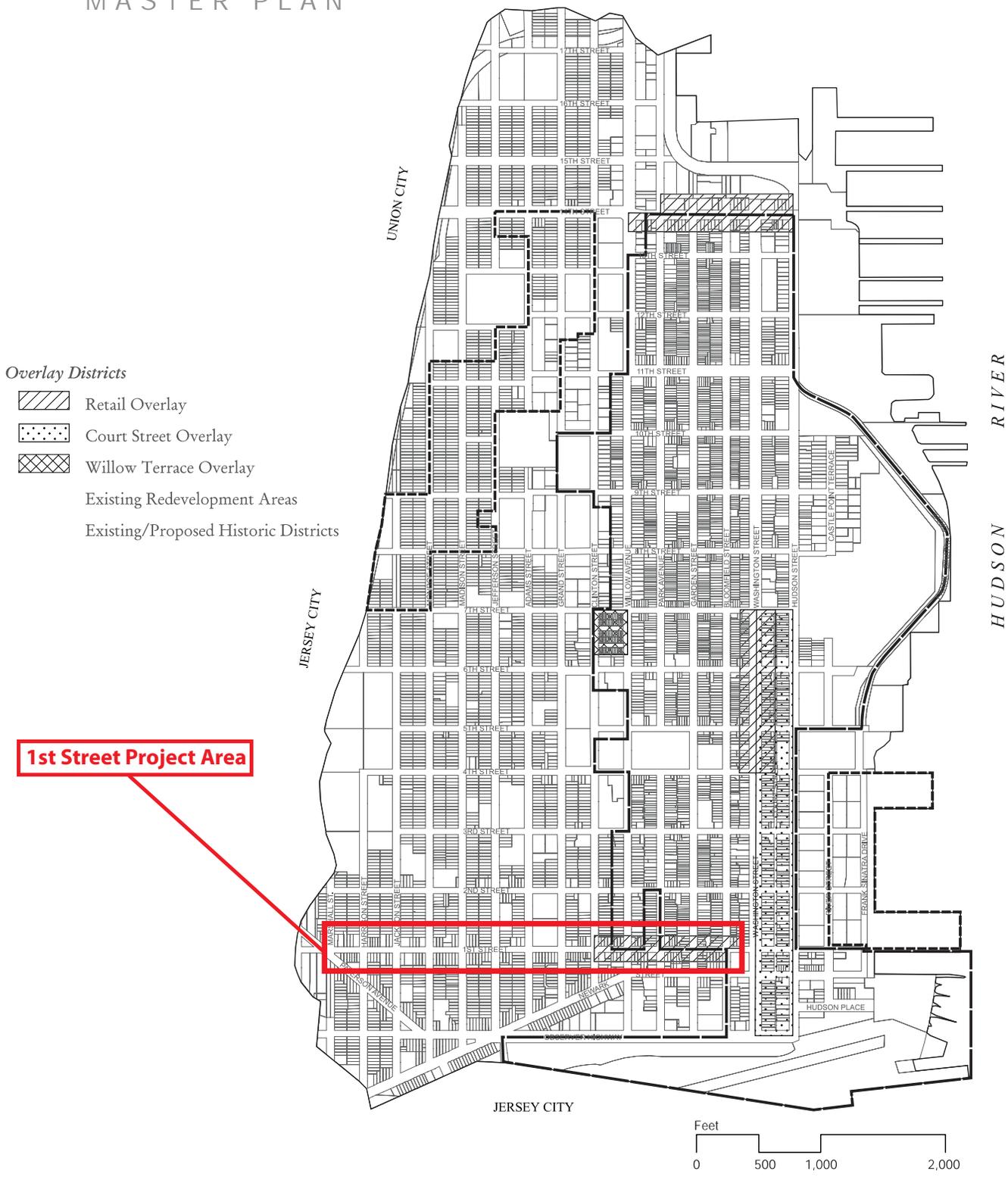
Since Super Storm Sandy, Hoboken has made numerous efforts to build resiliency, strengthen local business sustainability and mitigate future floods. The City has worked with FEMA, the Army Corps of Engineers, the Rockefeller Foundation, the County of Hudson, the North Hudson Sewerage Authority and Together North Jersey to piece together a coordinated strategy for long-term recovery. Federal, state, local and foundation resources have been invested into various projects that aim to reinforce existing infrastructure, introduce new stormwater management resources, and support local businesses. The City has leveraged federal funding to develop a Green Infrastructure Strategic Plan that details Best Management Practices for improving stormwater retention and minimizing CSOs to an overtaxed sewer system. Together, these projects represent a coordinated effort to improve stormwater management and mitigate flooding, thereby fostering stronger and more sustainable economic vitality throughout Hoboken.

Low-Moderate Income Impact

The project improves accessibility to employment opportunities, mass transit choices and open space for low-moderate income populations. Streetscape enhancements will enhance connectivity between the historically low-moderate income neighborhoods in south and southwest Hoboken and Hoboken Terminal via the mixed use commercial district along 1st Street. Low-mod populations will have safe and convenient access to multi-modal transit options which support greater employment outcomes by linking residents with commercial centers. Strengthening the local business community along 1st Street also supports low-mod job retention by encouraging businesses to build off of the streetscape investments and reinvest in their own establishment. By attracting more consumer foot traffic into this commercial corridor, the streetscape enhancements will provide more opportunities for low-mod job creation and retention within the 1st Street business community.

The project also has a benefit for presumed low-mod populations, specifically seniors and individuals with disabilities. ADA compliant curb ramps will be installed at all intersections along 1st Street, allowing individuals with disabilities to safely access and navigate the mixed-use corridor. These residents will also benefit from enhanced accessibility to Hoboken Terminal via 1st Street and employment opportunities within the commercial district.

WEEHAWKEN



1st Street Project Area

Map 16: Land Use Plan - Overlay Districts

DRAFT

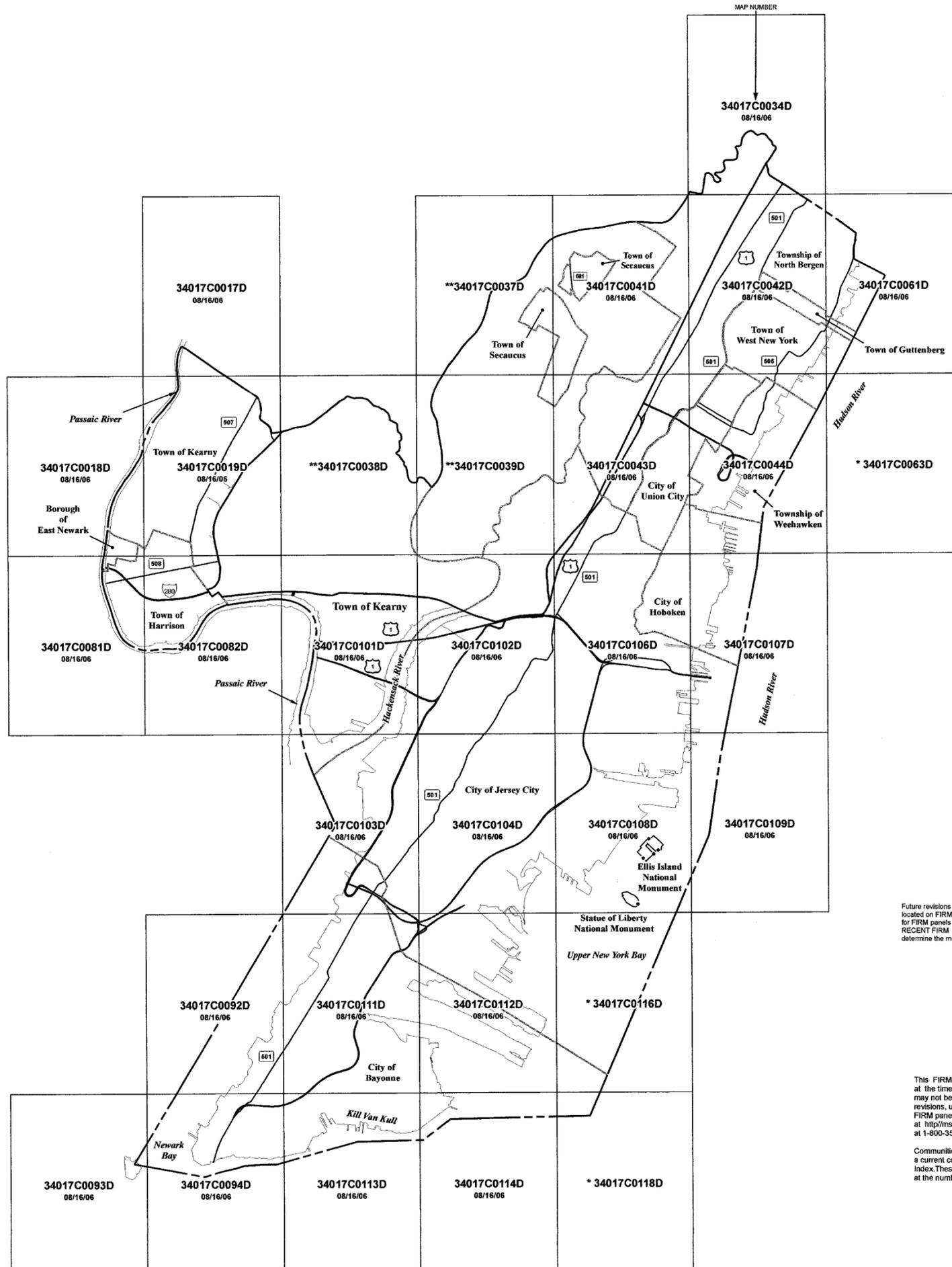
1st Street Retail Overlay Zone
NJEDA Streetscape Revitalization Program (2013)

December 20, 2013
City of Hoboken
Department of Transportation and Parking



MAP REPOSITORIES
(Maps available for reference only, not for distribution.)

- BAYONNE, CITY OF:**
Bayonne City Hall
630 Avenue C
Bayonne, New Jersey 07002
- EAST NEWARK, BOROUGH OF:**
East Newark Borough Hall
54 Sherman Avenue
East Newark, New Jersey 07029
- GUTTENBERG, TOWN OF:**
Guttenberg Town Building Department
6808 Park Avenue
Guttenberg, New Jersey 07093
- HARRISON, TOWN OF:**
Harrison Town Hall
318 Harrison Avenue
Harrison, New Jersey 07029
- HOBOKEN, CITY OF:**
Hoboken City Hall
94 Washington Street
Hoboken, New Jersey 07030
- JERSEY CITY, CITY OF:**
City of Jersey City Hall
280 Grove Street
Jersey City, New Jersey 07302
- KEARNEY, TOWN OF:**
Kearny Town Annex Building
402 Kearny Avenue
Kearny, New Jersey 07032
- NORTH BERGEN, TOWNSHIP OF:**
North Bergen Township Building Department
43233 Kennedy Boulevard
North Bergen, New Jersey 07047
- SECAUCUS, TOWN OF:**
Secaucus Town Hall
1203 Patterson Plank Road
Secaucus, New Jersey 07094
- WEEHAWKEN, TOWNSHIP OF:**
Weehawken Township Building Department
372 Park Avenue
Weehawken, New Jersey 07087
- WEST NEW YORK, TOWN OF:**
West New York Town Hall
428 60th Street
West New York, New Jersey 07093



* PANEL NOT PRINTED - AREA ALL OPEN WATER
** PANEL NOT PRINTED - AREA NOT INCLUDED

LISTING OF COMMUNITIES

COMMUNITY NAME	COMMUNITY NUMBER	LOCATED ON PANELS	INITIAL NFIP MAP DATE	INITIAL FIRM DATE	MOST RECENT FIRM PANEL DATE
BAYONNE, CITY OF	340218	0092, 0093, 0094, 0103, 0111, 0112, 0113, 0114, 0119, 0119*	May 17, 1974	August 15, 1983	August 16, 2006
EAST NEWARK, BOROUGH OF	340219	0018, 0081	June 28, 1974	September 30, 1977	August 16, 2006
GUTTENBERG, TOWN OF	340220	0042, 0051	June 28, 1974	July 16, 1984	August 16, 2006
HARRISON, TOWN OF	340221	0019, 0019, 0081, 0082	June 28, 1974	September 30, 1977	August 16, 2006
HOBOKEN, CITY OF	340222	0043, 0044, 0100, 0107	June 28, 1974	November 17, 1982	August 16, 2006
JERSEY CITY, CITY OF	340223	0039, 0043, 0101, 0102, 0102, 0104, 0105, 0107, 0108, 0109, 0111, 0112, 0119*	July 25, 1975	March 1, 1984	August 16, 2006
KEARNEY, TOWN OF	340224	0017, 0018, 0019, 0089, 0099, 0082, 0101, 0102, 0103	June 28, 1974	December 1, 1977	August 16, 2006
NORTH BERGEN, TOWNSHIP OF	340225	0034, 0041, 0042, 0043, 0044, 0051	June 28, 1974	September 30, 1982	August 16, 2006
SECAUCUS, TOWN OF	340226	0037, 0039, 0041, 0043	October 5, 1973	March 25, 1983	August 16, 2006
UNION CITY, CITY OF*	340228	0042, 0043, 0044	August 16, 2006	August 16, 2006	August 16, 2006
WEEHAWKEN, TOWNSHIP OF	340228	0043, 0044	August 2, 1974	May 1, 1984	August 16, 2006
WEST NEW YORK, TOWN OF	340229	0042, 0044, 0051, 0059*	May 31, 1974	May 1, 1984	August 16, 2006

* NON-COOPERATING COMMUNITY
* PANEL NOT PRINTED

NOTE TO USER

Future revisions to this FIRM index will only be issued to communities that are located on FIRM panels being revised. This FIRM index therefore remains valid for FIRM panels dated August 16, 2006 or earlier. Please refer to the "MOST RECENT FIRM PANEL DATE" column in the Listing of Communities tables to determine the most recent FIRM index date for each community.

MAP DATES

This FIRM index displays the map date for each FIRM panel at the time that this index was printed. Because this index may not be distributed to unaffected communities in subsequent revisions, users may determine the current map date for each FIRM panel by visiting the FEMA Map Service Center website at <http://msc.fema.gov> or by calling the Map Service Center at 1-800-358-9516.

Communities annexing land on adjacent FIRM panels must obtain a current copy of the adjacent panel as well as the current FIRM index. These may be ordered directly from the Map Service Center at the number listed above.

MAP INDEX

FIRM

FLOOD INSURANCE RATE MAP

HUDSON COUNTY,
NEW JERSEY
(ALL JURISDICTIONS)

(SEE LISTING OF COMMUNITIES TABLE)

MAP INDEX

PANELS PRINTED: 17, 18, 19, 34, 41,
42, 43, 44, 81, 81, 82, 92, 93, 94, 101, 102, 103,
104, 106, 107, 108, 109, 111, 112, 113, 114

MAP NUMBER
34017CIND0A

EFFECTIVE DATE
AUGUST 16, 2006

Federal Emergency Management Agency

NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The **community map repository** should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where **Base Flood Elevations (BFEs)** and/or **floodways** have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations tables in the Flood Insurance Study report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations tables should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the **floodways** were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by **flood control structures**. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study report for information on flood control structures for this jurisdiction.

The **projection** used in the preparation of this map was New Jersey State Plane FIPSZONE 2900. The **horizontal datum** was NAD 83, GRS80 spheroid. Differences in datum, spheroid, projection or State Plane zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of this FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same **vertical datum**. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at <http://www.ngs.noaa.gov> or contact the National Geodetic Survey at the following address:

Spatial Reference System Division
National Geodetic Survey, NOAA
Silver Spring Metro Center
1315 East-West Highway
Silver Spring, Maryland 20910
(301) 713-3191

To obtain current elevation, description, and/or location information for **bench marks** shown on this map, please contact the Information Services Branch of the National Geodetic Survey at (301) 713-3242, or visit its website at <http://www.ngs.noaa.gov>.

Base map information shown on this FIRM was provided in digital format by the State of New Jersey Office of Information Technology. This information was derived from digital orthophotos produced at a scale of 1:2,400 with 1-foot pixel resolution from photography dated April 2002.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed **Map Index** for an overview map of the county showing the layout of map panels; community map repository addresses; and a Listing of Communities table containing National Flood Insurance Program dates for each community as well as a listing of the panels on which each community is located.

Contact the **FEMA Map Service Center** at 1-800-358-9616 for information on available products associated with this FIRM. Available products may include previously issued Letters of Map Change, a Flood Insurance Study report, and/or digital versions of this map. The FEMA Map Service Center may also be reached by Fax at 1-800-358-9620 and its website at <http://www.msc.fema.gov>.

If you have **questions about this map** or questions concerning the National Flood Insurance Program in general, please call 1-877-FEMA MAP (1-877-336-2627) or visit the FEMA website at <http://www.fema.gov>.



LEGEND

- SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD
- The 1% annual flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.
- ZONE A** No Base Flood Elevations determined.
- ZONE AE** Base Flood Elevations determined.
- ZONE AH** Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
- ZONE AO** Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.
- ZONE AR** Special Flood Hazard Area formerly protected from the 1% annual chance flood by a flood control system that was subsequently deteriorated. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.
- ZONE A99** Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.
- ZONE V** Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
- ZONE VE** Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.
- FLOODWAY AREAS IN ZONE AE
- The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.
- OTHER FLOOD AREAS
- ZONE X** Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.
- OTHER AREAS
- Areas determined to be outside the 0.2% annual chance floodplain.
- ZONE D** Areas in which flood hazards are undetermined, but possible.
- COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS
- OTHERWISE PROTECTED AREAS (OPAs)
- CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.
- 1% annual chance floodplain boundary
- 0.2% annual chance floodplain boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary dividing Special Flood Hazard Area Zones and boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or flood velocities.
- Base Flood Elevation line and value; elevation in feet*
- Base Flood Elevation value where uniform within zone; elevation in feet*
- * Referenced to the North American Vertical Datum of 1988
- Cross section line
- Transect line
- 87°07'45" 32°22'30" Geographic coordinates referenced to the North American Datum of 1983 (NAD 83), Western Hemisphere
- 76°N 1000-meter Universal Transverse Mercator grid values, zone 18
- 600000 FT 5000-foot grid ticks: New Jersey State Plane coordinate system, FIPSZONE 2900, Transverse Mercator projection
- DX5510 x Bench mark (see explanation in Notes to Users section of this FIRM panel)
- M1.5 River Mile

MAP REPOSITORY
Refer to listing of Map Repositories on Map Index.

EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP
AUGUST 16, 2006

EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study report for this jurisdiction.

To determine if flood insurance is available in this community, contact your Insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

MAP SCALE 1" = 500'

NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0043D

FIRM
FLOOD INSURANCE RATE MAP

HUDSON COUNTY,
NEW JERSEY
(ALL JURISDICTIONS)

PANEL 43 OF 118
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
HOBOKEN, CITY OF	340222	0043	D
JERSEY CITY, CITY OF	340223	0043	D
NORTH BERGEN, TOWNSHIP	340225	0043	D
SECACUCUS, TOWN OF	340226	0043	D
WEEHAWKEN, TOWNSHIP OF	340228	0043	D

Notice to User: The Map Number shown below should be used when placing map orders; the Community Number shown above should be used on insurance applications for the subject community.

MAP NUMBER
34017C0043D

EFFECTIVE DATE
AUGUST 16, 2006

Federal Emergency Management Agency

NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The community map repository should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where **Base Flood Elevations (BFEs)** and/or **floodways** have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations tables in the Flood Insurance Study report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations tables should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the **floodways** were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by **flood control structures**. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study report for information on flood control structures for this jurisdiction.

The **projection** used in the preparation of this map was New Jersey State Plane FIPSZONE 2900. The **horizontal datum** was NAD 83, GRS80 spheroid. Differences in datum, spheroid, projection or State Plane zones used in the production of FIRMs for adjacent jurisdictions may result in slight differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of this FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same **vertical datum**. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at <http://www.ngs.noaa.gov> or contact the National Geodetic Survey at the following address:

Spatial Reference System Division
National Geodetic Survey, NOAA
Silver Spring Metro Center
1315 East-West Highway
Silver Spring, Maryland 20910
(301) 713-3191

To obtain current elevation, description, and/or location information for **bench marks** shown on this map, please contact the Information Services Branch of the National Geodetic Survey at (301) 713-3242, or visit its website at <http://www.ngs.noaa.gov>.

Base map information shown on this FIRM was provided in digital format by the State of New Jersey Office of Information Technology. This information was derived from digital orthophotos produced at a scale of 1:2,400 with 1-foot pixel resolution from photography dated April 2002.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed **Map Index** for an overview map of the county showing the layout of map panels; community map repository addresses; and a Listing of Communities table containing National Flood Insurance Program dates for each community as well as a listing of the panels on which each community is located.

Contact the **FEMA Map Service Center** at 1-800-358-9616 for information on available products associated with this FIRM. Available products may include previously issued Letters of Map Change, a Flood Insurance Study report, and/or digital versions of this map. The FEMA Map Service Center may also be reached by Fax at 1-800-358-9620 and its website at <http://www.msc.fema.gov>.

If you have **questions about this map** or questions concerning the National Flood Insurance Program in general, please call 1-877-FEMA MAP (1-877-336-2627) or visit the FEMA website at <http://www.fema.gov>.

Hackensack Meadowlands
Commission
(AREA NOT INCLUDED)



LEGEND

- SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD
- The 1% annual flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.
- ZONE A** No Base Flood Elevations determined.
- ZONE AE** Base Flood Elevations determined.
- ZONE AH** Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
- ZONE AO** Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.
- ZONE AR** Special Flood Hazard Area formerly protected from the 1% annual chance flood by a flood control system that was subsequently deteriorated. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.
- ZONE A99** Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.
- ZONE V** Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
- ZONE VE** Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.
- FLOODWAY AREAS IN ZONE AE
- The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.
- OTHER FLOOD AREAS
- ZONE X** Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.
- OTHER AREAS
- ZONE X** Areas determined to be outside the 0.2% annual chance floodplain.
- ZONE D** Areas in which flood hazards are undetermined, but possible.
- COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS
- OTHERWISE PROTECTED AREAS (OPAs)
- CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.
- 1% annual chance floodplain boundary
- 0.2% annual chance floodplain boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary dividing Special Flood Hazard Area Zones and boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or flood velocities.
- Base Flood Elevation line and value; elevation in feet*
- Base Flood Elevation value where uniform within zone; elevation in feet
- * Referenced to the North American Vertical Datum of 1988
- Cross section line
- Transect line
- Geographic coordinates referenced to the North American Datum of 1983 (NAD 83), Western Hemisphere
- 1000-meter Universal Transverse Mercator grid values, zone 18
- 5000-foot grid ticks: New Jersey State Plane coordinate system, FIPSZONE 2900, Transverse Mercator projection
- Bench mark (see explanation in Notes to Users section of this FIRM panel)
- River Mile

MAP REPOSITORY
Refer to listing of Map Repositories on Map Index.

EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP
AUGUST 16, 2006

EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study report for this jurisdiction.

To determine if flood insurance is available in this community, contact your Insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

MAP SCALE 1" = 500'

250 0 500 1000 FEET
150 0 150 300 METERS

NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0106D

FIRM
FLOOD INSURANCE RATE MAP

HUDSON COUNTY,
NEW JERSEY
(ALL JURISDICTIONS)

PANEL 106 OF 118
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
HOBOKEN, CITY OF	340222	0106	D
JERSEY CITY, CITY OF	340223	0106	D

Notice to User: The Map Number shown below should be used when placing map orders; the Community Number shown above should be used on insurance applications for the subject community.

MAP NUMBER
34017C0106D

EFFECTIVE DATE
AUGUST 16, 2006

Federal Emergency Management Agency

NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The **community map repository** should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where **Base Flood Elevations (BFEs)** and/or **floodways** have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations tables in the Flood Insurance Study report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations tables should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the **floodways** were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by **flood control structures**. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study report for information on flood control structures for this jurisdiction.

The **projection** used in the preparation of this map was New Jersey State Plane FIPSZONE 2900. The **horizontal datum** was NAD 83, GRS80 spheroid. Differences in datum, spheroid, projection or State Plane zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of this FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same **vertical datum**. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at <http://www.ngs.noaa.gov> or contact the National Geodetic Survey at the following address:

Spatial Reference System Division
National Geodetic Survey, NOAA
Silver Spring Metro Center
1315 East-West Highway
Silver Spring, Maryland 20910
(301) 713-3191

To obtain current elevation, description, and/or location information for **bench marks** shown on this map, please contact the Information Services Branch of the National Geodetic Survey at (301) 713-3242, or visit its website at <http://www.ngs.noaa.gov>.

Base map information shown on this FIRM was provided in digital format by the State of New Jersey Office of Information Technology. This information was derived from digital orthophotos produced at a scale of 1:2,400 with 1-foot pixel resolution from photography dated April 2002.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed **Map Index** for an overview map of the county showing the layout of map panels; community map repository addresses; and a Listing of Communities table containing National Flood Insurance Program dates for each community as well as a listing of the panels on which each community is located.

Contact the **FEMA Map Service Center** at 1-800-358-9616 for information on available products associated with this FIRM. Available products may include previously issued Letters of Map Change, a Flood Insurance Study report, and/or digital versions of this map. The FEMA Map Service Center may also be reached by Fax at 1-800-358-9620 and its website at <http://www.msc.fema.gov>.

If you have **questions about this map** or questions concerning the National Flood Insurance Program in general, please call 1-877-FEMA MAP (1-877-336-2627) or visit the FEMA website at <http://www.fema.gov>.



LEGEND

- SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD
- The 1% annual flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.
- ZONE A** No Base Flood Elevations determined.
- ZONE AE** Base Flood Elevations determined.
- ZONE AH** Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
- ZONE AO** Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.
- ZONE AR** Special Flood Hazard Area formerly protected from the 1% annual chance flood by a flood control system that was subsequently deteriorated. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.
- ZONE A99** Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.
- ZONE V** Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
- ZONE VE** Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.
- FLOODWAY AREAS IN ZONE AE
- The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.
- OTHER FLOOD AREAS
- ZONE X** Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.
- OTHER AREAS
- ZONE X** Areas determined to be outside the 0.2% annual chance floodplain.
- ZONE D** Areas in which flood hazards are undetermined, but possible.
- COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS
- OTHERWISE PROTECTED AREAS (OPAs)
- CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.
- 1% annual chance floodplain boundary
- 0.2% annual chance floodplain boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary dividing Special Flood Hazard Area Zones and boundary dividing Special Flood Hazard Area Zones of different Base Flood Elevations, flood depths or flood velocities.
- Base Flood Elevation line and value; elevation in feet*
- Base Flood Elevation value where uniform within zone; elevation in feet
- * Referenced to the North American Vertical Datum of 1988
- Cross section line
- Transect line
- Geographic coordinates referenced to the North American Datum of 1983 (NAD 83), Western Hemisphere
- 1000-meter Universal Transverse Mercator grid values, zone 18
- 5000-foot grid ticks: New Jersey State Plane coordinate system, FIPSZONE 2900, Transverse Mercator projection
- Bench mark (see explanation in Notes to Users section of this FIRM panel)
- River Mile

MAP REPOSITORY
Refer to listing of Map Repositories on Map Index.

EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP
AUGUST 16, 2006

EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study report for this jurisdiction.

To determine if flood insurance is available in this community, contact your Insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

MAP SCALE 1" = 500'

250 0 500 1000 FEET METERS
150 0 150 300

NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0044D

FIRM
FLOOD INSURANCE RATE MAP

HUDSON COUNTY,
NEW JERSEY
(ALL JURISDICTIONS)

PANEL 44 OF 118
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
HOBOKEN CITY OF	340222	0044	D
NORTH BERGEN TOWNSHIP OF	340225	0044	D
WEEHAWKEN TOWNSHIP OF	340228	0044	D
WEST NEW YORK TOWN OF	340229	0044	D

Notice to User: The **Map Number** shown below should be used when placing map orders; the **Community Number** shown above should be used on insurance applications for the subject community.

MAP NUMBER
34017C0044D

EFFECTIVE DATE
AUGUST 16, 2006

Federal Emergency Management Agency

NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The **community map repository** should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where **Base Flood Elevations (BFEs)** and/or **floodways** have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations tables in the Flood Insurance Study report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations tables should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the **floodways** were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by **flood control structures**. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study report for information on flood control structures for this jurisdiction.

The **projection** used in the preparation of this map was New Jersey State Plane FIPSZONE 2900. The **horizontal datum** was NAD 83, GRS80 spheroid. Differences in datum, spheroid, projection or State Plane zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of this FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same **vertical datum**. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at <http://www.ngs.noaa.gov> or contact the National Geodetic Survey at the following address:

Spatial Reference System Division
National Geodetic Survey, NOAA
Silver Spring Metro Center
1315 East-West Highway
Silver Spring, Maryland 20910
(301) 713-3191

To obtain current elevation, description, and/or location information for **bench marks** shown on this map, please contact the Information Services Branch of the National Geodetic Survey at (301) 713-3242, or visit its website at <http://www.ngs.noaa.gov>.

Base map information shown on this FIRM was provided in digital format by the State of New Jersey Office of Information Technology. This information was derived from digital orthophotos produced at a scale of 1:2,400 with 1-foot pixel resolution from photography dated April 2002.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed **Map Index** for an overview map of the county showing the layout of map panels; community map repository addresses; and a Listing of Communities table containing National Flood Insurance Program dates for each community as well as a listing of the panels on which each community is located.

Contact the **FEMA Map Service Center** at 1-800-358-9616 for information on available products associated with this FIRM. Available products may include previously issued Letters of Map Change, a Flood Insurance Study report, and/or digital versions of this map. The FEMA Map Service Center may also be reached by Fax at 1-800-358-9620 and its website at <http://www.msc.fema.gov>.

If you have **questions about this map** or questions concerning the National Flood Insurance Program in general, please call 1-877-FEMA MAP (1-877-336-2627) or visit the FEMA website at <http://www.fema.gov>.



LEGEND

SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD

The 1% annual flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.

- ZONE A** No Base Flood Elevations determined.
- ZONE AE** Base Flood Elevations determined.
- ZONE AH** Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
- ZONE AO** Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.
- ZONE AR** Special Flood Hazard Area formerly protected from the 1% annual chance flood by a flood control system that was subsequently deteriorated. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.
- ZONE A99** Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.
- ZONE V** Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
- ZONE VE** Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.

FLOODWAY AREAS IN ZONE AE

The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

OTHER FLOOD AREAS

ZONE X Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.

OTHER AREAS

ZONE X Areas determined to be outside the 0.2% annual chance floodplain.

ZONE D Areas in which flood hazards are undetermined, but possible.

COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS

OTHERWISE PROTECTED AREAS (OPAs)

CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.

- 1% annual chance floodplain boundary
- 0.2% annual chance floodplain boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary dividing Special Flood Hazard Area Zones and boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or flood velocities.
- Base Flood Elevation line and value; elevation in feet* (EL 987)
- Base Flood Elevation value where uniform within zone; elevation in feet*

* Referenced to the North American Vertical Datum of 1988

Cross section line
Transect line
Geographic coordinates referenced to the North American Datum of 1983 (NAD 83), Western Hemisphere
87°07'45", 32°22'30"

600000 FT
5000-foot grid ticks: New Jersey State Plane coordinate system, FIPSZONE 2900, Transverse Mercator projection

Bench mark (see explanation in Notes to Users section of this FIRM panel)
M1.5 River Mile

MAP REPOSITORY
Refer to listing of Map Repositories on Map Index.

EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP
AUGUST 16, 2006

EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study report for this jurisdiction.

To determine if flood insurance is available in this community, contact your Insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

MAP SCALE 1" = 500'



NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0107D

FIRM
FLOOD INSURANCE RATE MAP

HUDSON COUNTY, NEW JERSEY (ALL JURISDICTIONS)

PANEL 107 OF 118
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

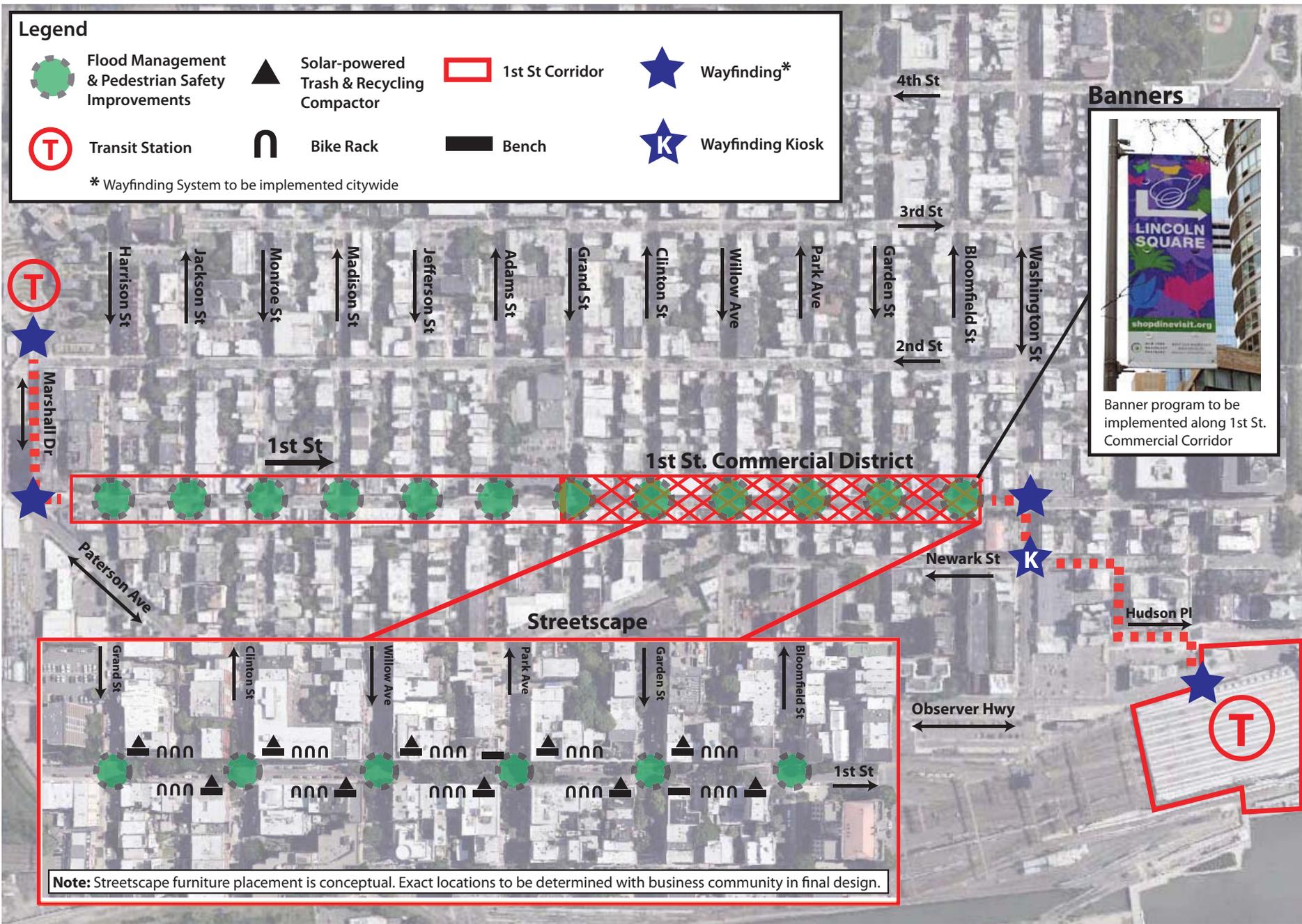
COMMUNITY	NUMBER	PANEL	SUFFIX
HOBOKEN, CITY OF	340222	0107	D
JERSEY CITY, CITY OF	340223	0107	D

Notice to User: The Map Number shown below should be used when placing map orders; the Community Number shown above should be used on insurance applications for the subject community.

MAP NUMBER
34017C0107D

EFFECTIVE DATE
AUGUST 16, 2006

Federal Emergency Management Agency



Project Plan: Hoboken Streetscape Revitalization

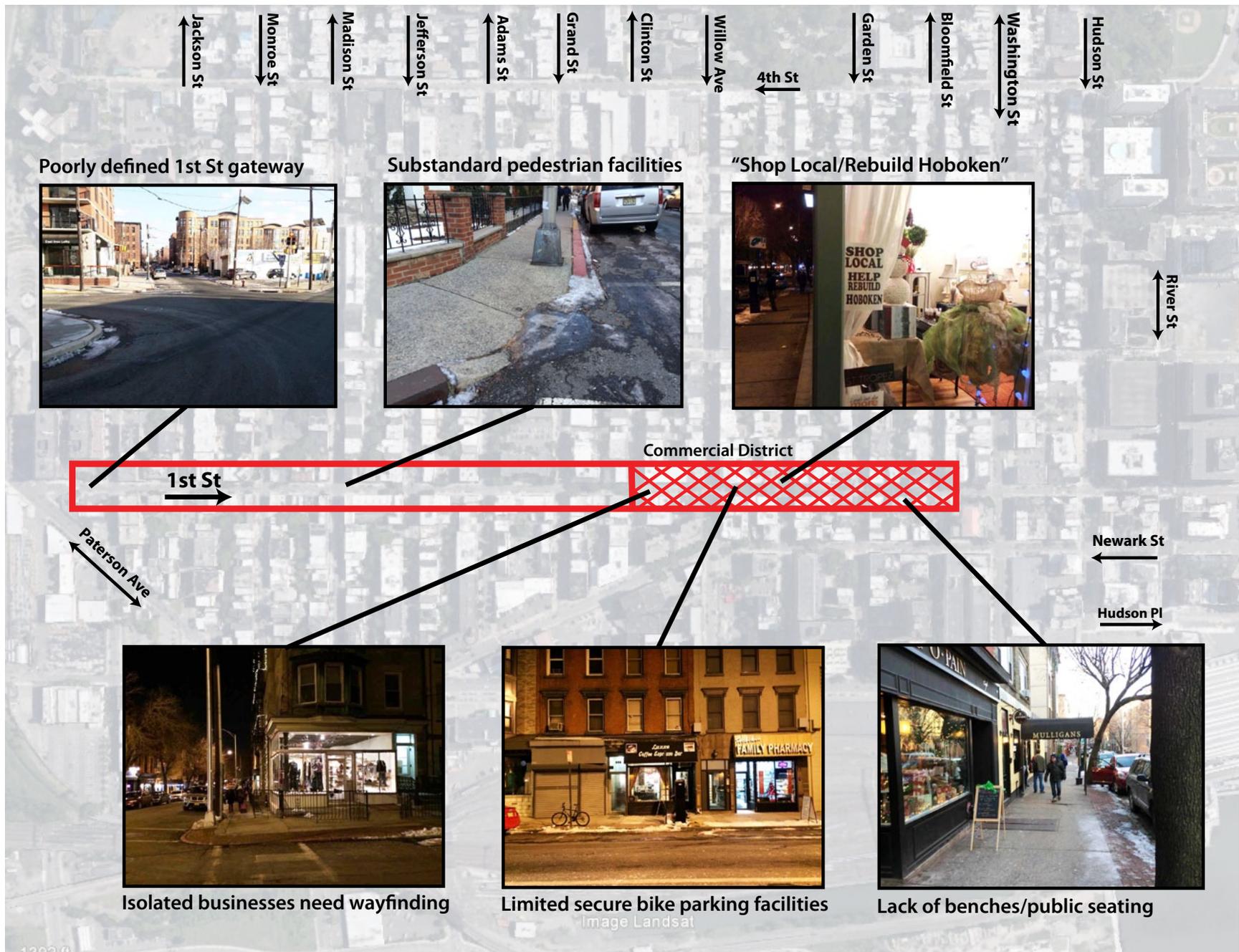
NJEDA Streetscape Revitalization Program (2013)

December 2013

City of Hoboken

Department of Transportation and Parking





Poorly defined 1st St gateway



Substandard pedestrian facilities



"Shop Local/Rebuild Hoboken"



Isolated businesses need wayfinding



Limited secure bike parking facilities



Lack of benches/public seating

DRAFT

Existing Conditions

NJEDA Streetscape Revitalization Program (2013)

December 19, 2013

City of Hoboken

Department of Transportation and Parking



Citywide Wayfinding System



Kiosk



Banner Program



Rain Gardens



Project Plan Elements

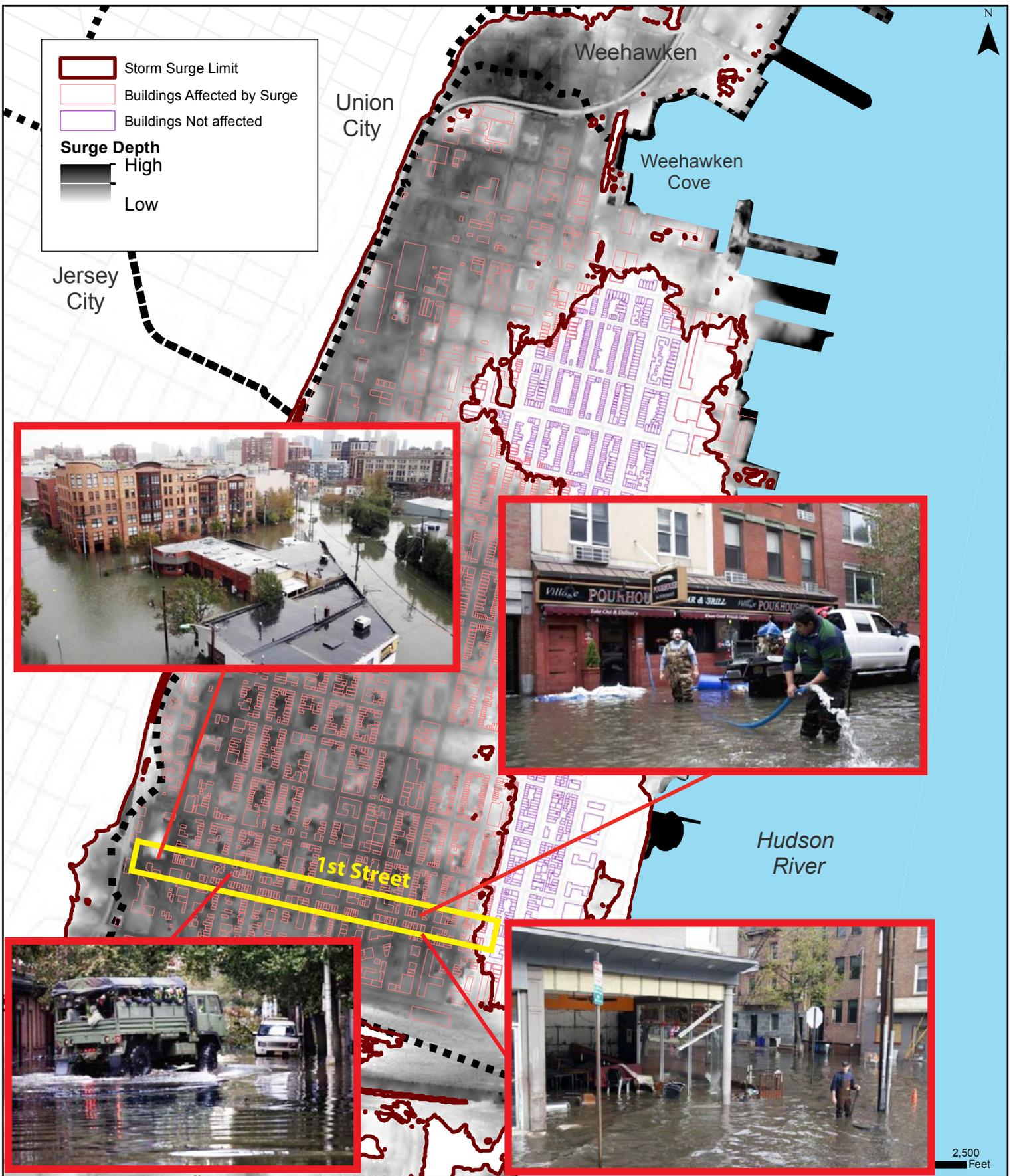
NJEDA Streetscape Revitalization Program (2013)

December 2013

City of Hoboken

Department of Transportation and Parking





DRAFT

Hurricane Sandy Flood Damage on 1st St

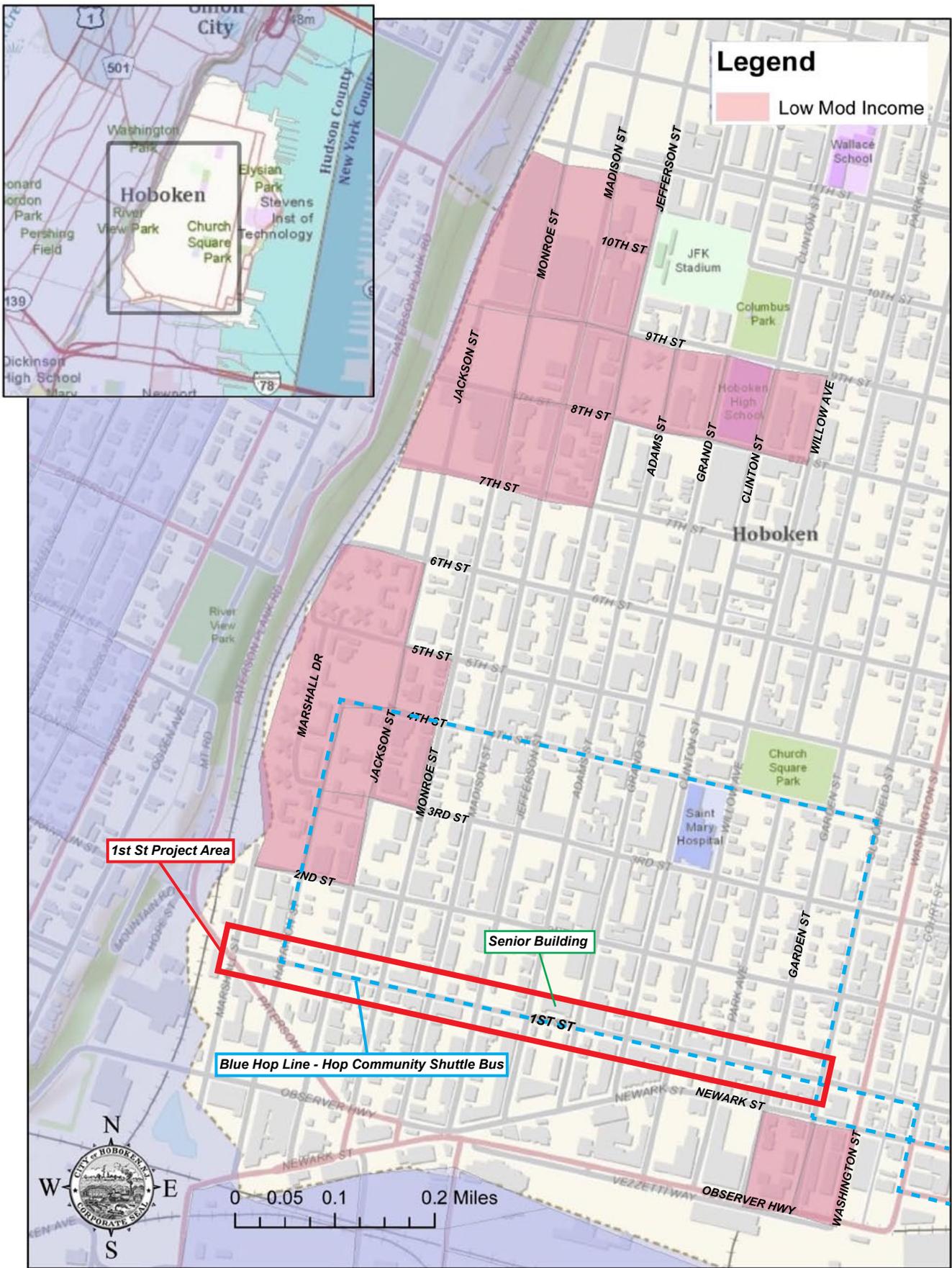
NJEDA Streetscape Revitalization Program (2013)

December 20, 2013

City of Hoboken

Department of Transportation and Parking





DRAFT

Low & Moderate Income Census Blocks

NJEDA Streetscape Revitalization Program (2013)

December 20, 2013

City of Hoboken

Department of Transportation and Parking



CITY OF HOBOKEN Cost Estimate

City-Wide Wayfinding & Kiosk/Business Directory

Task #	Task Description	NJEDA	City of Hoboken*	Subtotal/Total
1a	Wayfinding - Planning, Design & Outreach	\$75,000	\$10,000	\$85,000
1b	Wayfinding Signage & Gateways - Implementation	\$100,000		\$100,000
2a	Kiosk - Design		\$10,000	\$10,000
2b	Kiosk - Construction and Installation	\$80,000		\$80,000
2c	Kiosk - Programming		\$10,000	\$10,000
Sub-Total		\$255,000	\$30,000	\$285,000

First Street: Streetscape & Flood Protection Improvements

Task #	Task Description	NJEDA	City of Hoboken*	Subtotal/Total
3a	1st St. Banner Program - Production and Installation	\$20,000		\$20,000
3b	1st St. Banner Program - Programming & Management		\$10,000	\$10,000
4a	Pedestrian Safety & Accessibility Improvements, including bump-outs for streetscape amenities	\$152,755		\$152,755
4b	Stormwater Management (Raingardens & Drain Reconstruction)	\$216,000		\$216,000
4c	Streetscape Furniture (benches, bike parking, solar trash & recycling compactors)	\$90,700		\$90,700
4d	Street Trees - Replacement (5 trees and tree grates)	\$15,000		\$15,000
4e	Design, Engineering & Outreach	\$50,000		\$50,000
Sub-Total		\$544,455	\$10,000	\$554,455

Estimated Cost	\$799,455	\$40,000	\$839,455
Contingency (15%)	\$119,918	\$6,000	\$125,918
Total Cost	\$919,373	\$46,000	\$965,373

* Does not include total City staff time spent.

CITY OF HOBOKEN

Schedule

Task 1: Wayfinding & Task 3: 1st St. Banner Program (combined)

1-2 months	Procurement & Approval of Design & Planning Consultant
4 months	Design, Planning & Outreach Programming
1 month	Production/Printing: Signage and Banner
<1 month	Installation
7 months	Total Estimated Time from Grant Award notice

Task 2: Kiosk/Business Directory

Complete	Kiosk Design
4 months	Procurement & Approval of Kiosk Production Procurement & Approval of Kiosk Installation
<1 month	Installation
5 months	Total Estimated Time from Grant Award notice

Task 4: Streetscape & Flood Protection Improvements

1-2 months	Procurement & Approval of Design Engineer
5 months	Design, Engineering and Outreach
1-2 months	Procurement & Approval of Contractor
2 months	Construction
10 months	Total Estimated Time from Grant Award notice

CITY OF HOBOKEN

Project Team

City Official/Staff	Job Title	Project Role
Stephen Marks	Assistant Business Administrator	Project Co-Director
John Morgan	Transportation Director	Project Co-Director
Susan Poliwka	Principal Planner	Project Manager / Urban Designer
Ryan Sharp	Principal Planner	Transportation & Safety

The City of Hoboken will use standard state and municipal procedures and requirements to issue Request for Proposals (RFP) and bid specifications to procure all vendors for services to be paid for by the NJEDA Streetscape Revitalization Grant.

The procurement process for each contractor will proceed as follows:

- Task #1: Wayfinding – the City will draft and advertise a Request for Proposals (RFP) to hire a consultant to plan and design the Wayfinding and Banner Programs. It is expected to take 1 month to draft and advertise the RFP, and up to one additional month to approve the selected contractor.
- Task #2: Kiosk/Business Directory – the City will draft and advertise bid specifications to procure services to build and install the Kiosk/Business Directory. This process is expected to take approximately 4-5 months to be completed (approximately 4 months for Kiosk production and up to one additional month to procure and approve the installation of the Kiosk).
- Task #3: 1st St. Banner Program – the City will follow the RFP process as outlined in Task #1.
- Task #4: Streetscape and Flood Protection Improvements – the City will issue an RFP to hire an engineer to design, engineer, and conduct community outreach for Streetscape and Flood Protection Improvements. This process is estimated to take approximately 1-2 months to draft and advertise an RFP to hire the Design Engineer. After the design, engineering, and community outreach services have been completed, it will take approximately 1-2 additional months to advertise a bid to hire contractors to construct the Streetscape and Flood Protection Improvements.

INTRODUCED BY: _____
SECONDED BY: _____

**CITY OF HOBOKEN
RESOLUTION NO. _____**

**AUTHORIZING THE CITY OF HOBOKEN
TO ACCEPT AND QUALIFY RESPONSES TO ISSUED
REQUESTS FOR QUALIFICATION FOR PROFESSIONAL SERVICE FOR LSRP SERVICES
FROM JANUARY 1, 2014 THROUGH DECEMBER 31, 2014**

WHEREAS, it is necessary for the City of Hoboken to engage, from time-to-time, the services of a qualified firm and/or professional to provide LSRP services to the City of Hoboken; and,

WHEREAS, N.J.S.A. 19:44A-20.1 et seq., commonly known as the State “Pay to Play” Law took effect on January 1, 2006, which the qualified firms comply with, and the City has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et. seq. and its local code, by issuing a Request for Qualifications for LSRP services pursuant to the fair and open process; and,

WHEREAS, the City’s review team has determined that the below listed respondents to the RFQ provide the City with the best options for efficient and effective LSRP services during CY2014, and are each qualified to be considered by the City Administration, if and when the Administration finds it necessary, to engage the services of such respondent;

NOW, THEREFORE, BE IT RESOLVED by the City of Hoboken that the below listed respondents be and are hereby deemed qualified to be contracted for LSRP services for the City during the January 1, 2014 through December 31, 2014 period:

- a. Excel Environmental Resources
- b. T&M Associates
- c. Remington & Vernick
- d. Boswell Engineering

Reviewed:

Quentin Wiest
Business Administrator

Approved as to Form:

Mellissa Longo, Esq.
Corporation Counsel

Meeting Date: February 5, 2014

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
Council President Jen Giattino				

CITY OF HOBOKEN
Office of Corporation Counsel

DAWN ZIMMER
Mayor



MELLISSA LONGO
Corporation Counsel

MEMORANDUM

To: Quentin Wiest
cc: Mellissa Longo Stephen Marks Juan Melli
 Dan Bryan Al Dineros
From: Alysia M. Proko
RE: EVALUATION RESULTS FOR: **"RFP- PROFESSIONAL SERVICE – LSRP"**
Date: January 22, 2014

Please be advised, on January 22, 2014, the evaluations for **"RFP- PROFESSIONAL SERVICE - LSRP"** were received by the law department of the City of Hoboken. The evaluations results are as follows:

1. Excel Environmental Resources: 230
2. Adams Rehmann & Heggan: 220
3. GZA Geo Environmental: 220
4. First Environmental: 218
4. T&M Associates: 218
6. H2M Architects: 212
6. Remington Vernick: 212
8. Boswell Engineering: 211
8. Maser Consulting: 211
10. CME Associates: 207
11. TTI Environmental Incorporated: 201
12. Langan Engineering & Environmental Services: 196
12. Pennoni Associates: 196
14. McGaha Consulting: 148

Introduced by: _____

Seconded by: _____

**CITY OF HOBOKEN
RESOLUTION NO. : _____**

RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICE CONTRACT WITH EXCEL ENVIRONMENTAL AS LSRP TO THE CITY OF HOBOKEN TO COMMENCE JANUARY 1, 2014 AND EXPIRE DECEMBER 31, 2014 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$40,000.00

WHEREAS, service to the City as Licensed Site Remediation Professional (LSRP) is a professional service as defined by N.J.S.A. 40A:11-1 et seq. and as such, is exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5; and,

WHEREAS, the City of Hoboken published a Request for Qualifications for the Professional Services of LSRP in accordance with the Fair and Open Process and Hoboken Ordinance #DR-154, which Excel Environmental responded to; and,

WHEREAS, the evaluation committee has determined that Excel Environmental offers the best option of all the proposals submitted, cost and other factors considered, and therefore advises a contract be entered into with Excel Environmental for a one (1) year term with a not to exceed amount of Forty Thousand (\$40,000.00) Dollars for the services described in the CY2014 RFP; and,

WHEREAS, Excel Environmental is hereby required to continue to abide by the “pay-to-play” requirements of the Hoboken Public Contracting Reform Ordinance, codified as §20A-11 et seq. of the Administrative Code of the City of Hoboken as well as the Affirmative Action laws and policies under which the City operates; and,

WHEREAS, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$10,000.00 is available in the following appropriation 4-01-31-461-000 in the temporary CY2014 budget; and I further certify that I will immediately review the CY2014 budget to determine whether the additional \$30,000.00 balance is available and appropriated in the following appropriation 4-01-31-461-000 in the CY2014 budget upon adoption of said budget; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2014 temporary appropriation; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed: _____, George DeStefano, CFO

NOW THEREFORE, BE IT RESOLVED, that a contract with Excel Environmental to represent the City as LSRP be awarded, for a term to commence January 1, 2014 and expire December 31, 2014, for a total not to exceed amount of Forty Thousand Dollars (\$40,000.00), of which \$10,000.00 shall heretofore be appropriated, with the remaining \$30,000.00 for CY2014 not herein appropriated subject to proper and adequate appropriation by the City of Hoboken as part of its CY2014 budget, without recourse in law or in equity upon any failure of the City of Hoboken to properly and adequately appropriate said funds; and

BE IT FURTHER RESOLVED, the contract shall refer to and include by reference the RFQ and Excel Environmental 's responses, as well as the attached memorandum of Stephen Marks, for purposes of describing the terms and obligation of the agreement with regards to scope of work, hourly wages, and allowable fees and charges; and,

BE IT FURTHER RESOLVED, the contract shall expressly state that said firm shall be obligated to provide prompt written notice to the City when its invoicing reaches 80% of the not to exceed amount, if the firm believes additional funds will be necessary, and the City shall have no liability for payment of funds in excess of the not to exceed amount; and

BE IT FURTHER RESOLVED that the City Council of the City of Hoboken specifically finds that compliance with Hoboken Ordinance #DR-154 (codified as §20A-4 of the Code of the City of Hoboken), and any and all state Pay to Play laws, is a continuing obligation of **Excel Environmental**; and

BE IT FURTHER RESOLVED the City Clerk shall publish this resolution as required by law and keep a copy of the resulting contract on file in accordance with N.J.S.A. 40A:11-1 et seq.; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to Mayor Dawn Zimmer and Corporation Counsel for action in accordance therewith and to take any other actions necessary to complete and realize the intent and purpose of this resolution; and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Dated: February 5, 2014

Reviewed:

Approved as to form:

Quentin Wiest
Business Administrator

Mellissa Longo, Esq.
Corporation Counsel

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
Council President Jen Giattino				



*Solving Environmental Problems
& Creating Redevelopment Opportunities*

December 17, 2013

VIA FEDERAL EXPRESS

City of Hoboken
c/o Law Department
94 Washington Street
Hoboken, NJ 07030

**Re: Statement of Qualifications for Licensed Site Remediation Professional (LSRP)
City of Hoboken, New Jersey**

Dear Sir or Madam:

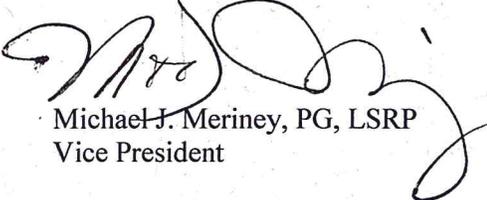
In response to the City of Hoboken's (City) Request for Qualifications (RFQ), Excel Environmental Resources, Inc. (Excel) is pleased to submit the enclosed original, three copies, and one electronic copy on CD of our Statement of Qualifications (SOQ) for Licensed Site Remediation Professional (LSRP) services. We genuinely believe that, based on our extensive environmental compliance, investigation, remedial action, and Brownfield redevelopment experience utilizing the Hazardous Discharge Site Remediation Fund (HDSRF) and Brownfield Development Area (BDA) program, as well as other grant programs and private third party initiatives, Excel is uniquely qualified to provide these services to the City as outlined in Section 2.0 of the enclosed SOQ.

At present, five professionals at Excel have permanent LSRP licenses. Excel has submitted a number of LSRP Notification of Retention forms for both private and public sector projects in order to advance the projects through the necessary regulatory and investigatory phases. Excel conducts all remediation projects based on sound technical and regulatory strategies and has successfully issued Response Action Outcome (RAO) letters in order to close out various projects where an LSRP was retained.

We look forward to the opportunity to work with the City and provide professional services in support of the City's environmental projects, programs, and/or site-specific or redevelopment area needs. We can effectively and efficiently provide a wide range of environmental consulting and engineering services on an as-needed, as-requested basis as outlined in the enclosed SOQ.

Thank you for the opportunity to submit this SOQ and please feel free to call me at (732) 545-9525 if you have any questions or need any additional information during your review of the enclosed. Thank you again for your time and consideration.

Sincerely,
EXCEL ENVIRONMENTAL RESOURCES, INC.



Michael J. Meriney, PG, LSRP
Vice President

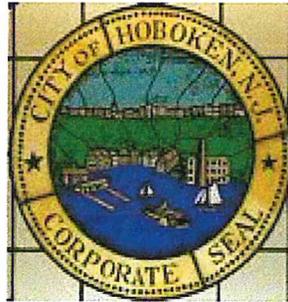
Enclosure



**STATEMENT OF QUALIFICATIONS FOR
LICENSED SITE REMEDIATION PROFESSIONAL (LSRP)**

PREPARED FOR:

**CITY OF HOBOKEN
LAW DEPARTMENT
94 WASHINGTON STREET
HOBOKEN, NEW JERSEY**

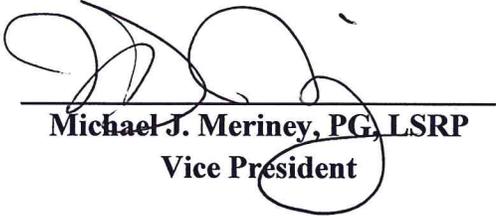


PREPARED BY:



Incorporated in New

**111 NORTH CENTER DRIVE
NORTH BRUNSWICK, NEW JERSEY 08902
(732) 545-9525
www.excelenv.com**


**Michael J. Meriney, PG, LSRP
Vice President**

DECEMBER 16, 2013

**STATEMENT OF QUALIFICATIONS FOR
LICENSED SITE REMEDIATION PROFESSIONAL (LSRP)**

**City of Hoboken
Law Department
94 Washington Street
Hoboken, New Jersey**

TABLE OF CONTENTS

Section	Page No.
1.0 FIRM QUALIFICATIONS FORM AND INTRODUCTION.....	1-1
2.0 NATURE/SCOPE OF SERVICES.....	2-1
2.1 Overview of Excel’s Technical Services	2-2
2.1.1 Licensed Site Remediation Professional Services	2-2
2.1.2 Transactional Due Diligence, Preliminary Assessment, and Site Investigation.....	2-3
2.1.3 Grants and Financial Assistance	2-4
2.1.4 Brownfield Remediation and Redevelopment	2-6
2.1.5 Environmental Engineering and Design	2-7
2.1.6 Site Remediation Services	2-8
2.1.7 Construction Administration, Inspection, and Management	2-10
2.1.8 Cost Estimating	2-11
2.1.9 Environmental Impact Statements	2-11
2.1.10 Underground Storage Tank Management	2-12
2.1.11 Professional Technical Consultation/Support and Meetings	2-12
2.1.12 Permitting and Report Preparation.....	2-13
2.1.13 Site Safety and Quality Assurance.....	2-13
2.1.14 Expert Services	2-14
2.1.15 Federal and State Grant Writing	2-14
2.1.16 Government Relations.....	2-15
3.0 EXPERIENCE AND REFERENCES.....	3-1
3.1 Resumes and Qualifications of Key Personnel.....	3-1
3.2 Technical Services Previously Provided to the City of Hoboken.....	3-5
3.3 Detailed References	3-6
3.4 General References and Experience Related to Public Entities.....	3-9
3.5 Miscellaneous Supplemental Information	3-19
4.0 COST PROPOSAL.....	4-1

LIST OF ATTACHMENTS

Attachment A	Evaluation Criteria Request for Qualifications Checklist Exceptions and Addendum to Specifications Stockholder Disclosure Certification Non-Collusion Affidavit NJ Business Registration Certificate Sample Certificates of Insurance Nuclear-Free Hoboken Ordinance Iran Disclosure Certification of Compliance - Public Contracting Reform
Attachment B	Affirmative Action Compliance Notice Mandatory Equal Opportunity Employment Language Disabilities Act Acknowledgement Form Americans with Disabilities Act of 1990 Employee Information Report Certification
Attachment C	Select Case Histories
Attachment D	Licenses & Certifications
Attachment E	Resumes of Key Personnel
Attachment F	Excel's Labor Rate Schedule
Attachment G	Financial Statements

FIRM QUALIFICATIONS

(Attach additional sheets if necessary)

COMPANY NAME Excel Environmental Resources, Inc.

COMPANY LOCATIONS (if more than one, list principal location first)

111 North Center Drive, North Brunswick, NJ 08902

Phone: 732-545-9525 Fax: 732-545-9425

Email: mmeriney@excelenv.com

COMPANY OVERVIEW, PRINCIPAL ACTIVITIES, ETC.

Excel is a privately owned and operated full-service environmental engineering and consulting firm that provides services that are solution-oriented, innovative, and focused on the needs and objectives of each client. We pride ourselves on the high quality and technical excellence of our services and the cost-effective and creative solutions we have developed based on years of problem-solving experience in the environmental industry.

Our staff is highly experienced in all aspects of the environmental investigation and remediation process in New Jersey with an emphasis on the performance of goal-oriented Preliminary Assessment (PA), Site Investigation (SI), Remedial Investigation (RI), Remedial Action (RA), and Underground Storage Tank (UST) closure projects. At present, five individuals at Excel have permanent Licensed Site Remediation Professional (LSRP) licenses.

Please see Section 2.1 of this Statement of Qualifications (SOQ) for detailed information on all services offered by Excel. References and a summary of Excel's relevant experience are provided in Sections 3.2 through 3.4.

NUMBER OF EMPLOYEES 20

JOB CLASSIFICATION(S) OF EMPLOYEES (Include resumes of Managers and Supervisors as well as those who will be assigned to provide services)

Michael Meriney, PG, LSRP, will be Excel's lead for this project. He will be supported by Excel's four additional LSRPs as necessary, Excel's Director of Engineering, and Excel's staff of Project Managers, Site Remediation Manager, Project and Staff Geologists, Project and Staff Environmental Scientists, and Administrative personnel.

Please see Section 3.1 for summary resumes and Attachment E for full resumes of Excel's key personnel.

YEAR COMPANY WAS ESTABLISHED 1994

INTRODUCTION

Excel Environmental Resources, Inc. (Excel) is pleased to submit this SOQ for Licensed Site Remediation Professional (LSRP) services to the City of Hoboken (City) in response to the Request for Qualifications (RFQ) recently issued by the City's Law Department. We understand that, in accordance with the City's fair and open procurement policy, the City is soliciting LSRP services as discussed in Section 2.0, Nature/Scope of Services.

We are excited to have the opportunity to provide this SOQ and will comply with the general qualifications and specific proposal requirements listed for the City. We believe that our extensive experience and capabilities will satisfy the LSRP requirements of the City. Excel has been providing Professional Environmental Services to municipalities on a wide range of environmental projects over the past nineteen years and has intimate knowledge of environmental compliance and redevelopment and demonstrated competence in our capacity to provide high quality and responsive Professional Environmental Services.

In accordance with the City's fair and open procurement policy, we have prepared this SOQ to provide the required information and documentation regarding Excel's experience and qualifications so that we may be considered as a service provider when the need for LSRP services arises.

2.0 NATURE/SCOPE OF SERVICES

Excel is a privately owned and operated full-service environmental consulting and engineering firm that was incorporated in 1994 and has been servicing governmental entities since 1998. Excel has one principal place of business that is centrally located at 111 North Center Drive, North Brunswick, Middlesex County, New Jersey. All professional environmental consulting and engineering services are provided from Excel's North Brunswick office, located approximately 50 minutes from the City.

Our unique team of professionals has extensive hands-on, practical experience in all aspects of environmental compliance. We are proud of our track record of solving problems that others have said could not be solved. We have distinguished ourselves by performing and thinking "out of the box" to successfully tackle complex environmental problems while maintaining compliance with the New Jersey Department of Environmental Protection (NJDEP) Technical Requirements for Site Remediation (Technical Rules) and other applicable rules and regulations. We very often work with exceptionally short timelines and deadlines and have delivered high-quality and effective services and products each time.

The following summarizes the Scope of Services being offered by Excel to the City based on the specific services requested in the RFQ:

- Environmental assessment of real property for the purposes of parks, recreation, and open space, possibly involving dense urban environments;
- Preparation of necessary documentation for the clean-up, remediation, and re-use of assessed properties;
- Preparation and issuance of environmental reports and documents including PA, SI, RI, RA, Remedial Action Workplans (RAW), Initial Receptor Evaluations, Immediate Environmental Concern (IEC) source control, Remedial Action Outcome (RAO), and Remediation Funding Source (RFS).
- Familiarity and experience with the Site Remediation Reform Act (SRRA) and other applicable state and federal laws;
- Familiarity and experience with the successful re-use of Brownfields; and
- Familiarity and experience with the NJDEP case management system.

Section 2.1 of this SOQ provides an overview of the full range of professional services offered by Excel, all of which are relevant to the Scope of Services above.

Should Excel be awarded any contract pursuant to the City's fair and open procurement process, we will comply with the requirements of the Equal Employment Opportunity laws and regulations, American with Disabilities Act of 1990, the New Jersey Local Unit Pay-to-Play law, and New Jersey Campaign Contributions and Expenditure Reporting Act as applicable to the scope of the services provided. Excel will also comply with the General Terms and Conditions required by the City and will enter into the City's standard Professional Services Contract prior to performance of any work.

Excel will fully comply with the general qualifications and specific proposal requirements outlined

by the City for the requested Environmental Engineering and/or LSRP services.

2.1 Overview of Excel's Technical Services

Excel's staff is comprised of experienced, highly skilled, and highly committed environmental professionals. Our staff is highly experienced in all aspects of the environmental investigation and remediation process in New Jersey with an emphasis on the performance of goal-oriented PA, SI, RI, RA, and UST closure projects. These projects range from real estate transaction-related PAs and SIs coupled with strategic environmental consulting aimed at property redevelopment to complex site-wide investigations and aggressive soil and groundwater RA.

Excel's experience includes property-specific environmental assessments (PA/SI/RI) for properties that were vital to the clients' redevelopment goals, multi-site evaluations within large redevelopment areas, UST closure and remediation, site-wide soil and groundwater remediation, expert testimony in support of litigation, participation in a wide range of meetings, and technical presentations of all kinds.

Our services are solution-oriented, innovative, and focused on the needs and objectives of each client. The following sections address these services in detail.

2.1.1 Licensed Site Remediation Professional Services

The SRRA, N.J.S.A. 58:10C-1 et seq., establishes a program for the licensing of LSRPs who will have responsibility for oversight of environmental investigation and cleanup. While the law changes the process of how sites are remediated, it ensures that the same stringent standards required for cleanup remain intact. The NJDEP will retain significant authority over the remediation process and will ensure that LSRPs comply with all applicable regulations, but the day-to-day management of site remediation will be overseen by a qualified LSRP.

Excel is uniquely qualified to assume the role of LSRP as we have a proven track record and well established, solid reputation with the NJDEP for providing sound scientifically-based environmental consulting and also having the ability to get the NJDEP comfortable with our interpretation of the data and the appropriate remedy selection.

Reforms to the NJDEP's regulatory framework are still ongoing. As a firm, Excel has been committed to adapting to these reforms and has regularly attended SRRA/LSRP workshops, status update sessions, and roundtables at the NJDEP in addition to providing feedback on key regulatory documents and guidance. In particular, the NJDEP Technical Rules are in the midst of undergoing significant changes.

At present, five individuals at Excel have permanent LSRP licenses. Excel has submitted a number of LSRP Notification of Retention forms for both private and public sector projects in order to advance the projects through the necessary regulatory and investigatory phases. Excel conducts all remediation projects based on sound technical and regulatory strategies and are qualified to prepare RAO letters in order to close out particular projects where an LSRP is retained.

2.1.2 Transactional Due Diligence, Preliminary Assessment, and Site Investigation

Excel offers comprehensive services for performance of Phase I and II Environmental Site Assessments (ESA), PA, SI, and RI in support of the sale, acquisition, and redevelopment of property as well as for compliance with a wide range of regulations, including New Jersey's SRRA, Industrial Site Recovery Act (ISRA), Spill Compensation and Control Act, and Underground Storage of Hazardous Substances Act, among others.

Our professionals are uniquely skilled at developing streamlined investigation strategies that are tailored to the objectives of each project, including superior transaction-related services and end-use oriented investigations that smoothly transition into site remediation and redevelopment. We have successfully completed high quality Phase I ESA and PA projects, as well as site-wide soil and groundwater SIs and RIs, many under extremely demanding time constraints, the most challenging of site conditions, and virtually every contamination scenario imaginable.

Excel conducts all remediation projects based on sound technical and regulatory strategies and, as now required under the SRRA, Excel's LSRPs (five individuals at Excel have obtained their LSRP status at present) are qualified to prepare RAO letters in order to close out particular projects where an LSRP is retained.

Excel conducts an evaluation of the potential presence of Asbestos Containing Materials (ACM) and Lead-Based Paint (LBP) as part of the due diligence process and PA since these issues relate to site health and safety and demolition as part of property redevelopment. Although ACM and LBP are not defined as Areas of Concern (AOC) in accordance with the NJDEP Technical Rules, during a PA, Excel determines the presence of potential ACM and/or LBP based on the age of construction of the building and observations made during the PA site inspection. Some building materials, including roofing materials, ceiling and floor tiles and mastic, particularly in the office and storage areas, are typically considered suspect ACM and exterior/interior painted surfaces may be covered in LBP depending on the age of the building. Excel makes recommendations in the PA report as to whether an ACM survey should be conducted prior to any planned building renovation and/or demolition activities that may disrupt these materials as necessary to establish safe and regulatory compliant handling procedures and accurate cost estimates for management of construction debris. As necessary, Excel coordinates with and subcontracts to qualified professionals certified for asbestos abatement and monitoring.

Our senior professionals have an average of more than 20 years of experience in the design and implementation of site and subsurface investigations and are experts in the use of innovative technical approaches to soil and groundwater investigation and data evaluation. We stay on the forefront of emerging technologies and changing environmental regulations and utilize the depth of our expertise to streamline the site assessment and investigation process to consistently and cost-efficiently achieve our clients' goals.

Specific site assessment and investigation services offered by Excel include:

Phase I / Preliminary Assessment

- Transactional Due Diligence

- NJDEP and United States Environmental Protection Agency (USEPA) All Appropriate Inquiry Standards
- ISRA Compliance
- Green Acres Program Support
- Environmental Audits and Impact Statements

Phase II / Site Investigation

- Soil, Groundwater, and Surface Water
- Geophysical Surveys
- State-of-the-Art Field Screening and Testing Techniques
- Streamlined Investigation Strategies

Remedial Investigation

- Soil and Groundwater Quality
- Geologic and Hydrogeologic Characterization
- Natural Remediation and Classification Exception Area (CEA) Proposals
- Baseline Ecological Evaluations
- Natural Resource Damage Calculations

Innovative Investigative Techniques

- Direct-Push Soil Borings
- Horizontal Drilling
- Field Immunoassay Testing
- Soil Gas Surveys
- Advanced Petroleum Fingerprinting

Progressive Data Evaluation Techniques

- Statistical Analysis
- Risk-Based Evaluations
- Plume Dating and Source Identification
- 3-D Subsurface Visualization

2.1.3 Grants and Financial Assistance

There are a wide variety of grants, low and/or no interest loans, economic incentives, and cost recovery mechanisms available in the financial “toolboxes” that have been established by the State of New Jersey and the Federal government for abandoned or under-utilized properties with known or suspected contamination referred to as Brownfields.

With Smart Growth initiatives focusing development back to the urban areas, these tools very often “bridge the financial gap” and enable environmentally-challenged real estate transactions and redevelopment projects to make economic sense. Because every real estate transaction and

redevelopment project is unique, however, hands-on experience with Brownfield economic incentive and cost recovery programs is critical to ensuring that viable opportunities are not lost or overlooked.

We have obtained hundreds of grants for our public sector clients, including grants to conduct PA, SI, RI and RA and have developed and successfully obtained Brownfield Development Area (BDA) grants in several municipalities, including Salem City, Carteret, Keyport Borough, Woodbridge, Kearny and Plainfield.

The BDA is an incredibly effective grant program that enables the municipality, county, or redevelopment authority to qualify for up to \$5 million dollars in grants each year to cover 100% of environmental investigation costs and up to 75% cleanup costs. We are extremely proud of our success rate and track record with the Hazardous Discharge Site Remediation Fund (HDSRF) and BDA grant programs and are continually working on new HDSRF grants and BDA applications on behalf of our public sector clients.

Grant, loan, and cost recovery services offered by Excel include:

New Jersey HDSRF

- Public Entity Grant Applications for PA, SI, and RI (Municipalities, Counties, Redevelopment Authorities)
- Innocent Party Grants
- Innovative Technology Remediation Grants
- Residential UST Closure Fund
- Commercial UST Low Interest Loans

New Jersey HDSRF BDAs

- Selection of Potential BDAs for Municipalities and Counties
- Strategic Planning for Successful BDA Designation by NJDEP
- Preparation of Comprehensive BDA Applications
- Management of BDAs, including Steering Committee Coordination and Participation and NJDEP Case Manager Interaction
- Implementation of Site-specific PA, SI, RI, and RA using HDSRF grants on Sites within the Designated BDAs
- Expert Technical and Strategic Consultation to the Mayor, Council, and Steering Committee regarding potential third-party redevelopment end uses, Request for Proposal (RFP) preparation and negotiation, potential redevelopers, etc.

New Jersey HDSRF Non-Profit 501(c)(3) Organizations

- HDSRF Grant applications to cover 100% of the cost for PA, SI, and RI and up to 75% of costs for RA
- Implementation of Site-specific PA, SI, RI, and RA using HDSRF grants on eligible Sites

- Expert Technical and Strategic Consultation to the Non-Profit Organization regarding potential third-party redevelopment end uses, RFP preparation and negotiation, potential redevelopers, etc.

New Jersey Brownfield Financial Incentives

- Brownfield Site Reimbursement Fund (75% Remediation Cost Reimbursement Program)
- Economic Redevelopment Growth Grant (ERGG) (20% Total Project Reimbursement)
- Remediation Bridge Loans
- Corporate Tax Credits
- Building Materials Credits
- Real Estate Tax Abatement
- Low or No Interest Loans from Various Agencies

Third-Party Cost Recovery

- Insurance Claims Technical Support
- New Jersey Spill Fund Claims
- Responsible Party (RP) Litigation Support
- Expert Consultation and Reporting

2.1.4 Brownfield Remediation and Redevelopment

The term “Brownfields” refers to under-utilized and often abandoned properties where, until recently, environmental contamination, and/or the “stigma” of potential contamination, has discouraged redevelopment. These properties are often in areas that are attractive to developers due to existing infrastructure and access to major highways and port areas.

Many of these properties are also located in areas targeted by municipalities for redevelopment with the goal of increasing employment, property values, and tax ratables as well as creating new business opportunities to fuel continued and sustainable economic growth.

Excel has a seasoned professional staff with practical, hands-on experience in every aspect of the Brownfield restoration process. We know from experience that successful Brownfield restoration requires environmental expertise as well as a keen understanding of the real estate transaction and redevelopment process. Our unique staff of experts has successfully integrated remediation into redevelopment for residential, commercial, industrial, recreational, and open space end uses.

We are working with municipalities, property owners, private developers, and other stakeholders to locate candidate Brownfield properties, efficiently characterize environmental conditions, design and implement cost-effective solutions to address contamination, facilitate property transactions, and turn redevelopment plans into reality.

Our expertise in Brownfield remediation and redevelopment is evidenced by our accomplishments in returning large, complex contaminated properties to productive use, including the McGuire Gardens Housing Complex in Camden, the Former MOTBY facility (now known as The Peninsula

at Bayonne Harbor), the Police Substation in Kearny, and the Municipal Public Safety Complex in Perth Amboy, among many others.

Excel offers turn-key Brownfield remediation and redevelopment services, including:

- Public/Private Brownfield Inventories
- Highest and Best Use Property Evaluations
- Facilitation of Public/Private Partnerships
- Grant Application Assistance
- Remediation Agreements and Other Financial Incentives
- Environmental Risk Management
- Remediation Cost Estimation
- Return on Equity Evaluations
- Environmental Assessments (EA) and Investigations
- Innovative Compliance Techniques
- Value Engineering
- RA Alternative Evaluations
- RAW Preparation / Implementation
- Integration of Remediation into Redevelopment Plans
- Insured Guaranteed Fixed-Price Remediation
- Agency Coordination and Negotiation
- Environmental Insurance Applications and Underwriting Negotiations
- Bid Specifications and Contract Documents
- Construction Management
- Technical Assistance with Third-Party Cost Recovery

2.1.5 Environmental Engineering and Design

Excel offers environmental engineering and design services for traditional design, bid preparation and acquisition, and/or remediation construction projects. Our talented and seasoned staff is experienced in the preparation of bid packages consisting of traditional plans and specifications, in addition to offering bid and construction management services, including as-built drawings and construction inspections.

Excel's ability to accurately assess environmental conditions plays a critical role in consistently developing successful remediation strategies. Whether conducting studies, developing plans or evaluating system performance, Excel offers the ideal balance of regulatory knowledge and practical field application. While we began by conducting environmental investigations and remediation, our services have expanded to cover a complete array of environmental engineering needs from remediation system design to operations and maintenance.

Excel provides traditional environmental engineering as well as design/build engineering services. We design cost efficient and effective environmental remediation systems, provide effective contractor management during remediation implementation and building construction associated

with redevelopment, and design, build, operate, and maintain a variety of soil and groundwater RA systems.

We provide environmental engineering services from initial site inspection through design of cap systems, preparation of soil and sediment control plans, preparation of permit applications, and construction supervision. Excel's engineers interpret complex regulatory requirements, conduct cost-benefit analyses, and evaluate feasible design alternatives. Our in-house knowledge and experience in a wide range of site engineering situations enables us to custom-tailor engineering solutions to both straightforward and highly complex problems.

2.1.6 Site Remediation Services

Excel offers turn-key site remediation services, including expert evaluation of feasible RA alternatives, engineering design of remediation systems, implementation of large and small-scale soil and groundwater RA projects, construction management, operation and maintenance, post-remediation monitoring and reporting services.

We provide comprehensive remediation consulting services, from evaluation of feasible RA alternatives and preparation of effective RAWs to design and implementation of innovative soil and groundwater remediation systems, including RA alternatives that are fully integrated into redevelopment plans.

We prepare technically sound bid packages for competitive selection of qualified remediation contractors, air and discharge to surface water or groundwater discharge permitting services, system installation and contractor supervision during RA implementation, RA system operation and maintenance. The following is a more detailed discussion of our capabilities:

Our professionals are experienced in the evaluation and ranking of feasible RA alternatives and technologies, including "no-action" and Natural Remediation alternatives, the use of in-situ and ex-situ treatment technologies, and the integration of engineering and institutional controls in lieu of active remediation. We bring hands-on experience and in-depth technical knowledge with implementation of a wide range of RA techniques to the RA alternative evaluation and selection process.

We work extensively with the implementation of innovative soil and groundwater treatment technologies and focus on ways to integrate technical approaches to maximize results and cost-savings. We have successfully designed and implemented remediation systems to recover free-phase fuel oil as well as to treat soil and groundwater contaminated with petroleum products, including gasoline, No. 2, 4, and 6 fuel oil, solvents and chlorinated organics, chemicals such as pentachlorophenol and dibenzofurans, and a wide variety of heavy metals.

We have coordinated all aspects of Pilot Tests, Interim RA programs, and full-scale RA plans with General Contractor, lead engineer, and lead environmental consultant responsibilities.

Our professionals have been successfully integrating Engineering Controls, Deed Notices, and CEAs into RA plans since the inception of these NJDEP "administrative tools" and we have first-hand experience with the NJDEP under a wide variety of circumstances, including precedent-

setting situations where NJDEP approval was obtained where it had never been approved by the Department before.

An overview of specific site remediation services offered by Excel is summarized as follows:

Remedial Action Alternatives Evaluation

- Cost-Benefit Analyses
- Integration of Remediation into Redevelopment Plans
- Natural Remediation
- Treatability and Feasibility Studies

Remedial Action Implementation

- Contractor Coordination
- Construction Management
- Insured, Guaranteed Fixed Price Remediation
- Remediation Cost Cap Insurance Quarterly Reporting

Contractor Selection / Procurement Support

- Engineering Specifications
- RFPs and Bid Documents
- Bid Review and Comparisons
- Contract Negotiation Support

Engineering and Consulting Services

- RAWs
- Soil Treatment System Design
- Groundwater / Wastewater Treatment System Design
- Grand and Loan Applications
- Remediation Agreements

Operations and Maintenance Services

- Treatment System Operations and Maintenance
- Effluent Monitoring
- Discharge Monitoring Report Preparation
- Waste Disposal and Management

Innovative Technologies / Techniques

- In-situ Chemical Oxidation/Reduction
- Soil Vapor Extraction (SVE) and Air Sparging
- Free Phase Product Recovery

- Groundwater Treatment/Reinjection
- Enhanced Bioremediation
- Natural Remediation and CEA Proposals
- Engineering Controls and Deed Notices

Post-Remediation Support Services

- Post-Remediation Groundwater Monitoring
- RA Reporting
- Deed Notice Document Preparation
- Engineering Controls Inspections
- Engineering Controls/CEA Biennial Certifications

2.1.7 Construction Administration, Inspection, and Management

Excel provides construction administration, inspection, and management services for successful RA implementation, including preparation of high quality and practical Engineering Specifications, preparation of RFPs and bid documents for competitive public bidding for various vendors and contractors, bid review and cost comparison, contract negotiation support, contractor coordination, remediation construction management, and remediation Cost Cap Insurance Quarterly Reporting.

We have extensive experience and have developed highly successful Engineering Bid Specifications and RFPs for implementation of large and small-scale RA projects that have enabled us to consistently control cost growth and schedule “creep” and effectively minimize contractor change orders.

We are highly respected in the environmental remediation industry as a fair but rigorous Construction Management firm and have developed strong relationships with many of the prominent remediation contracting firms in the Tri-State area. These strong relationships have enabled us to work closely with contractors to solve problems and address unexpected conditions often using “out-of-the-box” solutions that offset cost growth, preserve the remediation schedule and budget, and successfully complete the project.

Our talented and seasoned staff provides expert remediation construction management during implementation of RA projects that include use of innovative technologies, such as SVE, Air Sparging, bioremediation, and bio-augmentation, as well as traditional construction techniques such as contaminated soil excavation and open-excavation recovery and onsite treatment of contaminated groundwater and/or free phase product.

We also provide inspection services associated with installation of vapor barrier systems, caps, and other Engineering Controls, including routine maintenance and preparation and submission of the NJDEP-required Biennial Certifications.

2.1.8 Cost Estimating

Excel's professionals utilize expertise gained over decades of implementing soil and groundwater remediation projects under the most challenging of site conditions to develop accurate and reliable cost estimates for implementation of environmental investigation, RA, and redevelopment projects for use in RA alternative evaluations and for use by our clients in decision making.

Our investigation and remediation cost estimators have demonstrated expertise in developing accurate and reliable engineering cost estimates that reflect industry standards and have been proven accurate by competitive public bidding.

Our remediation professionals conduct in-depth RA alternatives evaluations that include comparative engineering cost estimates and cost-benefit analyses for use in remedial alternative selection and RA design. In addition, we have assisted our clients with a wide range of negotiations utilizing alternative evaluations and cost estimates.

We are also experienced in the preparation and successful utilization of RA cost estimates in support of environmental insurance applications for Remediation Cost Cap and Pollution Legal Liability policies, negotiations regarding risk and insurance limits, evaluations of property value during voluntary and involuntary property acquisitions, and municipal defense against tax appeals based on property owner claims of decreased property value because of environmental contamination.

2.1.9 Environmental Impact Statements

Excel has worked with multiple public sector clients to prepare Environmental Impact Statements (EIS) and EAs under Executive Order No. 215 to evaluate the effects, if any, of proposed development projects on the environment as required by NJDEP in support of various regulatory programs and grant applications.

We have prepared technically thorough and effective EISs and EAs, as appropriate based on project-specific criteria, for use by our clients that have ranged in complexity and scope, including Phases I through VI.

Using the NJDEP Guidelines for Preparation of an EIS/EA dated April 2002, Excel draws from our technical expertise in the performance of environmental assessments, site investigation, and redevelopment to ensure that the EIS/EA process is thorough but efficient.

We have template documents that we utilize to streamline the process and work with each client to ensure that the level of effort is appropriate based on the project-specific details. Based on our experience, we know what the NJDEP is expecting in response to each section of the EIS or EA and have been a valuable resource to many of our public sector clients who are unfamiliar with this process.

2.1.10 Underground Storage Tank Management

Excel provides comprehensive UST management services through a highly skilled and experienced team of professionals, including geologists, environmental scientists, and environmental engineers who are certified by the NJDEP. A copy of the firm UST certification for Subsurface Evaluation is provided in Attachment D.

We provide a full range of services for management of USTs on municipal, residential, commercial, and industrial properties. We have developed a unique community-wide municipal UST grant outreach program that has enlightened municipalities, home-owners, and commercial property owners regarding the availability of millions of dollars in state grants and low or no-interest loans for UST closure and remediation.

We have closed hundreds of UST systems utilizing grants for the vast majority of residential heating oil UST closures, including remediation of discharges, and grants or low or no-interest loans for our municipal and commercial clients. Our UST management team has received accolades from numerous clients for our cost-effective, timely, and service-orientated performance.

Specific UST management services offered by Excel include evaluation of existing UST systems, financial assistance, UST system closure, UST discharge investigation and remediation, post-closure restoration, and related support services.

2.1.11 Professional Technical Consultation/Support and Meetings

Excel provides expert environmental consultation to our public and private sector clients on technical, regulatory, and strategic aspects of the environmental component of the client's compliance issue whether it be Brownfield remediation and redevelopment on a large or small scale or proper closure of a UST.

We work closely with all of our municipal clients as a team member and invaluable resource for resolution of environmental issues, including participation in negotiations with State agencies or third-party property owners or prospective developers, preparation for and participation in Council meetings (open and closed sessions), public meetings, Planning and Zoning Board meetings, as well as stakeholder meetings and/or outreach events associated with Brownfield redevelopment projects involving the use of eminent domain.

We have assisted many of our clients in gaining access to private property for purposes of conducting pre-acquisition due diligence inspections as part of a PA or Phase I, including situations where the use of eminent domain or condemnation is an actual or potential issue. We have a significant amount of experience in dealing with the public in relation with environmental field investigations and explanation of environmental conditions using clear lay person terms.

Excel also provides expert litigation support to all of our clients, including expert third-party evaluation of issues of technical or regulatory compliance and cost reasonableness, preparation of expert reports, assistance with preparation of interrogatories and depositions, and expert testimony.

2.1.12 Permitting and Report Preparation

Excel is experienced and highly qualified in the preparation of applications and the acquisition of environmental permits associated with site remediation and redevelopment and we have been highly successful in obtaining permits on behalf of our clients within reasonable and project-mandated timeframes.

We are experienced in the acquisition of permits for Waterfront Development, Wetlands Disruption, Landfill Closure and Landfill Disruption, Stream Encroachment, Discharge to Groundwater, Surface Water or sanitary sewers, Operation of Air Control Equipment, Treatment Works Authorization, Soil and Sediment Erosion Control, Demolition (including verification of disconnection of utilities), Local Construction Permits, and UST closure approvals, among others.

We are also highly skilled in the preparation of high quality, user-friendly, and effective reports for all phases of environmental compliance, including PA/SI/RI and RA. We pride ourselves on our ability to outline clear and technically sound arguments on behalf of our clients as necessary to achieve final agency approval and project objectives.

Excel utilizes an internal Quality Assurance (QA) and Quality Control (QC) procedures in the preparation of all calculations, data tables, figures and drawings, reports, and correspondence that enhances the quality of our reports and has contributed to the strong reputation for technical excellence that we have established with the NJDEP and other State agencies that we have worked with on environmental compliance and Brownfield remediation and redevelopment projects.

2.1.13 Site Safety and Quality Assurance

For each and every environmental project with a field work component, Excel prepares a site-specific Health and Safety Plan (HASP) as necessary for compliance with applicable provisions of the Occupational Safety and Health Administration (OSHA) 1910.120 regulations with respect to onsite worker and on and offsite community safety.

We have template HASPs for routine construction safety issues as well as more complex tasks, such as soil excavation and use of innovative RA technologies that involve hazardous chemicals. Each of our template HASPs are routinely updated to conform to changes in OSHA regulations and industry practices.

Excel utilizes daily, routine health and safety practices developed over years of environmental investigation and remediation experience that have greatly contributed to our excellent safety record during the firm's history. We are skilled and experienced in the design and implementation of site-specific and community air monitoring plans for real-time and confirmation laboratory analysis of air samples for organic and inorganic contaminants, particulates, and radionuclides.

Our HASPs address all aspects of RA, including heavy equipment operation and safety and emergency plans and procedures.

Excel has also developed and is experienced in the management of QA/QC aspects of environmental compliance projects and we incorporate QA/QC measures into each and every

project. When required for the project, we have prepared and implemented Quality Assurance Project Plans (QAPP) that establish the project-specific QA objectives and outlines the specific QA/QC methods and procedures to be followed for sample collection, field analyses, laboratory analyses, data reduction and validation, and calculations.

On each and every project, Excel utilizes a QA/QC method for checking the accuracy of tabulated data, calculations, and technical documents referred to as the “Checkprint Process” which has been in use since the firm’s inception and has contributed to our ability to provide high quality products and services on a consistent basis.

2.1.14 Expert Services

Excel’s professionals are highly experienced and skilled with third-party cost recovery measures, including technical and strategic support associated with insurance claims; New Jersey Spill Fund claims applications and cost recovery, as well as RP litigation support. We have provided expert technical, regulatory, and strategic consultation in support of litigation and have prepared multiple expert reports in support of a wide range of technical and regulatory environmental issues on straightforward and highly complex matters.

We have successfully assisted our clients and their legal counsel with interrogatories, responses to interrogatories, depositions, document requests, and other aspects of discovery; mediation, selection of specialized technical experts, strategy development, and preparation for trial testimony.

Excel’s principal, Ms. Lawra Dodge, is a recognized expert in environmental compliance, technical aspects of soil and groundwater investigation, and RA, including integration of cleanup into redevelopment construction, and has been acknowledged and accepted as an expert in various districts in New Jersey and New York.

Ms. Dodge has given expert depositions, prepared affidavits, and participated in mediation and settlement negotiations resulting in successful resolution of each case in which she was retained as a technical expert.

2.1.15 Federal and State Grant Writing

Excel has extensive first-hand experience with the broad range of Brownfield grant and financial incentive programs and packages that have been developed by various New Jersey State agencies over the past 15 years. We have worked closely with leaders of the Brownfield programs within the NJDEP, New Jersey Economic Development Authority (NJEDA), New Jersey Redevelopment Authority (NJRA), and New Jersey Department of Community Affairs (NJDEA) (including the Office of Smart Growth) as well as the Brownfield Redevelopment Interagency Team (BRIT) and the Brownfield Task Force to creatively cobble together grants, low or no-interest loans, and other financial incentive and assistance packages for our municipal, county, and redevelopment authority clients.

Excel has prepared grant applications on behalf of our public sector clients that collectively have yielded upwards of 10 million dollars in funds for investigation and RA of properties with known

or suspected contamination, including grants from the HDSRF for performance of PA, SI, and RI, and most recently RA. We have also prepared comprehensive and highly successful BDA applications that have ranged in size and complexity. We prepare the HDSRF applications, including BDA applications, at our sole cost.

We have obtained every HDSRF grant we have applied for and have developed a highly effective and efficient grant application process and successful working relationships with the NJDEP and NJEDA staff that administer the HDSRF and BDA programs. We have more than ten years of hands-on experience with the nuances of the HDSRF grant program that often makes the difference between success and stalemate.

We are working on multiple projects funded by HDSRF grants within designated BDAs across the State and are knowledgeable and experienced in the BDA management and Steering Committee process through first-hand experience in several large cities.

We have also successfully obtained grants for our municipal clients under the NJRA Brownfield Initiative, the Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program, and various programs within the NJDCA and have successfully assisted our public sector clients with the environmental components of the Green Acres Grant program to facilitate revitalization and redevelopment of parks and recreational facilities.

We have hands-on experience with preparation of grant applications under the USEPA Brownfield Pilot Program and have worked with municipal and county redevelopment authorities to develop effective Brownfield Inventories, implement effective strategies for ranking and investigation of candidate properties, and transitioning the PA/SI to RI and RA design so that redevelopment can proceed.

2.1.16 Government Relations

Excel's professionals are highly experienced and skilled in interacting with governmental agency representatives and in representing the interests of our clients during technical and regulatory negotiations, in support of applications for grants and financial assistance, during public meetings and hearings, and throughout the routine performance of our consulting and engineering responsibilities for the wide range of environmental issues and projects that we have successfully managed.

Although we are not a governmental affairs firm, we have extensive experience working effectively with our clients and their professional teams to ensure resolution and success on some of the most challenging technical and regulatory issues, including obtaining regulatory approvals that were precedent setting for both private and public sector clients.

3.0 EXPERIENCE AND REFERENCES

3.1 Resumes and Qualifications of Key Personnel

Excel employs a staff of highly skilled and experienced environmental professionals that not only provides competent and high quality environmental consulting and engineering services but brings strategic and “environmental business” consulting expertise to assist Excel’s clients with successful transition from the PA/SI/RI process through property acquisition, remediation, and successful property redevelopment.

Excel’s capabilities and effectiveness surpass many other environmental consulting firms in the industry based on the high level of skill and diverse technical experience of our professionals, the senior level attention given to all aspects of our projects, our relentless drive to meet our clients’ needs, and our commitment to excellence.

The following is a brief profile of our key professional and technical staff. A resume for each of Excel’s key professionals that details their education, qualifications, experience, and training is provided in Attachment E.

Lawra J. Dodge, PG, LSRP, President

Ms. Dodge is the founder and President of Excel and has more than 30 years of experience as an environmental geologist and consultant. She has successfully completed a wide variety of multi-disciplinary environmental compliance projects, including complex property transaction-related environmental projects and large-scale Brownfield remediation/redevelopment projects for municipal, industrial, military, commercial, and residential properties.

Ms. Dodge is a recognized expert in the design and implementation of innovative investigative and remedial approaches for soil and groundwater and strategic planning for cost-efficient regulatory compliance with both State and Federal regulations and a highly effective technical, regulatory, and strategic negotiator.

Ms. Dodge directs the overall technical implementation of Excel’s Brownfield remediation and redevelopment projects for both public and private clients and has successfully transitioned multiple PA/SI projects into RI and remediation phases of work that are incorporated directly into site redevelopment plans.

Ms. Dodge provides expert consultation to public and private clients for resolution of environmental issues associated with transactional due diligence, cost-effective measures for streamlining the environmental compliance process, integration of RA into redevelopment plans, modification to existing No Further Action (NFA)/Covenant Not to Sue (CNS) letters involving changes to Engineering Controls and Deed Notices to enable redevelopment and change in property use, environmental insurance coverage, and reimbursement of investigation and cleanup costs through the HDSRF Grant program, NJRA grants and financial assistance packages, NJDCA grants and low-interest loans, NJEDA low-interest loan and financial incentive programs, and other innovative funding mechanisms.

Ron Harwood, LSRP, Executive Vice President and Project Director

Mr. Harwood is Executive Vice President and Project Director with over 19 years of experience in environmental consulting working with private and public sector clients. Mr. Harwood's experience includes planning and implementing environmental investigations (including PA, SI, and RI projects) and UST closure and remediation projects at a variety of sites involving the redevelopment of contaminated properties for residential, commercial, and industrial future uses.

His responsibilities include the management of technical staff, project management, and development of the technical and regulatory approaches for characterization of soil and groundwater quality.

Mr. Harwood is highly skilled in the development of effective and cost-efficient technical and cost proposals and investigation work plans and has managed and implemented numerous PA/SI/RI projects under the HDSRF program ranging from straightforward to highly complex in scope.

His experience in all aspects of environmental compliance and subsurface investigation coupled with his skills as a Project Manager has resulted in the successful completion of the PA/SI/RI projects in compliance with the Technical Rules, on schedule, and on budget.

Eric Raes, PE, PP, LSRP, Director of Engineering

Mr. Raes is a licensed Professional Engineer, Professional Planner, and Licensed Site Remediation Professional with over 23 years of experience as a civil and environmental engineer. Mr. Raes has extensive experience, including expert testimony in all aspects of civil and environmental engineering, from Phase I environmental assessments to complicated bio-remediation projects, to land development, professional planning and site plan approvals. In addition, Mr. Raes has extensive experience in forensic investigations in support of litigation and cost allocation negotiations, and risk management strategy development and implementation for several foundries and large paint, coal-tar sealant, and metal fabrication manufacturing facilities in New Jersey, New York, and Pennsylvania.

Mr. Raes is a member of the Interstate Technology Regulatory Council (ITRC), and is one of the lead authors on the forthcoming ITRC Guidance Document for Environmental Molecular Diagnostics.

Mr. Raes has made numerous presentations at International Conferences such as the International Conference on Remediation of Chlorinated and Recalcitrant Compounds and the International In-Situ and On-Site Bioremediation Symposium and has published several peer reviewed papers on advances in site remediation.

Mr. Raes has developed, designed, prepared and provided expert testimony on all aspects of site development plans, including in support of use variance applications, existing facility expansions, site modifications, and new construction of various commercial, retail and industrial facilities.

Experience includes design and implementation of numerous engineering controls, including concrete and asphalt pavements and the first "living engineering control" approved by NJDEP.

The living engineering control consisted of the direct planting of hearty brambles and pricker bushes on the slopes of a former iron foundry to prevent direct contact with the slag fill material. In addition, Mr. Raes has designed and implemented numerous source removal systems, including but not limited to soil vapor extraction, air sparging, ground water extraction/treatment systems and in-situ chemical oxidation. These source removal systems have all been combined with monitored natural attenuation programs, or engineered enhanced natural attenuation programs, to address residual constituents dissolved in ground water and to expedite regulatory case closure.

Michael J. Meriney, PG, LSRP, Vice President/ Investigation Services

Mr. Meriney is a Vice President and Senior Geologist with more than 24 years experience in the environmental consulting industry. He has extensive experience in the design and implementation of transaction-related Phase I and II ESAs, PA, SI, and RI for both private and public sector clients.

His experience has included implementation of multiple property investigations for an international convenience store client and SI and remediation for various manufacturing, telecommunication, and utility clients throughout New Jersey and Pennsylvania.

Mr. Meriney has extensive experience with implementation of environmental compliance projects with regard to New Jersey's Technical Rules, the ISRA, and Voluntary Cleanup (Memorandum of Agreement - MOA) Programs in New Jersey and Pennsylvania, including the Pennsylvania Act 2 Land Recycling Program.

Eric J. Mertz, LSRP, Vice President/Remediation Services

Mr. Mertz has more than 18 years of experience with a wide range of environmental and remediation projects, including Phase I/PA, SI, RI, RA design, and construction supervision and management of large-scale, complex soil and groundwater RA projects. He is also skilled in project research, analytical data validation and reduction, report and proposal preparation, preparation of RAWs and bid specifications, subcontractor solicitation and bid evaluation, and cost estimation for investigation and remediation projects.

Mr. Mertz's experience includes supervision of large and complex soil remediation projects that have included excavation and offloading of contaminated soil, open-excavation recovery of free-phase product and contaminated groundwater, installation of onsite groundwater treatment and re-injection systems, performance of site inspections and investigations, collection of soil and groundwater samples, supervision of tank closures, test pit excavation, soil borings, well installation, and waste characterization.

Matt J. Mauro, LSRP, Sr. Project Manager

Mr. Mauro has over 16 years experience with a wide range of diverse environmental SI and remediation projects for both the public and private sectors. He has extensive experience in the design and implementation of PA, SI, RI, EIS, and Phase I and Phase II ESAs.

Mr. Mauro is highly experienced in a variety of field activities, including the collection of soil and groundwater samples and installation of monitoring wells using various drilling and direct push

methodologies, implementation of various types of in-situ and ex-situ remediation technologies, and management of small and large-scale remediation and UST removal projects.

Mr. Mauro has over 5 years of experience in planning and implementing lead-based paint and asbestos investigations and surveys and his analytical background includes 4 years as an analytical chemist and field technician under the direct supervision of the USEPA.

Brian P. Lettini, PG, UST Compliance Division Manager/Project Manager

Mr. Lettini is a Project Manager responsible for implementation of field investigations, UST closures, and remediation projects. His field experience includes soil boring and monitoring well installation, subsurface characterization, soil and groundwater sampling, subcontractor coordination and supervision, utilization of innovative field testing and screening techniques, and topographic surveying.

Mr. Lettini is also director of Excel's UST Program. His responsibilities include day to day management of UST closures, investigations, remediation, and reporting, marketing, and grant preparation.

William Goldenbaum, PG, Project Manager

Mr. Goldenbaum is a Project Manager with over 12 years experience in planning and implementation of a wide range of field investigation activities, including SI, UST closures, RI, as well as field activities in support of remediation projects. His hands-on field experience includes installation of monitoring wells and soil borings using a variety of drilling techniques, collection of soil and groundwater samples (including direct push and low-flow purging/sampling techniques), UST closure, oversight during soil excavation and construction of Engineering Controls, and topographic surveying.

Mr. Goldenbaum's experience also includes performance of Phase I and PAs, project research, analytical data reduction, validation, and evaluation, and the preparation of project-specific documents, including SI and RI Reports, UST Closure Reports, Groundwater Monitoring Reports, RAWs, and RA Reports.

Timothy R. Novy, Remediation Site Manager

Mr. Novy has more than 15 years of experience with a broad range of environmental investigation and remediation projects, including on site construction supervision of large scale complex soil and groundwater remedial action projects, bid specifications, subcontractor solicitation and bid evaluation, and cost estimating for investigation and remediation projects. He also has extensive field experience in high-hazard and emergency response situations. He has conducted more than 300 confined-space entries and has assisted or supervised the cleanup of oil and chemical spills on land and water, many of which required work in USEPA personal protection Levels B and C.

Mr. Novy has supervised soil excavation, aboveground tank demolition, remediation and engineering construction activities, and underground storage tank removal projects, including contractor coordination, supervision, and offloading of waste by rail, barge, and truck. His field

experience also includes soil and groundwater sampling, test pit excavation, soil borings, well installation, site inspections, subsurface and waste characterization, and equipment maintenance. Mr. Novy is a trained Amtrak, Con Edison, and PSE&G “contractor” with additional training in various chemicals, utilities, and a wide variety of air monitoring equipment.

Other staff include geologists, environmental scientists, and administrative support staff who support Excel’s day-to-day operations, including implementation of field activities and management of data; project documents; technical and regulatory research; AutoCAD drafting of drawings and figures; and the routine safety, QA/QC, and administrative functions of the firm.

3.2 Technical Services Previously Provided to the City of Hoboken

An overview of our experience providing Professional Environmental Consulting and Engineering Services to the City is as follows:

- **Former Cognis/BASF Site:** Excel was retained by the City to evaluate and advise the City with regard to the environmental conditions at the former Cognis facility, currently owned by BASF Corporation. The evaluation included a full review of all environmental reports, meetings with both City representatives, the City’s environmental counsel, the Mayor and BASF’s environmental team and internal redevelopment planning and strategy sessions. Excel participated in discussions related to environmental status, timeframes for completing the investigation and remedial action, remedial action strategy and site redevelopment as it relates to the chosen remedial action. Excel also projected remedial action scenarios and engineering cost estimates based on various reuse options (i.e. parkland, residential, commercial/parking lot).
- **Pino Property:** The City requested Excel review the environmental conditions at the Pino property as part of a potential transaction. Excel reviewed all environmental reports in order to determine compliance with NJDEP regulations and guidelines, verify delineation of contaminants in both soil and groundwater, and, based on the available reports to date, project costs to complete the Remedial Investigation work and Remedial Action based on conservative assumptions. Excel met with the City’s environmental counsel and the property developer’s environmental consultant to discuss status and future environmental work at the property. Excel is currently evaluating recent reports and cost estimate generated by the developer’s consultant and will be advising the City with regard to next steps and estimate costs to complete the environmental phases of work.
- **Block 102, Various Lots – URSA Development Group:** Excel was asked to evaluate various environmental reports and lab data in order to quantify the remaining work required to complete the environmental tasks as part of the property transaction for the City. Issues at the site included remediation of medical waste, historic fill, impacted groundwater, and the requirement for remedial action permits and engineering/institutional controls that would be required as part of the permanent remedy for the site. Excel participated in the property transaction negotiation with the City’s attorney, environmental counsel and URSA Development Group in order to quantify future potential costs/fees required to maintain environmental compliance and assist in negotiation of the transaction.
- **Jackson Street Park:** Excel was retained to assist the City in resubmission of a HDSRF

application to secure funding to conduct remedial action activities at a City park location. The grant is designed to assist the City by securing reimbursement of 75% of the remedial action costs required to close out the site and allow for unrestricted use of the City park by the public. Remedial action activities include permitting the permanent vegetated/impermeable cap at the property, inspecting the cap and maintaining compliance for the City by certifying the effectiveness of the engineering control as required by NJDEP. Currently, Excel has submitted the grant application and is working with NJDEP toward approval and disbursement of the funding upon completion of the work.

3.3 Detailed References

The following five references are particularly relevant to the focus of this SOQ:

➤ **City of Salem: Kathleen Keen, City Administrator, (856) 935-0373**

Tri County Oil Property, 1 Front Street:

Dates: 2004-2010

Costs: \$361,000

Excel conducted PA, SI, RI and RA phases of work at 1 Front Street with funds secured under the HDSRF program. The PA findings indicated environmental concerns related to the bulk fuel storage areas at the property as well as the former service station that ceased operations in early 2003.

In 2007, Excel negotiated with NJDEP to allow for the removal of the Aboveground Storage Tanks (AST) under a SI phase and the removal of residual product within the ASTs was completed as a RA phase. We secured 100% grant funding for removal of the ASTs and investigation of underlying soil and groundwater quality through the HDSRF grant program.

Based on the SI findings, both soil and groundwater were found to contain petroleum impacts. In 2008, Excel proceeded to prepare an application on behalf of the City to continue investigative work under an RI phase, however, prior to initiating this phase, NJDEP approved funding for the removal of all concrete debris and the surrounding retaining wall as these items were deemed as obstructions to performing the RI work.

The concrete has been removed and Excel is currently conducting RI activities to delineate the impacts to soil and groundwater. HDSRF also provided funding for the erection of a chain-link fence around the entire property for safety and security purposes during the upcoming RA phases of work. Currently, Excel has completed supplemental RI work in the New Jersey Department of Transportation (NJDOT) right-of-way to determine soil and groundwater impacts offsite and has completed the fund-eligible investigative work at the site.

➤ **City of Perth Amboy: Helga Van Eckert, Executive Director, Perth Amboy Redevelopment Authority, (732) 826-0290**

City of Perth Amboy DPW/Former Solid Waste Landfill:

Dates: 2006-2010

Costs: \$488,000

The Department of Public Works (DPW)/Former Landfill Property is located at the intersection of Smith Street and the Smith Street Connection, 599 Fayette Avenue, Perth Amboy, New Jersey. The property is approximately 19.37 acres in size and is the location of a former municipal landfill historically operated by the City that was closed and capped with soil in 1980. Portions of the subject property are currently occupied by the City DPW. The majority of the subject property which comprises the former landfill has remained under-utilized and inactive since 1980 other than the portion of the landfill on which the aforementioned City DPW and associated operations are located.

Excel has conducted environmental investigations on the subject property which documented impacts to both soil and groundwater quality associated with the former landfill and Site operations. The impacts to soil and groundwater quality, as well as the presence of methane-generating refuse and ash within the landfill, have impeded the redevelopment of the subject property due to the significant scope and associated cost of investigation and remediation activities required to remediate soil and groundwater impacts at the property, properly close the landfill in a manner that will be protective of human health and the environment, and return it to a productive and beneficial use.

However, Excel is working closely with the City of Perth Amboy in order to position the property for redevelopment. A retroactive HDSRF application was submitted in November 2008 to seek reimbursement to the City for the PA, SI and RI work that was completed by Excel in 2007. NJDEP approved Excel's HDSRF application in early 2010 and review of the PA/SI/RI report is currently underway with the NJDEP case manager. Concurrently, Excel has completed a Vapor Intrusion Survey of the DPW building complex based on findings of the landfill soil gas results. Upon approval of the PA/SI/RI Report by NJDEP and review of the current Vapor Intrusion Survey results, Excel will initiate RA activities on behalf of the City in conjunction with site development.

Michael Meriney from Excel has been retained by the City as the LSRP of record and has provided as needed consulting services to maintain compliance with NJDEP guidelines and regulations.

➤ **City of Bayonne: Christopher L. Patella, Esq., Bayonne Local Redevelopment Authority (BLRA), (201) 823-0333**

The Former Military Ocean Terminal Bayonne (MOTBY), now known as The Peninsula at Bayonne Harbor:

Dates: Ongoing (beginning 2001)

Costs: Currently \$2,930,000

Excel was retained by the BLRA to be the lead environmental engineer, site construction manager, and environmental consultant for implementation of the \$11,000,000 site-wide remediation of the former MOTBY site, a 652-acre former military base that was closed under the Base Realignment and Closure (BRAC) Act.

Working with the BLRA, Excel prepared a comprehensive site-specific RAW and successfully gained the US Army's confidence that the BLRA could properly conduct the site wide soil and groundwater remediation as necessary for the City to accept the property contaminated from the US Army.

The RAW was approved by the Army and the NJDEP and Excel supervised and managed the implementation of the RA over a five year period that culminated in NJDEP issuance of the final Entire Site NFA/CNS for soil and groundwater in June 2006 thus enabling the BLRA to proceed full steam ahead with redevelopment activities.

The soil remediation involved excavation and offsite disposal of contaminated soil, capping and closure of a 28-acre landfill, installation of more than 1,800,000 square feet of soil and/or asphalt caps as Engineering Controls, and a successful natural attenuation program for site-wide groundwater quality under a CEA. On behalf of the BLRA, Excel prepared multiple Bid Specifications and RFPs during several rounds of competitive public bidding to select and manage remediation contractors during the multiple phases of the RA implementation.

Excel successfully resolved a wide range of issues that arose during the remediation, worked closely with the BLRA, NJDEP, and the Army to creatively solve problems and build a solid foundation for redevelopment, while successfully completing the project with only minimal out of pocket cost to the BLRA. Excel continues to assist the BLRA during integration of the remediation into the redevelopment planning for the property.

➤ **Borough of Keyport: Robert E. McLeod, Mayor, (732)-739-5120**

Former Aeromarine Facility and Landfill:

Dates: 2008-2011

Costs: \$342,000

The Former Aeromarine Facility and Landfill is located along Raritan Bay to the northeast of Walnut Street in Keyport, New Jersey. The property is approximately 52 acres in size and was previously occupied by the Aeromarine manufacturing facility. The former landfill located on the Site occupies approximately 40 acres of the subject property and has been inactive since 1979. Redevelopment of the subject property since the landfill ceased operations in 1979 has not been feasible for the current owner or Borough of Keyport due to the significant scope and associated costs of investigation and remediation activities required to properly close the landfill for beneficial reuse.

In support of this stalled redevelopment effort, Excel was successful in securing HDSRF Grants from the NJDEP and NJEDA on behalf of the Borough to properly investigate the former landfill. An HDSRF application for PA, SI, and RI funding was approved by the NJDEP and NJEDA in October 2007. Excel has since conducted extensive environmental investigations across the former landfill in accordance with the New Jersey Technical Rules to evaluate soil gas concentrations and soil/groundwater quality associated with the former landfill.

Investigation activities associated with the former landfill were completed in May 2010. Excel is currently working with the property owner, Borough of Keyport, and potential redevelopers to secure additional HDSRF funding for RA activities in conjunction with redevelopment of the property. The proposed redevelopment for the former landfill parcel includes a plan for renewable energy.

➤ **Borough of Carteret: John DuPont, City Engineer, (201) 955-7895**

Brownfields Development Area for the Chrome Waterfront:

Dates: Ongoing (beginning 2008)

Costs: Currently \$5,200,000

On behalf of the Borough, Excel prepared and obtained designation for a comprehensive BDA for the Chrome Waterfront Redevelopment Area based on an application submitted in March 2007. The BDA includes several waterfront Brownfield properties owned by the Borough along the Arthur Kill, including a cove that contains contaminated sediments that is impeding the Borough's ability to complete a public park, marina and recreational area.

One of the key redevelopment goals of the Chrome Waterfront Redevelopment Plan and BDA is to develop a portion of Carteret's Waterfront Park into a Marina (the "Marina") to serve Carteret residents and further provide waterfront access to the public. The marina will serve as the recreational centerpiece for the park.

Based on a review of available information and additional sampling of the cove sediments conducted under the BDA designation indicates concentrations of arsenic (the RA driver) and other metals that greatly exceed the most stringent clean-up criteria (the "MSCC") promulgated by the NJDEP. The reported arsenic concentrations in the cove sediments are attributed to historic lumber treatment operations on the subject property. The location of the cove was identified and used as a "timber basin" or "log pond". The log pond is a manmade feature, created to treat/preserve the lumber prior to transport upland to the lumber mill.

Based on the findings of the sediment sampling program conducted during RI activities within the log pond, arsenic and other heavy metals were reported throughout the sediment column down to the depth at which the stratigraphy changes from an unconsolidated black-dark brown silty/clayey material to a lighter brown denser sandy matrix. Arsenic concentrations diminish below this stratigraphic contact. The depth at which the change in stratigraphy occurs and the corresponding change in arsenic concentrations occur is the proposed target dredging depth to remediate the impacted cove sediments.

The subject property consist of several zones or distinct areas including an upland Historic Fill zone, transitional Wetland/Mudflat zone, Intertidal/Subtidal Zone and Arthur Kill Channel. The RAW for the subject property was divided into several components including a Historic Fill Cap, Bioengineering/Slope Stabilization, Wetland/Mudflat Enhancement and Cove Dredging and Bulkhead. Excel obtain RAW approval from NJDEP in April 2012 and is currently moving forward with permitting activities to enable Remedial Action in 2013.

Excel has assisted the Borough with obtaining approximately \$4.9 million to initiate RA and is in the process of obtaining supplemental funding for 2013 to continue the RA work at this waterfront property.

3.4 General References and Experience Related to Public Entities

Excel has been a key technical resource and professional team member for a number of municipal, county, and redevelopment authority clients through successful performance of effective and efficient single and multi-property PA/SI/RI projects, UST closures, soil and groundwater remediation projects, and site-wide Brownfields remediation and redevelopment projects. A

summary of select environmental projects conducted for our public sector clients within the last 5 years is presented below along with the client contact information. More detailed case histories of select projects are provided in Attachment C.

➤ **City of Perth Amboy: Helga Van Eckert, Executive Director, Perth Amboy Redevelopment Authority, (732) 826-0290**

- **City of Perth Amboy Water Department:** Excel conducted a UST closure on behalf of the City. One 1,000-gallon gasoline UST was excavated and removed as part of the closure activities. Based on post-excavation sampling and the UST Closure Report, NJDEP issued a NFA letter for the UST location.
- **City of Perth Amboy Department of Public Works:** Excel conducted UST closures on behalf of the City. Two 1,000-gallon gasoline USTs, two 2,000-gallon diesel USTs and one 4,000-gallon No. 2 fuel oil UST were excavated and removed as part of the closure activities. Based on post-excavation sampling and the UST Closure Report, impacts to groundwater were documented in the former UST location. Groundwater remedial investigation activities are pending and include installation of two wells. Excel will request NFA upon completion of the RI activities.
- **City of Perth Amboy Electrical Department:** Excel conducted a UST closure on behalf of the City. One 2,000-gallon No. 2 fuel oil UST was excavated and removed as part of the closure activities. Based on post-excavation sampling and the UST Closure Report, NJDEP issued a NFA letter for the UST location.
- **City of Perth Amboy, City Hall:** Excel conducted a UST closure on behalf of the City. One 3,000-gallon No. 2 fuel oil UST was excavated and removed as part of the closure activities. Based on post-excavation sampling and the UST Closure Report, NJDEP issued a NFA letter for the UST location.
- **1027 State Street:** Excel obtained funding for the project from the NJDEP HDSRF program on behalf of the City for performance of a PA, SI, and RI. The PA and SI activities have been completed and Excel is awaiting comments from NJDEP in order to initiate RI work.

➤ **Town of Kearny: Alberto G. Santos, Mayor, (201) 955-7400**

- **Passaic Avenue Brownfield Development Area Application:** On behalf of the Town, Excel prepared a comprehensive BDA application for the Passaic Avenue Redevelopment Area, which was submitted to the NJDEP in March 2009. In October 2009, NJDEP awarded Kearny designation of the Passaic Avenue Waterfront BDA.

The BDA includes several waterfront properties owned by the City along the Passaic River, including a number of former manufacturing facilities that have impacted soil, groundwater and surface water/sediment, which is interfering with the Town's ability to complete a mixed use redevelopment in this area. Excel has conducted several Steering Committee meeting since designation and is in the process of applying for various grants for PA, SI, RI, and RA on behalf of the Town to facilitate remediation and redevelopment of these prime waterfront properties.

- **River Road Sanitary Sewer Improvement** – As part of the installation of new sanitary sewer service in the Town, Excel characterized excavated soil for disposal at a permitted

facility.

- **941 Passaic Ave.** – Excel has completed SI activities at this property associated with a former bulk fuel facility and restaurant as part of a pending HDSRF grant for the City. With Excel’s assistance, the City looks to complete RI and remediation activities at the property through the HDSRF program in hopes of acquiring the property as part of its recreation/open space program.
- **50 Belgrove Drive:** Excel completed a SI/RI utilizing grants under the HDSRF program to successfully comply with NJDEP requirements to enable redevelopment of the property as a Police Substation. The Police Substation was completed two years ago and Excel has completed the post-remediation groundwater monitoring required by NJDEP to close the case.
- **Magullian Fuel Oil Company:** The Town of Kearny retained Excel to complete a PA for due diligence purposes before acquiring this former fuel oil distribution facility in order to redevelop this tract and other properties along the Passaic River into a greenway and open space/recreational area. Excel applied for and obtained a HDSRF Grant to complete the PA. The PA findings indicated that NJDEP issued a soils-only NFA, however, groundwater remains an open issue.

Kearny also applied for a grant from the Green Acres Program in order to fund a portion of the development of the park and recreational area but was unable to receive this grant because of the open groundwater issue. Once a site-wide RAO is issued, Green Acres can release the funding. The Town retained Excel to opt into as LSRP for the site and expedite the groundwater investigation in order to obtain the critical Green Acres funding.

Excel presented a scope of work to the Town to evaluate groundwater as the LSRP of record on an expedited schedule and determine a pathway to support issuance of a RAO. Based on two consecutive rounds of groundwater data from all onsite wells, no target compounds were reported above the Class IIA Groundwater Quality Criteria.

Excel prepared a Groundwater Remedial Investigation Report and Remedial Action Report documenting the sampling data, properly sealed and abandoned all site wells and also prepared the required Receptor Evaluation and RAO shell letter and form.

NJDEP accepted the RAO submittal and the Green Acres funding disbursement is pending.

- **Former Bat Factory:** Excel is in the process of preparing an HDSRF Grant application to resume investigative activities that have ceased by the property owner/RP. The Town has also committed to redevelop this property into Open Space/Recreation and take advantage of the grant to reimburse up to 75% for RA dollars.

➤ **City of Salem: Kathleen Keen, City Administrator, (856) 935-0373**

- **Brownfield Development Area for the Salem City Industrial District:** On behalf of the City, Excel prepared a comprehensive BDA application for the 250-acre Salem City Industrial District that was submitted to the NJDEP in March 2005 and was approved by the OBR in November 2005. Investigation and RA activities are ongoing to date and the BDA will be extended for the calendar year 2011 through a Memorandum of Understanding (MOU) with NJDEP, Salem and the BDA Steering Committee.

The BDA includes multiple, large industrial waterfront properties that are owned by the City as well as several private property owners along the Salem River and Fenwick Creek. Excel has obtained individual grant awards on behalf of the City for PA, SI, RI, and RA to facilitate remediation and redevelopment of these prime waterfront properties. These individual grants were obtained for the following Brownfield properties within the BDA:

- **Anchor Glass Container Corporation - 83 Griffith Street (Former Heinz Facility only):** Anchor Glass is in the process of investigating environmental concerns associated with the former Heinz Facility under the ISRA. A RAW was recently submitted to the NJDEP for review. Excel has acted as a resource advising the City with regard to environmental compliance issues related to the ongoing investigation and proposed RA by Anchor at this facility. In particular, Excel has advised the City on strategies for leveraging the HDSRF program to mutually benefit Anchor as well as the City with regard to RA strategies and positioning the property for planned redevelopment.
- **Atlantic City Electric Co. Property - 17-25 5th Street:** Excel obtained HDSRF funding to conduct a PA and SI at this property. Excel recently completed the PA and SI phase of work and is awaiting approval of the SI report and RI scope of work. Upon approval, Excel is poised to initiate RI activities immediately to delineate the environmental concerns found during the SI phase of work.
- **Bader's Citgo Service Station - 40 West Broadway:** Excel obtained HDSRF funding to conduct a PA and SI at this property. Excel recently completed the PA phase of work and has submitted the PA Report to NJDEP for approval. Additionally, Excel has revised the SI scope of work and has obtained approval by NJDEP to proceed. Excel is working on access to the property with the owner. Upon approval to access the property, Excel is poised to initiate SI activities immediately to address the environmental concerns found during the PA phase of work.
- **Former Machine Shop - 43 Ward Street:** Excel obtained HDSRF funding to conduct a PA and SI at this property. Excel and the BDA Steering Committee have been trying to establish access to this property in order to conduct the PA and SI. These efforts to obtain access are ongoing.
- **Former Sunoco Service Station - 116 West Broadway:** Excel obtained HDSRF funding to conduct a PA and SI at this property. Excel and the BDA Steering Committee have been trying to establish access to this property in order to conduct the PA and SI. These efforts to obtain access from Sunoco are ongoing.
- **GE Fabricators, Inc. - 35 West Broadway & Front Street:** Excel obtained HDSRF funding to conduct a PA and SI at this property. Excel and the BDA Steering Committee have been trying to establish access to this property in order to conduct the PA and SI. These efforts to obtain access are ongoing.
- **McCarthy's Bar Inc. - 190 Griffith Street:** Excel obtained HDSRF funding to conduct a PA and SI at this property. Excel recently completed the PA and SI phase of work and is awaiting approval of the SI report and RI scope of work. Upon approval, Excel is poised to initiate RI activities immediately to delineate the environmental concerns found during the SI phase of work.

- **Ivy Point Property - Hancock Street (Former National Freight Property):** Excel obtained HDSRF funding to conduct an RI at this property. Excel has completed the RI activities and will be submitting the RI report to NJDEP shortly along with a RAW. Excel is also assisting the RP, South Jersey Gas, with preparation of an RA report to document the existing capped portions of the property and the environmentally restricted areas and obtain a conditional NFA as the final remedy.
 - **Powell Property - Tilbury Road:** Excel obtained HDSRF funding to conduct a PA and SI at this property. Excel and the BDA Steering Committee have been trying to establish access to this property in order to conduct the PA and SI. These efforts to obtain access are ongoing.
 - **Salem City Sanitary Landfill - Tilbury Road:** Excel obtained HDSRF funding to conduct a PA at this property. Excel recently completed the PA phase of work and has submitted the Draft PA Report to the BDA Steering Committee for review and certification. This PA Report will act as an environmental baseline dataset and will enable the City to address any concerns a future developer may have as they consider the former landfill as a building site.
 - **214 Grant Street (County Rail Yard):** Excel obtained HDSRF funding to conduct a PA and SI at this property. Excel recently completed the PA and SI phase of work and is awaiting approval of the SI report and RI scope of work. Upon approval, Excel is poised to initiate RI activities immediately to delineate the environmental concerns found during the SI phase of work.
 - **Ernie Davis Property - Keasbey Street:** Excel obtained HDSRF funding to conduct a PA and SI at this property. Excel recently completed the PA phase of work and has obtained NJDEP approval. Excel has initiated SI work to address the environmental concerns found during the PA phase of work.
 - **South Jersey Port Corporation/Bermuda International Terminals Property:** Excel obtained HDSRF funding to conduct a PA and SI at this property. Excel and the BDA Steering Committee have been trying to establish access to this property in order to conduct the PA and SI. These efforts to obtain access are ongoing.
 - **North Bend Fire Company No. 4:** Excel is in the process of preparing and submitting an HDSRF application to NJDEP to conduct a PA and SI on this property. The City and Steering Committee has expressed an interest in adding this property as a Brownfield site to the BDA.
- **City of Bayonne: Christopher L. Patella, Esq., Bayonne Local Redevelopment Authority (BLRA), (201) 823-0333**

- **Point Builders:**

City Contact: Jim Monkowski, Hudson Regional Health Commission

Excel conducted a focused soil quality investigation at two residential properties adjacent to the former Point Builders Property under the NJDEP HDSRF Grant Program. The investigation was conducted to verify subsurface conditions at these two residential properties, located at 14-16 John F. Kennedy Boulevard and 197-199 West 1st Street in Bayonne, and evaluate whether or not soil quality had been adversely impacted by the

migration of groundwater impacted with free-phase product from a nearby offsite and up-gradient source.

○ **Leo Property:**
City Contact: Jim Monkowski, Hudson Regional Health Commission

Excel conducted a focused soil quality investigation at this property, located between 24th and 28th Streets in Bayonne, to determine whether or not contaminated Historic Fill as defined by the NJDEP Technical Rules extended onto the property since Historic Fill had been documented on the adjacent property to the east. Excel conducted soil sampling and analysis, validated and interpreted the results, and prepared a focused report for use by the City to document the findings of the soil quality investigation that confirmed that Historic Fill extended onto the subject property.

➤ **City of Paterson: Mayor Jeffery Jones, (973) 321-1600**

- **The Former Paperboard Specialties:** Excel has worked closely with the City to assist in the remediation and redevelopment of this abandoned industrial property located on Route 20 on which the City foreclosed several years ago in order to secure the existing unsafe buildings. We assisted the Mayor in utilizing HUD CDBG funds for demolition of the unsafe structures and cobbled together several grants from the NJDCA and other State agencies to fund the site-wide soil and groundwater remediation.

The City awarded the building demolition and remediation to Excel. Following building demolition and No. 6 oil cleanup, the City was able to sell the property to a local developer that retained Excel to manage the environmental components of the redevelopment, including construction management related to the capping of contaminated Historic Fill. The Site was capped using various components of a 40,000 square foot retail shopping center as Engineering Controls. Excel also prepared a Deed Notice and obtained a Brownfield Redevelopment Agreement application for reimbursement of up to 75% of the costs associated with these final cleanup activities.

- **The Former Apollo Dye Facility:** This property was largely abandoned for decades. Excel is working closely with Paterson City in positioning this property for redevelopment and was able to obtain a substantial HDSRF grant in the amount of \$2.4 million dollars to cover the full cost of asbestos removal, demolition, and sub-foundation investigation of highly dilapidated buildings that spanned an entire City block that the City foreclosed several years ago in an effort to secure it.

The demolition component of the project was necessary to access the ground underneath the foundation where underground storage tanks, pits, sumps, and trenches are suspected of causing discharges to the subsurface. In 2008, substantial asbestos removal and demolition activities were completed. In March 2010, removal of the foundations was conducted, followed by sub-slab investigation of soil and groundwater quality. At present, Excel has submitted a supplemental SI scope to the NJDEP for review and approval prior to finishing the investigation at this facility. For redevelopment purposes, Excel also quantified the RA costs for the buyer, Paterson Housing Authority, for their future planning activities.

- **The Former Leader Dye and Finishing:** Excel obtained a HDSRF grant on behalf of the City to conduct a PA and SI to characterize the actual site conditions at this large abandoned

Brownfield property. We are currently completing the SI and are transitioning into the RI phase of work to delineate impacts to soil that have been identified within the building.

We have quantified the cost of building demolition for use in discussions with developers; in 2007, the City successfully transferred this property to a third-party developer for redevelopment of this property.

➤ **Township of Carneys Point: Marie Stout, Chief Financial Officer, (856) 299-0070**

- **Clemente Asphalt Plant, 61-211 South Pennsville-Auburn Road, Tax Block 247, Lots 1 and 2:** On behalf of the Township, Excel obtained a HDSRF grant and conducted a PA and SI as necessary to characterize environmental conditions at this site. The results of the PA/SI indicate an adverse impact to soil and groundwater associated with historic operations at the subject property.

The PA/SI Report is being reviewed by the NJDEP and Excel is in the process of preparing a HDSRF grant application to conduct the RI phase of work. Although they do not own the property, the Township is now eligible for RI funding under the recent changes to the HDSRF regulations.

- **433 Shell Road, Tax Block 193, Lot 19:** On behalf of the Township, Excel obtained a HDSRF grant and conducted a PA and SI as necessary to characterize environmental conditions at this site. The PA has been completed and Excel is in the process of revising the SI scope of work based on the findings of the PA. The SI will include the investigation of soil and groundwater quality as necessary to determine whether or not there has been an adverse impact associated with historic site operations and as necessary to facilitate the Township's evaluation of the environmental condition of the subject property.

➤ **Town of Newton: Thomas Russo, Jr., Town Manager, (973) 383-3521**

- **Newton Armory:** On behalf of the Town, Excel obtained a HDSRF grant and conducted a PA and SI as necessary to characterize environmental conditions at the former National Guard Armory. The Town was awarded approximately \$63,000 for site investigative services. The results of the PA/SI indicate an adverse impact to soil and groundwater associated with historic operations at the subject property. The PA/SI Report is being reviewed by the NJDEP and Excel has submitted a HDSRF grant application to conduct the RI phase of work. As part of the final remediation, one gasoline UST and two heating oil USTs will be properly decommissioned and removed from the Site.
- **27 Orchard Street:** Excel is in the process of completing a PA/SI at the former heating oil distributor. The PA has been completed and Excel is in the process of revising the SI scope of work based on the findings of the PA. The SI will include the investigation of soil quality as necessary to determine whether or not there has been an adverse impact associated with historic site operations and as necessary to facilitate the Township's evaluation of the environmental condition of the subject property.

➤ **Town of Woodbridge: Caroline Ehrlich, Chief of Staff, (732) 602-6015**

- **Woodbridge Brownfield Development Area:** Woodbridge's Keasbey Redevelopment Areas along the Raritan River was designated as a BDA in October 2009. Based on our reputation and experience managing BDAs across the state, Woodbridge retained Excel to manage and coordinate their newly designated BDA.

The BDA includes five brownfield sites to be remediated and reused consistent with the Keasbey Area Redevelopment Plans. The Woodbridge BDA was proposed to remain as an industrial/warehouse area but also pursue the opportunity to re-create itself as a “Green” Industrial park. Excel has conducted several Steering Committee meeting since designation and has conducted PA work at several brownfield sites. Excel is in the process of applying for additional grants for PA, SI, RI, and RA on behalf of the Town to facilitate remediation and redevelopment of these prime waterfront properties.

➤ **City of Plainfield: Jacques Howard, Assistant Director, Economic Development Office of Economic Development, (908) 226-2519**

- **Plainfield Central Business District Brownfield Development Area:** On behalf of the City, Excel prepared a comprehensive BDA application for several Redevelopment Areas within the City of Plainfield, which was submitted to the NJDEP in March 2009. In October 2009, NJDEP awarded Plainfield designation of the Central Business District BDA.

The BDA includes 13 properties within the Central Business District of the City, including a number of former manufacturing facilities that have impacted soil, groundwater and surface water/sediment, which is interfering with the City’s ability to revitalize the business core and bring renewed life to this once busy retail/commercial center. Excel has conducted several Steering Committee meetings since designation and has participated in the evaluation process to facilitate remediation and redevelopment of these brownfield properties.

➤ **Borough of Keyport: Robert E. McLeod, Mayor, (732)-739-5120**

- **Keport Waterfront Brownfield Development Area (BDA):** Keyport’s Waterfront Redevelopment Area along the Raritan Bay was designated as a BDA in October 2005. Based on our reputation and experience managing BDAs across the state, Keyport retained Excel to manage and coordinate their designated BDA.

The BDA includes several waterfront properties owned by the Borough and private individuals and entities along the Raritan Bay, including a number of marina’s, a former municipal sewage treatment facility, former commercial/manufacturing facilities, and the Aeromarine/Landfill property that have impacted soil, groundwater and/or surface water/sediment, which is interfering with the Borough’s ability to complete a mixed use/renewable energy redevelopment in this area. Excel has conducted many Steering Committee meetings since designation and is in the process of applying for various grants for PA, SI, RI, and RA on behalf of the Borough to facilitate remediation and redevelopment of these prime waterfront properties.

- **Former Department of Public Works (DPW) Storage Yard/Sewage Treatment Plant:** The Former DPW Storage Yard/Sewage Treatment Plant is located along Raritan Bay to the west of Broad Street in Keyport, New Jersey. The property is approximately 3.6 acres in size and was previously occupied by the municipal sewer treatment plant and a DPW storage yard. The Borough proposed redevelopment of the former yard and plant properties into the Keyport Waterfront Park as part of their waterfront redevelopment initiative but faced significant environmental investigation and remediation costs associated with the plan.

Excel was successful in securing HDSRF grant funding for the Borough for PA, SI, and RI activities from the NJDEP and NJEDA. In addition, the Borough also received RA grant funding in order to complete remediation of the site as part of the open space redevelopment plan. Excel has completed all remediation activities and the Borough has received a Conditional NFA determination for this Site from the NJDEP and established a Deed Notice as part of the RA remedy.

- **Former DPW Fueling Yard/Keyport Boat Ramp:** The Former DPW Fueling Yard is located along Raritan Bay to the east of Broad Street in Keyport, New Jersey. The property is approximately 5.33 acres in size and was previously used as a DPW fueling yard, boat ramp, and recreational area. During redevelopment of the boat ramp and bulkhead area, the Borough encountered soil and groundwater contamination associated with former operations and faced significant environmental investigation and remediation costs associated with the redevelopment.

Excel was successful in securing HDSRF grant funding for the Borough for PA, SI, and RI activities from the NJDEP and NJEDA. In addition, the Borough also received RA grant funding in order to complete removal of six USTs and remediation of the site. Excel has completed all remediation activities and the Borough has received a NFA Unrestricted Use determination for this Site from the NJDEP.

➤ **Township of Lakehurst: Norburt McClean, Township Administrator, (732) 657-4141**

- **Former Proving Ground Road Landfill:** The Former Proving Ground Road Landfill is located off of Proving Ground Road, Lakehurst, New Jersey. The property is approximately 32.6 acres in size and is the location of a former municipal landfill that was closed in 1976. The majority of the subject property which comprises the former landfill has remained under-utilized and inactive since 1976.

Excel has conducted environmental investigations on the subject property which documented impacts to soil associated with the former landfill. The impacts to soil have impeded the redevelopment of the subject property due to the significant scope and associated cost of investigation and remediation activities required to remediate soil impacts at the property and properly close the landfill in a manner that will be protective of human health and the environment, and return it to a productive and beneficial use.

Excel is working closely with the Borough of Lakehurst in order to position the property for redevelopment. A HDSRF application was submitted to the NJDEP for PA, SI and RI funding to be completed by Excel. NJDEP approved Excel's HDSRF application in October 2009. Excel has completed a vapor survey and soil quality investigation for the former landfill and will begin a groundwater quality investigation immediately upon work scope approval from the NJDEP. Following completion of investigation activities, Excel will initiate RA activities on behalf of the Borough. Landfill redevelopment plans include commercial warehouse/office flex space.

➤ **Township of Penns Grove: Stephen Labb, (856) 299-0070**

- **Broad Street School:** A PA, SI, RI and RAW/RA has been completed at the Broad Street School Property utilizing funds under the NJDEP HDSRF program and grants obtained from the NJDCA. In 2008, the funds were secured to remove all residual asphalt, grade the site and re-seed with grass in order to restore and prepare the property for reuse.

➤ **Borough of Carteret: John DuPont, City Engineer, (201) 955-7895**

○ **Non-BDA Projects Conducted for the Borough under the HDSRF program:**

- 35 Cooke Avenue
- Carteret Health and Wellness Center
- 21 Washington Avenue
- Civic Center Park
- Cytec Property - Block 11.01, Lot 16
- West Carteret Commercial RA
- Middlesex Avenue Residential RA
- AMAX Property

➤ **Township of North Brunswick: Robert Lombard, (732) 247-0922**

- **Former US Gas Property:** The US Gas property is an abandoned Brownfield property that was effectively landlocked as a result of the Route 130/Route 1 overpass construction project completed by NJDOT. Recognizing that this property represents an eyesore to the surrounding businesses and residents and the possibility exists for impacted groundwater migration to nearby sensitive receptors such as residences and apartments, Excel has conducted SI activities on this property in order to evaluate the soil and groundwater quality at this property with the goal of positioning the property for redevelopment to return the parcel to conformable and viable use. Within the past several years, Excel has coordinated efforts with the NJDOT, NJDEP and the Township toward this goal.
- **North Brunswick High School/Veterans Park:** Excel provided Professional Environmental Consulting and Engineering services to the Township for peer review of the work scope and costs associated with a soil and groundwater investigation and remediation at the Township High School that was developed by consultants retained by the Township Board of Education. The project involved highly complex technical issues, sensitive negotiations with various stakeholders, and strategic consultation and support to address local community concerns regarding the contamination, investigation, and clean up.
- **Sabella Preschool/Sabella Park:** Excel provided Professional Environmental Consulting and Engineering services to the Township for performance of a PA required by the State of New Jersey for renewal of Sabella Preschool's Child Daycare Center License. The PA identified Suspected Chromated Copper Arsenate (CCA) Treated Wood associated with building structural components and play areas as a potential AOC.

Based on the findings of the PA, wood and soil samples were collected as part of a Focused SI/RI to evaluate the wood components and soil quality in the vicinity of the Suspected CCA Treated Wood. In addition, wood and soil samples were also collected from the recreational and play areas within Sabella Park. Review of the analytical results indicated that CCA Treated Wood was used in various building, recreation, and play area components throughout the Sabella Preschool and Sabella Park properties. The soil sample results reported elevated levels of arsenic above the NJDEP Soil Remediation Standards (SRS) in the vicinity of these wood components. Based on the results of the SI/RI, Excel has recommended that delineation of the arsenic-impacted soil be completed so that a RAW detailing the scope of work and costs associated with removal and offsite disposal of CCA

Treated Wood components and arsenic-impacted soil can be prepared for submittal to the NJDEP.

➤ **Township of Quinton: Marty Uzdanovics, (856) 769-0774**

- **Burden Hill Road:** Excel conducted a PA at the subject property with funds secured under the HDSRF program. Based on the PA, Excel recommended a soil and groundwater quality investigation as part of an SI. Excel is awaiting comments from the NJDEP on the submitted PA report.
- **Gravelly Hill Road:** Excel conducted a PA at the subject property with funds secured under the HDSRF program. Based on the PA, Excel recommended a soil and groundwater quality investigation as part of an SI. Excel is awaiting comments from the NJDEP on the submitted PA report.

➤ **Township of Pittsgrove: Debby Turner-Fox, (856) 358-2300**

- **Garrison Estate:** Excel conducted a PA, SI and RI at the subject property with funds secured under the HDSRF program. The RI Report is currently under NJDEP review and we anticipate that the RA will also be conducted on behalf of the Township utilizing additional HDSRF grant funds based on the proposed end use of the property as recreational/open space.

3.5 Miscellaneous Supplemental Information

Neither Excel nor any individuals assigned to this engagement are disbarred, suspended, or otherwise prohibited from professional practice by any Federal, State, or local agency. In addition, Excel will comply with the General Terms and Conditions required by the City and will enter into the City's standard Professional Services Contract prior to performance of any work.

Excel is not currently involved in any financial issues that might impede our ability to complete this project. Excel is not now, nor has it ever been included in bankruptcy or re-organization proceedings. As requested in the RFQ, Excel has provided three years of audited Financial Statements in Attachment G.

In accordance with the RFQ, Excel has included the Evaluation Criteria Form, Request for Qualifications Checklist, Exceptions and Addendum to Specifications, Stockholder Disclosure Certification, Non-Collusion Affidavit, NJ Business Registration Certificate, Nuclear-Free Hoboken Ordinance, and Iran Disclosure as Attachment A. The Affirmative Action Compliance Notice, Mandatory Equal Opportunity Employment Language, Disabilities Act Acknowledgement Form, Americans with Disability Act of 1990 language, and Employee Information Report Certification are included as Attachment B. In accordance with instructions posted on Hoboken's website, the Certification of Compliance – Public Contracting Reform has also been included in Attachment A.

Excel is fully insured with Comprehensive General Liability, Pollution Liability, Professional Liability (including Errors and Omissions), Automobile, and Workers Compensation coverage. Sample Insurance Certificates have been included in Attachment A.

Excel is certified as a Woman-Owned Business Enterprise (WBE), a Small Business Enterprise

(SBE), and a Disadvantaged Business Enterprise (DBE). Several of Excel's senior professionals are approved LSRPs. The NJDEP has certified the firm and many of our professionals for Subsurface Evaluation of regulated USTs. A copy of Excel's various licenses and certifications are provided in Attachment D.

4.0 COST PROPOSAL

Excel's professional environmental consulting and engineering services are offered at highly competitive rates. Our project-specific Labor Rate Schedule is enclosed as Attachment F. Professional services will be provided on an hourly rate basis in accordance with the enclosed schedule.

Excel understands that this RFQ pertains to multiple parcels that the City wishes to acquire for the development of parks, recreation and open space. Excel anticipates preparing and submitting project specific technical proposals and cost estimates once a defined scope has been developed. With the scope of work defined, Excel can provide the most competitive cost estimates and in some instances, Excel can identify opportunities where a multiple-parcel investigation makes sense and is warranted to save time and costs.

Therefore, we feel submission of an estimated maximum cost for a one-year contract is not in the best interest of the City. Excel will defer to the City's estimate, based on its budgeted amounts for the previous three years, which can be adjusted as warranted.

Consistent with standard practice on current projects being conducted by Excel for government entities, in advance of the performance of any work, we will provide a written technical and cost proposal that will detail the work scope and associated cost estimate on a time-and-materials basis for review and advance authorization by the City and will not exceed the authorized budget unless any such work scope or cost change was authorized in advance by the City.

Attachment A

Evaluation Criteria

Request for Qualifications Checklist

Exceptions and Addendum to Specifications

Stockholder Disclosure Certification

Non-Collusion Affidavit

NJ Business Registration Certificate

Sample Certificates of Insurance

Nuclear-Free Hoboken Ordinance

Iran Disclosure

Certification of Compliance – Public Contracting Reform

BASIS OF AWARD
EVALUATION CRITERIA
Professional Services –
Licensed Site Remediation Professional (“LSRP”)
Term: January 1, 2014 through December 31, 2014

The following is the criteria for evaluation of the qualification statement. Points shall be awarded based on the information contained in the qualification statement for each category as listed below on a scale of 1-5, or 1-10 respectively, with a high score of 5/5 or 10/10 meeting all required criteria and a score of 1/5 or 1/10 as not meeting the required criteria. The highest total score shall be the basis for the contract award.

EVALUATION CRITERIA	POSSIBLE POINTS	ACTUAL SCORE
TECHNICAL CRITERIA	-	-
Vendor’s qualification statement demonstrates a clear understanding of the scope of work and related objectives;	10	
Vendor’s qualification statement is complete and responsive to the technical/RFQ requirements;	10	
Vendor’s history and past performance of like projects;	10	
Vendor’s use of innovative technology and techniques;	5	
MANAGEMENT CRITERIA	-	-
Management plan, organizational chart and quality assurance/quality control “QA/QC” plan;	10	
Resumes of <u>assigned</u> personnel (principle-in-charge, project manager, professionals, technicians and staff);	5	
Qualification (education, experience and credentials—licenses and certifications) of <u>assigned</u> personnel (principle-in-charge, project manager, professionals, technicians and staff);	10	
Detailed description of deliverables;	5	
Favorable recommendations of references from similar projects;	5	
Anticipated schedule with critical path and milestones identified;	5	
Inclusion of Financial Statements (Independent Accountant’s Review Reports);	5	
Proof (copies) of related licenses and certifications;	5	
COST PROPOSAL	-	-
Competitiveness of hourly rates of firm staff;	5	
Competitiveness of total price proposal.	10	
	-	-
POINT TOTALS	100	

**CITY OF HOBOKEN
QUALIFICATION STATEMENT DOCUMENT CHECKLIST**

**Professional Services –
Licensed Site Remediation Professional (“LSRP”)
Term: January 1, 2014 through December 31, 2014**

REQUIRED	SUBMISSION REQUIREMENT	READ AND/OR SUBMITTED
✓	One (1) original, three (3) paper copies and one (1) electric copy of submission on compact disk (“CD”) or USB key (“thumbdrive”)	X
✓	Qualification statement Forms	X
✓	Stockholder Disclosure Certificate	X
✓	Non-Collusion Affidavit	X
✓	New Jersey Business Registration Certificate	X
✓	Mandatory Affirmative Action Language	X
✓	Exception / Addendum Form	X
✓	Americans With Disabilities Act of 1990 Language	X
✓	Insurance Certificate or certification of agent	X
-	Prevailing Wages	
-	Public Works Vendor Registration Act	
✓	Nuclear-Free Hoboken Ordinance	X
✓	Iranian Investments Form	X

EXCEPTIONS and ADDENDUM TO SPECIFICATIONS
Professional Services –
Licensed Site Remediation Professional (“LSRP”)
Term: January 1, 2014 through December 31, 2014



COMPANY NAME Excel Environmental Resources, Inc.

Addendum:

1.

Exceptions:

1.

STOCKHOLDER DISCLOSURE CERTIFICATION

STOCKHOLDER DISCLOSURE FORM

Name of Business:

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

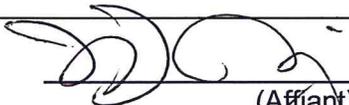
Check the box that represents the type of business organization:

- Partnership
 Corporation
 Sole Proprietorship
 Limited Partnership
 Limited Liability Corp.
 Limited Liability Partnership
 Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Lawra J. Dodge	Name:
Home Address: 21 Roosevelt Avenue Whitehouse Station, NJ 08889	Home Address:
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:

Subscribed and sworn before me this <u>16</u> day of <u>Dec</u> , 20 <u>13</u>	 _____ (Affiant)
(Notary Public) <u>Nancy Heckendorf</u> My Commission expires: <u>10/26/2015</u>	<u>Michael J. Meriney, Vice President</u> (Print name & title of affiant)

Nancy Heckendorf
 Notary Public, New Jersey
 My Commission Expires 10-26-15



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: EXCEL ENVIRONMENTAL RESOURCES, INC.

Trade Name:

Address: 111 N CENTER DR
NORTH BRUNSWICK, NJ 08902-4909

Certificate Number: 0082336

Effective Date: February 28, 1994

Date of Issuance: February 22, 2008

For Office Use Only:

20080222112154423



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/11/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER STANFORD RISK MANAGEMENT SERVICES, INC. 10 THOMAS ROAD LAFAYETTE, NJ 07848-4400	CONTACT NAME JOHN J. CAMPANILE
	PHONE (A/C, No, Ext): 973-383-3260 FAX (A/C, No):
	E-MAIL ADDRESS: JOHN@SRMSINC.COM
	INSURER(S) AFFORDING COVERAGE NAIC #
INSURED EXCEL ENVIRONMENTAL RESOURCES, INC. 111 NORTH CENTER DRIVE NORTH BRUNSWICK, NJ 08902	INSURER A: ADMIRAL INSURANCE COMPANY
	INSURER B: MT. HAWLEY INSURANCE COMPANY
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 100468 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PROFESSIONAL LIABILITY* <input checked="" type="checkbox"/> CONTRACTORS POLLUTION GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			FEI-ECC-13249-00	03-04-13	03-04-14	EACH OCCURRENCE	\$ 6,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 6,000,000
							GENERAL AGGREGATE	\$ 10,000,000
							PRODUCTS - COMP/OP AGG	\$ 10,000,000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			FEI-ECC-13249-00	03-04-13	03-04-14	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			MXL0418244 EXCESS AUTO/EMPLOYERS	9-10-13	9-10-14	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> A If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

SAMPLE CERTIFICATE

* PROFESSIONAL LIABILITY IS ON A CLAIMS MADE BASIS.

CERTIFICATE HOLDER EXCEL ENVIRONMENTAL RESOURCES, INC. 111 NORTH CENTER DRIVE NORTH BRUNSWICK, NJ 08902	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>John J. Campanile</i>
---	--

© 1988-2010 ACORD CORPORATION. All rights reserved.

CERTIFICATE OF WORKERS COMPENSATION INSURANCE

INSURED

EXCEL ENVIRONMENTAL RESOURCES INC
111 N CENTER DR
NORTH BRUNSWICK NJ 08902

PROJECT OPERATIONS IN THE STATE OF NEW JERSEY

POLICY NO. W/24362-6 **EFFECTIVE** 03/04/2013 **EXPIRING** 03/04/2014

This policy insures the obligations imposed upon the Insured by the provisions of the Workers Compensation Law of New Jersey. The limits of liability for Part Two - Employers Liability - under this policy are as follows:
Bodily Injury by Accident \$1,000,000 each accident, and for Bodily Injury by Disease \$1,000,000 policy limit, \$1,000,000 each employee.

NOTE: Waiver of subrogation and/or inclusion of interests not owned in the majority by the insured are not permitted under this policy by New Jersey Workers Compensation Statute.

The issuance of this Certificate imposes no liability on the Company beyond that provided by the terms, conditions and exclusions of such policy as are described above by policy number, effective and expiration dates.



CERTIFICATE HOLDER

EXCEL ENVIRONMENTAL RESOURCES
INC
111 N CENTER DR
NORTH BRUNSWICK NJ 08902

BROKER

STANFORD RISK MANAGEMENT SERVS IN
10 THOMAS RD
LAFAYETTE NJ 07818

THE NUCLEAR-FREE HOBOKEN ORDINANCE

(1) FINDINGS: The People of the City of Hoboken hereby find that:

(a) Nuclear weapons production, in the United States and in other countries, is draining the world's resources and presenting humanity with an ever-increasing threat of nuclear war.

(b) Any participation in the nuclear war industry, locally, federally, or otherwise, directly condones the possible annihilation of our civilization. We see this as a crime against the sacredness of our humanity.

(c) The emphatic expression of our community, along with communities throughout the world, can help initiate steps by the United States, the Soviet Union, and other nuclear weapons powers to end the arms race and the proliferation of all nuclear weapon systems.

(2) POLICY: Hoboken shall be established as a Nuclear Free Zone.

A Nuclear Free Zone shall be defined by these requirements:

(a) No nuclear weapons, delivery systems for such weapons, or components expressly intended to contribute to the operation, guidance or delivery of a nuclear weapon shall be produced or stored within the City of its' port.

(b) No waste from the production of nuclear weapons, their components, or commercial nuclear power shall be stored within the City of its' port.

(c) No research furthering nuclear weapons, their components, or commercial nuclear power shall be stored within the City of its' port.

(d) The Mayor and Council of the City of Hoboken shall request the United States Department of Transportation and the New Jersey Department of Transportation to provide the City with advance notification of any radioactive waste shipment through the City limits. Upon such notification, the Mayor and Council shall act to prevent transportation of radioactive waste through the City by seeking an exemption for preemption by Department of Transportation regulations or using other legal means at their disposal.

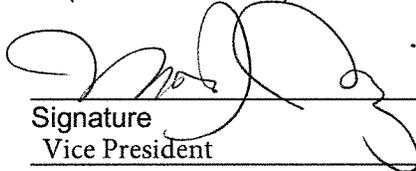
(e) The Mayor and Council of the City of Hoboken shall not do business or award any municipal contract to any person, firm, or organization engaged in the production of nuclear weapons or components.

(3) This ordinance expresses the policy of the City of Hoboken. It is not intended to make violations subject to forfeiture and nothing in this ordinance shall be construed to prohibit or regulate any activity not specifically described in Subsection (2).

(4) SEVERABILITY: If any portion of this Ordinance is hereafter declared invalid, all remaining portions shall remain in full force and effect, and to this extent, the provisions of this Ordinance are severable.

Excel Environmental
CERTIFICATION: I hereby certify that Resources, Inc. **does / does not** engage in the production of nuclear weapons or components. (Name of Vendor)

12/16/13
Date



Signature
Vice President

Title

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN
City of Hoboken
PART 1: CERTIFICATION
BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

FAILURE TO CHECK EITHER BOX WILL RENDER THE QUALIFICATION STATEMENT NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or qualification statement or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. **Failure to complete the certification will render a bidder's qualification statement non-responsive.** If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK EITHER BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the person/entity listed above nor any of the entity's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification**

OR

I am unable to certify as above because I or the bidding entity and/or one or more of its parents, subsidiaries, or affiliates listed on the Department's Chapter 25 list. **I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below.** Failure to provide such will result in the qualification statement being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Part 2

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below. **PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, USE ADDITIONAL PAGES**

Name: _____ Relationship to Bidder/Vendor: _____

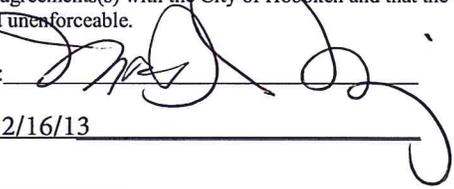
Description of Activities: _____

Duration of Engagement: _____ Anticipated Cessation Date _____

Bidder/Vendor _____

Contact Name: _____ Contact Phone Number: _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the below-referenced person or entity. I acknowledge that the City of Hoboken is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of contracts with the City to notify the City in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreements(s) with the City of Hoboken and that the City at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Michael J. Meriney Signature: 

Title: Vice President Date: 12/16/13

Bidder/Vendor: Excel Environmental Resources, Inc.

CERTIFICATION OF COMPLIANCE WITH CITY OF HOBOKEN ORDINANCE

DR-297, "PUBLIC CONTRACTING REFORM ORDINANCE"

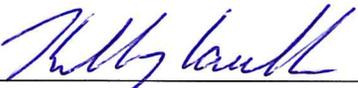
Excel Environmental
Resources, Inc.

_____ (vendor) hereby certifies that it has reviewed City of Hoboken Ordinance DR-297, "Public Contracting Reform Ordinance," ("Ordinance") and that it has not made a political contribution in violation of the Ordinance within one calendar year immediately preceding the date of this Agreement.

Excel Environmental
Resources, Inc.

_____ (vendor) further certifies that it is aware of and will comply with its continuing duty to report any violations of the Ordinance that may occur during the negotiation, proposal process or the completion of the performance or specified time period of this Agreement.

ATTEST:



Kelly Caulk
Compliance Manager


_____ (vendor)

By: Michael J. Meriney, Vice President

Attachment B

**Affirmative Action Compliance Notice
Mandatory Equal Opportunity Employment Language
Disabilities Act Acknowledgement Form
Americans with Disabilities Act of 1990
Employee Information Report Certification**

AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful Vendor's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful Vendor shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the vendor in accordance with N.J.A.C. 17:27-4.

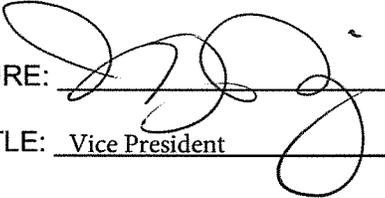
The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her qualification statement shall be rejected as non-responsive if said vendor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: Excel Environmental Resources, Inc.

SIGNATURE: 

PRINT NAME: Michael J. Meriney

TITLE: Vice President

DATE: 12/16/13

APPENDIX A
N.J.S.A. 10:5-31 and N.J.A.C. 17:27
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
(Mandatory Affirmative Action Language)

FOR GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS:

During the performance of this contract, the Vendor agrees as follows:

The Vendor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the Vendor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting for the provisions of this nondiscrimination clause.

The Vendor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

The Vendor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Vendor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Vendor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The Vendor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The Vendor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Vendor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the Vendor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The Vendor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report Form AA302

The Vendor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

FOR CONSTRUCTION CONTRACTS:

During the performance of this contract, the Vendor agrees as follows:

The Vendor or Subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The Vendor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Vendor or Subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The Vendor or Subcontractor where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor

union or workers; representative of the Vendor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Vendor or Subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and Americans with Disabilities Act.

When hiring workers in each construction trade, the vendor or subcontractor agrees to attempt in good faith to employ minority and female workers in each construction trade consistent with the applicable employment goal prescribed by N.J.A.C. 17:27-7.3; provided, however, that the Affirmative Action Office may, in its discretion, exempt a vendor or subcontractor from compliance with the good faith procedures prescribed by the following provisions A, B, and C, as long as the Affirmative Action Office is satisfied that the vendor is employing workers provided by a union which provides evidence, in accordance with the standards prescribed by the Affirmative Action Office, that its percentage of active "card carrying" members who are a minority and female workers is equal to or greater than the applicable employment goal prescribed by N.J.A.C. 17:27-7.3, promulgated by the Treasurer pursuant to P.L. 1975, c 127, as amended and supplemented from time to time. The vendor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

- A) If the vendor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the vendor or subcontractor shall within three (3) days of the contract award, seek assurances from the union that it will cooperate with the vendor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as supplemented and amended from time to time. If the vendor or subcontractor is unable to obtain said assurances from the construction trade union at least five (5) days prior to the commencement of construction work, the vendor or subcontractor agrees directly to attempt to hire minority and female workers consistent with the applicable employment goal. If the vendors or subcontractors prior experience with the construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and female workers consistent with the applicable employment goal, the vendor or subcontractor agrees to prepare to hire minority and female workers directly, consistent with the applicable employment goal, by complying with the hiring procedures prescribed under (B) below; and the vendor or subcontractor further agrees to immediately take said action if it determines or is so notified by the Affirmative Action Office that the union is not referring minority or female workers consistent with the applicable employment goal.
- B) If the hiring of workforce consistent with the employment goal has not or cannot be achieved for each construction trade by adhering to the procedures of (A) above, or if the vendor does not have referral agreement or arrangement with a union for a construction trade, the vendor or subcontractor agrees to take the following action consistent with the applicable county employment goals:
 - 1. To notify the Public Agency Compliance Officer, Affirmative Action Office, and at least one approved minority referral organization of its manpower needs and request referral of minority and female workers;

2. To notify any minority and female workers who have been listed with it as awaiting available vacancies.
3. Prior to commencement of work, to request the local construction trade union, if the vendor or subcontractor has a referral agreement or arrangement with a union for the construction trade, to refer minority and female workers to fill job openings;
4. To leave standing request for additional referral to minority and female workers with the local construction trade union, if the vendor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State training and employment service and other approved referral sources in the area until such time as the workforce is consistent with the employment goal;
5. If it is necessary to lay off some of the workers in a given trade on the construction site, to assure, consistent with the applicable State and Federal statutes and court decisions, that sufficient minority and female employees remain on the site consistent with the employment goal; and to employ any minority and female workers so laid off by the vendor or any other construction site in the area on which its workforce composition is not consistent with an employment goal established pursuant to rules implementing P.L. 1975. C. 127;

To adhere to the following procedure when minority and female workers apply or are referred to the vendor or subcontractor:

- i) If said individuals have never previously received any document or certifications signifying a level of qualification lower than required, the vendor or subcontractor shall determine the qualifications of such individuals and if the vendors or subcontractors workforce in each construction trade is not consistent with the applicable employment goal, it shall employ such persons which satisfy appropriate qualification standards; provided however, that a vendor or subcontractor shall determine that the individual at least possesses the skills and experience recognized by any worker skills and experience classification determination which may have been made by a Public Agency Compliance Officer, union, apprentice program or a referral agency, provided the referral agency, is acceptable to the Affirmative Action Office and provided further, that, if necessary, the vendor or subcontractor shall hire minority and female workers who qualify as trainees pursuant to these rules. All of the requirements of this paragraph, however, are limited by the provisions of (C) below.
 - ii) If the vendors or subcontractors workforce is consistent with the applicable employment goal, the name of said female or minority group individual shall be maintained on a waiting list for the first considerations in the event the vendors or subcontractors workforce is no longer consistent with the applicable employment goal.
 - iii) If, for any reason, said vendor or subcontractor determines that a minority individual or a female is not qualified or if the individual qualifies as an advance trainee or apprentice, the vendor or subcontractor shall inform the individual in writing with the reasons for the determination, maintain a copy in its files, and send a copy of the Public Agency Compliance Officer and to the Affirmative Action Office.
7. To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Affirmative Action Office and shall be submitted promptly to that office upon request.

C) The vendor or subcontractor agrees that nothing contained in (B) preceding provision shall preclude the vendor or subcontractor from complying with the hiring hall or apprenticeship

provision in any applicable collective bargaining agreement or hiring hall arrangement, and, where, required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement: provided, however, that where the practices of a union or apprenticeship program will result in the exclusion of minorities and females or the failure to refer minorities and females consistent with the county employment goal, the vendor or subcontractor shall consider for employment persons referred pursuant to said provisions (B) without regard to such agreement or arrangement; provided further, however, that the vendor or subcontractor shall not be required to employ female and minority advanced trainees and trainees in numbers which results in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or on the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the vendor or subcontractor agrees that, in implementing the procedures of the proceeding provisions (B) it shall, where applicable, employ minority and female workers residing within the geographical jurisdiction of the union.

- D) The vendor agrees to complete an Initial Project Manning Report on forms provided by the Affirmative Action Office or in the form prescribed by the Affirmative Action Office and submit a copy of said form no later than three days after signing a construction contract; provided, however, that the public agency may extend in a particular case the allowable time for submitting the form to no more than fourteen days; and to submit a copy of the monthly Project Manning Report once a month (by the seventh work day of each month) thereafter for the duration of this contract to the Affirmative Action Office and to the Public Agency Compliance Officer. The vendor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job programs for outreach and training of minority and female trainees employed on construction projects.
- E) The vendor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the affirmative action office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

**AMERICANS WITH DISABILITIES ACT OF 1990
ACKNOWLEDGEMENT FORM**

This form is an agreement of the successful Vendor's obligations to comply with the requirements of 42 U.S.C. §121.01 et seq., referred to as the Americans Disability Act of 1990.

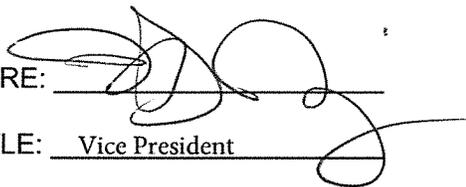
The undersigned Vendor hereby acknowledges receipt of the Americans With Disabilities Act of 1990 found at Appendix B of this packet.

The undersigned Vendor hereby certifies that he/she is aware of the commitment to comply with the requirements of 42 U.S.C. §121.01 et seq. and agrees to furnish any required forms as evidence of compliance.

The undersigned Vendor further certifies that he/she understands that his/her qualification statement shall be rejected as non-responsive, and any contract entered into shall be void and of no effect if said Vendor fails to comply with the requirements of 42 U.S.C. §121.01 et seq.

COMPANY: Excel Environmental Resources, Inc.

SIGNATURE: _____



PRINT NAME: Michael J. Meriney

TITLE: Vice President

DATE: 12/16/13

APPENDIX B
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The Vendor and the City of Hoboken, (hereafter "City") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the City pursuant to this contract, the Vendor agrees that the performance shall be in strict compliance with the Act. In the event that the Vendor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Vendor shall defend the City in any action or administrative proceeding commenced pursuant to this Act. The Vendor shall indemnify, protect, and save harmless the City, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Vendor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the City's grievance procedure, the Vendor agrees to aproposale by any decision of the City which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the City, or if the City incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Vendor shall satisfy and discharge the same at its own expense.

The City shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Vendor along with full and complete particulars of the claim, If any action or administrative proceeding is brought against the City or any of its agents, servants, and employees, the *City shall* expeditiously forward or have forwarded to the Vendor every demand, complaint, notice, summons, pleading, or other process received by the City or its representatives.

It is expressly agreed and understood that any approval by the City of the services provided by the Vendor pursuant to this contract will not relieve the Vendor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the City pursuant to this paragraph.

It is further agreed and understood that the City assumes no obligation to indemnify or save harmless the Vendor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the Vendor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Vendor's obligations assumed in this Agreement, nor shall they be construed to relieve the Vendor from any liability, nor preclude the City from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Certification 21078

CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-APR-2010** to **15-APR-2017**

EXCEL ENVIRONMENTAL RESOURCES, INC.
111 NORTH CENTER DRIVE
NORTH BRUNSWICK NJ 08902



A handwritten signature in black ink, appearing to read 'Andrew P. Sidamon-Eristoff'.

Andrew P. Sidamon-Eristoff
Acting State Treasurer

Attachment C

Select Case Histories



Former Paperboard Specialties Site

PATERSON, NEW JERSEY

Today, the Former Paperboard Specialties Site is a superb example of the rebirth underway in Paterson—thanks in large part to creative solutions by EXCEL Environmental Resources, Inc.

(EXCEL). From the 1940's until the early 1990's, manufacturing of paper products took place at the Site. The City foreclosed upon it after operations ceased and it was abandoned by the owners. Soil and groundwater at the property was contaminated by No. 6 fuel oil from underground storage tanks and there was Site-wide soil contamination associated with Historic Fill.

The City retained EXCEL to evaluate data previously generated by others to determine if the property could be remediated and redeveloped in a reasonable timeframe and at a reasonable cost. To offset the cost of soil and groundwater cleanup, EXCEL worked with the City to obtain grant funds to cover the entire cost of asbestos abatement, building demolition, and the majority of the soil and groundwater remediation.

Following building demolition and the No. 6 oil cleanup, the City was able to sell the property to a local developer that retained EXCEL to manage the environmental components of the redevelopment, including construction management related to the capping of contaminated Historic Fill. The Site was capped using various components of a 40,000 square foot retail shopping center as Engineering Controls. EXCEL also prepared a Deed Notice and obtained a Brownfield Redevelopment Agreement application for reimbursement of up to 75% of the costs associated with these final cleanup activities.

Project Overview

- EXCEL assisted the City in obtaining grant funds from the State to demolish all Site buildings, including asbestos abatement, in order to access the areas in need of additional delineation and remediation.

- EXCEL proceeded on an expedited basis to complete soil and groundwater delineation and prepare a Remedial Action Work Plan for removal of grossly-impacted soil that was the source of free-phase No. 6 fuel oil in the soil, the underlying weathered bedrock, and on groundwater.

- The cleanup involved challenging excavation activities that were expertly managed by EXCEL's Remediation Division resulting in removal of the former tanks and



oil-saturated soil that was the source of the free-phase product on groundwater. Segregation/sampling of excavated soil enabled reuse of non-impacted soil as backfill at a cost savings of more than \$100,000.

- Free-phase fuel oil was recovered from the open excavations resulting in complete eradication of free-phase product. Groundwater was treated and re-injected onsite under a Permit-By-Rule.

continued 



■ EXCEL prepared a Remedial Action Report indicating that no additional soil or groundwater cleanup was required. NJDEP approved the Report on an expedited basis which enabled the City to meet their timeline for auctioning the property.

■ A developer acquired the property and retained EXCEL to assist them with capping the Site-wide Historic Fill using their 40,000 square foot retail development as Engineering Controls. Excel also prepared a Deed Notice, obtained a Brownfield Redevelopment Agreement, managed the onsite handling/reuse and capping of Historic Fill during construction, and prepared the final reports.

Key Components of EXCEL's Work Scope

- Asbestos Abatement and demolition of all buildings.
- Completion of soil and groundwater delineation and preparation of an efficient and effective Remedial Action Work Plan.
- Excavation/offsite disposal of grossly-impacted soil coupled with open excavation recovery of groundwater and free-phase No. 6 fuel oil during excavation.
- Preparation of a Remedial Action Report for the oil-impacted soil and free-phase product remediation that resulted in NJDEP approval on an expedited basis which enabled the City to meet its timeline for auctioning the property.

- Assisting the developer in obtaining a Brownfield Redevelopment Agreement for reimbursement of up to 75% of the costs associated with managing Historic Fill during construction, management and onsite reuse of excavated Historic Fill, preparation of the Deed Notice, and final reporting to obtain a No Further Action determination.



Primary Environmental Services Provided by EXCEL

- Grant and Permit Acquisition on behalf of the City
- Demolition and Asbestos Abatement Bid Specification/Management
- Demolition and Asbestos Abatement Construction Management
- Delineation of Soil and Groundwater Quality
- Remedial Action Alternative Evaluation, Cost Estimation/Cost-Benefit Analyses
- Remedial Action Work Plan Preparation
- Remediation of No. 6 Fuel Oil Impacts to Soil and Groundwater
- Negotiations and Consensus-Building with the NJDEP Case Team
- Expediting of Total Project Schedule to Meet Transaction Deadlines
- Brownfield Redevelopment Agreement on behalf of the Developer
- Construction Management
- Project Management
- Deed Notice and Remedial Action Report Preparation

Clients

City of Paterson and
1 Route 20 Associates, LLC



*Solving Environmental Problems
& Creating Redevelopment Opportunities*

111 North Center Drive ■ North Brunswick, NJ 08902

Phone (732) 545-9525 ■ Fax (732) 545-9425

Visit our website at www.excelenv.com

Certified WBE & SBE

Former APA Transport Site

NORTH BERGEN, NEW JERSEY

The former APA Transport Corporation (APA) property located in North Bergen, Hudson County, New Jersey consisted of a former transportation facility owned by various commercial and industrial entities and the former North Bergen Municipal Pool Parcel (Pool Parcel) owned and operated by the Township of North Bergen.

The Developer retained EXCEL to remediate the property in preparation for site-wide redevelopment as a 500,000 square foot retail shopping center. The Developer acquired the former APA property, as well as the adjacent Pool Parcel, and assembled both properties for the development of a large retail and commercial shopping center that has created several hundred jobs during construction and retail/commercial operations. EXCEL obtained a Brownfield Reimbursement Agreement with the New Jersey Department of Treasury and the Commerce Department on behalf of the Developer for reimbursement of up to 75% of eligible remediation costs associated with the environmental cleanup of the APA Site and Pool Parcel.



EXCEL conducted a site-wide soil and groundwater investigation at numerous Areas of Concern (AOCs) identified during a Preliminary Assessment (PA) of the Site and found free-phase oil-impacted soil and sludge material at the former Pool Parcel and areas of soil contamination associated with historic operations and Historic Fill. EXCEL designed and implemented the soil and groundwater remediation that included closure of more than 20 underground storage tanks (USTs), excavation and offsite disposal of oil-impacted soil and sludge material that was the source of free-phase product historically documented on the groundwater, and hot-spot excavation and offsite disposal of soil from several additional AOCs.

Following completion of soil excavation and offsite disposal activities, the Developer retained EXCEL to manage the environmental components of the redevelopment, including construction management related to the capping of contaminated Historic Fill using various components of the 500,000 square foot retail shopping center. The shopping center is currently open for business and is a thriving example of a Brownfield success story.

Project Overview

- The Developer retained EXCEL to conduct Site-wide remediation in preparation of redevelopment.
- EXCEL conducted a Preliminary Assessment (PA)/Site Investigation (SI)/ Remedial Investigation (RI) to characterize site-wide AOCs on an expedited basis.
- EXCEL assisted the Developer with the preparation and negotiation of a Brownfield Reimbursement Agreement that was entered into with the New Jersey Department of Treasury and the Commerce Department for reimbursement of up to 75% of eligible remediation costs.
- EXCEL prepared a Remedial Action Workplan (RAWP) for submission to the NJDEP

that included a detailed description of the proposed building demolition, UST removal, soil excavation and disposal, proposed Deed Notice and Engineering Controls and proposed Classification Exception Area (CEA) for groundwater.

- The cleanup of the Pool Parcel involved challenging excavation and dewatering activi-

continued 



ties managed by EXCEL to remove approximately 23,900 tons of petroleum-impacted soil for offsite disposal, excavation and reuse of approximately 18,488 cubic yards of non-impacted soil, and the recovery and treatment of more than 2 million gallons of groundwater and free-phase oil during the soil excavation activities.

■ The recovery of free-phase oil and groundwater from the open excavations resulted in the complete eradication of free-phase product.

■ Following building demolition and disposal of building debris and concrete, EXCEL removed 22 UST's and associated oil-impacted soil from within the footprint of the proposed building and former parking lot areas.

■ Post-remediation verification of groundwater quality was completed and confirmed the effectiveness of the remedial action.

■ EXCEL provided oversight for the design and construction of Engineering Controls utilizing components of the final development (i.e. concrete building slabs, asphalt-paved parking lots, concrete sidewalks, clean soil and landscaped area caps, etc.) to prevent direct contact with the underlying Historic Fill.

■ EXCEL prepared separate Remedial Action Reports (RAR) for soil and groundwater, including a Deed Notice and CEA, respectively to document the building demolition, UST removal activities, excavation and disposal of impacted soil, and post-excavation soil and groundwater conditions.

Client

Private Developer



Key Components of EXCEL's Work Scope

■ Completion of site-wide PA/SI/RI on an expedited basis to prepare the Site for remedial action and ultimately redevelopment.

■ Preparation of a MOA and Remedial Action Work Plan for approval by NJDEP on an accelerated timeline.

■ Removal of 22 USTs located across the Site.

■ Excavation/offsite disposal of grossly impacted

soil coupled with open excavation recovery of groundwater and free-phase oil.

■ Assisting the Developer in obtaining a Brownfield Redevelopment Agreement for reimbursement of up to 75% of the costs associated with Site remediation, managing Historic Fill during construction, management and onsite reuse of excavated Historic Fill, and final reporting to obtain a No Further Action determination.

Primary Environmental Services Provided by EXCEL

- Bid specification preparation and management of bidding process
- Demolition and Remediation cost estimates
- MOA Preparation and Negotiation
- Delineation of Soil and Groundwater Quality
- Remedial Action Alternative Evaluation, Cost Estimation/Cost-Benefit Analyses
- Remedial Action Workplan Preparation
- Interaction and Negotiation with the NJDEP Case Team
- Remediation Construction Management
- Technical Project Management
- Remedial Action Report Preparation
- Preparation of Deed Notice and CEA



*Solving Environmental Problems
& Creating Redevelopment Opportunities*

111 North Center Drive ■ North Brunswick, NJ 08902

Phone (732) 545-9525 ■ Fax (732) 545-9425

Visit our website at www.excelenv.com

Certified WBE & SBE

Former Garfield Warehouse & Office Complex

GARFIELD, NEW JERSEY

The Garfield Warehouse and Office Complex is a textbook example of the Brownfield process breathing new life into a community. The approximately 37-acre Developer-owned property is located adjacent to the Saddle River in Garfield, New Jersey. The Site was initially developed in the early 20th century as a looming facility and later used for warehousing activities associated with an aircraft engine manufacturing plant. After years of operating the property for warehousing, the Developer embarked on an aggressive site-wide retail redevelopment to enhance the utilization of the property. During investigation of the property by prospective retail tenants, it was determined that soil and groundwater at the site were impacted by historic discharges of chlorinated volatile organics (CVOCs) resulting in Trichloroethene (TCE) at high concentrations and varying lower concentrations of TCE degradation products, including cis-1,2-Dichloroethene (DCE), and Vinyl Chloride (VC).



The Developer retained EXCEL to evaluate data previously generated by others and to complete the investigation in order to determine whether the property could be remediated and redeveloped in a reasonable timeframe and at a reasonable cost. The Developer had specific timelines that had to be met before building construction could proceed therefore the remediation of CVOCs in soil and groundwater had to be completed on an expedited basis and with a high probability of success.

Following demolition of the abandoned buildings, EXCEL completed soil and groundwater investigation/remediation, including removal of underground storage tanks, excavation and offsite disposal of CVOC-impacted soil that was the source of shallow groundwater impacts, and selection, design, and implementation of an in-situ groundwater remedial action through aerobic co-metabolism via injection of CL-Out[®], a consortium of *Pseudomonas sp.* In addition, the remedial action included the capping of Site-wide Historic Fill using various components of the retail shopping center as Engineering Controls under a Deed Notice. Today, the site has been successfully redeveloped as a large retail shopping center.

Project Overview

- A Private Developer retained EXCEL to conduct site-wide remediation in preparation of redevelopment.
- EXCEL conducted a Preliminary Assessment (PA)/Site Investigation (SI)/ Remedial Investigation (RI) to characterize site-wide Areas of Concern (AOCs).
- EXCEL prepared a Memorandum of Agreement (MOA) between the Developer and the New Jersey Department of Environmental Protection (NJDEP) and a Remedial Action Workplan (RAWP) with the NJDEP.
- After building demolition and disposal of building debris and concrete, EXCEL removed two 5,000 gallon UST's and associated oil-impacted soil from within the footprint of the building.

- Excavation conducted to remediate 1800 CY of CVOC-impacted soil that was the source of shallow groundwater impacts at the Site.
- Selected, designed, and implemented an in-situ groundwater remedial action through aerobic co-metabolism via injection of CL-Out[®], a consortium of *Pseudomonas sp.*, that re-

continued 



sulted in the reduction of CVOC concentrations in groundwater to allow redevelopment to proceed.

■ Remedial action also included the reuse of approximately 36,000 CY of building concrete and pumping and onsite treatment of more than 33,000 gallons of groundwater.

■ EXCEL provided oversight for the design and construction of Engineering Controls as part of the planned redevelopment construction.

■ EXCEL prepared Remedial Action Reports (RAR) for soil and groundwater to document the building demolition, UST removal, excavation and disposal of impacted soil, in-situ remediation of CVOCs, and post-remediation soil and groundwater quality conditions.

Key Components of EXCEL's Work Scope

■ Completion of site-wide PA/SI/RI and preparation of report.

■ Preparation of a MOA and Remedial Action Work Plan that was approved by NJDEP within three weeks.

■ Following excavation of approximately 1,800 CY of CVOC-impacted soil, CVOC concentrations in groundwater were reduced by 50%.

■ In-situ remediation of groundwater through the injection of CL-Out®, a consortium of *Pseudomonas sp* that resulted in the reduction of CVOC concentrations via aerobic co-metabolism.

Client

Private Developer



■ Microbial plate counts and quantitative Polymerase Chain Reaction (PCR) testing confirmed that *Dehalococcoides ethenogenes* and other anaerobic dehalogenators were thriving alongside the *Pseudomonas sp.* organisms thus enhancing the CVOC degradation.

■ Post-injection groundwater analytical results confirmed a 50% to 75% further reduction with target levels being achieved and redevelopment construction able to proceed.

■ Oversight for the installation of Engineering Controls using the concrete slab and/or asphalt pavement and imported

topsoil associated with the new development and preparation of the necessary Deed Notice documents for submission to NJDEP.

■ Preparation of Final Remedial Action Reports for soil and groundwater.

Primary Environmental Services Provided by EXCEL

■ Bid specification preparation and management of bidding process

■ Demolition and Remediation budgetary estimates

■ MOA Preparation and Negotiation

■ Preparation of a Remedial Action Workplan

■ Remediation Work Scope Development

■ Interaction and Negotiation with the NJDEP

■ Remediation Construction Management

■ Groundwater Remediation Through In-Situ Bioaugmentation

■ Project Management

■ Preparation of Project Documents, including Work Plans, Reports, and Permit Applications

■ Preparation of Deed Notice and CEA



**Solving Environmental Problems
& Creating Redevelopment Opportunities**

111 North Center Drive ■ North Brunswick, NJ 08902

Phone (732) 545-9525 ■ Fax (732) 545-9425

Visit our website at www.excelenv.com

Certified WBE & SBE

The Military Ocean Terminal Bayonne (MOTBY)

BAYONNE, NEW JERSEY

The Former Military Ocean Terminal Bayonne (MOTBY) is an approximately 600-acre peninsula that extends into the Lower New York Harbor and has breathtaking views of lower Manhattan and the Statue of Liberty. When the U.S. Army decided to close the base in the 1990's under the Base Realignment and Closure Act (BRAC), the Bayonne Local Redevelopment Authority (BLRA) was established so that the property could be transferred to the City for Brownfields redevelopment.

Project Overview

- On behalf of the BLRA, EXCEL Environmental Resources, Inc. (EXCEL) prepared a comprehensive Remedial Action Work Plan (RAWP) for the remediation despite the fact that there were only three weeks allocated in the schedule to prepare and submit the document to the New Jersey Department of Environmental Protection (NJDEP) so that the property transfer could be completed within the Army's required timeframes.
- EXCEL completed the RAWP on schedule, the Army and the NJDEP approved it, and MOTBY was subsequently transferred to the BLRA, resulting in the first BRAC transfer completed by the Army in the Nation.
- The MOTBY property transfer is unique because the Army also transferred the responsibility for implementation of the remediation, including capping and closure of a 26-acre Landfill, to the BLRA thus enabling the BLRA to proceed with redevelopment on a parallel track with the remediation.
- The BLRA selected EXCEL to provide the environmental consulting, engineering, and construction management for all phases of the \$11,000,000 remediation.
- The BLRA renamed the site "The Peninsula at Bayonne Harbor" as site-wide redevelopment activities were initiated.
- EXCEL's seamless integration of the remediation into the redevelopment planning for this prime waterfront property has helped

make MOTBY a true Brownfields success story.

Key Components of EXCEL's Work Scope

- Implementation of pre-remedial design Field Investigation to complete delineation of areas where Engineering Controls in the form of soil or asphalt caps will be constructed.
- Engineering design of the caps, including a permeable soil cap for a 26-acre Landfill, and preparation of a final design package for NJDEP approval, including a Landfill Closure/Post-Closure Care/Financial Plan.
- Bid Specification preparation and management of the public bidding and contractor procurement process for all five phases of the remediation.
- Acquisition of Waterfront Development and Freshwater Wetlands GP-4 Permits and preparation of a Soil Erosion and Sediment Control Plan.
- Preparation and NJDEP negotiation of an innovative Wetlands Mitigation Plan for wetlands disrupted by Engineering Control construction.

continued 



■ Onsite Construction Management, including supervision of remediation contractors and coordination of site logistics to ensure remediation activities do not interfere with ongoing tenant activities.

■ Overall Project Management to ensure technical quality and regulatory compliance, strict adherence to the Remediation Schedule, and effective management and control of project costs.

■ Evaluation and interpretation of groundwater and soil analytical data generated during the remediation.

■ Preparation of Quarterly Remedial Action Progress Reports for the Army and NJDEP.

■ Technical consultation to the BLRA and the BLRA's Redevelopment Project Team for effective integration of the remediation into redevelopment planning.

■ Preparation of Remedial Action Reports for each major phase of the multi-year remediation, including detailed Deed Notice documents.



Primary Environmental Services Provided by EXCEL

- RAWP Preparation
- Interaction and Negotiation with the NJDEP
- Interaction and Negotiation with U.S. Army Representatives
- Remedial Investigation of Soil and Groundwater Quality
- Design of Engineering Controls, including Engineered Soil and Asphalt Caps
- Landfill Closure and Capping Design
- Preparation of Engineering Bid Specifications
- Management of the Public Bidding and Contractor Selection Processes
- Acquisition of Environmental Permits
- Preparation of an Innovative Wetlands Mitigation Plan
- Construction Management
- Remediation Project Management
- Environmental Engineering Support and Strategic Technical Consulting During Redevelopment Planning
- Preparation of Project Reports

Client

The Bayonne Local Redevelopment Authority



*Solving Environmental Problems
& Creating Redevelopment Opportunities*

111 North Center Drive ■ North Brunswick, NJ 08902

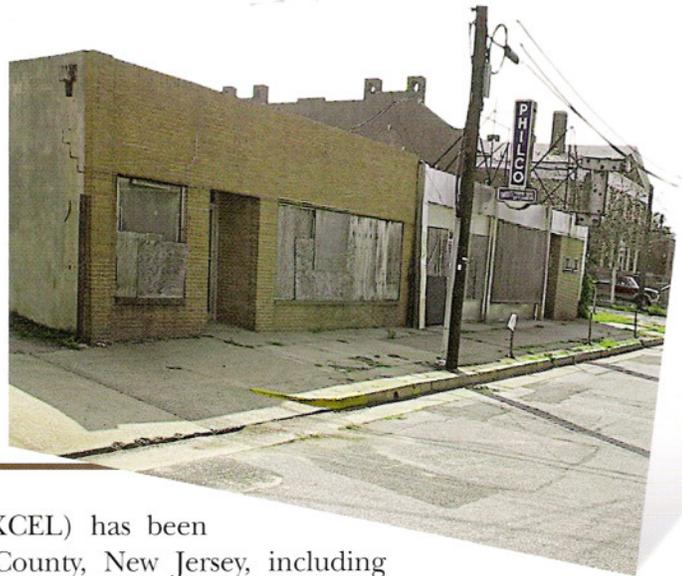
Phone (732) 545-9525 ■ Fax (732) 545-9425

Visit our website at www.excelenv.com

Certified WBE & SBE

Brownfields Site Investigations – Salem County, New Jersey

**INCLUDING,
TOWNSHIP OF CARNEYS POINT,
BOROUGH OF PENNS GROVE,
QUINTON TOWNSHIP, AND
SALEM CITY**



EXCEL Environmental Resources, Inc. (EXCEL) has been retained by several municipalities in Salem County, New Jersey, including Township of Carneys Point, the Borough of Penns Grove, Quinton Township, and Salem City, to provide overall management and technical consulting for numerous under-utilized properties that are targeted for redevelopment but have known or potential environmental impacts associated with historic industrial and/or commercial operations. On behalf of each of these Salem County municipalities, EXCEL has applied for and received multiple grants from the New Jersey Department of Environmental Protection (NJDEP) Hazardous Discharge Site Remediation Fund (HDSRF) Program to conduct the Preliminary Assessment (PA) and Site Investigation (SI) necessary to assess the actual environmental condition of each property.

EXCEL has worked with each municipality to successfully navigate through the process of grant acquisition, PA/SI implementation, NJDEP coordination, data evaluation and interpretation, and evaluation of remedial action alternatives and costs so that the redevelopment potential of each property could be accurately assessed. Several projects have or will expand into the Remedial Investigation (RI) phase of work so that actual environmental impacts can be more accurately quantified and redevelopment plans can be evaluated for successful future reuse of these Brownfields properties.

Project Overview

- HDSRF grants were used to conduct PA and SI activities at these properties in support of the municipality's overall redevelopment plans.
- The PA and SI phases of work were conducted to satisfy the minimum requirements of the NJDEP Technical Requirements for Site Remediation, including identification of areas of environmental concern.
- For each project, EXCEL conducted the work utilizing HDSRF grant funds with no out-of-pocket expenditures by the municipality.
- Utilizing the results of the PA/SI, EXCEL evaluated the actual environmental condition of each property and worked with each municipality to determine if they were eligible for additional HDSRF grant funds to conduct

an RI in the event that additional investigation was warranted.

- As appropriate, EXCEL worked with the municipalities to evaluate estimated ranges of remediation costs based on multiple redevelopment scenarios that were consistent with redevelopment plans and feasible land uses.
- In cases where additional grant funding and/or other financial assistance was available, EXCEL worked with the municipality to identify and obtain additional funding.

continued 



■ EXCEL is also working with each municipality in evaluating remediation and redevelopment alternatives and assisting with preparation of information packages and conceptual plans for discussion with third-party redevelopers.

Key Components of EXCEL's Work Scope

■ Preparation of the HDSRF applications and acquisition of the grants, including filing of all necessary paperwork with the NJDEP and the Economic Development Authority (EDA).

■ Performance of effective and efficient PA and SI work scopes designed to satisfy minimum NJDEP requirements and target the site characterization data necessary to enable an accurate assessment of the environmental condition and potential risk, if any, associated with redevelopment of the property.

■ Based on the findings of the PA, designed and implemented the SI scope of work as necessary to characterize soil and/or groundwater quality at each site.

■ Depending upon the site, the SI work scopes included geophysical surveys, performance of soil borings, excavation of test pits, installation of well points and/or monitoring wells, and sampling and analysis of soil and groundwater, as necessary to efficiently characterize site conditions.

■ These data were then used by EXCEL to develop conclusions and recommendations regarding the need to conduct any additional SI or RI activities and, as appropriate, to evaluate feasible remedial action alternatives to address any soil or groundwater contamination.

■ In an effort to offset the cost of remediation, the evaluation of remedial action alternatives included, where appropriate, integration of

Engineering Controls in the form of future buildings, asphalt paved parking lots, landscaped areas, etc. that may be associated with redevelopment plans for the property into the remediation work scope.

Primary Environmental Services Provided by EXCEL

- Preparation and Acquisition of HDSRF Grants
- Implementation of multiple Preliminary Assessments, often on a parallel schedule to maximize cost-efficiency and expedite the schedule of completion
- Implementation of multiple Site Investigations, often on a parallel schedule to maximize cost-efficiency and expedite the schedule of completion
- Implementation of focused Remedial Investigation to quantify actual impacts to soil and/or groundwater
- Performance of focused and realistic Remedial Action Alternatives Analyses aimed at integration of redevelopment plans into remediation
- Preparation of accurate Remediation Cost Estimates
- Interaction and Negotiation with the NJDEP
- Preparation of Project Documents, including Work Plans and Reports
- Project Management

Clients

- Township of Carneys Point
- Borough of Penns Grove
- Quinton Township
- Salem City



*Solving Environmental Problems
& Creating Redevelopment Opportunities*

111 North Center Drive ■ North Brunswick, NJ 08902

Phone (732) 545-9525 ■ Fax (732) 545-9425

Visit our website at www.excelenv.com

Certified WBE & SBE

Town of Kearny Community Police Center Project

KEARNY, NEW JERSEY



This former gasoline station property was targeted by the Town of Kearny as a potential location for construction of a Community Police Center. As part of the Town's due diligence prior to acquisition of the property, a focused Phase I environmental assessment was conducted followed by soil and groundwater sampling that indicated that both soil and groundwater were impacted by gasoline. Acquisition of the property stalled and the Town re-evaluated its options. Since there were Tax Liens on the property, the Town exercised control over the property and proceeded to obtain a grant under the New Jersey Department of Environmental Protection (NJDEP) Hazardous Discharge Site Remediation Fund (HDSRF) Program for performance of a Preliminary Assessment (PA) and Site Investigation (SI).

The PA/SI confirmed an impact to soil and groundwater. EXCEL Environmental Resources, Inc. (EXCEL) was retained to complete the investigation of soil and groundwater and design an effective remediation work scope that could be integrated into the Town's redevelopment plans for the property within the timeframes necessary for the Town to achieve their target schedule for construction. EXCEL completed the investigation and remediation that enabled the Town to build the Community Police Center and the property is now beneficially re-used while final compliance activities are completed. A true Brownfields success story!

Project Overview

- The Town of Kearny accessed the HDSRF Program to conduct the PA/SI, the results of which confirmed that both soil and groundwater had been impacted by historic discharges of gasoline.
- EXCEL obtained additional HDSRF grant funds to complete the delineation of impacted soil and groundwater as part of a Remedial Investigation (RI).
- Based on the results of the SI and RI, EXCEL estimated soil and groundwater remediation costs, and the Town of Kearny reactivated its intentions to acquire the property for construction of the Community Police Center.
- The Town of Kearny subsequently entered into a purchase agreement with the property owner and acquired the site in 1999.
- In late 1999 and early 2000, EXCEL developed and implemented an accelerated plan to

complete the RI and evaluate remedial action alternatives so that the soil remediation could proceed as a precursor to site redevelopment.

- The soil remediation work scope included "hot spot" excavation and offsite disposal of gasoline-impacted soil that was the source of the ongoing impact to groundwater.
- The Town of Kearny obtained financial assistance from the New Jersey Department of Community Affairs (DCA) for demolition of the on-site building and preparation of the site for redevelopment.

continued



■ With the soil remediation complete and NJDEP approval in hand, the Town initiated construction of the Community Police Center and an adjacent parking lot in the Summer of 2000 and the facility was completed in the Spring of 2001.

■ With NJDEP approval, natural attenuation of residual concentrations of gasoline-derived contaminants in groundwater is being monitored and concentrations have been decreasing over time since completion of the soil remediation.

■ Groundwater quality monitoring is nearing completion and final NJDEP approval of a Classification Exception Area (CEA) for case closure is anticipated shortly.

Key Components of EXCEL's Work Scope

- Prepared and efficiently implemented the SI and RI Work Scopes.
- Prepared supplemental grant applications for funding of the investigation through the HDSRF and facilitated obtaining financial assistance from the DCA for building demolition and site preparation activities in support of redevelopment.
- Conducted a focused remedial action alternatives analysis and developed an effective and cost-efficient remedial action approach that integrated the remediation scope and schedule into the Town's redevelopment plans for the property.

■ Provided oversight and effective construction management for implementation of the soil remediation to ensure that the work was conducted within budget and on schedule so that the Town's goal for initiating site redevelopment activities was achieved.

■ Provided overall technical consultation and project management, including coordination with all contractors and vendors, negotiation on technical and/or regulatory issues with NJDEP, and management of scope, schedule, and budget.



Primary Environmental Services Provided by EXCEL

- Site Investigation
- Remedial Investigation
- Remedial Action Alternatives Analysis
- Remediation Work Scope Development
- Interaction and Negotiation with the NJDEP
- Acquisition of HDSRF grants and assistance with DCA financial aid
- Remediation Construction Management
- Project Management
- Preparation of Project Documents, including Work Plans, Reports, and Permit Applications

Client

Town of Kearny



*Solving Environmental Problems
& Creating Redevelopment Opportunities*

111 North Center Drive ■ North Brunswick, NJ 08902

Phone (732) 545-9525 ■ Fax (732) 545-9425

Visit our website at www.excelenv.com

Certified WBE & SBE

McGuire Gardens Housing Complex Hope IV Revitalization Project

CAMDEN, NEW JERSEY

The McGuire Gardens Housing Complex is a low-income, multi-family unit housing development located in the City of Camden that is owned and operated by the Camden Housing Authority. The Camden Housing Authority received financial assistance from the Housing and Urban Development Authority under the Hope IV Program for a site-wide redevelopment of the 22-acre property. Soon after the project was initiated, however, suspect contaminated Historic Fill was encountered. Because the scope of the site-wide redevelopment project included demolition of existing structures, construction of new housing units, and realignment of streets and sub-grade utilities, the potential for contaminated soil posed significant concerns regarding the current and future residential use of the property.

In 1995, the project architects retained EXCEL Environmental Resources, Inc. (EXCEL) to delineate the extent of the Historic Fill. Utilizing innovative investigation techniques, EXCEL completed an expedited investigation and developed a remediation plan that utilized the new multi-family dwellings, asphalt-paved parking lots and streets, concrete sidewalks, and landscaped areas as Engineering Controls, along with a Deed Notice, thus enabling residential use of the 22-acre Site without impacting the construction budget.

Project Overview

- EXCEL was retained by the project architects, The Sheward Partnership, to conduct a focused Site Investigation (SI) on an expedited schedule to verify soil quality at the Site and define the extent of any contaminated Historic Fill without interfering with the construction schedule;
- EXCEL designed a soil boring and sampling program using historic geotechnical boring logs to minimize the number of additional borings necessary to satisfy NJDEP requirements for investigation of Historic Fill;
- EXCEL determined that the contaminated Historic Fill extended across the 22-acre Site. Since it was consistent in composition and analytical quality, visual characterization was used to confirm the vertical extent of the fill

thus saving time and limiting the drilling and laboratory analytical costs associated with the Remedial Investigation (RI);

- After lateral and vertical delineation was completed, EXCEL was retained by the construction contractor, Michaels Development Corporation, to prepare and implement an effective and cost-efficient Remedial Action Work Plan (RAWP) to allow residential use of the property without removing the sub-grade contaminated soil;

continued 



■ All excavated Historic Fill was reused onsite as sub-grade fill under one or more of the new construction elements and there was no offsite disposal of contaminated soil required thus saving the project hundreds of thousands of dollars in transportation and disposal costs;

■ The RAWP fully integrated the remediation into the Hope IV Revitalization Design by utilizing the new and existing construction elements (i.e. buildings, asphalt pavement, concrete sidewalks, landscaped areas, etc.) as Engineering Controls to effectively cap the 22 acres of contaminated Historic Fill;

■ Instead of providing an onsite Construction Manager during the entire two-year project, EXCEL trained Michaels Development Corporation's OSHA-certified supervisor and work crew to properly handle and manage the excavated Historic Fill thus significantly reducing the cost of environmental compliance.

Key Components of EXCEL's Work Scope

■ Prepared a SI and RI work scope designed to effectively and cost-efficiently verify soil quality and complete lateral and vertical delineation of the contaminated Historic Fill across the 22-acre Site on an expedited basis;

■ Visually characterized the Historic Fill to complete vertical delineation thus saving time and money by reducing the number of soil samples for laboratory analysis;

■ Reused all excavated contaminated soil as sub-grade fill in lieu of offsite transportation and disposal thus saving the project hundreds of thousands of dollars in transportation and disposal costs;

■ Utilized the new and existing multi-unit residential dwellings, buildings, asphalt-paved parking lots and streets, landscaped areas, etc. as Engineering Controls with a site-wide Deed Notice as the final remediation for soil at the Site;

■ Trained the construction crews and provided overall Project Management to ensure strict adherence to the remediation work scope and schedule resulting in completion of the redevelopment project on schedule and within budget.



Primary Environmental Services Provided by EXCEL

- Site and Remedial Investigation
- Integrated Remediation into Redevelopment Plans
- Engineering and Institutional Controls
- Remedial Action Work Plan
- Soil Reuse Plan
- Agency Negotiations and Coordination
- Remediation Training and Construction Management
- Overall Project Management
- Preparation of Project Documents, including Work Plans and Reports

Clients

The Sheward Partnership,
Michaels Development Corporation,
and the Camden Housing Authority



*Solving Environmental Problems
& Creating Redevelopment Opportunities*

111 North Center Drive ■ North Brunswick, NJ 08902

Phone (732) 545-9525 ■ Fax (732) 545-9425

Visit our website at www.excelenv.com

Certified WBE & SBE

The Former Standard Tank Cleaning Services Site

BAYONNE, NEW JERSEY

Located on the Kill Van Kull River in Bayonne, New Jersey, the Former Standard Tank Cleaning Services Site historically operated as a barge and tank cleaning facility that recovered oil from ship ballast water and other sources. Because of repeated environmental violations and the horrendous appearance of structures on the Site, Standard Tank became one of the most widely known contaminated properties in New Jersey. Operations at the Site ceased in 1993 after the New Jersey Department of Environmental Protection (NJDEP) and the United States Environmental Protection Agency (USEPA) issued numerous environmental violations and subsequently denied or revoked all permits for the operation.

The City of Bayonne subsequently foreclosed on the property because the buildings and equipment posed an imminent hazard to the public. Investigation of the Site by the City confirmed that soil and groundwater quality had been adversely impacted by historic operations, however, the Site conditions could not be properly evaluated and the actual source(s) of the contamination could not be confirmed because multi-million gallon-capacity aboveground storage tanks (ASTs) and other equipment prevented access to the underlying soil in the main production areas. EXCEL Environmental Resources, Inc. (EXCEL) was retained by the City of Bayonne to design and implement a site-wide remediation utilizing approximately \$2,000,000 in grants and financial assistance that has prepared this high-profile Brownfields property for redevelopment and beneficial reuse!

Project Overview

■ On behalf of the City of Bayonne, EXCEL obtained grant funding in the amount of \$950,000.00 from the New Jersey Redevelopment Authority (NJRA) under the Brownfields Redevelopment Initiative to conduct an Interim Remedial Action to demolish the ASTs and equipment so that the quality of soil underlying these structures could be investigated and the sources of groundwater contamination could be identified and remediated.

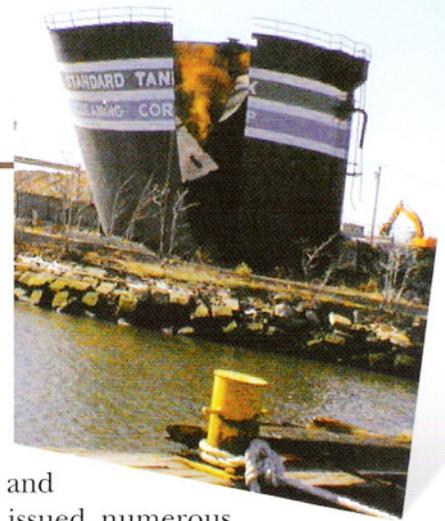
■ Once the ASTs and equipment were demolished and the sources of contamination at the Site were identified, EXCEL then obtained additional funding for the City from the NJRA in the amount of \$1,000,000 to complete the site-wide remediation of contaminated soil and install the sub-grade components of a groundwater recovery system to prepare the Site for redevelopment and beneficial reuse by a third-party developer.

■ Because all of the sub-grade components of the system, including Interception Trenches, recovery wells, piping, and Injection Trenches for disposition of the treated groundwater, were installed as part of the remediation, the ground surface at the Site was re-graded and the Site is ready for redevelopment without the need to conduct any additional subsurface work that would disrupt the final grade.

■ Future buildings, asphalt-paved parking areas, and landscaped areas will serve as Engineering Controls under a site-wide Deed Notice to minimize direct contact with contaminated Historic Fill that will remain at the Site.

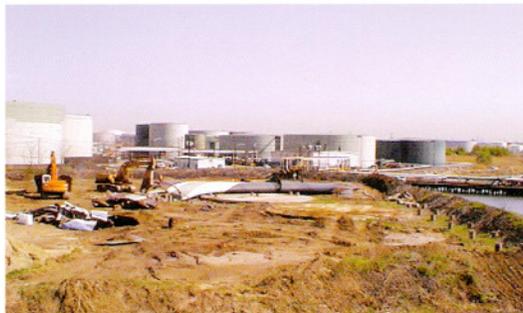
continued

EXCEL
Environmental
Resources, Inc.



Key Components of EXCEL's Work Scope

- Preparation of Bid Specifications and Requests for Proposals (RFPs) to obtain competitive bids for performance of all phases of the Interim and Site-Wide Remedial Action to select qualified, competitively priced contractors for cost-efficient implementation of the work.
- Construction Management of the Interim and Site-Wide Remedial Action.
- Decontamination and demolition of large-capacity ASTs ranging in size from 75,000 to 6,000,000-gallons in capacity, demolition of associated concrete pads, and removal of associated piping as necessary to access underlying, contaminated soil for excavation.
- Closure of three 10,000-gallon gasoline underground storage tanks and all associated piping.
- Excavation of more than 15,000 tons of soil heavily impacted with oil that was the source of more than 6 feet of free-phase petroleum product on the water table as well as dissolved-phase groundwater contamination.
- Open-excavation recovery of contaminated groundwater and free-phase oil with onsite treatment and re-injection of the treated groundwater.
- Design and installation of a sub-grade Interception Trench and recovery well system that will be operated during and after site redevelopment.



- Overall Project Management to ensure strict adherence to the Remediation work scope, schedule, and costs as necessary to complete all phases of the work within the budget established by the NJRA grants.

Primary Environmental Services Provided by EXCEL

- Preparation of the NJRA Brownfields Redevelopment Initiative Grant Applications and Negotiation of Financial Assistance Packages
- Remedial Action Alternatives Analysis and Cost Estimation
- Remedial Action Work Plan Preparation
- Bid Specification Preparation and Management of Public Bidding Process
- Remediation Construction Management and Overall Project Management
- Aboveground Storage Tank, Equipment, Building, and Concrete Pad Demolition
- Underground Storage Tank Closure
- Excavation and Offsite Disposal of Contaminated Soil
- Open-Excavation Recovery and Onsite Treatment and Re-Injection of Groundwater under a Permit-by-Rule
- Groundwater Recovery and Treatment System Design
- Preparation of Project Documents, including Work Plans, Permit Applications, and Reports

Client

The Bayonne
Economic Development Corporation and
Local Redevelopment Authority



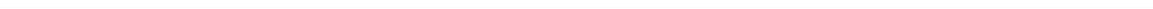
*Solving Environmental Problems
& Creating Redevelopment Opportunities*

111 North Center Drive ■ North Brunswick, NJ 08902
Phone (732) 545-9525 ■ Fax (732) 545-9425
Visit our website at www.excelenv.com

Certified WBE & SBE

Attachment D

Licenses & Certifications



STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION



Certifies That

EXCEL ENVIRONMENTAL RESOURCES INC
111 N CENTER DR
North Brunswick, NJ 08902

*Having duly met the requirements of the
Underground Storage Tank Certification Program*

N.J.S.A. 58:10A-24.1-8

Is hereby approved to perform the following services:

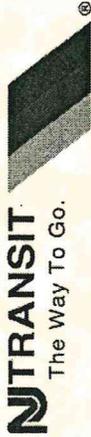
SUBSURFACE EVALUATION

04/30/2015
EXPIRATION DATE

US00675
CERTIFICATION NUMBER

TO BE CONSPICUOUSLY DISPLAYED AT THE FACILITY





New Jersey Unified Certification Program
NJUCP



New Jersey
Department of Transportation



THE PORT AUTHORITY OF NY & NJ

CERTIFIED

**DISADVANTAGED BUSINESS ENTERPRISE
EXCEL ENVIRONMENTAL RESOURCES INC**

This certificate acknowledges that the above named firm is certified as a Disadvantaged Business Enterprise as defined in Title 49, Part 26 of the US Code of Federal Regulations. This certification will remain in effect for three years from the certification date and must be updated annually. The New Jersey Department of Transportation must be notified within 30 days of any changes in the business that may affect ownership and control.

Your firm will be listed in the NJ UCP directory under the following NAICS Code(s).

NAICS CODE	541620	562910
	Environmental Consulting Services	Remediation Services

NJ Department of Transportation certified your firm as a DBE on behalf of all NJ UCP partners.

Signed: *Melanie L. Armstrong*

Melanie L. Armstrong, Esq., Director

Signed: *Paul F. Sprewell*

Paul F. Sprewell, Esq., Manager

CERTIFICATION DATE: April 18, 2012

EXPIRATION DATE: April 17, 2015



State of New Jersey

CHRIS CHRISTIE
Governor

DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE
P.O. BOX 026

KIM GUADAGNO
Lt. Governor

TRENTON, NJ 08625-034
PHONE: 609-292-2146 FAX: 609-984-6679

ANDREW P. SIDAMON-ERISTOFF
State Treasurer

APPROVED

under the

Small Business Set-Aside Act and Minority and Women Certification Program

This certificate acknowledges **EXCEL ENVIRONMENTAL RESOURCES INC** as a **Category 3 & 5** approved Small Business Enterprise that has met the criteria established by N.J.A.C. 17:13 and/or 17:14.

This registration will remain in effect for three years. Annually the business must submit, not more than 20 days prior to the anniversary of the registration notice, an annual verification statement in which it shall attest that there is no change in the ownership, revenue eligibility or control of that business.

If the business fails to submit the annual verification statement by the anniversary date, the registration will lapse and the business will be removed from the SAVI that lists registered small businesses. If the business seeks to be registered again, it will have to reapply and pay the \$100 application fee. In this case, a new application must be submitted prior the expiration date of this registration.



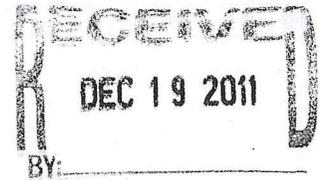
Andrew Pantelides
Assistant Director

Issued: November 18, 2012
Certification Number: 61539-15

Expiration: November 17, 2015

Empire State Development

October 5, 2011



Ms. Lawra Dodge
Excel Environmental Resources, Inc.
111 North Center Drive
North Brunswick, New Jersey 08902

File # 10491

Dear Ms. Dodge;

On behalf of New York State Department of Economic Development, Division of Minority and Women's Business Development (DMWBD) has completed its review of your application for state certification as a **Women-Owned Business Enterprise** and has determined that your firm meets eligibility requirements for certification, pursuant to Executive Law, Article 15-A.

We are pleased to inform you that the firm of **Excel Environmental Resources, Inc.** has been granted status as a **Women-Owned Business Enterprise**. Your business will be listed in the State's Directory of certified businesses with the following list of principal products or services:

**246- Environmental Consultants 915- Engineering – Environmental
616- Soil Testing 1048- Groundwater Testing**

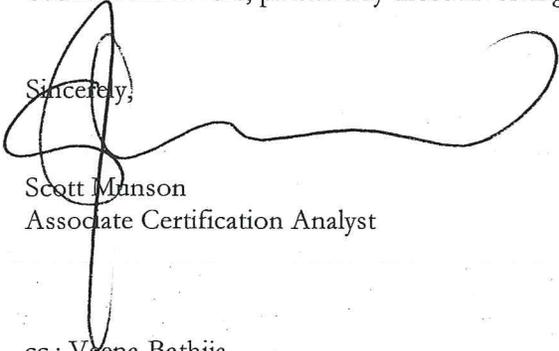
Certification status is not intended to imply that the State of New York guarantees your company's capability to perform on state contracts, nor does it imply that your company is guaranteed any state business.

Be advised that your certification **expires 3 years from the date of this letter** or unless you are contacted by the Division of Minority and Women's Business Development for recertification. Please remember that any changes in your company that affect ownership, managerial and/or operational control, must be reported to DMWBD within thirty (30) days of such changes; including changes to company name, business address, telephone numbers, principal products/services, and bonding capacity. At such time as it is necessary for your company to be recertified, you will be notified by DMWBD.

If your certification is questioned by any public or private entity, please direct the inquiry to DMWBD for clarification.

Thank you for your cooperation. On behalf of the State of New York, I wish you luck in your business endeavors, particularly those involving state agencies.

Sincerely,



Scott Munson
Associate Certification Analyst

cc.: Veena Bathija

633 Third Avenue New York New York 10017 Tel 212 803 2414
Web Site: www.esd.ny.gov/mwbe.html

THE PORT AUTHORITY OF NY & NJ

David Samson
Chairman

Christopher O. Ward
Executive Director

Office of Business Diversity and Civil Rights

PA ID Number-18023

Excel Environmental Resources Inc.

is certified as a **Woman-owned Business Enterprise** and has met the criteria for ownership and control as established by the Port Authority.

This certification will remain in effect for five years from the date of this notice and may be extended only upon your submission and the Port Authority's acceptance of a recertification package attesting that the ownership and control of the business, on which this certification is granted, has not changed. Please reference the above number on all correspondence.



Lash Green

Lash Green
Director

Certified: 7/20/2011



Roger Hsu

Roger Hsu
Manager, Certification

Scheduled Re-evaluation: 7/20/2016

Kelly Caulk

From: bounce@mwdsbe.com on behalf of Philadelphia Office of Economic Opportunity [phila@mwdsbe.com]

Sent: Monday, January 14, 2013 12:09 PM

To: Lawra Dodge

Subject: City of Philadelphia: OEO Registry Placement

January 14, 2013

LAWRA DODGE
EXCEL ENVIRONMENTAL RESOURCES INC
111 NORTH CENTER DRIVE
NORTH BRUNSWICK, NJ 08902

CERTIFICATION DATE: January 7, 2014
EXPIRATION DATE: July 20, 2016
CERTIFICATION STATUS: Women Business Enterprise (WBE)
REGISTRATION NUMBER: 110970

Dear LAWRA DODGE:

This letter is to inform you that EXCEL ENVIRONMENTAL RESOURCES INC has been placed in the City of Philadelphia Office of Economic Opportunity (OEO) Registry. The OEO Registry was established in accordance with Mayor Michael Nutter's "Inclusion Works" Economic Strategy. EXCEL ENVIRONMENTAL RESOURCES INC will remain on the City's Registry as long as you remain certified by one of the approved agencies listed on our website at <https://phila.mwdsbe.com/>.

Your placement in the OEO Registry offers you the following competitive advantages:

Your firm's participation on City of Philadelphia contracts can be counted towards MBE and/or WBE participation ranges.

The OEO Registry is viewed by contractors and professionals seeking vibrant MBE and/or WBE as joint venture partners and sub-contractors.

Your company will automatically be contacted by the City's Procurement Department with an application to be placed on the Bidder's List (limited to competitive bids for service, equipment & supplies, and public works contracts).

City operating departments will use the OEO Registry as a sourcing tool for special projects.

The City of Philadelphia Commerce Department may contact your company to offer additional technical services to insure your success.

Please inform us if there are any material changes to your certification. These changes may include but are not limited to:

Your company name
Contact information
Commodities/services that you are certified to provide
Loss of certification

Your company will be located in our OEO Registry under the following Commodity Codes:

NAICS-541620: ENVIRONMENTAL CONSULTING SERVICES
NAICS-56291: REMEDIATION SERVICES

RECEIVED

SEP 10 2012



State of New Jersey
SITE REMEDIATION PROFESSIONAL LICENSING BOARD

Mail Code 401-06
P.O. Box 420
Trenton, NJ 08625-0420
Tel. 609-292-1250

Fax 609-777-1914
Web: www.nj.gov/lrspboard/

Chris Christie, *Governor*
Kim Guadagno, *Lt. Governor*

LAWRA J DODGE
111 N CENTER DR
North Brunswick
NJ 08902
Permanent License No.: 575217

Board Members

David Sweeney, Chairman
Joann Held, Vice-Chairman
Jorge Berkowitz
Philip Brilliant
Richard Dewling
Lawra Dodge
Christopher Motta
Karl Muessig
Michael Pisaura
Constantine Tsentas
Ira Whitman

Dear LAWRA J DODGE

I am pleased to notify you that you have achieved permanent status as a Licensed Site Remediation Professional. The Site Remediation Professional Licensing Board has determined that you meet the qualifications for permanent licensure, and you passed the examination that you took on May 14, 2012. Your permanent license became effective on July 9, 2012 and will expire on July 8, 2015.

In recognition of your achievement in becoming a permanent LSRP, the Board is pleased to provide you with the enclosed personalized wall certificate and wallet card.

Please note that your permanent LSRP number (indicated above) is different from your temporary LSRP number. Be sure to use your new permanent license number when performing services as an LSRP, not forgetting to use the new number on your submissions to the Department of Environmental Protection.

Please take the time to carefully review the enclosed materials. We have included in this packet important information pertaining to 1) renewal of your license, 2) the requirements for continuing education, 3) the requirements and process for audits, and 4) a summary statement and a copy of the conduct provisions taken from the Site Remediation Reform Act at N.J.S.A 58:10C-1 et seq.

Congratulations on becoming a permanent LSRP. Please remember to regularly consult the Board's web site at www.nj.gov/lrspboard for updates pertaining to LSRP requirements and information about Board activities. If you have any questions, please contact Karen Hershey, the Secretary to the Board at 609-292-1250.

Sincerely,

A handwritten signature in black ink that reads 'David E. Sweeney'.

David E. Sweeney
Chairman, SRPL Board



State of New Jersey
SITE REMEDIATION PROFESSIONAL LICENSING BOARD

Mail Code 401-06
P.O. Box 420
Trenton, NJ 08625-0420
Tel. 609-292-1250

Fax 609-777-1914
Web: www.nj.gov/lsrcpbboard/

Chris Christie, *Governor*
Kim Guadagno, *Lt. Governor*

RONALD A HARWOOD
111 N CENTER DR
North Brunswick
NJ 08902
Permanent License No.: 575016

Board Members

David Sweeney, Chairman
Joann Held, Vice-Chairman
Jorge Berkowitz
Philip Brilliant
Richard Dewling
Lawra Dodge
Christopher Motta
Karl Muessig
Michael Pisauro
Constantine Tsentas
Ira Whitman

Dear RONALD A HARWOOD

I am pleased to notify you that you have achieved permanent status as a Licensed Site Remediation Professional. The Site Remediation Professional Licensing Board has determined that you meet the qualifications for permanent licensure, and you passed the examination that you took on May 14, 2012. Your permanent license became effective on July 9, 2012 and will expire on July 8, 2015.

In recognition of your achievement in becoming a permanent LSRP, the Board is pleased to provide you with the enclosed personalized wall certificate and wallet card.

Please note that your permanent LSRP number (indicated above) is different from your temporary LSRP number. Be sure to use your new permanent license number when performing services as an LSRP, not forgetting to use the new number on your submissions to the Department of Environmental Protection.

Please take the time to carefully review the enclosed materials. We have included in this packet important information pertaining to 1) renewal of your license, 2) the requirements for continuing education, 3) the requirements and process for audits, and 4) a summary statement and a copy of the conduct provisions taken from the Site Remediation Reform Act at N.J.S.A 58:10C-1 et seq.

Congratulations on becoming a permanent LSRP. Please remember to regularly consult the Board's web site at www.nj.gov/lsrcpbboard for updates pertaining to LSRP requirements and information about Board activities. If you have any questions, please contact Karen Hershey, the Secretary to the Board at 609-292-1250.

Sincerely,

David E. Sweeney
Chairman, SRPL Board



State of New Jersey
SITE REMEDIATION PROFESSIONAL LICENSING BOARD

Mail Code 401-06
P.O. Box 420
Trenton, NJ 08625-0420
Tel. 609-292-1250

Fax 609-777-1914
Web: www.nj.gov/lrspboard/

Chris Christie, *Governor*
Kim Guadagno, *Lt. Governor*

MICHAEL J MERINEY
111 N CENTER DR
North Brunswick
NJ 08902
Permanent License No.: 575023

Board Members

David Sweeney, Chairman
Joann Held, Vice-Chairman
Jorge Berkowitz
Philip Brilliant
Richard Dewling
Lawra Dodge
Christopher Motta
Karl Muessig
Michael Pisaurro
Constantine Tsentas
Ira Whitman

Dear MICHAEL J MERINEY

I am pleased to notify you that you have achieved permanent status as a Licensed Site Remediation Professional. The Site Remediation Professional Licensing Board has determined that you meet the qualifications for permanent licensure, and you passed the examination that you took on May 14, 2012. Your permanent license became effective on July 9, 2012 and will expire on July 8, 2015.

In recognition of your achievement in becoming a permanent LSRP, the Board is pleased to provide you with the enclosed personalized wall certificate and wallet card.

Please note that your permanent LSRP number (indicated above) is different from your temporary LSRP number. Be sure to use your new permanent license number when performing services as an LSRP, not forgetting to use the new number on your submissions to the Department of Environmental Protection.

Please take the time to carefully review the enclosed materials. We have included in this packet important information pertaining to 1) renewal of your license, 2) the requirements for continuing education, 3) the requirements and process for audits, and 4) a summary statement and a copy of the conduct provisions taken from the Site Remediation Reform Act at N.J.S.A 58:10C-1 et seq.

Congratulations on becoming a permanent LSRP. Please remember to regularly consult the Board's web site at www.nj.gov/lrspboard for updates pertaining to LSRP requirements and information about Board activities. If you have any questions, please contact Karen Hershey, the Secretary to the Board at 609-292-1250.

Sincerely,

David E. Sweeney
Chairman, SRPL Board



State of New Jersey
SITE REMEDIATION PROFESSIONAL LICENSING BOARD

Mail Code 401-06
P.O. Box 420
Trenton, NJ 08625-0420
Tel. 609-292-1250

Fax 609-777-1914
Web: www.nj.gov/lsrpboard/

Chris Christie, *Governor*
Kim Guadagno, *Lt. Governor*

ERIC J MERTZ
111 N CENTER DR
North Brunswick
NJ 08902
Permanent License No.: 575025

Board Members

David Sweeney, Chairman
Joann Held, Vice-Chairman
Jorge Berkowitz
Philip Brilliant
Richard Dewling
Lawra Dodge
Christopher Motta
Karl Muessig
Michael Pisauro
Constantine Tsentas
Ira Whitman

Dear ERIC J MERTZ

I am pleased to notify you that you have achieved permanent status as a Licensed Site Remediation Professional. The Site Remediation Professional Licensing Board has determined that you meet the qualifications for permanent licensure, and you passed the examination that you took on May 14, 2012. Your permanent license became effective on July 9, 2012 and will expire on July 8, 2015.

In recognition of your achievement in becoming a permanent LSRP, the Board is pleased to provide you with the enclosed personalized wall certificate and wallet card.

Please note that your permanent LSRP number (indicated above) is different from your temporary LSRP number. Be sure to use your new permanent license number when performing services as an LSRP, not forgetting to use the new number on your submissions to the Department of Environmental Protection.

Please take the time to carefully review the enclosed materials. We have included in this packet important information pertaining to 1) renewal of your license, 2) the requirements for continuing education, 3) the requirements and process for audits, and 4) a summary statement and a copy of the conduct provisions taken from the Site Remediation Reform Act at N.J.S.A 58:10C-1 et seq.

Congratulations on becoming a permanent LSRP. Please remember to regularly consult the Board's web site at www.nj.gov/lsrpboard for updates pertaining to LSRP requirements and information about Board activities. If you have any questions, please contact Karen Hershey, the Secretary to the Board at 609-292-1250.

Sincerely,

David E. Sweeney
Chairman, SRPL Board



State of New Jersey
SITE REMEDIATION PROFESSIONAL LICENSING BOARD

Mail Code 401-06
P.O. Box 420
Trenton, NJ 08625-0420
Tel. 609-292-1250

Fax 609-777-1914
Web: www.nj.gov/lrspboard/

Chris Christie, *Governor*
Kim Guadagno, *Lt. Governor*

MATTHEW J MAURO
111 N CENTER DR
North Brunswick
NJ 08902
Permanent License No.: 575022

Board Members

David Sweeney, Chairman
Joann Held, Vice-Chairman
Jorge Berkowitz
Philip Brilliant
Richard Dewling
Lawra Dodge
Christopher Motta
Karl Muessig
Michael Pisauro
Constantine Tsentas
Ira Whitman

Dear MATTHEW J MAURO

I am pleased to notify you that you have achieved permanent status as a Licensed Site Remediation Professional. The Site Remediation Professional Licensing Board has determined that you meet the qualifications for permanent licensure, and you passed the examination that you took on May 14, 2012. Your permanent license became effective on July 9, 2012 and will expire on July 8, 2015.

In recognition of your achievement in becoming a permanent LSRP, the Board is pleased to provide you with the enclosed personalized wall certificate and wallet card.

Please note that your permanent LSRP number (indicated above) is different from your temporary LSRP number. Be sure to use your new permanent license number when performing services as an LSRP, not forgetting to use the new number on your submissions to the Department of Environmental Protection.

Please take the time to carefully review the enclosed materials. We have included in this packet important information pertaining to 1) renewal of your license, 2) the requirements for continuing education, 3) the requirements and process for audits, and 4) a summary statement and a copy of the conduct provisions taken from the Site Remediation Reform Act at N.J.S.A 58:10C-1 et seq.

Congratulations on becoming a permanent LSRP. Please remember to regularly consult the Board's web site at www.nj.gov/lrspboard for updates pertaining to LSRP requirements and information about Board activities. If you have any questions, please contact Karen Hershey, the Secretary to the Board at 609-292-1250.

Sincerely,

David E. Sweeney
Chairman, SRPL Board

Attachment E

Resumes of Key Personnel



**LAWRA J. DODGE, PG, LSRP
PRESIDENT**

EDUCATION

B.A., Geological Sciences, 1983; Rutgers University, New Brunswick, New Jersey

PROFESSIONAL LICENSES AND AFFILIATIONS

Licensed Site Remediation Professional, State of New Jersey, License No. 575217
Site Remediation Professional Licensing Board Member
Professional Geologist, State of Tennessee, License No. TN 3796
New Jersey Department of Environmental Protection (NJDEP) Underground Storage Tank (UST) Certification – Licensed Subsurface Evaluator
National Groundwater Association
NJ Licensed Site Remediation Professionals Association
National Brownfield Association
National Association of Industrial Office Properties (NAIOP)
Central Jersey Builders Association
NJ Conference of Mayors Business Council- Environmental Committee
Borough of Carteret Redevelopment Team Member and Brownfield Development Area (BDA) Steering Committee Member
City of Paterson Environmental Restoration Committee (PERC)/BDA Steering Committee
Salem City BDA Steering Committee

SUMMARY OF EXPERIENCE

Ms. Dodge is the founder and President of Excel Environmental Resources, Inc. (Excel) and has more than 30 years of experience as an environmental geologist and consultant. She is a recognized expert in contaminated property investigation, remedial action design, remediation implementation, and integration of remediation into redevelopment for industrial, military, commercial, residential, and municipal properties. Ms. Dodge has strong technical and regulatory experience and skills and has been actively involved in the Brownfield remediation and redevelopment industry since 1983. In 2009, she was named one of the Best 50 Women in Business in New Jersey by NJ Business News (NJBiz).

Ms. Dodge is a recognized expert in the investigation and remediation of soil and groundwater contamination and has successfully resolved environmental issues at some of the most challenging properties in New Jersey, New York, and Pennsylvania. She has designed, implemented, and managed small and large scale remediation and redevelopment projects throughout the Tri-State area for municipalities, counties, redevelopment authorities, industrial/commercial/residential property owners, developers and redevelopers, builders, attorneys, architects, and land planners.

She provides expert consultation to clients for resolution of environmental issues associated with transactional due diligence, cost-effective measures for streamlining and/or re-directing the environmental compliance process on stalled projects, integration of remedial action into redevelopment plans for commercial/retail, residential, industrial, and recreational, and open

**LAWRA J. DODGE, PG, LSRP
PRESIDENT**

space end uses, and expert litigation, arbitration, and mediation support, including preparation of expert reports, depositions and expert testimony.

Ms. Dodge works closely with clients so that they better understand the intricacies of the contaminated property remediation and redevelopment process, including identification of Brownfield properties, fully integrating remediation into redevelopment plans, maximizing value for the property owner, developer, and/or builder on a Brownfield redevelopment project, risk and liability reduction through the use of environmental insurance products, acquisition of grants and low/no-interest loans under the NJDEP Hazardous Discharge Site Remediation Fund (HDSRF), obtaining cleanup cost reimbursement via Brownfield Redevelopment Agreements and Economic Recovery Growth Grants (ERGGs), preparation of BDA applications, and cost recovery from insurance carriers and other third-parties.

REPRESENTATIVE EXPERIENCE

1994 to Present

**Excel Environmental Resources, Inc., North Brunswick, New Jersey
President**

Ms. Dodge manages the overall technical operations of Excel and provides expert technical and strategic consulting on a wide range of compliance, remediation, and property transaction and redevelopment issues. Ms. Dodge specializes in development of innovative, economically feasible technical approaches and designs for successful and cost-efficient implementation of environmental compliance and remediation projects. Her responsibilities also include management of senior technical and project team staff. Ms. Dodge is actively involved in agency interactions and negotiations with state and federal agency representatives on behalf of clients and provides senior technical support during project implementation. Specific experience highlights include:

- Expert litigation support experience includes preparation of expert reports for multiple matters in New Jersey and New York regarding complex environmental issues associated with discharges of petroleum products (No. 2, 4, and 6 fuel oils, gasoline, and hydraulic oil), chlorinated solvents, and other contaminants, including formulation of expert opinions regarding attribution of source between multiple discharges/dischargers, allocation of investigation and remediation costs, estimation of the discharge timeframe, evaluation of cost-reasonableness for costs incurred by various parties, etc. Expert reports have ranged from straight-forward fuel oil discharges from underground storage tank systems to highly complex contamination issues with multiple discharges over extended periods of time.
- Expert testimony during depositions and court-ordered binding arbitration for a complex cost recovery matter on a Brownfield site in Harrison, New Jersey, including evaluation of testimony given by other experts in the case, assistance with preparation of questions for deposition of the opposing experts, participation during the deposition and testimony

LAWRA J. DODGE, PG, LSRP
PRESIDENT

of the opposing experts, and participation in strategic discussions amongst the clients litigation and environmental attorneys.

- Technical, regulatory, and strategic consultation to the Borough of Ringwood regarding ongoing Settlement Agreement negotiations with respect to investigation, Risk Assessment, Feasibility Study, and remedial action activities at the Ringwood Mines Superfund site. Working as a key member of the Borough's Team of professionals which include attorneys representing the Borough as well as multiple insurance carriers, Ms. Dodge has guided the Borough's efforts to re-define their role in the ongoing compliance activities as the investigation nears completion and remedial action alternatives are being evaluated for eventual incorporation by USEPA into Record of Decisions (ROD) for the various areas of concern at the site. Ms. Dodge's project involvement has included:
 - ✓ Review of existing environmental documents prepared by the consultant for the principle Responsible Party at the site to determine if the technical and regulatory direction of the ongoing activities is the most effective and efficient path forward or if re-direction of these activities is warranted to streamline the effort, time, and costs.
 - ✓ Development of in-depth technical, regulatory, and strategic recommendations in support of Settlement Agreement negotiations with respect to responsibilities for ongoing groundwater investigation/Risk Assessment/Feasibility Study and remedial action, including hands-on negotiations with the principle Responsible Party, their attorneys and environmental consultants as well as representatives of the USEPA and the Community Action Group (CAG) established for the site.
 - ✓ Development of work scopes and documents for investigation activities conducted by Excel on behalf of the Borough to address an area of concern identified by USEPA as requiring additional investigation at the site, evaluation and interpretation of the findings and incorporation of these data into a supplemental Remedial Investigation reports.
 - ✓ Consultation regarding the technical and regulatory efficacy of the various remedial action alternatives for groundwater and waste deposition areas, including in-depth evaluation of innovative and state-of-the-art technologies for in-situ remediation of groundwater and alternative, out-of-the box design concepts for capping various waste deposition areas while complying with both state and federal regulations.
- Technical, regulatory, and strategic consultation to the City of Paterson during evaluation of their highest priority Brownfield properties located throughout the City. Working with the NJDEP Office of Brownfield Reuse and the City's Economic Development Authority (EDA), Ms. Dodge developed a site-specific strategy to complete the environmental investigation and obtain HDSRF grant funding for each site as necessary to position the property for the transition to redevelopment.

LAWRA J. DODGE, PG, LSRP
PRESIDENT

- ✓ Excel obtained competitive demolition quotes and estimated the remaining costs of investigation and, when possible, remediation, so that the City could determine the economic feasibility of preparing each site for redevelopment.
- ✓ Ms. Dodge prepared a user-friendly summary of the technical and strategic approach to facilitate redevelopment of each site, including grant program eligibility and sample development Pro-Forma's that were used by the City to evaluate the feasibility of cleanup in comparison to the value of the property based on various end uses (i.e. retail, multi-family residential, restaurant, etc.).
- Development of the technical and regulatory approach for demolition and remediation of the Former Paperboard Specialties property located on Route 20 in Paterson, including working with the City to obtain grants for building demolition and soil and groundwater remediation that were cobbled together from various State agency programs.
 - ✓ Ms. Dodge worked directly with the Mayor and the City's Financial Director to position the City to act as the Master Redeveloper for the property so that the building demolition and remediation proceeded using grant funds while the City negotiated with interested developers.
 - ✓ Excel coordinated with the various State agencies on behalf of the City and prepared the Remedial Action Work Plan (RAWP) and the technical scope and cost estimates in support of several grant applications that resulted in the City obtaining grants to conduct site-wide demolition and remediation.
 - ✓ Excel managed and supervised the asbestos abatement and building demolition and prepared the Soil Erosion and Sediment Control Plan as necessary to initiate soil remediation activities.
 - ✓ Excel prepared detailed Bid Specifications and a Request for Proposal (RFP) to obtain competitive bids to conduct the demolition and soil and groundwater remediation.
 - ✓ The asbestos abatement and building demolition was initiated in May 2006 and will be completed in early July 2006.
 - ✓ The soil and groundwater remediation is scheduled to begin in July 2006 and is expected to be completed in early Fall 2006.
- Ms. Dodge led a team of Excel professionals in preparation of comprehensive BDA applications, including one for a Salem County municipality that included approximately 250 acres of waterfront industrial property and multiple, complex Brownfield properties interspersed with adversely impacted non-Brownfield properties and one for a Middlesex County municipality that included approximately 50 acres of waterfront industrial property.
 - ✓ Excel worked closely with both municipalities to select the BDA area, develop the technical and strategic approach to implementing the BDA, assist the City with selection of the BDA Steering Committee, and prepare the full BDA application for submission to NJDEP in March 2006.
 - ✓ Although the final decision will not be announced until late Summer/early Fall 2006, the NJDEP BDA selection committee has informally indicated that one or

LAWRA J. DODGE, PG, LSRP
PRESIDENT

both of these BDA applications will likely result in a formal BDA designation thus expanding the investigation and cleanup grant eligibility for the municipality(s) under the HDSRF regulations.

- Development of the technical work scope for the remediation of the contaminated parcels of the 600-acre Military Ocean Terminal (MOTBY) on behalf of the Bayonne Local Redevelopment Authority (BLRA) to enable the transfer of the land to the BLRA by the U.S. Army under the Base Realignment and Closure Act (BRAC).
 - ✓ MOTBY was the first base transferred by the Army under BRAC prior to implementation of the remediation and the early transfer was unprecedented in that it enabled the remediation to be completed by the BLRA in approximately half the time estimated by the Army utilizing cleanup funds set aside by the Army.
 - ✓ Ms. Dodge developed the technical approach for the \$11 million remediation that transitioned the project from the Remedial Investigation (RI) to remediation. She successfully presented and negotiated the scope and associated cost of remediation with the U.S. Army on behalf of the BLRA and obtained both Army and NJDEP approval of the RAWP.
 - ✓ Ms. Dodge was instrumental in preparing the application for a site-wide Environmental Cost Cap and Pollution Legal Liability policy that was obtained by the BLRA and the Army, including successfully negotiating with the insurance underwriters in support of the remediation scope and cost thus assisting BLRA in obtaining favorable policy terms and premiums. Although the Cost Cap policy had no deductible or self-insured retention, the remediation was completed on time and on budget without ever triggering the insurance policy.
 - ✓ Excel was awarded the role of Construction Manager and Environmental Engineering Consultant to manage the remediation on behalf of the BLRA, including bid specification preparation and contractor supervision for more than 15 phases of bidding over the course of four years.
 - ✓ The remediation work scope included excavation and disposal of soil “hot spots”, reuse of a portion of the excavated soil as sub-grade fill, design and construction of multiple soil and asphalt caps, completion of a site-wide groundwater investigation and finalization of a Classification Exception Area (CEA) for final resolution of residual groundwater contamination;
 - ✓ The remediation also included investigation and subsequent closure of a 28-acre former landfill that was operated by the Army, including design of the landfill cap and preparation of a Landfill Closure/Post-Closure Care/Financial Plan;
 - ✓ The Entire Site No Further Action (NFA)/Covenant-not-Sue (CNS) was received in June 2006 thus enabling the BLRA to successfully transition the property into implementation of their site-wide Redevelopment Plan. Ms. Dodge also provided expert environmental consultation to the BLRA Redevelopment Project Team during finalization of the Master Redevelopment Plan and during the transition into redevelopment.
 - ✓ In support of the transition from remediation into redevelopment for residential, commercial, and recreational end uses, Excel prepared a user-friendly

LAWRA J. DODGE, PG, LSRP
PRESIDENT

Environmental Procedures Document that succinctly outlines environmental conditions at the site and cross-references areas that have been remediated with areas that will be redeveloped.

- ✓ The Document clearly outlines the procedures to be used by redevelopers for future disruption during development of Engineering Controls and Deed Notices that are being established at the site as part of the current remediation.
 - ✓ The Environmental Procedures Document has proven invaluable to the BLRA and the developers initiating redevelopment at the site and has successfully facilitated and streamlined the transition from remediation to redevelopment.
- Development of the technical and regulatory approach for redevelopment of a 22-acre low-income residential property on behalf of the Camden Housing Authority that is located on contaminated Historic Fill. Ms. Dodge developed a technical approach that streamlined NJDEP requirements for site-wide characterization, incorporated the redevelopment plans as engineered “caps” over the contaminated Historic Fill to enable residential use of the property, and included onsite training and supervision of construction contractors during building demolition, utility installation, and new building construction.
 - ✓ All excavated contaminated fill was reused onsite under the new buildings, parking lots, streets, sidewalks, and landscaping with no offsite soil disposal required thus saving the clients hundreds of thousands of dollars.
 - ✓ Ms. Dodge conducted all negotiations with the NJDEP and municipal representatives for final approval of the remediation and redevelopment plans.
 - Development of the technical and regulatory approach for integration of redevelopment plans for an assisted living facility into the remediation of a former chemical plant site in northern New Jersey. Ms. Dodge utilized information from previous environmental investigations at the site to develop a focused investigation to fill critical data gaps as necessary to satisfy NJDEP requirements for site characterization prior to development of a remedial action work scope that included use of the building foundation, asphalt-paved parking lots, concrete sidewalks, and landscaped areas as engineered “caps” for contaminated soil thus enabling a future residential use of the property.
 - Management of a multi-million dollar soil and groundwater remediation resulting from a surface and subsurface release of hydraulic fluid in a tidally influenced area. Activities included preparation of bid documents, management of competitive bidding process, contractor negotiation, preparation of the remediation stop cap insurance application and negotiation with insurance underwriters, and supervision of the Excel project team and subcontractors during implementation of the work.
 - ✓ The work scope included excavation of more than 8,000 tons of polychlorinated biphenyl (PCB)-contaminated soil that was managed in accordance with Toxic Substances Control Act (TSCA) regulations, installation and maintenance of an emergency product recovery system, and installation and maintenance of a permanent 100-gallon per minute groundwater recovery, treatment, and

LAWRA J. DODGE, PG, LSRP
PRESIDENT

reinjection system, final negotiations with NJDEP for resolution of impact to surface water issues and case closure.

- Management of a million dollar Interim Remedial Action conducted on behalf of the City of Bayonne and funded by the New Jersey Redevelopment Authority's (NJRA's) Brownfields Redevelopment Initiative, including preparation of bid specifications and management of the competitive bidding process for multiple contractors. The work scope included decontamination and demolition of multi-million gallon aboveground storage tanks (ASTs), excavation of more than 11,000 tons of oil-impacted soil, demolition of equipment and associated concrete pads, excavation and disposal of more than 8,500 tons of oil-impacted soil, and onsite recovery of free-product and treatment and reinjection of groundwater recovered during excavation.
 - ✓ The project was successfully completed on schedule and under budget with no significant change orders issued by any of the four primary contractors. A second \$1,000,000 financial assistance package was granted by the NJRA to enable completion of the soil excavation and installation of a full-scale groundwater recovery and treatment system.
 - ✓ Full-scale site-wide remediation is anticipated to be completed in the Spring 2002 and the City is proceeding with property redevelopment plans to enable beneficial reuse of the site.
- Technical consulting for a site-wide investigation of an abandoned rubber manufacturing facility in order to enable redevelopment of the property for retail use. The project included negotiation with municipal representatives for relief of back taxes, design and implementation of a focused investigation of soil and groundwater, supervision of the environmental aspects of building demolition, incorporation of the cleanup into future development plans, obtaining expedited agency review and approval of plans, and negotiating a Redevelopment Agreement with the NJDEP and the EDA for reimbursement of cleanup costs under the Brownfield Act.
- Management of the design, installation, operation, and performance monitoring of several groundwater recovery and treatment systems installed in response to various subsurface releases of No. 2 and No. 6 fuel oil from underground storage tanks, including development of the overall technical approach, negotiations with the NJDEP, performance data evaluation, cost and schedule control, and negotiations for final project closure and issuance of the NFA/CNS.
- Technical consulting on behalf of a developer who owns property in a former military installation in central New Jersey in which a site-wide Remedial Investigation of soil and groundwater contamination resulting from historical military activities is in progress. Key issues included petroleum contamination and dredge material issues, including arsenic, lead, and beryllium contamination in soil and shallow groundwater, as well as mitigation of wetlands.

LAWRA J. DODGE, PG, LSRP
PRESIDENT

- ✓ Other site issues included management and investigation of soil impacts associated with former munitions bunkers, munitions deposition areas, and unexploded ordinances. Ms. Dodge reviewed the technical reports and data and represented the developer's interests at technical meetings with the NJDEP, US Environmental Protection Agency (EPA), the military, and the environmental consultants for the military.

- Development of site-specific Impact to Groundwater Soil Cleanup Criteria for mercury, lead, cadmium, and arsenic for a pharmaceutical company client as necessary to support the client's proposed Alternate Remediation Standards for a site-wide in-situ soil treatment remediation project. Since onsite groundwater had been impacted by these metals, Excel developed an investigation that included speciation analyses, Synthetic Precipitation Leaching Procedure (SPLP) testing, and a groundwater geochemical evaluation to verify the relationship between soil concentrations and the redox conditions of the groundwater that were influencing the solubility of the various metals.
 - ✓ Based on the data generated by Excel and the in-depth evaluation and interpretation conducted as part of the investigation, the NJDEP accepted the client's Alternate Remediation Standards as protective of groundwater quality.

- Management of the Remedial Investigation and Remedial Action of a significant fuel oil release from a large-capacity residential heating oil tank, including technical consulting in support of insurance claims for coverage of third-party damages resulting from the release. Negotiated with the insurer and the insurer's environmental consultant on behalf of the insured to obtain full compensation for the cost of the investigation and remedial activities.

- Management of a Remedial Investigation and Remedial Action of a gasoline release which included design, installation, and operation of a soil vapor extraction and groundwater recovery and onsite treatment system. The project included performance of a Remedial Alternatives Analysis for selection of the remedial approach and design and implementation of a Natural Remediation program for offsite groundwater contamination in lieu of active remediation for the offsite plume. Handled all off-site notification and community relations with no adverse community reaction.

- Management of a Remedial Investigation and Remedial Action which included installation and operation of a free-phase fuel oil and groundwater recovery and treatment system in response to a subsurface and surface water release of No. 4 and No. 6 fuel oil from a UST. Included coordination of the Hudson River spill cleanup and negotiations with the U.S. Coast Guard and NJDEP on behalf of the client. Successfully negotiated a Deed Notice for oil-impacted soils located under an adjacent building.

**LAWRA J. DODGE, PG, LSRP
PRESIDENT**

1992 to 1994

**Environmental Compliance Monitoring, Inc. (ECM), Somerville, New Jersey
Manager, Environmental Geology and Remediation Division**

As Technical Manager, Ms. Dodge was responsible for management of the Environmental Division, including design and coordination of environmental compliance projects, technical development of the geology and engineering staff, and overall business unit management. Her technical work responsibilities included technical design of soil and groundwater investigations, underground tank closures, evaluation of feasible remedial alternatives, and implementation of soil and groundwater remediation projects.

1989 to 1992

**IT Corporation, Philadelphia, Pennsylvania and Cincinnati, Ohio
Senior Project Manager, Environmental Engineering Special Projects Group**

As a Senior Project Manager in the Special Projects Group, Ms. Dodge was responsible for the technical development and overall management of large, multi-disciplinary environmental remediation projects. Key experience includes:

- Project Manager for a multi-million dollar full-scale soil flushing field demonstration under the Resource Conservation and Recovery Act (RCRA) Corrective Action Program for a chemical plant located in Tacoma, Washington, including development of the technical approach, management of the multi-disciplinary IT Technical Team and associated subcontractors, management of the engineering design for the recovery well network, a spray irrigation system, and a soil-bentonite slurry wall for containment of groundwater within the Operable Unit requiring treatment, and onsite management of the installation of the soil flushing system over a 30-day field schedule.
 - ✓ The target soil contaminants were pentachlorophenol, lead, arsenic, and a variety of other organic and inorganic compounds in soils at the site. Investigation of other areas of the site involved remote drilling due to extreme hazardous conditions, including the potential for explosion due to exposure of contaminants to atmospheric conditions.
 - ✓ The field demonstration aspect of the project was completed on schedule and on budget.
- Project Manager for an 8-million dollar Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) removal action at a military base located in central Ohio to prevent the offsite migration of volatile organic compound (VOC)-contaminated groundwater, including management of the engineering design and construction of a 2,400 gpm-capacity groundwater extraction and shallow tray aeration system in a remote location of the Base, management of the detailed engineering design and receipt of approval from the military and oversight environmental consultant followed by management of a 25-person technical team.

LAWRA J. DODGE, PG, LSRP
PRESIDENT

- ✓ The work scope included implementation of the construction phase of remediation, including clearing and grubbing a heavily wooded area for installation of more than 3,000 linear feet of discharge pipe, construction of an outfall in the adjacent river, construction of an earthen pad to elevate the treatment system above the flood plain, fabrication of the treatment system, installation of multiple high-yield extraction wells, design, installation, and testing of a remote telemetry system.
 - ✓ Ms. Dodge was responsible for negotiations with the military, the Ohio EPA, and the U.S. EPA regarding the scope of work, adherence to NQA1 quality assurance/quality control requirements, and overall management of the schedule and the budget.
 - ✓ The project was completed on schedule and within the authorized budget. IT was subsequently awarded a larger remediation contract based on the success of the Immediate Removal Action.
- Project Director for multiple projects which involved design and implementation of site-wide, multi-disciplinary soil and groundwater investigations and remediation projects for chemical plants located in Michigan, Illinois, Florida, and New Jersey to characterize a wide variety of organic and inorganic contaminants for one of IT's largest clients.
 - ✓ Work scopes were varied and included aquifer testing, soil gas surveys, geophysical surveys, an in-depth comparative evaluation of over 25 different remedial technologies, followed by field demonstrations of recommended insitu treatment technologies, including soil vapor extraction and soil flushing systems.
 - Project Manager of a multi-office IT project team to complete the remedial design for remediation of a 38-story high-rise office building located in Center City Philadelphia which was contaminated by PCBs and dioxins as a result of a major fire. Ms. Dodge compiled a technical team of IT engineers, industrial hygienists, and remediation experts from IT's offices in Cincinnati, Pittsburgh, Knoxville, and Edison, New Jersey to enable the remedial design to be completed on an expedited schedule as required by the client.
 - ✓ The work scope included conducting take-offs of all the building materials and surfaces requiring remediation within three separate zones of the building that encompassed more than 20 floors, overall supervision of the design development, including resolution of technical and regulatory issues and negotiations with the client and the client's insurance carrier, followed by preparation of the Remedial Action Workplan, detailed Bid Specifications, and an engineering cost estimate for implementation of the remediation.
 - ✓ The remedial design was completed on budget and in less than 3 months from initiation of the project thus meeting the needs of the project.
 - Management of a corporate-wide 3 million dollar Compliance Program to provide national support to the environmental needs of a major industrial client, including coordination of technical staff in multiple IT offices across the county.

LAWRA J. DODGE, PG, LSRP
PRESIDENT

1985 to 1989

IT Corporation, Edison, New Jersey and Pittsburgh, Pennsylvania
Project Manager, Geosciences Division

Responsibilities included the design and implementation of a variety of multi-disciplinary projects dealing with the investigation and remediation of soil and groundwater contamination. Coordinated several projects utilizing technical personnel from various offices to maximize technical quality and cost-efficiency. Experience highlights are:

- Development and implementation of over 30 investigations for Environmental Cleanup Responsibility Act (ECRA) compliance involving both soil and groundwater investigation for a wide variety of organic and inorganic contaminants. Evaluation of results of investigation and development of a NJDEP approved soil and groundwater remediation plans pursuant to the ECRA regulations.
- Management of a soil and groundwater remedial action program at a National Priorities List (NPL) Superfund site in Kirkwood, Delaware which included performance of treatability studies, a detailed CERCLA feasibility study, and design of a groundwater extraction and treatment and a soils flushing system for remediation of soils and groundwater containing polychlorinated biphenyls, volatile organics, lead, cadmium, and chromium.
- Designed and implemented a site-wide soil and groundwater investigation of a former chemical manufacturing facility that handled elemental phosphorus followed by management of IT's Remediation Services division during design and implementation of a facility decommissioning and demolition plan that involved development of procedures for safely handling sub-grade pipelines, sumps, and pits that contained residual, solid phosphorus that can flash, ignite, and potentially explode upon exposure to air.
- Managed the ECRA investigation and remedial design of a former chemical manufacturing facility in Elizabeth, New Jersey that involved highly elevated concentrations of mercury and other metals in soils.
- Designed and managed a site-wide groundwater investigation on a chemical manufacturing site adjacent to the Ohio River to assess impact of organic and inorganic contamination on the adjacent surface water. Project scope included a detailed evaluation of feasible remedial alternatives followed by a surface water model to evaluate the impact of groundwater discharge and a quantitative risk evaluation for use in cleanup level negotiations with the Pennsylvania Department of Environmental Protection (PADEP).
- Coordination of long-term groundwater monitoring programs in accordance with the New Jersey Pollutant Discharge Elimination System (NJPDES) Permit program and evaluation of contaminant trends using multivariate statistical methods.

LAWRA J. DODGE, PG, LSRP
PRESIDENT

1983 to 1985

S&D Engineering Services, Metuchen, New Jersey
Field Geologist to Project Geologist, Geotechnical Services Division

Principal responsibilities included design and implementation of soil and groundwater investigations pursuant to the New Jersey ECRA regulations. Project responsibilities included client and NJDEP liaison, data base development, implementation of site investigations, sampling, remediation activities and report writing. Also involved in the design and presentation of training courses, seminars and lectures on hazardous waste management, ECRA compliance, and the New Jersey Asbestos regulations. Experience included:

- Coordinated the decommissioning of a large metals fabrication plant and implementation of a groundwater monitoring program to assess the impact of a 20,000-gallon leaking fuel oil tank.
- Development and implementation of a sampling plan for investigation of residual trinitrotoluene (TNT), dinitrotoluene (DNT), and lead azide within abandoned bunkers located adjacent to a former munitions manufacturing facility in Pompton Plains, New Jersey in preparation for the expansion of Route 287. Work included wipe sampling of the bunker interiors and collection of soil samples for laboratory analysis and visual inspection of the property for evidence of blasting caps and/or unexploded ordinances.
- Characterization of abandoned drums and other containerized materials during the dismantling of the Picillo Landfill, a former Superfund site located in Rhode Island, using EPA Level A and B protective equipment. Responsibilities included opening and screening of drummed wastes and performance of waste characterization using HAZCAT kits.
- Conducted a wide range of emergency response activities as part of a response team under the former X-213 Contract with the NJDEP, including securing and characterizing abandoned drums associated with “midnight dumping”, preparation of lab packs, over-packing of dilapidated drums for shipment of hazardous materials, clearing vegetation in preparation for placement of protective tarps associated with dioxin-impacted soil adjacent to roadways in the Iron Bound section of Newark, spill response associated with multiple fuel oil and gasoline discharges, indoor air monitoring, etc.
- Supervision of soil sampling and installation of shallow and deep bedrock monitoring wells in Woburn, Massachusetts as part of a regional investigation of groundwater quality to identify the source(s) of groundwater contamination, including chlorinated volatile organics and arsenic.
- Developed the Site Evaluation Submissions for several industrial facilities that led to negative declarations from the NJDEP pursuant to the ECRA regulations.

LAWRA J. DODGE, PG, LSRP
PRESIDENT

- Developed a comprehensive course for training laborers and building inspectors in asbestos remediation pursuant to New Jersey Department of Labor regulations.

PROFESSIONAL TRAINING

- Engineering Project Management Training, IT Corporation, October 1991.
- RCRA Compliance Strategies, Executive Enterprises, Inc., January 1990.
- 40-Hour Occupational Safety & Health Administration (OSHA) Health and Safety Training for Hazardous Waste Operations, IT Corporation, May 1989 (Repeated from 1983 and updated yearly with an 8-hour refresher).
- Advanced Project Management Training, IT Corporation, August 1988.
- Management Techniques in Ground Water Science, NWWA, April 1987.
- Water Well Hydraulics, University of Wisconsin, April 1986.
- Project Management and Professional Development Training, IT Corporation, April 1986.

PUBLICATIONS AND PRESENTATIONS

Harwood, R.A., Meriney, M., Mertz, E., Dodge, L.J., Lakhwala, F., Srirangam, R., October 2013, “Remediation of Chlorinated Ethenes in Fractured Bedrock: A Site Redevelopment Case Study”, Proceedings of the 29th Annual International Conference on Soils, Sediments, Water, and Energy, Amherst, Massachusetts.

Harwood, R.A., Meriney, M., Mertz, E., Dodge, L.J., Lakhwala, F., Srirangam, R., June 2013, “Remediation of Chlorinated Ethenes in Fractured Bedrock: A Site Redevelopment Case Study”, Proceedings of the Second International Symposium on Bioremediation and Sustainable Environmental Technologies, Jacksonville, Florida.

Harwood, R.A., Dodge, L.J., Koenigsburg, S.K., May 2012, “Examining Remediation Product Performance with a Multivariate Diagnostic Program and Evaluation Strategy”, Proceedings of the Eighth International Conference on Remediation of Chlorinated & Recalcitrant Compounds, Monterey, California.

Dodge, L.J., Harwood, R., Mertz, E., Meriney, M., et al, June 2013, “Remediation of Chlorinated Ethenes in Fractured Bedrock: A Redevelopment Case Study”, Proceedings of the Second International Symposium on Bioremediation and Sustainable Technologies, Jacksonville, Florida.

Dodge, L.J., et al, “Women in Geosciences”, Webinar Speaker, National Groundwater Association, October 18, 2012.

Dodge, L.J., et al, “Private Sector Role in Site Cleanup: The Regulatory Perspective”, Webinar Speaker, National Groundwater Association, April 19, 2012.

LAWRA J. DODGE, PG, LSRP
PRESIDENT

Dodge, L.J., Mertz, E., Harwood, R., May 2010, “In-Situ Aerobic Co-Metabolism Followed by Reductive Dechlorination of Trichloroethene to Enable Brownfield Redevelopment”, Proceedings of the Seventh International Conference on Remediation of Chlorinated & Recalcitrant Compounds, Monterey, California.

Dodge, L.J., June 2009, “Environmental Provisions of the American Recovery and Reinvestment Act”, Presented at the Environmental Law Division of the NJ Bar Association Annual Summer Conference, Avalon, New Jersey.

Dodge, L.J., April 2008, “Update on the Status of Emerging NJ Environmental Regulations”, Presented at the New Jersey Builders Conference, Atlantic City, New Jersey.

Dodge, L.J., May 2006, “Finding and Enhancing Brownfield Redevelopment Opportunities”, Publication in the NJPA Real Estate Journal, covering the states of New Jersey and Pennsylvania.

Dodge, L.J., May 2006, “Finding and Enhancing Brownfield Redevelopment Opportunities”, Publication in the NJPA Real Estate Journal, covering the states of New Jersey and Pennsylvania.

Dodge, L.J., March 2005, “Maximizing Value in Brownfield Redevelopment”, Publication in the NJPA Real Estate Journal, covering the states of New Jersey and Pennsylvania.

Dodge, L.J., October 2002, “Overview of The Private Well Testing Act and Other Municipal Environmental Issues”, Presented at the Bergen County Health Officers Quarterly Meeting, Saddle Brook, NJ.

Dodge, L.J., April 2002, “Case History of a Brownfield Success Story: The Kearny Police Substation Remediation and Redevelopment Project”, Presented at the New Jersey League of Municipalities Brownfield Seminar, PNC Arts Center, Holmdel, NJ.

Dodge, L.J., June 2000, “The Role of the Environmental Consultant in Municipal Brownfield Redevelopment”, Presented at the Downtown New Jersey Conference, Morristown, NJ.

Dodge, L.J., May 1999, “Environmental Issues and Strategies for Brownfield Redevelopment”, Presented at the Legal and Environmental Issues Seminar, Columbia University, New York, NY.

Dodge, L.J., January 17, 1997, “Environmental Issues in the Scrap Metal Processing and Recycling Industry”, Presented at the Institute of Scrap Recycling Industries/Scarinci & Hollenbeck Seminar Series No.1, Secaucus, NJ.

Dodge, L.J., November 1996, “UST Upgrade Requirements: Don’t Wait Until 1998!”, Presented at the 36th Annual Conference of the New Jersey Emergency Management Association, Atlantic City, NJ.

LAWRA J. DODGE, PG, LSRP
PRESIDENT

Dodge, L. J., May 1995, "A Case Study of an Environmental Assessment Combining Historical Practices and Subsurface Utility Engineering", Presented at the Legal and Environmental Issues Seminar No. 495B, Columbia University, New York, NY.

Dodge, L. J. and J. H. Anspach, April 1995, "A Case Study of an Environmental Assessment Combining Historical Practices and Subsurface Utility Engineering", Proceedings of the American Power Conference, Illinois Institute of Technology, Chicago, Illinois.

Dodge, L.J., November 1995, "Environmental Issues in Emergency Management", Presented at the 35th Annual Conference of the New Jersey Emergency Management Association, Atlantic City, NJ.

Dodge, L.J., May 1994, "Overview of Key Environmental Regulations Governing Real Estate Transactions in New Jersey, the Industrial Site Recovery Act", Presented at the Princeton Corridor Rotary Meeting, Princeton, New Jersey.

Dodge, L.J. and K.J. Hollenbeck, April 1994, "Seminar on the Industrial Site Recovery Act in New Jersey", Presented at the Hudson County Chamber of Commerce, Secaucus, New Jersey.

Dodge, L. J. and R. D. Arnold, June 1984, "Immediate Removal at the Harvey-Knott Drum Superfund Site, Kirkwood, Delaware", Proceedings of the HAZMAT Southwest Conference, Houston, Texas.

RONALD A. HARWOOD, LSRP
PROJECT DIRECTOR & EXECUTIVE VICE PRESIDENT

EDUCATION

M.S., Geology, 1993; University of Rhode Island
B.S., Geology, 1990; University of Rhode Island

PROFESSIONAL AFFILIATIONS

Licensed Site Remediation Professional, State of New Jersey, License No. 575016

SUMMARY OF EXPERIENCE

Mr. Harwood is a Senior Geologist, Project Director and Executive Vice President with over 19 years of experience in environmental consulting working with private and public sector clients. Mr. Harwood's experience includes planning and implementing environmental investigations, including Preliminary Assessments (PAs), Site Investigations (SIs), UST closures, and Remedial Investigations (RIs), and remediation projects at a variety of sites involving the redevelopment of contaminated properties for residential, commercial, and industrial future uses. His responsibilities include the management of technical staff and project management and development of the technical and regulatory approaches for characterization of soil and groundwater quality at properties in New Jersey, New York, and Pennsylvania.

Mr. Harwood is highly skilled in the development of effective and cost-efficient technical and cost proposals and investigation work plans. He reviews and interprets environmental data, coordinates with clients and regulatory agencies, manages subcontractors, supervises the implementation of environmental investigations, and produces final reports. He also provides technical consultation to re-direct the environmental compliance process on stalled projects, formulates cost-effective approaches to solving complex environmental problems associated with the integration of remedial action into redevelopment plans for a wide variety of end uses, and provides trial testimony for resolution of environmental issues and preparation of expert reports.

Mr. Harwood offers effective management and technical consulting through his hands-on experience in a wide variety of field investigation and remediation activities, including installation of monitoring wells (overburden and bedrock) and test borings, collection of soil and water samples (including direct push and low-flow purging/sampling techniques), closure of underground storage tanks, field screening surveys (soil vapor assessments), hot-spot soil excavation, construction of Engineering Controls, and a wide range of groundwater remediation techniques.

RONALD A. HARWOOD, LSRP
PROJECT DIRECTOR & EXECUTIVE VICE PRESIDENT

REPRESENTATIVE EXPERIENCE

1998 to Present

Excel Environmental Resources, Inc., North Brunswick, New Jersey
Project Director/Executive Vice President

Mr. Harwood is responsible for providing overall technical and strategic support for ongoing environmental compliance and remediation projects, including management of field investigations as well as the reduction and interpretation of geologic, hydrogeologic, and environmental data. His responsibilities also include management of project staff and proposal development, client and agency interaction, and preparation of final reports. Mr. Harwood provides consultation to clients in order to resolve complex environmental issues associated with property transactions and development of contaminated properties. Key experience includes:

- Technical, regulatory, and strategic consultation to the Borough of Ringwood regarding ongoing environmental investigation and remedial action activities at the Ringwood Mines Superfund site. Reviewed and evaluated all historic environmental data and documents prepared by the consultant working for the principal responsible party to determine the environmental compliance status and direction of the project. Development of technical and strategic recommendations for redirection of the ongoing investigation and remedial action, negotiation with the principal responsible party, attorneys, and the community action group at the Site. Participation in settlement negotiations between the Borough of Ringwood and the responsible party that included the preparation of remedial action cost estimates, evaluation of remedial action alternatives, and development of settlement strategies.
- Completed a site-wide PA, SI, and RI for a 38-acre commercial property in Paterson, New Jersey by incorporating data historically generated by others to streamline the completion of the investigation activities and enable the preparation of a comprehensive PA/SI/RI Report and Remedial Action Work Plan (RAWP) to position the property for redevelopment within the client's aggressive time-line. Remediation incorporates excavation of oil-impacted soil to address the occurrence of free-phase product on the groundwater with the establishment of Institutional Controls in the form of a Deed Notice with Engineering Controls that will consist of various caps as part of the final redevelopment of the property.
- Preparation of an Expert Report in support of a residential property owner in which groundwater beneath the client's property had been impacted by the discharge of gasoline from a neighboring property. Included a detailed review of all historic environmental documents and environmental data that focused on the status and adequacy of the work conducted on the neighboring property, the compliance status of the remediation, and the impact of the discharges to the client's property. As a result of Excel's preparation of the Expert Report, the client successfully reached a settlement with the responsible party by clearly concluding that the offsite discharge had impacted groundwater quality beneath

RONALD A. HARWOOD, LSRP
PROJECT DIRECTOR & EXECUTIVE VICE PRESIDENT

the client's property that resulted in potential impacts to human health due to indoor air quality, decreased the value of the property, and increased the cost for future redevelopment.

- Trial testimony in support of a contract purchaser of commercial property in Pennsylvania. As a result of Excel's Preliminary Assessment and Site Investigation findings on behalf of the client, Mr. Harwood provided testimony regarding the environmental condition and compliance status of the subject property as well as the work conducted by Excel that clearly supported our client's position that the owner of the property was not negotiating in good faith. The work conducted by Excel and the testimony provided by Mr. Harwood successfully resulted in a ruling on our client's behalf.
- Preparation of an Expert Report in support of the owner of a retail gasoline station that had purchased the property based on a deficient Preliminary Assessment conducted by others. The Expert Report prepared by Mr. Harwood successfully demonstrated that the Preliminary Assessment Report that the client had relied upon to purchase the property failed to identify several underground storage tanks on the subject property that resulted in a discharge of gasoline to soil and groundwater.
- Management and technical consulting for a site-wide PA and SI in support of property redevelopment of a Brownfields site in northern New Jersey. Project funds were obtained through the NJDEP Hazardous Discharge and Site Remediation Fund (HDSRF). The project included performance of a PA and subsequent SI to characterize soil and groundwater conditions at the site. The SI was implemented in a phased approach which enabled the collection of sufficient data to complete characterization of all identified AOCs and complete characterization and delineation of contaminated Historic Fill during the SI phase. Remedial action in the form of a Deed Notice and Engineering Controls for the contaminated Historic Fill has been accepted by the NJDEP and will be incorporated into the redevelopment plans as part of the Engineering Controls.
- Management and technical consulting for the development of the technical work scope for the remediation of the 600-acre Military Ocean Terminal (MOTBY) in Bayonne, New Jersey. Responsible for the successful consolidation, review, and interpretation of all historic environmental data to enable the formulation of the technical approach for transitioning the project from the RI phase to a NJDEP-approved RAWP. Integrated the completion of final soil and groundwater quality delineation as part of the overall remediation to enable the completion of remediation within the aggressive time frames established by the client resulting in issuance of an Entire Site No Further Action (NFA) and Covenant Not-to-Sue (CNS) by the NJDEP.
- Project Manager/Project Director providing overall management for several Brownfields properties throughout New Jersey. The properties are at various stages of the investigation and remediation process utilizing funding obtained from the NJDEP

RONALD A. HARWOOD, LSRP
PROJECT DIRECTOR & EXECUTIVE VICE PRESIDENT

HDSRF and the New Jersey Redevelopment Authority's (NJRA) Brownfields Redevelopment Initiative in support of the municipality's overall redevelopment plans.

- Management of the RI and Remedial Action (RA) of several gasoline USTs at a service station in central New Jersey. Obtained funding for the client from the NJDEP HDSRF to offset costs for the environmental investigation and remediation. Established that the groundwater quality at the subject property was adversely impacted by off-site and upgradient discharges of gasoline and successfully negotiated with the NJDEP for the expedited receipt of a NFA approval so that the pending property transaction could proceed.
- Managed and implemented groundwater and soil sampling for a RI to determine the type and extent of contamination at a Brownfield redevelopment site in central New Jersey. Activities included supervision of contractors during drilling, building and foundation demolition, waste disposal, and production well abandonment, health and safety monitoring of contractors during field activities, and coordination of sample management. Negotiated with the NJDEP for the receipt of a site-wide NFA approval to enable plans for redevelopment to proceed.
- Preparation of a RI/RA Report for an adhesives and paint manufacturer located in Bergen County, New Jersey. The site was found to have soil and groundwater contamination which included a variety of volatile organic compounds (VOCs) and lead exceeding current soil cleanup criteria and groundwater quality standards. Research and evaluation of treatment options for this project included the use of Oxygen Release Compound (ORC) technology to stimulate in-situ biodegradation at the core of the contaminant plume. Coupled with minimal source removal and subsurface oxygenation, requirements for a Classification Exception Area (CEA) will be met and a formal CEA proposal will be included in the remedial action report.
- Conducted several PAs and SIs for a redeveloper in central New Jersey as part of property transactions and the redevelopment of former industrial properties.

1994 to 1998

EA Engineering, Science, and Technology, Inc., Berkeley Heights, New Jersey
Project Geologist

Mr. Harwood was responsible for planning and implementing environmental investigations at chemical/industrial sites, landfills, and Department of Defense (DOD) facilities.

Responsibilities included developing project plans, managing subcontractors, supervising and implementing investigations (installation of monitoring wells and soil borings, and collection of soil and water samples), evaluating and interpreting resulting data, and producing final reports. Mr. Harwood's responsibilities also included development of project schedules, assisting in proposal development, and coordination with clients. Representative experience includes:

RONALD A. HARWOOD, LSRP
PROJECT DIRECTOR & EXECUTIVE VICE PRESIDENT

- Project Geologist and Task Manager for a RI/Focused Feasibility Study at Naval Air Warfare Center (NAWC) in Ewing, New Jersey to address groundwater impacted by chlorinated VOCs in a fractured bedrock aquifer. Activities included an intensive groundwater monitoring program during start-up of an interim action pump and treat system, additional periodic groundwater monitoring of up to 80 site monitoring wells, supervising the installation of bedrock monitoring wells (including rock coring, packer sampling, and computerized water-level recording), and preparation of monitoring reports and a Focused Feasibility Study Report in which remedial alternatives included groundwater pump and treat and natural remediation.
- Project Geologist and Assistant Project Manager for an Environmental Baseline Survey and SI at NAWC in Ewing, New Jersey. Responsible for managing the investigation at 35 Areas of Concern (AOCs). Implemented and coordinated a field program consisting of active and passive soil vapor surveys, direct push soil/groundwater sampling, monitoring well installation and sampling, field screening for polychlorinated biphenyls (PCBs), and mercury vapor screening. Also responsible for preparing project plans, evaluating data, and preparing final investigation reports.
- Project Geologist for a Sediment-Based RI along a 6-mile river study area in northern New Jersey. Implemented and supervised the collection of samples from over 80 sets of sediment cores for chemical, radiochemical, and geotechnical analyses. Responsible for opening cores, describing lithology, and subsampling for analyses under Level C conditions. Assisted in the collection of hydraulic velocity data and suspended sediment samples.
- Project Geologist for a pre-design investigation at an inactive sanitary landfill in eastern Pennsylvania. Responsible for supervising the installation of bedrock monitoring wells in fractured limestone and piezometers through landfill waste material (to evaluate the depth of known waste areas) and implementing an electromagnetic survey to evaluate the lateral extent of buried waste.
- Project Geologist for a SI and RI of several areas of concern at an Air Force Base in New Jersey. Supervised the installation of test borings, groundwater sampling points, and overburden monitoring wells. Responsible for preparing portions of the SI Report.
- Conducted environmental surveys at naval facilities in New Jersey, Rhode Island, and Pennsylvania. Inspected structures and land areas for evidence of potential environmental concern, interviewed Navy and civilian personnel, performed record searches, and generated final reports.
- Geologist responsible for supervising the installation of soil borings and collecting soil samples for laboratory analyses during a remedial investigation of a building used to store lead-acid batteries. Also responsible for preparing portions of the RI Report.

RONALD A. HARWOOD, LSRP
PROJECT DIRECTOR & EXECUTIVE VICE PRESIDENT

- Geologist during the evaluation of a groundwater monitoring system at an industrial site in Axis, Alabama. Generated a revised groundwater monitoring plan to satisfy client goals and regulatory requirements. Collected groundwater samples from several monitoring wells and gauged up to 80 monitoring wells during semi-annual groundwater monitoring program.
- Geologist during several step and constant-rate aquifer tests to characterize the hydrogeology and to evaluate the hydrogeologic framework of a bedrock aquifer at a DOD facility in central New Jersey.
- Geologist conducting groundwater sampling at a manufactured gas plant site in Baltimore, Maryland, in which constituents of concern included coal tar, ash slag, and purified box wastes.
- Geologist during the remediation of soil at a transformer site in Brooklyn, New York. Activities included field screening soil and wipe samples for PCBs onsite using portable immunoassay test kits, and collection of soil and wipe samples for fixed-laboratory analysis for PCBs.

PROFESSIONAL TRAINING

- 40-Hour Occupational Safety & Health Administration (OSHA) Hazardous Waste Site Worker Training (updated yearly with an 8-hour refresher)
- National Safety Council CPR
- National Safety Council First Aid

PUBLICATIONS AND PRESENTATIONS

Harwood, R.A., Meriney, M., Mertz, E., Dodge, L.J., Lakhwala, F., Srirangam, R., October 2013, “Remediation of Chlorinated Ethenes in Fractured Bedrock: A Site Redevelopment Case Study”, Proceedings of the 29th Annual International Conference on Soils, Sediments, Water, and Energy, Amherst, Massachusetts.

Harwood, R.A., Meriney, M., Mertz, E., Dodge, L.J., Lakhwala, F., Srirangam, R., June 2013, “Remediation of Chlorinated Ethenes in Fractured Bedrock: A Site Redevelopment Case Study”, Proceedings of the Second International Symposium on Bioremediation and Sustainable Environmental Technologies, Jacksonville, Florida.

Harwood, R.A., Dodge, L.J., Koenigsburg, S.K., May 2012, “Examining Remediation Product Performance with a Multivariate Diagnostic Program and Evaluation Strategy”, Proceedings of the Eighth International Conference on Remediation of Chlorinated & Recalcitrant Compounds, Monterey, California.

Dodge, L.J., Mertz, E., Harwood, R.A., May 2010, “In-Situ Aerobic Co-Metabolism Followed by Reductive Dechlorination of Trichloroethene to Enable Brownfield Redevelopment”,

RONALD A. HARWOOD, LSRP
PROJECT DIRECTOR & EXECUTIVE VICE PRESIDENT

Proceedings of the Seventh International Conference on Remediation of Chlorinated & Recalcitrant Compounds, Monterey, California.

**ERIC RAES, PE, PP, LSRP
DIRECTOR OF ENGINEERING**

EDUCATION

B.S., Civil and Environmental Engineering, 1988; University of Rhode Island, Kingston, Rhode Island

PROFESSIONAL AFFILIATIONS

Registered Professional Engineer, State of New Jersey, License No. GE 38233
Registered Professional Engineer, State of New York, License No. 074976-1
Registered Professional Engineer, State of Pennsylvania, License No. PE-056678-E
Registered Professional Planner, State of New Jersey, License No. 33L00593500
Licensed Site Remedial Professional, State of New Jersey, License No. 508617
Licensed Industrial Water and Wastewater Treatment System Operator (Class N-2), New Jersey Department of Environmental Protection (NJDEP), License No. 0013718
New Jersey Department of Environmental Protection (NJDEP) Tank Closure/Subsurface Investigation, UST License No. 0021004

SUMMARY OF EXPERIENCE

Eric J. Raes is a licensed Professional Engineer, Professional Planner, and Licensed Site Remediation Professional with over 23 years of experience as a civil and environmental engineer. Mr. Raes has extensive experience, including expert testimony in all aspects of civil and environmental engineering, from Phase I environmental assessments to complicated bio-remediation projects, to land development, professional planning and site plan approvals. In addition, Mr. Raes has extensive experience in forensic investigations in support of litigation and cost allocation negotiations, and risk management strategy development and implementation for several foundries and large paint, coal-tar sealant, and metal fabrication manufacturing facilities in New Jersey, New York, and Pennsylvania.

Mr. Raes is a member of the Interstate Technology Regulatory Council (ITRC), and is one of the lead authors on the forthcoming ITRC Guidance Document for Environmental Molecular Diagnostics.

Mr. Raes has made numerous presentations at International Conferences such as the International Conference on Remediation of Chlorinated and Recalcitrant Compounds and the International *In Situ* and On-Site Bioremediation Symposium and has published several peer reviewed papers on advances in site remediation.

Mr. Raes has provided expert witness services, consisting of certifications, expert reports, depositions and court testimony on numerous litigated matters, from personal injury, environmental due diligence negligence, environmental forensic investigations, professional misconduct and fraud, and engineering design and construction malpractice.

Mr. Raes has also developed, designed, prepared and provided expert testimony on all aspects of site development plans, including in support of use variance applications, existing facility expansions, site modifications, and new construction of various commercial, retail and industrial facilities.

ERIC RAES, PE, PP, LSRP
DIRECTOR OF ENGINEERING

Mr. Raes has presented on Slip/Trip Fall Hazards to the New Jersey Institute for Continuing Legal Education for the Forensics for Litigators series.

Experience includes design and implementation of numerous engineering controls, including concrete and asphalt pavements and the first “living engineering control” approved by NJDEP. The living engineering control consisted of the direct planting of hearty brambles and pricker bushes on the slopes of a former iron foundry to prevent direct contact with the slag fill material.

In addition, Mr. Raes has designed and implemented numerous source removal systems, including but not limited to soil vapor extraction, air sparging, ground water extraction/treatment systems and *in situ* chemical oxidation. These source removal systems have all been combined with monitored natural attenuation programs, or engineered enhanced natural attenuation programs, to address residual constituents dissolved in ground water and to expedite regulatory case closure.

Mr. Raes has also been retained as a technical expert in several liability and cost-recovery cases which have all resulted in favorable settlements and outcomes, including ground water modeling of the Rockaway Valley Buried Aquifer that resulted in the removal of his client from the EPA’s potential responsible party list; demonstration that a parcel of land was not illegally filled, as alleged, thus supporting a favorable settlement in an injured party lawsuit; and demonstration that a contractor’s remedial costs were excessive and not performed within industry standards, thus reducing his settlement costs to less than 50% of original invoice.

REPRESENTATIVE EXPERIENCE

- *Professional Planning Testimony* for a use variance for an asphalt recycling facility within a redevelopment zone. Prepared the Planning Report and Testimony that achieved the use variance for the planned upgrades and improvements for the Tilcon Asphalt Recycling facility in Middlesex County. The Use Variance was granted despite opposition from a local environmental group, when our testimony documented there would no adverse impacts to the environment, and in fact, improvements to the efficacy of site operations would result in a reduction in air emissions generated by the asphalt recycling process.
- *Professional Planning* for Renewable Solar Energy Facilities. Prepared Planning Report and Testimony for a conditional use variance to allow construction of a 2 MW utility scale solar energy facility in Hunterdon County, New Jersey. The Planning Report documented the ground mounted crystalline photovoltaic solar array project was consistent with the goals and objectives of the municipal Master Plan technology and met the conditional use requirements to achieve the variance.
- *Fatality Engineering Assessment and Expert Report* for an unfortunate roadway accident that resulted in a fatality. E&LP reviewed the engineering design drawings for a municipal collector road in an area that was recently included in a downtown revitalization project. The expert report documented that certain aesthetic aspects of the revitalization plans, in particular the placement of sidewalk “bump outs” to support planting of trees, resulted in a narrowing of the roadway in conflict with NJDOT standards. A favorable settlement was achieved by our Expert Report.

ERIC RAES, PE, PP, LSRP
DIRECTOR OF ENGINEERING

- *Litigation Support, Expert Report and Testimony*, Discharge of Hazardous Substances on client property. Mr. Raes prepared an expert report and deposition testimony on a litigated matter regarding the source of chlorinated solvent contamination in ground water. Mr. Raes demonstrated that drips from the bulk delivery truck provided sufficient mass to cause the current limits of contamination at the site. Based on the technical content of our Expert Report, a favorable settlement was achieved the day before the trial was intended to be settled.
- *Environmental Compliance and Expert Witness Services* for an illegal land fill. Performed environmental due diligence and site investigation services for a large industrial property and former quarry in Warren County. Supported business owner in litigation against former business owner and property owner over the presence of an illegal land fill on property. Services included Phase I and II site assessment, expert report, Compliance Report to NJDEP regarding fraudulent information submitted to NJDEP by prior owner and consultant, ultimately resulting in very favorable settlement of litigation.
- *Environmental Compliance and Expert Witness Services* for a former Bolt & Nut manufacturer in litigation with new property owner. Re-organized ISRA compliance efforts that were mismanaged and resulted in litigation between past owner (client), former consultant and new property owner. Services including addressing many false assertions made by current property owner, by collecting factual data to refute claims, prepared expert reports identifying negligence of past consultant regarding the most fundamental and rudimentary NJDEP compliance matters, designed remedial measures, consisting of source removal coupled with a bio-stimulation, recirculation system to mitigate over 10 feet of free phase lubrication oil from beneath industrial structure, prepared regulatory reports to bring site back into NJDEP compliance.
- *Conducted a full Phase I Environmental Assessment* consistent with the ASTM Standard E1527-00 for the portion of the 1/9 Subway Line in Manhattan that destroyed during the collapse of the World Trade Center Complex. The Phase I was conducted to identify any potential environmental hazards present in the flood water within the Subway or the ground water beneath the subway that needed to be de-watered to support the reconstruction effort.
- *Forensic Investigation and Litigation* support to identify the age of released gasoline at an active petroleum service station. Based on its chemical characteristics, and regulatory changes to the mass of lead present in gasoline, the timeframe for the release was established to support a favorable settlement in the litigation.
- *Litigation Support*, prepared numerous expert reports documenting the local, state and federal regulatory violations in pedestrian and vehicular access route construction and maintenance that resulted in bodily injury.
- *Litigation Support, Improper Filling Allegations*: Mr. Raes was retained by legal counsel to a major insurance carrier to document historic site development, as the result of an accident at the property which resulted in paralysis in a site worker. The injured party alleged that the property was filled with construction debris that contributed to the accident. Mr. Raes

ERIC RAES, PE, PP, LSRP
DIRECTOR OF ENGINEERING

performed a site development history through the use of aerial photographs and review of available site data, to support the conclusion that the site was not filled with construction debris. Site surface elevations were developed from the aerial photographs using photogrammetry. The case was settled out of court.

- *Site development Plans* in support of a use variance for the expansion of an existing school bus facility, whereas parking facility improvements were designed to increase the parking facilities from 75 to 300 parking stalls for various vehicles. Site development included design and expert testimony pertaining to:
 - Roadway and parking design and traffic flow, lighting, landscaping; soil erosion and sediment controls;
 - Storm water management design;
 - Noise Study to establish no negative impacts to surrounding residential communities.
 - Environmental Impact Statement, including the design of two large oil/water/sediment removal units; and
 - Expert testimony, against strong resistance from adjacent property owners.
- *Delineated the wetland/upland boundaries* at numerous sites within New Jersey, including but not limited to:
 - Delineation of 0.68 acres of wetland on a 4-acre Atlantic City property, and corresponding filing of a General Fill Permit to eliminate the wetlands on property. This site also involved the filling of a Tidelands Grant and local planning board approvals (in progress);
 - Delineation of freshwater residence in Annandale New Jersey and the subsequent submittal of a Transitional Area Averaging Plan;
 - Delineation of freshwater wetlands in Long Valley New Jersey and the subsequent submittal of a small road crossing General Permit and a Hardship Wavier;
 - Delineation of a coastal wetland in Barnegat New Jersey to support a local planning board approval to subdivide the lot; and
 - Delineation of a freshwater wetland in Denville New Jersey and subsequent obtainment of a Transition Area waiver to subdivide the lot.
- *Submit a Tidelands (Riparian) Grant* to remove a development restriction present at an unimproved property in Atlantic City;
- *Paper street vacations*;

ERIC RAES, PE, PP, LSRP
DIRECTOR OF ENGINEERING

- *Expert Testimony* identify improper installation of a site development plan that resulted in erroneous flooding that caused over a million dollars in damage at a subject property;
- *Developed and managed all aspects of Industrial Site Recovery Act (ISRA) compliance activities* for a paint manufacturing facility in Newark, New Jersey, including but not limited to:
 - Conceptual site model development, which demonstrated that historic fill was present on property and indigenous to the region, thus supporting the use of alternative cleanup levels for operations-related releases on site;
 - Design and implementation of a combined soil vapor extraction/air sparging (SVE/AS) system to eliminate source material and support use of monitored natural attenuation as a stand alone remedy for dissolved organics in ground water;
 - Preparation of engineering specifications for the installation of asphalt and concrete pavements to withstand heavy truck traffic at the facility and to serve as the facility engineering controls to eliminate potential direct contact with surface soils;
 - Development and implementation of an enhanced natural attention program, where ground water was augmented with dissolved oxygen and vital nutrients to expedite microbial degradation of organics in ground water; and
 - NJDEP approval of several sampling variances to limit the number of soil samples collected on site for administrative delineation purposes.
- *Developed and managed all aspects of ISRA compliance activities* for a marine paint manufacturing facility, which was historically an iron foundry, in Rockaway, New Jersey, including but not limited to:
 - Use of alternative site delineation and cleanup values based on the constituents present in the slag fill present on site;
 - Design and installation of site engineering controls, including the use of geotextile fabric to reduce gravel and vegetated soil covers thickness to six inches;
 - Obtainment of the first living engineering control approval by NJDEP, which consisted of the direct planting of hearty brambles and pricker bushes on the slopes of the slag fill;
 - Design of a combined SVE/AS system to address MIBK, toluene and xylene in the subsurface soil and ground water; and
 - Establishment of a deed restriction and Classification Exception Area (CEA) as site institutional controls.

ERIC RAES, PE, PP, LSRP
DIRECTOR OF ENGINEERING

- *Forensic Investigations of AST and UST Failure*, lead engineer on over 100 forensic UST and AST failure investigations in New Jersey, New York, Connecticut, Pennsylvania, Florida, Ohio, Indiana, and Virginia. These investigations have required both in-place and post-removal investigation and analysis. Engineering reports have supported beneficial cost allocation for clients, both insurance carriers and legal counsel.
- *Litigation Support, Improper Filling Allegations*: Mr. Raes was retained by legal counsel to a major insurance carrier to document historic site development, as the result of an accident at the property which resulted in paralysis in a site worker. The injured party alleged that the property was filled with construction debris that contributed to the accident. Mr. Raes performed a site development history through the use of aerial photographs and review of available site data, to support the conclusion that the site was not filled with construction debris. Site surface elevations were developed from the aerial photographs using photogrammetry. The case was settled out of court.
- *Newark International Airport UST Removal and Replacement*: Mr. Raes was the lead engineer on the removal and replacement of an underground fuel oil storage tank farm at the Newark International Airport. The UST farm was part of the system that provided heat to the air traffic control areas and several of the airplane maintenance hangers at the airport.

The removal and replacement of the UST farm was complicated due to its location between an active airport support road and one of the maintenance hangers, beneath the sidewalk. Therefore, the sidewalk, which also served as the vault lid, was removed and redesigned to be installed over the new tanks. A temporary fuel source was installed to provide a fuel source during the removal and installation process.

- *Litigation Support, Structural Damage Assessment*: Mr. Raes was retained by legal counsel to a major insurance carrier to provide expert services regarding the structural damage to a residential structure. The results of the structural assessment supported that the structure was severely damaged by the contractor at the site when they inappropriately undermined the foundation while removing soil affected by a fuel oil release.
- *Foundation Design - Hazlet, New Jersey*: Mr. Raes designed a foundation footing and wall to replace the existing structures that were damaged during construction at the site by the previous contractor. The replacement foundation footing and wall were designed in accordance with local building codes. The specifications of the replacement structural supports were developed by assessing the required loading capacities necessary, based on the expected loads and bearing capacity of the site soils.
- *Solids Removal Design, Petroleum Facility, Colonia, New Jersey*: Mr. Raes was the Design Engineer responsible for designing a solids removal system utilizing settling technologies to replace a filtration system that was prone to failure. Mr. Raes developed the rationale to analyze the waste stream to assess feasibility of filter replacement via settling technologies without coagulant addition and mixing. The waste water system was modified to produce a steady waste stream that provided the required retention time in the clarifier for sufficient solids removal by settling without additional costs for coagulant addition and disposal of

ERIC RAES, PE, PP, LSRP
DIRECTOR OF ENGINEERING

excess sludge. The operation of the system in the modified configuration allowed up to 90% solids removal. Therefore, effluent requirements were met without use of the filtration system, resulting in a substantial reduction in operations and maintenance costs.

PROFESSIONAL TRAINING

- Health and Safety Training for Hazardous Waste Site Investigation, OSHA 1910.120.
- Health and Safety Training for Hazardous Waste Site Investigation, 8-Hour Annual Refresher Course

PUBLICATIONS AND PRESENTATIONS

Using Environmental Molecular Diagnostics (EMDs) to define transitions in remedial strategies; 2 case studies from chemical oxidation to bio-stimulation via In Situ Bio Reactors (ISBR). Eric J. Raes, Aaron Peacock, Ph.D, Kerry L. Sublette Ph.D, Brett Baldwin, Dora Ogles and Greg Davis. The Eighth International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May, 2012.

Using $\delta^{13}\text{C}$ -labeled Compounds within Microbial Biological Tools (MBTs) to define transitions in remedial strategies, from Chemical Oxidation treatment to bio-stimulation back to MNA. Eric J. Raes, Aaron Peacock, Ph.D, Kerry L. Sublette Ph.D, Dora Ogles and Greg Davis. The Seventh International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May, 2010.

Case Study – Lessons Learned using In Situ Chemical Oxidation in the Presence of Residual Phase Fuel Oil. Eric J. Raes, Kerry L. Sublette Ph.D, Dora Ogles and Greg Davis. International Petroleum Environmental Conference, San Antonio, Texas, August 2009.

Integrated Approach to PCE-Impacted Site Characterization, Site Management, and Enhanced Bioremediation. G. Davis, Brett Baldwin Ph.D, A. Peacock Ph.D, D. Ogles, G. White, S. Boyle, E. Raes, Stephen S. Koenigsberg Ph.D., K. Sublette Ph.D., Remediation, Autumn 2008.

Determining *In Situ* Degradation Rates for Petroleum Compounds via Push Pull Tests under Natural and Bio-Stimulated Conditions. Aaron Peacock, Ph.D, Eric J. Raes, Ph.D., Kerry L. Sublette, Ph.D, J. Busch Harris, E. Jennings, Jack Istok, Ph.D., and Greg Davis. The Sixth International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May, 2008.

Slip/Trip Fall Hazards. Eric J. Raes. Forensics for Litigators, New Jersey Institute for Continuing Legal Education, New Brunswick, New Jersey, November 2007.

Determining *In Situ* Degradation Rates for Various Electron Acceptors via Bio-Trap Samples and Push Pull Tests, A Case Study at a Petroleum Distribution Facility. Aaron Peacock, Ph.D, Eric J. Raes, Ph.D., Kerry L. Sublette, Ph.D, J. Busch Harris, E. Jennings, Jack Istok, Ph.D., and

ERIC RAES, PE, PP, LSRP
DIRECTOR OF ENGINEERING

Greg Davis. International Petroleum Environmental Conference, Houston, Texas, November 2007.

Emerging and Under-Utilized Assessment Technologies for Determining Degradation Rates for *In Situ* Natural Attenuation Capacity. Eric J. Raes, Amy V. Callaghan, Ph.D., Kerry L. Sublette, Ph.D, Jack Istok, Ph.D., Jennifer Fields, Ph.D. & Jesse Jones, Aaron Peacock, Ph.D, and Greg Davis. Ninth International In Situ and On-Site Bioremediation Symposium, Baltimore, Maryland, June 2007.

Emerging and Under-Utilized Assessment Technologies for Determining Degradation Rates for *In Situ* Natural Attenuation Capacity. Eric J. Raes, Amy V. Callaghan, Ph.D., Kerry L. Sublette, Ph.D, Jack Istok, Ph.D., Jennifer Fields, Ph.D. & Jesse Jones, Aaron Peacock, Ph.D, and Greg Davis. International Petroleum Environmental Conference, San Antonio, Texas, October 2006.

Push-Pull Tests to Distinguish Abiotic and Biotic Degradation Rates for Mass Balance and Site Wide *In Situ* Natural Attenuation Capacity Determination at Savannah River CMP Pits and C-Area. Eric J. Raes, Brian Looney, Claire H. Sink, Karen Vangelas, Margaret Millings, Jack Istok, Ph.D., Jennifer Fields, Ph.D. & Jesse Jones, Aaron Peacock, Ph.D, Kerry L. Sublette, Ph.D and Greg Davis The Fifth International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May, 2006.

Emerging and Under Utilized Assessment Technologies for Determining Degradation Rates for *In Situ* Natural Attenuation Capacity. Amy V. Callaghan, Ph.D., Eric J. Raes, Kerry L. Sublette, Ph.D, Jack Istok, Ph.D., Jennifer Fields, Ph.D. & Jesse Jones, Aaron Peacock, Ph.D, and Greg Davis The Fifth International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May, 2006.

Stable Isotope-Labeled MTBE and Benzene in In-Situ Bio-Traps® Reveal Relative Biodegradation Rates. E.P. Roberts, B. Breakwell, G. Davis. M. Lowe, J. Ozog, E.J. Raes, K. Sublette, J. Busch Harris, E. Jennings, R. Tabachow, The Fifth International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May, 2006.

Push-Pull Tests to Determine In Situ Site Wide Natural Attenuation Capacity and Microbial Activity at Savannah River CMP Pits and C-Area. E.J. Raes, Jack Istok, Ph.D., K. Sublette Ph.D., Brian Looney Ph.D., Karen Vangelas, Margaret Millings G. Davis, A. Peacock,. Eight International In Situ and On-Site Bioremediation Symposium, Baltimore, Maryland, June 2005.

Too Much Data, Too Little Information. E.J Raes. Commerce Magazine, April 2005 Issue.

Preliminary Knowledge Base of the Association between Molecular Techniques for Better Evaluating Reductive Dechlorination Potential. E.J. Raes, G. Davis, A. Peacock, D. Ogles. The Annual International Conference on Contaminated Soils, Sediments and Water. Amherst, Massachusetts, October 19 - 22, 2004.

In Search of the Truth Using Microbial Analyses. E.J. Raes, David C. White, M.D., Ph.D., K. Sublette Ph.D., G. Davis, A. Peacock. International Petroleum Environmental Conference, Albuquerque, New Mexico, October 12 - 15, 2004.

ERIC RAES, PE, PP, LSRP
DIRECTOR OF ENGINEERING

Bio-Stimulation Field Study of Electron Donor at CAH Site. E.J. Raes, David C. White, M.D., Ph.D., K. Sublette Ph.D., Frank Loeffler, Ph.D., Stephen S. Koenigsberg Ph.D., G. Davis, A. Peacock, S. Boyle, G. White, V. Dick. The Fourth International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May, 2004.

Quantification of Microbial Processes Induced via Injection of HRC at a CAH Site. E.J. Raes, David C. White, M.D., Ph.D., K. Sublette Ph.D., Stephen S. Koenigsberg Ph.D., G. Davis, A. Peacock, S. Boyle, G. White, V. Dick. Seventh International In Situ and On-Site Bioremediation Symposium, Orlando, Florida, June 2003.

Case Studies Of The Effects Of Remedial Actions On The Microbial Community. E.J. Raes, David C. White, M.D., Ph.D., Stephen S. Koenigsberg Ph.D., G. Davis. The Third International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May 20 - 23, 2002.

Death of a Microbe: Case Studies Of The Effects Of Remedial Actions On The Microbial Community. E.J. Raes, G.Davis. Sixth International In Situ and On-Site Bioremediation Symposium, San Diego, California, June 2001.

E.J. Raes, M. King and J. Cook, P.E. A Comparison of Open Excavation and Borehole Techniques for Assessing DNAPL Migration. In proceedings from the Second International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May 2000.

E.J. Raes, P.E., J. Cook, P.E., Steven Radel, Mary Ann Baviello Enhanced Biodegradation of Organic Compounds in Ground Water Via Nutrient Injection. In the proceedings from the Second International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May 2000.

A Comparison of Open Excavation and Borehole Techniques for Assessing DNAPL Migration. E.J. Raes, M. King and J. Cook, P.E. Second International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May 2000.

Enhanced Biodegradation of Organic Compounds in Ground Water Via Nutrient Injection. E.J. Raes, P.E., J. Cook, P.E., Steven Radel, Mary Ann Baviello. Second International Conference on Remediation of Chlorinated and Recalcitrant Compounds, Monterey, California, May 2000.

Case Histories, Property Redevelopment. E.J. Raes, P.E., P. Zimmermann. Site Remediation Strategies in the Redevelopment Process, The Energy Daily - Orlando, Florida, November 1997.

MICHAEL J. MERINEY, PG, LSRP
VICE PRESIDENT/INVESTIGATION SERVICES

EDUCATION

M.S., 1989, Geology; Wright State University
B.S. 1986, Geology; St. Lawrence University

PROFESSIONAL AFFILIATIONS

Licensed Site Remediation Professional, State of New Jersey, License No. 575023
Professional Geologist, Tennessee, 00005594
New Jersey Department of Environmental Protection (NJDEP) Underground Storage Tank
(UST) Certification - Subsurface Evaluator, 0022883

SUMMARY OF EXPERIENCE

Mr. Meriney is a Vice President in charge of Excel's Investigation Services and a Senior Geologist with more than 24 years experience in the environmental consulting industry. He has extensive experience in the design and implementation of transaction-related Phase I and II Environmental Site Assessments (ESAs), Preliminary Assessments (PAs), Site Investigations (SIs), and Remedial Investigations (RIs) for both private and public sector clients. His experience has included implementation of multiple property investigations for an international convenience store client and site investigation and remediation for various manufacturing, telecommunication, and utility clients throughout New Jersey and Pennsylvania. He has extensive experience with implementation of environmental compliance projects with regard to New Jersey's Technical Requirements for Site Remediation, the Industrial Site Remediation Act (ISRA), Hazardous Discharge Site Remediation Fund (HDSRF) and Voluntary Cleanup (MOA) Programs in New Jersey and Pennsylvania, including the Pennsylvania Act 2 Land Recycling Program.

REPRESENTATIVE EXPERIENCE

2002 to Present

Excel Environmental Resources, Inc., North Brunswick, New Jersey
Vice President/Investigation Services

Mr. Meriney is responsible for the management and growth of Excel's HDSRF Grant Program for performance of PA, SI, and RI projects for municipal clients, including daily management of existing projects and fine-tuning and implementation of the HDSRF Program growth and development. Mr. Meriney also conducts large, complex site investigation and remediation projects, including investigations in support of Brownfields remediation and redevelopment and UST closure projects.

MICHAEL J. MERINEY, PG, LSRP
VICE PRESIDENT/INVESTIGATION SERVICES

1997 to 2002

ENSR International, Langhorne, Pennsylvania

Before joining Excel, Mr. Meriney spent the previous 5 years of this career at ENSR serving in several roles, including Project Manager and Senior Project Manager as part of their Mid-Atlantic Operations.

Project Manager/Senior Project Manager (1997 to 2002)

Responsible for the execution of a variety of projects including Phase I and II Property Transfer Assessments, UST Closures, SIs, RIs, Remedial Actions (RAs) under NJDEP's ISRA and Bureau of Underground Storage Tanks (BUST) programs and the Pennsylvania Department of Environmental Protection (PADEP's) Act 2 and Storage Tank Program. Responsibilities included proposal preparation, supervision and scheduling of project personnel, technical review of all project related documents, developing work plans, safety plans, and sampling plans, subcontractor selection and management, maintaining project budgets, preparation of reports and client relations. Project budgets ranged from \$1,500 to over \$1 million.

1995 to 1997

Fugro East, Inc.

Before ENSR acquired Fugro East, Inc., Mr. Meriney worked with Fugro serving as a Project Manager as part of their Mid-Atlantic Operations.

Project Manager/Senior Project Manager (1995 to 1997)

Responsible for the execution of a variety of projects including Phase II ESAs, UST Closures, SIs, RIs, and RAs under NJDEP's BUST and MOA Voluntary Cleanup programs. Responsibilities included proposal preparation, supervision and scheduling of project personnel, technical review of all project related documents, developing work plans and sampling plans, subcontractor selection and management, maintaining project budgets, preparation of reports and client relations. Project budgets ranged from \$1,500 to over \$1 million.

1989 to 1995

IEP, Inc.

Before Fugro, Inc. acquired IEP, Inc., Mr. Meriney worked with IEP serving as a Field Technician, Project Coordinator and Project Manager as part of their New England (Massachusetts, Connecticut, New Hampshire, Maine, Vermont and Rhode Island) and Mid-Atlantic Operations (New Jersey, New York, Pennsylvania and Delaware).

MICHAEL J. MERINEY, PG, LSRP
VICE PRESIDENT/INVESTIGATION SERVICES

Field Technician/Project Coordinator/Project Manager (1989 to 1995)

Responsible for conducting a broad range of work including PA/Large Property Portfolios and SI activities, soil and groundwater investigations (RI), and RA activities. Field experience includes the management of soil boring programs, development and management of soil and groundwater remedial action solutions, potential receptor surveys, collection of soil and groundwater samples, supervision of monitoring well installation, UST closure, monitoring well elevation surveys, impacted soil excavation and management and test pit excavations. Project budgets ranged from \$1,500 to \$50,000.

REPRESENTATIVE EXPERIENCE

- **Hazardous Discharge Site Remediation Fund** – Project Manager preparing HDSRF applications, including scopes of work/cost estimates, on behalf of eligible New Jersey municipalities to conduct PAs, SIs and RIs. Obtained funding from the New Jersey’s Economic Development Agency (EDA) and managed and performed site activities under HDSRF in order to assist municipalities with their redevelopment activities.
- **Brownfield Development Area Applications** – Assisted with the preparation of Brownfield Development Area (BDA) applications for the City of Salem and Borough of Carteret. The applications required close coordination with municipal personnel, community members and county officials, the compilation of municipal and census data, review of redevelopment plans in relation to the State Plan, recognition of properties as Brownfields within the proposed BDA and submittal of the applications to the Office of Brownfield Reuse.
- **Preliminary Assessments and Site Investigations in New Jersey** – Project Manager responsible for conducting numerous PAs and SIs for large and medium size residential and commercial developers. Investigations included compliance with the All Appropriate Inquires Rule, radon testing, rare and endangered species surveys, cultural resource investigations, wetland flagging and focused soil quality investigations related to NJDEP’s Historic Pesticide Contamination Task Force guidance.
- **UST Closure, Dewatering, Installation, Runnemed, New Jersey** - Project Manager for the reparation and expedited UST Closure Plan Application for the UST removals. The presence of shallow groundwater required installation and operation of a dewatering system during UST replacement. The dewatering system consisted of a well point system that extracted impacted groundwater to a 21,000-gallon frac tank. Impacted water was disposed and treated at Dupont’s wastewater facility. All soil present in the shored excavation was impacted and subsequently transported and disposed at a nearby recycling facility for incineration. RI and RA at the facility is ongoing.
- **Remedial Investigations and Remedial Actions, Ewing, Mahwah, Caldwell, Edison and Greenbrook, New Jersey** - Project Manager for execution of NJDEP’s Technical Requirements for Site Remediation at all former gasoline service station/convenience stores that experienced a release from the gasoline UST system to soil and groundwater.

MICHAEL J. MERINEY, PG, LSRP
VICE PRESIDENT/INVESTIGATION SERVICES

Installed and/or operated a variety of groundwater and soil treatment systems. Remedial technologies included groundwater pump and treat and soil vapor extraction using submersible pumps, liquid ring pumps and pneumatic pumps to low and high profile air strippers and/or granular activated carbon units. Soil was treated using soil vapor extraction from laterally and vertically designed layouts to granular activated carbon units. Methyl Tertiary Butyl Ether (MTBE) rich vapor effluents were treated with catalytic oxidizer equipment (Falco units) prior to final discharge to comply with NJDEP permit limitations. As of the first quarter 2002, the last of the treatment systems were taken offline per NJDEP approval and several are undergoing long term monitoring programs.

- **Remedial Investigation, UST Closure, Remedial Action, Rio Grande, New Jersey** - Project Manager executing the removal of four 10,000-gallon fiberglass USTs from this property. High water table conditions required additional consideration to control the UST as overburden was removed. A RI was performed based on a release from the UST system. Based on the concentrations in groundwater and delineation of the plume on and off site, a natural attenuation remedy is proposed. However, potable wells in the vicinity require sampling and the hydrogeology was documented to convince NJDEP and the health department that no receptors would be impacted. A Classification Exception Area (CEA) was prepared designating a time and distance that the remaining compounds will be present at concentrations of the New Jersey Groundwater Quality Standards. The NJDEP has granted a conditional No Further Action (NFA) with the CEA.
- **Various Phase I and II ESAs in Massachusetts and New Jersey** - Project Manager responsible for conducting a number of Phase I and Phase II Environmental Assessments to determine the presence of on and off-site threats or evidence of a release of oil and/or hazardous materials. These due diligence projects were conducted and utilized in conjunction with real estate purchase and sale activities. Additionally, emergency UST, dry well and septic tank removals and soil transport and disposal were conducted on several sites under construction in order to maintain client schedules and deadlines for store openings.
- **Remedial Action, 9th & Fort Duquesne Blvd., Pittsburgh** - Project Manager responsible for RA at this former gasoline service station/convenience store that experienced a release from the gasoline UST system to soil and groundwater. The site was acquired subsequent to design and completion of the system. During treatment of soil and water at the site, seven USTs were removed and a considerable volume of soil (>2,000 tons) was transported and disposed. A management consideration for this project, which was located in downtown Pittsburgh, was a focus on vapor control and health and safety. The intent on this project during the UST closures was to remove as much impacted soil as possible to eliminate what is believed to be a continued source of hydrocarbons to groundwater. The treatment system has continued to operate and dissolved concentrations across the site appear to be reducing consistently. Quarterly well sampling/reporting, treatment system sampling and discharge monitoring reporting are ongoing.

MICHAEL J. MERINEY, PG, LSRP
VICE PRESIDENT/INVESTIGATION SERVICES

- **UST Closure and Remedial Action, Penn & Negley, Pittsburgh, Pennsylvania** - Project Manager responsible for managing activities at this former gasoline service station. Five USTs were removed from the property and two newly discovered steel USTs were found during excavation activities. Petroleum impacts were discovered from this tank system and the UST and soil excavation was accomplished since this was the best course of action considering the status of the property from a real estate prospective. Groundwater impacts were discovered and a strategy will be prepared for conducting a Site Characterization to address the plume delineation and cleanup standards.
- **UST Closure, Remedial Action, Allentown, Pennsylvania** - Project Manager responsible for the removal of four USTs from the property; including three 8,000-gallon unleaded gasoline USTs and one 550-gallon waste oil UST. Petroleum impacts associated with the tank system were discovered and the USTs and impacted soil was excavated since this was the best course of action given the status of the property from a real estate perspective. Three hydraulic lifts were also removed from the garage interior and impacts were discovered in the soil. Approximately 370 tons of petroleum-impacted soil were excavated and transported to an approved recycling facility. A strategy for conducting a Site Characterization to address the plume delineation and cleanup standards was subsequently prepared.
- **UST Closures, Eastern Pennsylvania and Delaware** - Managed numerous waste oil and fuel oil UST removals at active gasoline service stations/convenience stores. This activity was related to the federal UST upgrade deadline. The majority of UST closures were completed with no further action required. If impacts were observed, soil was effectively segregated into impacted soil and clean soil piles for cost-effective disposal. However, several impacted sites are currently under Site Investigation phases as impacts are too significant for over excavation. To save costs on remedial action activities, Soil Vapor Extraction (SVE) piping was installed as a provisional measure in excavations that appeared significantly impacted with petroleum. In the long run, this will save on SVE piping installation fees.
- **UST Closure and Replacement, Jersey City State College, New Jersey** - Managed underground gasoline storage tank replacement at a New Jersey college for school-owned vehicle fueling. Tank replacement involved coordinating tank subcontractors, tank excavation dewatering, hydrocarbon-impacted soil and water disposal and tank/dispenser installation oversight. Extended groundwater dewatering was performed to remediate the highly impacted groundwater in the tank excavation and avoid costly future groundwater contaminant delineation and assessment activities. Soil was segregated and transported to a recycling facility and groundwater was containerized and shipped to a treatment facility. After tank installation, impacted groundwater was delineated through installation of one downgradient observation well. Based on the minimal impacts to groundwater, a NFA determination was obtained and the case was closed.
- **UST Closure, University of Medicine and Dentistry of New Jersey, New Jersey** - Managed the investigation and closure of an underground fuel oil storage tank as part of a

MICHAEL J. MERINEY, PG, LSRP
VICE PRESIDENT/INVESTIGATION SERVICES

construction addition to a medical facility. During storage tank excavation, two abandoned storage tanks were encountered with observed impacts to soil. Since foundation excavation for the addition encompassed the areas of the discovered and known tanks, all impacted soil was segregated and removed from the foundation area and was handled pursuant to NJDEP requirements for management of excavated soils. Soil testing and waste stream approval was necessary prior to transporting the impacted soil from the site to the disposal facility. Without effective environmental construction management, the tanks and impacted soil would most likely have caused a delay in the construction thereby increasing the overall project cost to the client.

- **ISRA Remedial Investigation and Remedial Action, International Paper (IP), Trenton, New Jersey** - Project Coordinator managing field activities and report writing. IP purchased the property from Union Camp and triggered NJ's property transfer law, ISRA. A number of areas of concern (AOCs) on the site initially identified and were effectively addressed; most recently a relatively large No. 6 fuel oil plume in soil. Based on a remedial alternatives evaluation submitted to NJDEP recommending natural attenuation with engineering and institutional controls, the NJDEP allowed this material to be left in place with monitored natural attenuation.
- **Site Characterization and Remedial Action, Act 2 PADEP Program, ITT Industries, Ashland, Pennsylvania** - Managed the characterization and remedial action of a foundry in central Pennsylvania (Manufacturer of Gould's Pumps). A request for an internal due diligence investigation uncovered soil and groundwater impacts. ITT entered into the Act 2 program to gain relief from liability. Metals in groundwater and soil were delineated, and an interim remedial action to remove No. 2 Fuel Oil (LNAPL) on the groundwater was performed. Negotiation with PADEP was accomplished in setting a strategy for closure that includes fate and transport modeling of metals in groundwater and pathway elimination as part of the ecological assessment of the property. A combination of Statewide Health Standards and Site-Specific Standards to attain soil and groundwater compliance was chosen. It is anticipated that relief from liability will be achieved in 2003.
- **Groundwater Monitoring, PSEG Salt Hay Farms, Southern New Jersey** - As part of PSEG Wetland Restoration Project, associated with their Salem Nuclear Plant permit, PSEG is monitoring wetlands that were formerly salt hay farms. PSEG flooded these wetlands to create habitat and re-establish coastal wetlands that were previously destroyed during salt hay farm operations. As such, issues related to septic systems, potable water systems and salt-water intrusion are monitored over a period of time. PSEG has demonstrated that reestablishing wetlands in the salt hay farm areas has not impacted septic or drinking water resources in those areas. Mr. Meriney managed the groundwater monitoring for PSEG and will be preparing a letter of recommendation to NJDEP regarding the scaling back of the monitoring program and the abandonment of a number of wells not utilized for this study.

MICHAEL J. MERINEY, PG, LSRP
VICE PRESIDENT/INVESTIGATION SERVICES

PROFESSIONAL TRAINING

- 40-Hour Occupational Safety and Health Administration (OSHA) Health and Safety Training for Hazardous Waste Site Operations (updated yearly with an 8-hour refresher)

PUBLICATIONS

Harwood, R.A., Meriney, M., Mertz, E., Dodge, L.J., Lakhwala, F., Srirangam, R., October 2013, "Remediation of Chlorinated Ethenes in Fractured Bedrock: A Site Redevelopment Case Study", Proceedings of the 29th Annual International Conference on Soils, Sediments, Water, and Energy, Amherst, Massachusetts.

Harwood, R.A., Meriney, M., Mertz, E., Dodge, L.J., Lakhwala, F., Srirangam, R., June 2013, "Remediation of Chlorinated Ethenes in Fractured Bedrock: A Site Redevelopment Case Study", Proceedings of the Second International Symposium on Bioremediation and Sustainable Environmental Technologies, Jacksonville, Florida.

Carney, Cindy K. and M. J. Meriney. 1988. "Sedimentology and Early Diagenesis of the Upper Mississippian Maxville Limestone," Society of Economic Paleontologists and Mineralogists Midyear Meeting, Columbus, Ohio.

ERIC J. MERTZ, LSRP
VICE PRESIDENT/ REMEDIATION SERVICES

EDUCATION

B.S., Environmental Science, 1995; Richard Stockton College, Pomona, New Jersey

PROFESSIONAL AFFILIATIONS

Licensed Site Remediation Professional, State of New Jersey, License No. 575025
New Jersey Department of Environmental Protection (NJDEP) Underground Storage Tank
(UST) Certification - Subsurface Evaluator

SUMMARY OF EXPERIENCE

Mr. Mertz has more than 18 years of experience as a scientist and consultant with a wide range of environmental and remediation projects experience, including Phase I/Preliminary Assessment (PA), Site Investigation (SI), Remedial Investigation (RI), Remedial Action (RA) design, and construction supervision and management of large-scale, complex soil and groundwater remedial action projects. He is also skilled in project and forensic cost research for litigation support, analytical data validation and reduction, report and proposal preparation, preparation of Remedial Action Work Plans (RAWPs) and bid specifications, subcontractor solicitation and bid evaluation, and cost estimation for investigation and remediation projects. Field experience includes supervision of soil excavation and offloading, installation of onsite groundwater treatment and reinjection systems, performance of site inspections and investigations, collection of soil and groundwater samples, supervision of tank closures, test pit excavation, soil borings, well installation, and waste characterization.

REPRESENTATIVE EXPERIENCE

1995 to Present

Excel Environmental Resources, Inc., North Brunswick, New Jersey
Vice President/Remediation Services

Mr. Mertz is responsible for a variety of field and technical activities, including project and construction management, RA design and implementation, groundwater treatment system design and installation, subcontractor oversight, and health and safety supervision. Key experience includes:

- Support and consultation to the Borough of Ringwood regarding ongoing Settlement Agreement negotiations with respect to proposed remedial action activities at the Ringwood Mines Superfund site. Mr. Mertz has prepared detailed closure estimates for several separate Areas of Concern to support and aide the Borough during Settlement negotiations.

ERIC J. MERTZ, LSRP
VICE PRESIDENT/ REMEDIATION SERVICES

- Construction and Project Manager for implementation of a 13 million dollar soil and groundwater remediation project in North Bergen, New Jersey. This multi-year Brownfield Redevelopment project includes:
 - ✓ Effective initial remediation cost estimation as a cornerstone of the State-approved Brownfields Redevelopment Agreement;
 - ✓ Excavation and disposal of over 20,000 tons of Hazardous soil and restoration of all excavated areas;
 - ✓ Excavation and onsite Beneficial Reuse of over 9,000 tons of mildly-impacted soil; and
 - ✓ Recovery and treatment of over 3 million gallons of impacted groundwater;
 - ✓ Oversight of the construction of Engineering Controls in the form of asphalt and soil caps across entire 30-acre site.

Mr. Mertz managed the daily operations of all onsite remediation personnel, including Excel's onsite professionals, and multiple contractors. He was also responsible for coordination with the client and site contractors in order to make way for a 78 million dollar commercial retail redevelopment, management of the bidding process for selection of remediation contractors, RA reporting, and management of the work scope, schedule, and budget.

- Construction and Project Manager for implementation of a 6 million dollar soil and groundwater remediation project in Garfield, New Jersey. This Brownfield Redevelopment project includes:
 - ✓ Effective initial remediation cost estimation as a cornerstone of the State-approved Brownfields Redevelopment Agreement;
 - ✓ Excavation and disposal of over 3,500 tons of soil impacted with Trichloroethylene (TCE) from several Areas of Concern and restoration of all excavated areas;
 - ✓ Recovery, treatment and re-injection to the ground of over 33,000 gallons of TCE-impacted groundwater;
 - ✓ Injection of an engineered bioremediation product to complete the remediation of dissolved-phase TCE remaining in the shallow groundwater;
 - ✓ Oversight of the construction of Engineering Controls in the form of asphalt and soil caps across most of the site.

Mr. Mertz managed the daily operations of all onsite remediation personnel, including Excel's onsite professionals, and multiple contractors. He was also responsible for coordination with the client and site contractors in order to make way for a large commercial retail redevelopment, management of the bidding process for selection of remediation contractors, RA reporting, and management of the work scope, schedule, and budget.

ERIC J. MERTZ, LSRP
VICE PRESIDENT/ REMEDIATION SERVICES

- Construction and Project Manager for implementation of the 11 million dollar Military Ocean Terminal Bayonne (MOTBY) site in Bayonne, New Jersey. This four-year remediation project includes:
 - ✓ Excavation of Polychlorinated Biphenyls (PCB) impacted soil “hot spots” and restoration of all excavated areas;
 - ✓ Construction of Engineering Controls in the form of asphalt and soil caps at multiple locations across the 652-acre peninsula; and
 - ✓ Closure of a 26-acre Solid Waste landfill in accordance with a Landfill Closure Plan also prepared by Excel. The landfill closure included construction of a permeable soil cap.

Mr. Mertz managed the daily operations of all onsite personnel, including Excel’s onsite professionals, and multiple contractors. He is also responsible for coordination with the Bayonne Local Redevelopment Authority (BLRA), management of the competitive public bidding process for selection of remediation contractors, RA reporting, and management of the work scope, schedule, and budget.

- Construction and Project Manager for implementation of a 14 million dollar site in Bayonne, New Jersey. This four-year remediation project includes:
 - ✓ Excavation of Polychlorinated Biphenyls (PCB) impacted soil “hot spots” and restoration of all excavated areas;
 - ✓ Construction of Engineering Controls in the form of asphalt and soil caps at multiple locations across the 652-acre peninsula; and
 - ✓ Closure of a 26-acre Solid Waste landfill in accordance with a Landfill Closure Plan also prepared by Excel. The landfill closure included construction of a permeable soil cap.

Mr. Mertz managed the daily operations of all onsite personnel, including Excel’s onsite professionals, and multiple contractors. He is also responsible for coordination with the Bayonne Local Redevelopment Authority (BLRA), management of the competitive public bidding process for selection of remediation contractors, RA reporting, and management of the work scope, schedule, and budget.

- Construction Manager for an approximately two million dollar site-wide RA conducted by Excel at the Former Standard Tank Cleaning site on behalf of the City of Bayonne. Excel obtained funding for performance of the remediation from the New Jersey Redevelopment Authority’s (NJRA’s) Brownfields Redevelopment Initiative. The RA included:
 - ✓ Decontamination and demolition of several large-capacity above ground storage units (ASTs), settling tanks, boilers, separation tanks, and a vacuum filtration unit, ranging in capacity from 75,000 to 6.5 million gallons;

ERIC J. MERTZ, LSRP
VICE PRESIDENT/ REMEDIATION SERVICES

- ✓ Decontamination and removal of all associated piping and concrete pads and footings;
- ✓ Removal of three 10,000-gallon USTs as well as all associated piping;
- ✓ Excavation of approximately 10,000 cubic yards of highly contaminated soil;
- ✓ Open-excavation recovery of free phase product and contaminated groundwater; and
- ✓ Onsite treatment and reinjection of treated groundwater.

Mr. Mertz managed the daily operations of all onsite personnel, including Excel's onsite professionals, and multiple contractors. He was also responsible for coordination with the City of Bayonne, management of the competitive public bidding process for selection of remediation contractors, RA reporting, and management of the work scope, schedule, and budget.

- Construction Manager for a 1.5 million dollar soil and groundwater investigation/remediation resulting from a surface and subsurface release of hydraulic fluid in a tidally-influenced area. The work scope included:
 - ✓ Excavation of more than 8,500 cubic yards of highly impacted soil;
 - ✓ Open-excavation recovery of free phase hydraulic oil and contaminated groundwater;
 - ✓ Installation and maintenance of a product recovery system; and
 - ✓ Installation and maintenance of an onsite 100-gallon per minute groundwater recovery, treatment, and reinjection system.

Mr. Mertz also prepared the New Jersey Pollutant Discharge Elimination System (NJPDES) Discharge to Surface Water, NJPDES Discharge to Groundwater, and Waterfront Development Permit applications for installation and operation of the remediation systems. He managed the daily operations of all onsite personnel, including Excel's onsite professionals, and multiple contractors. Mr. Mertz was also responsible for coordination with the client to minimize interference with the client's ongoing site operations, RA reporting, and management of the work scope, schedule, and budget.

- Design, installation, operation, and performance monitoring of several groundwater recovery and treatment systems installed in response to subsurface releases of No. 2 fuel oil from USTs. Responsibilities included engineering, design, and installation of groundwater injection trench, groundwater recovery and treatment system, monthly performance monitoring, quarterly groundwater sampling, subcontractor coordination and oversight, groundwater data interpretation and reduction, and preparation of quarterly reports.
- Performed an in-depth statistical evaluation of existing analytical and geochemical data, including the Mann-Whitney U-Test and Pearson Product Moment Correlation, as part of a focused investigation of the relationship between metals in soil and groundwater at a highly contaminated former pharmaceutical manufacturing facility in Northern New

ERIC J. MERTZ, LSRP
VICE PRESIDENT/ REMEDIATION SERVICES

Jersey. The work scope included design and implementation of a field testing program for evaluation of metals speciation followed by reduction and interpretation of the laboratory analytical results.

- Detailed investigation into historic oil consumption reports and emergency environmental response records in support of expert testimony provided for litigation related to the circumstances leading to several potential UST overflow events and their potential impact to the subsurface. Design and implementation of a subsurface investigation including age dating of soil samples to correlate to potential historic overflow events. Operation, maintenance, and performance monitoring of a free product and groundwater recovery and treatment system in response to a surface and subsurface release of No's. 4 and 6 fuel oil from an UST. Groundwater and effluent sampling, sampling of product and waste for classification and disposal, contractor oversight during all field activities, and implementation of soil erosion control measures.
- Conducted in-depth investigation into potential sources of groundwater contamination. The work scope included cross-referencing NJDEP records with aerial photographs, local Health Department and Fire Marshal records, and historic fire insurance maps to reach the objective of project closure while avoiding a groundwater quality investigation.

PROFESSIONAL TRAINING

- Occupational Safety and Health Administration (OSHA) 40-Hour Hazardous Waste Site Worker Training Course (updated yearly with an 8-hour refresher)
- OSHA 8-Hour Hazardous Waste Site Supervisor Training
- Industrial Wastewater Treatment Operator Course for N-2 Operator License
- Development Permits Review, Cook College/Rutgers University

PUBLICATIONS AND PRESENTATIONS

Harwood, R.A., Meriney, M., Mertz, E., Dodge, L.J., Lakhwala, F., Srirangam, R., October 2013, "Remediation of Chlorinated Ethenes in Fractured Bedrock: A Site Redevelopment Case Study", Proceedings of the 29th Annual International Conference on Soils, Sediments, Water, and Energy, Amherst, Massachusetts.

Harwood, R.A., Meriney, M., Mertz, E., Dodge, L.J., Lakhwala, F., Srirangam, R., June 2013, "Remediation of Chlorinated Ethenes in Fractured Bedrock: A Site Redevelopment Case Study", Proceedings of the Second International Symposium on Bioremediation and Sustainable Environmental Technologies, Jacksonville, Florida.

Dodge, L.J., Mertz, E., Harwood, R.A., May 2010, "In-Situ Aerobic Co-Metabolism Followed by Reductive Dechlorination of Trichloroethene to Enable Brownfield Redevelopment", Proceedings of the Seventh International Conference on Remediation of Chlorinated & Recalcitrant Compounds, Monterey, California.

**MATTHEW J. MAURO, LSRP
SR. PROJECT MANAGER**

EDUCATION

B.S., Environmental Policy, Institutions and Behavior, 1997; Rutgers University, New Brunswick, New Jersey

PROFESSIONAL AFFILIATIONS

Licensed Site Remediation Professional, State of New Jersey, License No. 575022
New Jersey Certified Underground Storage Tank (UST) Subsurface and Closure

SUMMARY OF EXPERIENCE

Mr. Mauro has over 16 years experience with a wide range of diverse environmental site investigation and remediation projects for both the public and private sectors. He has extensive experience in the design and implementation of Preliminary Assessments (PA), Site Investigation (SI), Remedial Investigation (RI), Environmental Impact Statements (EIS), and Phase I and Phase II Environmental Site Assessments (ESA). Mr. Mauro is highly experienced in a variety of field activities, including the collection of soil and groundwater samples and installation of monitoring wells using various drilling and direct push methodologies, implementation of various types of insitu and exsitu remediation technologies, and management of small and large-scale remediation and UST removal projects. Mr. Mauro has over five years of experience in planning and implementing LBP and asbestos investigations and surveys and his analytical background includes four years as an analytical chemist and field technician under the direct supervision of the USEPA.

REPRESENTATIVE EXPERIENCE

2007 to Present

**Excel Environmental Resources, Inc., North Brunswick, New Jersey
Sr. Project Manager**

Mr. Mauro is responsible for a variety of technical and field activities, including project management, subcontractor oversight, and Remedial Action (RA) design. Mr. Mauro is responsible for the management of the Hazardous Discharge Site Remediation Fund (HDSRF) Grant Program Sites which includes the performance of PA, SI, and RI activities for municipal clients, including daily management of existing projects and fine-tuning and implementation of the HDSRF Program growth and development. Mr. Mauro also conducts large, complex site investigation and remediation projects, including investigations in support of redevelopment, Brownfields, and UST closure projects.

MATTHEW J. MAURO, LSRP
SR. PROJECT MANAGER

2000 to 2007

MATRIX New World Engineering, Inc.
Project Scientist/Project Manager

Mr. Mauro's responsibilities included planning and directing soil, surface water, groundwater, and bedrock investigations for environmental projects and oversight of UST and Aboveground Storage Tank (AST) decommissioning and system modification activities, tank tightness (pressure) testing, and tank system evaluations in accordance with federal, state, and local regulations. Investigations performed involved numerous environmental characterization studies relative to hazardous waste screenings, PA, SI, RI, EIS, and remediation activities, and UST/AST investigations. Mr. Mauro was also responsible for planning and implementing of LBP and asbestos investigations and surveys for schools, private entities, and city and state agencies including visual inspection and sampling of Asbestos Containing Material (ACM) and LBP, development of asbestos and lead removal specifications, daily monitoring of contractors' work efforts, construction quality assurance, and documentation of field work.

1997 to 2000

Lockheed Martin: US Environmental Protection Agency – Region 2, Research Engineering Analytical Contract (REAC) and Emergency Response Team (ERT)
Analytical Chemist/Field Technician/Quality Assurance (QA)/Quality Control (QC)

As an analytical chemist and laboratory coordinator, Mr. Mauro was responsible for the preparation of organic and inorganic samples for analysis, laboratory certification and maintenance, screening and analytical analysis for pesticides and polychlorinated biphenyls (PCB), staff management and training, data validation using USEPA Contract Laboratory Procedures (CLP), QA/QC procedures, and laboratory logistics. Mr. Mauro's responsibilities also included performance of SI and RI activities at Superfund sites throughout New Jersey and New York.

- **United States Department of Housing and Urban Development (HUD), New Jersey, Pennsylvania, Delaware, and New York State:** Responsibilities included review of all Phase I, II, and III investigations and reports; inspection of UST and AST systems and review of all tank system permits, registration forms, and tank tightness (pressure) testing documentation; verification of environmental acceptability and completeness of all submitted properties in accordance with HUD, American Society for Testing and Materials (ASTM), federal, state, and local regulations; site inspections; and implementation and maintenance of environmental data resources.
- **County of Middlesex, On-Call Contract for Environmental Services, Middlesex, New Jersey:** The project involved quarterly groundwater monitoring at numerous County of Middlesex facilities. In addition, the project performance of PA, SI, and RI activities, remediation design and implementation, oversight of UST and AST

MATTHEW J. MAURO, LSRP
SR. PROJECT MANAGER

decommissioning activities, tank tightness testing, and modifications to tank systems, Ground Penetrating Radar (GPR) studies, and waste classifications studies.

- **County of Union, Underground Storage Tank Management Program, County of Union, New Jersey:** The UST/AST management program involved the decommissioning, upgrade, or replacement of over 70 USTs at 28 facilities throughout the County of Union. In addition, the project performance of PA, SI, and RI activities, remediation design and implementation, oversight of UST and AST decommissioning activities, tank tightness testing, and modifications to tank systems, GPR studies, and waste classifications studies.
- **NJ Transit, Access to the Regions Core Project, New York/New Jersey:** Mr. Mauro was responsible for the preparation of hazardous materials sections of the Environmental Assessment/EIS for this project which will expand Trans-Hudson rail service to Midtown Manhattan. Work under this contract included the identification of areas of environmental concern in buildings and/or properties to be acquired (due diligence), impacted, and/or demolished; identification and delineation of the extent of areas of contaminated and hazardous materials; management (handling, transportation and disposal) of contaminated materials during construction (soil, groundwater, surface water, sediment, ballast, asbestos, lead-based paint, construction debris); and preparation of appropriate environmental documents (National Environmental Policy Act - NEPA), contract documents (plans and specifications), and permits for construction.
- **Metropolitan Transit Authority/Long Island Rail Road (MTA/LIRR), Grand Central Terminal Exterior Rehabilitation, New York, New York:** Mr. Mauro assisted in hazardous materials investigation and testing of materials, including asbestos and LBP, that may be impacted during the rehabilitation of the exterior of Grand Central Terminal, including interior light court roofs, light court windows, skylights, façade walls, ornamental metal paneling, exterior doors and air wells. As part of this work, previous inspection and survey reports were reviewed and existing data utilized in the investigation. Reports on the findings of the investigations, together with abatement/management plans and cost estimates, were prepared.
- **United States Military Academy (USMA), On-Call Contract for Environmental Services, West Point, New York:** This project involved inspection and oversight of the installation, decommissioning, and tank tightness (pressure) testing of UST and AST systems, the performance of environmental investigations, the removal and disposal of contaminated soil, subsurface remediation using Enhanced Fluid Recovery (EFR), and report preparation for numerous sites at the USMA and the former Stewart Army Sub-Post in New York State. Responsibilities also included the preparation and submission of written reports to the USMA and New York State Department of Environmental Conservation (NYSDEC).
- **New Jersey Schools Construction Corporation (NJSCC), Elizabeth, New Jersey:** Mr. Mauro's work for the site feasibility evaluation for the Elizabeth Academic High

MATTHEW J. MAURO, LSRP
SR. PROJECT MANAGER

School included asbestos and lead-based paint surveys at the existing facility, geotechnical investigations, and the performance of a preliminary assessment/site investigation in accordance with the New Jersey Department of Environmental Protection (NJDEP) Technical Requirements for Site Remediation.

- **NJSCC, Paterson Public School Nos. 4 and 28, City of Paterson, New Jersey:** Mr. Mauro was responsible for environmental surveys of both buildings in anticipation of the construction of additions to the existing schools, upgrades, alterations and improvements to the building and grounds. Services provided included the preparation of preliminary assessment and limited site investigation in accordance with the NJDEP Technical Requirements for Site Remediation; wetlands investigation and preparation of a letter of interpretation; a comprehensive asbestos, LBP, PCB, and mercury containing materials survey of all buildings on site; drinking water sampling; preparation of an Executive Order 215 (EO-215) Report; and a geotechnical investigation.
- **NJSCC, William Brown and Boylan Street Schools, Newark, New Jersey:** Mr. Mauro was involved in the hazardous materials, asbestos and lead-based paint surveys for multiple structures and residences included within the scope of work to expand both schools. He conducted X-Ray Fluorescence technology testing in general accordance with the HUD guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing for hazardous materials that may have been present in areas to be impacted as part of this work, including, but not limited to PCBs, radioactive exit lights, mold and mildews, and stained soil. He also prepared Protective Action Evaluator for Chemical Emergencies (PAECE) Reports.
- **US Naval Air Engineering Station (NAES), Lakehurst, New Jersey:** Mr. Mauro was responsible for performing the weekly maintenance and monitoring of soil vapor remediation systems and submitting a monthly written report. For the groundwater treatment system, around-the-clock monitoring, daily maintenance and monitoring were performed. In addition, groundwater samples were collected from 94 monitoring wells semi-annually for laboratory analysis to monitor the effectiveness of the groundwater treatment systems. Monthly operation and monitoring reports were submitted to NAES for each of the groundwater treatment systems, including two additional reports to document the semi-annual monitoring. Mr. Mauro was also responsible for the modification of Health and Safety Plans (HASP), sampling plans, Quality Assurance Plans (QAP), and quality/waste management plans for both the soil vapor remediation systems and the groundwater treatment systems, as required.
- **MTA/LIRR, East Side Access Project, Grand Central Terminal and Arch Street Yards, New York, New York:** Mr. Mauro's responsibilities included the preparation of site-specific Sampling and Analysis Plans (SAP) for the collection of environmental data for the eventual management of contaminated materials (soil, ballast, timber ties, asbestos, LBP, sediments, surface water and groundwater) at the Arch Street Yard and Maintenance Facility and Grand Central Terminal (Madison Yard and East Yard). They

MATTHEW J. MAURO, LSRP
SR. PROJECT MANAGER

also included the completion of visual inspections, sampling execution, contractor oversight for LBP sampling, finalized results, and report preparation.

- **New Jersey Economic Development Authority (NJEDA), Newark Public Schools, Life Safety Improvements, Newark, New Jersey:** Mr. Mauro was responsible for hazardous materials, lead, and asbestos surveys completed for 14 Newark public schools. The project required visual inspection and development of sampling plans, sampling execution, finalized results, reports, and abatement specifications. The inspection included surveys in accordance with Asbestos Hazard Emergency Response Act (AHERA) guidelines and HUD protocol all within a short turn-around time.
- **Dormitory Authority of the State of New York, Fashion Institute of Technology, New York, New York:** Mr. Mauro's work for the LBP and asbestos survey at the 15-story former American Book Bindery facility, which was proposed to be converted into dormitory space, included a survey of the building, sampling implementation, finalized results, report preparation, and abatement cost estimates.
- **NJ Transit, New Jersey Turnpike (NJTP) Grand Street Extension, Jersey City, New Jersey:** Mr. Mauro's responsibilities included subsurface soil and groundwater investigations to identify potential areas of concern prior to pier installation, coordination of sub-contractors, and the preparation and submission of a written report to NJ Transit.
- **USMA, Mollusk Investigation, West Point, New York:** Mr. Mauro was Matrix's primary diver for this project involving field surveying and collection of freshwater mollusks for five primary watersheds on the 16,000-acre military reservation. The investigation was performed using both shallow water survey techniques and deepwater diving surveys. Several species and habitat types were identified, collected and reported to the USMA and New York State Museum for environmental documentation.
- **US Army Corp of Engineers (USACE), Integrated Environmental Assessment and Ecosystem Restoration, Spring Creek, Queens, New York:** This project encompassed the Hazardous, Toxic, Radioactive Waste (HTRW) environmental assessment, Beneficial Use Determination (BUD), and remediation phase of the 26-acre site. Mr. Mauro's responsibilities included coordination and management of sub-contractors, the execution of field operations, and the preparation and submission of written reports. Field operations included delineation of Resource Conservation and Recovery Act (RCRA) metal-contaminated soil for disposal and site characterization of soil for beneficial use placement of cut materials from targeted restoration areas.
- **USACE, Integrated Environmental Assessment and Ecosystem Restoration, Jamaica Bay, Brooklyn, New York:** This project encompassed the HTRW environmental assessment and remediation phase of the Yellowbar and Elder's Point Island restoration. Mr. Mauro's responsibilities included coordination and management of sub-contractors, the execution of field operations, and the preparation and submission of written reports. Field operations included supervision of barge drilling activities,

MATTHEW J. MAURO, LSRP
SR. PROJECT MANAGER

Global Positioning System (GPS) navigation, and environmental, agronomic and geotechnical soil logging and sample collection.

- **USACE, Integrated Environmental Assessment and Ecosystem Restoration, Brooklyn Union Gas (BUG) Site, Staten Island, New York:** This project encompassed the HTRW environmental assessment and remediation phase of the 10-acre site. Mr. Mauro's responsibilities included coordination and management of sub-contractors, the execution of field operations, and the preparation and submission of written reports. Field operations included troll data collection of creek parameters and coordination and planning of soil remediation.
- **Verizon Wireless, Environmental Services, New Jersey Statewide:** Mr. Mauro was responsible for providing professional environmental services for development, design, and construction of wireless communications facilities located throughout the State of New Jersey. Services included preparation of Phase I ESAs, NEPA Checklists prepared in accordance with the National Environmental Policy Act of 1969, and environmental impact statements.
- **NJ Transit, Northern Bus Maintenance Facility, Clifton, New Jersey:** Mr. Mauro was responsible for the preliminary assessment and site investigation of contaminated soil, groundwater, and bedrock at this bus facility. These responsibilities included installation of groundwater and bedrock monitoring wells, subsurface soil delineations, an asbestos and lead survey, evaluation and quality assurance/quality control of the data collected, coordination and management of sub-contractors, and the preparation and submission of a written report to NJ Transit.
- **USACE, Develop and Monitor Blasting Impacts to Fin Fish in Area 5 of the Kill Van Kull, New York:** This project involved the collection of blast monitoring data during the deepening of the navigational channel of the Kill Van Kull and Newark Bay. The blast monitoring data was needed as a condition of a water quality permit issued by the NJDEP to assess the impact of blasting rock to resident and migratory fish. Mr. Mauro's responsibilities included the construction of pressure transducer monitor supports, deployment of underwater pressure transducers in relation to the blast location, obtaining GPS data, and the collection of fish immediately after a blast to observe in-situ impacts to fish.
- **Essex County Resource Recovery Facility (ECRRF), Newark, New Jersey:** Mr. Mauro was responsible for the operational noise survey and truckload and ash sampling program in accordance with the NJDEP facility waste and operational permit. These responsibilities included a day and night time survey of various high noise areas within ECRRF and along the facility's residential and commercial property perimeter, sampling and inspection of inbound waste haulers from New Jersey and New York, sampling of ash, and permit compliance report preparation for ECRRF and NJDEP.

MATTHEW J. MAURO, LSRP
SR. PROJECT MANAGER

- **Township of Maplewood, New Jersey:** Mr. Mauro was responsible for UST investigation and decommissioning activities associated with township facilities, parks, and public works garages, including the development and execution of environmental SIs, RIs, and monitoring programs. He was also responsible for developing Request for Proposal (RFP) scopes for environmental services needed by the township. He developed and implemented RIs to delineate the vertical and horizontal extent of soil and groundwater contamination at numerous sites in the township. The RIs involved a variety of techniques including, but not limited to, Geoprobings, test pitting, GPR, groundwater sampling, and laboratory analysis.
- **City of Clifton, New Jersey:** Mr. Mauro was responsible for UST investigation and decommissioning activities associated with township facilities and public works garages, including the development and execution of environmental SIs, RIs, and monitoring programs. He developed and implemented RIs to delineate the vertical and horizontal extent of soil and groundwater contamination at the City's Department of Public Works Garage and Police Station. The RIs involved a variety of techniques including, but not limited to, Geoprobings, groundwater sampling, and laboratory analysis.

PROFESSIONAL TRAINING

- 40-Hour Occupational Safety and Health Administration (OSHA) Hazardous Waste Safety and Health Operations, 1997
- 8-Hour OSHA Refresher Training for Hazardous Waste Operations
- 8-Hour Site Supervisor Training for Hazardous Waste Operations
- USEPA Certified Basic UST Tank Inspector
- First Aid/CPR – National Safety Council
- Confined Space Entry – National Environmental Trainers (NET)
- Understanding Mold Contamination in the Indoor Environment – EMSL Analytical, Inc.
- Community Noise Enforcement Certification – Rutgers University
- Practical Applications in Hydrogeology – Rutgers University
- Advanced Technologies for Natural Attenuation – Regensis
- Advanced Open Water SCUBA Certification – Professional Association of Diving Instructors (PADI)

**BRIAN P. LETTINI, PG
PROJECT MANAGER**

EDUCATION

M.S., Geological Sciences, 2006; Rutgers University, New Brunswick, New Jersey
B.S., Marine Sciences, 2001; Rutgers University, New Brunswick, New Jersey

PROFESSIONAL AFFILIATIONS

Professional Geologist, State of Tennessee, Certification No. TN 5481
New Jersey Department of Environmental Protection (NJDEP) Underground Storage Tank
(UST) Certification - Subsurface Evaluator

SUMMARY OF EXPERIENCE

Mr. Lettini is a Project Manager responsible for implementation of field investigations, UST closures, and remediation projects. His field experience includes soil boring and monitoring well installation, subsurface characterization, soil and groundwater sampling, subcontractor coordination and supervision, utilization of innovative field testing and screening techniques, and topographic surveying.

Mr. Lettini is also director of Excel's UST Program. His responsibilities include day to day management of UST closures, investigations, remediation, and reporting, marketing, and grant preparation.

REPRESENTATIVE EXPERIENCE

2003 to Present

**Excel Environmental Resources, Inc., North Brunswick, New Jersey
Project Manager**

Mr. Lettini's responsibilities include conducting environmental Site Investigations (SIs) and Preliminary Assessments (PAs), providing technical support for new and ongoing environmental compliance and remediation projects, implementation of a variety of field investigations, performance of environmental research, data entry and tabulation, environmental data reduction, data interpretation, preparation of technical reports and correspondence, and management of UST closures and remediation.

- **City of Perth Amboy Municipal UST Closures:** Responsible for onsite supervision of contractors, soil delineation activities, supervision of contaminated soil excavation, collection of post-excavation and waste classification soil sampling, monitoring well installation, groundwater sampling, and reporting associated with closure of nine UST's owned by the City of Perth Amboy.
- **Senior Citizen Apartment Complex - Passaic, New Jersey:** Provided onsite supervision of a 20,000-gallon fuel oil underground storage tank closure and replacement at an 11-story senior citizen apartment building in Passaic, NJ. Tank closure involved contractor oversight, fuel oil-impacted soil excavation and disposal, post-excavation soil

**BRIAN P. LETTINI, PG
PROJECT MANAGER**

sampling, and onsite engineering compliance. Remedial Action (RA) activities included post-remediation groundwater sampling and supervision of in-situ soil remediation implementation. Extensive in-situ soil remediation was required to reduce fuel oil-impacts to the soil beneath the footing of the apartment structure.

- **Various Automotive Garages and Service Stations – New Jersey:** Performance of SI and RI field tasks associated with the closure of regulated USTs including soil delineation, UST removal, impacted soil excavation, in-situ chemical injection, offsite groundwater delineation, post-excavation soil sample collection and reporting. Sites with particularly significant impact or unusual physical settings have required additional effort including geophysical investigations, structural support, enhanced fluid/vapor recovery activities, sub-basement investigations, and UST abandonment.
- **Various Private Residences - New Jersey:** Performance of SI and RI field tasks associated with the closure of residential home heating oil USTs including soil delineation, UST removal, impacted soil excavation, post-excavation soil sample collection and reporting.
- **Former Military Ocean Terminal (MOTBY) - Bayonne, New Jersey:** Onsite supervision of contractors during the implementation of a multi-million dollar remedial action being performed on behalf of the City of Bayonne, including supervision during the construction of an engineered soil cap over a former landfill, construction of engineering controls in the form of asphalt and soil caps at multiple locations across the 652-acre peninsula, closure of USTs, post-remediation groundwater sampling using low-flow techniques, and the collection of coordinates using Global Positioning System (GPS) equipment to map the location of wetlands within the peninsula.
- **Various Brownfield Redevelopment Projects – New Jersey:** Performance of PA, SI, and Remedial Investigation (RI) field tasks including soil sampling, monitoring well installation and development, groundwater sampling using low-flow techniques, UST closures, and sub-contractor oversight and coordination. Tasks also include data tabulation and evaluation, preparation of site plans, and assistance with the preparation of technical reports.

2002 to 2003

**United States Geological Survey (USGS), West Trenton, NJ
Student Career Experience Program**

Selected, described and collected core samples for pore water extraction while onsite at the Millville, NJ borehole location. Specific experience included:

- Collection and analysis of water quality data (including oxygen and strontium isotopes) from pore water from the Millville core samples
- Collection of oxygen isotope samples of the Raritan River, twice daily for nine months to ascertain time series data.

**BRIAN P. LETTINI, PG
PROJECT MANAGER**

- Assisted in collecting water quality data from 32 wells screened in the Piney Point Aquifer.
- Assisted with the collection of water quality data as part of the U.S. Geological Survey Stream Monitoring Network.

2001 to 2003

Rutgers University Department of Geological Sciences, Piscataway, NJ

While completing graduate studies, Mr. Lettini was responsible for organization and instruction of the Introductory Geology Lab class. Responsibilities included preparation of curriculum as well as assistance with identification of geological field samples.

PROFESSIONAL TRAINING

- 40-Hour Occupational Safety and Health Administration (OSHA) Health and Safety Training for Hazardous Waste Operations and Emergency Response (updated yearly with an 8-hour refresher)

PRESENTATIONS AND PUBLICATIONS

Lettini, Brian P., Wright, James D., Szabo, Zoltan, and DePaul, Vincent T. 2003. Possible Effects of Pore Water from Confining Units on Geochemistry of Water in the Piney Point Aquifer in New Jersey. Abstracts with Programs from the 1st Joint Meeting of the GSA Northeastern Section and Atlantic Geoscience Society, March 27-29, 2003 Halifax, Nova Scotia, Canada.

Pace, J., Lettini, B. and Psuty, N. 2001. Spatial/Temporal Assessment of the Morphologic Change Dwindrift of a Seawall at Sandy Hook, GNRA. Part II: Modern Perturbations, December 1997-Present. Abstracts NJ Academy of Sciences.

Lettini, B., Pace, J. and Psuty, N. 2001. Spatial/Temporal Assessment of the Morphologic Change Dwindrift of a Seawall at Sandy Hook, GNRA. Part I: A Historical Perspective, December 1997-Present. Abstracts NJ Academy of Sciences.

Pace, J., Lettini, B. and Psuty, N. 2000. Sediment/Form Assemblages in Beach/Dune Profiles on a Lobate Shoreline, Island Beach State Park, New Jersey. Abstracts NJ Academy of Sciences.

Lettini, B., Pace, J. and Psuty, N. 2000. Spatial/Temporal Sequence of Foredune Recovery: Talisman, Fire Island. Abstracts NJ Academy of Sciences

Pitchford, N., Psuty, N., Pace, J., Klena, J., and Lettini, B. Toward a Model of Sedimentation in Kettle Creek and Silver Bay, Northern Barnegat Bay, New Jersey. Poster Presentation, Douglass College, May 2000.

WILLIAM GOLDENBAUM, PG
PROJECT MANAGER

EDUCATION

B.S., Geoenvironmental Studies, 2001; Shippensburg University, Pennsylvania

PROFESSIONAL AFFILIATIONS

Professional Geologist, State of Tennessee, Certification No. TN 5615
New Jersey Department of Environmental Protection (NJDEP) Underground Storage Tank (UST) Certification - Subsurface Evaluator

SUMMARY OF EXPERIENCE

Mr. Goldenbaum is a Project Manager with over 12 years experience in planning and implementation of a wide range of field investigation activities, including Site Investigations (SIs), UST closures, Remedial Investigations (RIs), as well as field activities in support of remediation projects. His hands-on field experience includes installation of monitoring wells and soil borings using a variety of drilling techniques, collection of soil and groundwater samples (including direct push and low-flow purging/sampling techniques), UST closure, oversight during soil excavation and construction of Engineering Controls, and topographic surveying. Mr. Goldenbaum's experience also includes performance of Phase I and Preliminary Assessments (PAs), project research, analytical data reduction, validation, and evaluation, and the preparation of project-specific documents, including SI and RI Reports, UST Closure Reports, Groundwater Monitoring Reports, Remedial Action Work Plans (RAWPs), and Remedial Action (RA) Reports.

REPRESENTATIVE EXPERIENCE

2004 to Present

Excel Environmental Resources, Inc., North Brunswick, New Jersey
Project Manager

Mr. Goldenbaum is responsible for providing support for a variety of ongoing PA, SI, RI, and remediation projects, including implementation of field investigations, contractor oversight, reduction and interpretation of soil and groundwater analytical data, and preparation of technical reports. His responsibilities also include conducting research for ongoing environmental compliance projects, support during proposal preparation, and cost estimation. Key experience includes:

- Onsite supervision of contractors during the implementation of a multi-million dollar RA being performed on behalf of the City of Bayonne, including supervision during the construction of an engineered soil cap over a former landfill.
- Performance of soil and groundwater quality investigations, data tabulation and evaluation, preparation of technical reports, and providing overall technical support for a variety of commercial and municipal client projects.

**WILLIAM GOLDENBAUM, PG
PROJECT MANAGER**

- Support during the performance of PAs being conducted on a wide variety of commercial, industrial, agricultural, and municipal properties.

2002 to 2004

**Bell Environmental Consultants
Staff Geologist**

Responsibilities included the planning and implementation of SIs and RIs, performance of soil and groundwater sampling, oversight for the installation of monitoring wells and test borings, evaluation of analytical data, drafting of site plans, and preparation of technical reports.

2001 to 2002

**Geologic Services Corporation
Environmental Scientist**

Responsibilities included groundwater sampling, evaluation of groundwater analytical data, and report preparation. His responsibilities also included gathering and consolidating sensitive receptor information and management of several field technicians responsible for the collection of groundwater samples at a variety of sites.

PROFESSIONAL TRAINING

- 40-Hour Occupational Safety and Health Administration (OSHA) Health and Safety Training for Hazardous Waste Operations and Emergency Response (updated yearly with an 8-hour refresher)
- Emergency Response Training

TIMOTHY R. NOVY
SR. REMEDIATION SITE MANAGER

EDUCATION

B.A., Environmental Studies, 1998; Ramapo College, Mahwah, New Jersey

SUMMARY OF EXPERIENCE

Mr. Novy has more than 15 years of experience with a broad range of environmental investigation and remediation projects, including on site construction supervision of large scale complex soil and groundwater remedial action projects, bid specifications, subcontractor solicitation and bid evaluation, and cost estimating for investigation and remediation projects. He also has extensive field experience in high-hazard and emergency response situations. He has conducted more than 300 confined-space entries and has assisted or supervised the cleanup of oil and chemical spills on land and water, many of which required work in USEPA personal protection Levels B and C. Mr. Novy has supervised soil excavation, aboveground tank demolition, remediation and engineering construction activities, and underground storage tank removal projects, including contractor coordination, supervision, and offloading of waste by rail, barge, and truck. His field experience also includes soil and groundwater sampling, test pit excavation, soil borings, well installation, site inspections, subsurface and waste characterization, and equipment maintenance. Mr. Novy is a trained Amtrak, Con Edison, and PSE&G “contractor” with additional training in various chemicals, utilities, and a wide variety of air monitoring equipment.

REPRESENTATIVE EXPERIENCE

2001 to Present

Excel Environmental Resources, Inc., North Brunswick, New Jersey
Sr. Remediation Site Manager

Mr. Novy is responsible for a variety of field and technical activities, including project management, subcontractor oversight, health and safety supervision, and soil and groundwater sampling. His responsibilities also include providing technical support for environmental compliance and remediation projects, preparation of technical reports and correspondence, proposal preparation, and cost estimation. Key experience includes:

- Construction and Field Supervisor for multiple phases of a soil and groundwater remediation and redevelopment project at the Kings Plaza Shopping Center Site in Brooklyn, New York. This several-year remediation project included bid specification preparation and management of bidding process, onsite construction management, aboveground and underground storage tank removal, building and concrete pad demolition, soil and groundwater remediation including excavation of highly-impacted soil and open excavation recovery of free-phase product and groundwater, and preparation of project documents.

TIMOTHY R. NOVY
SR. REMEDIATION SITE MANAGER

- Construction and Field Supervisor for multiple phases of a Brownfield remediation and redevelopment project at the Former APA Transport Site in North Bergen, New Jersey. This several-year remediation project included bid specification preparation and management of bidding process, onsite construction management, underground storage tank removal, building, pool, and concrete pad demolition, asbestos abatement, soil and groundwater remediation including excavation of highly-impacted soil and open excavation recovery of free-phase product and groundwater, and preparation of project documents.
- Construction and Field Supervisor for multiple phases of a Brownfield remediation and redevelopment project at the Former Warehouse and Office Complex in Garfield, New Jersey. This several-year remediation project included bid specification preparation and management of bidding process, onsite construction management, underground storage tank removal, building, and concrete pad demolition, soil and groundwater remediation including excavation of highly-impacted soil and open excavation recovery of free-phase product and groundwater, and preparation of project documents.
- Construction and Field Supervisor for multiple phases of a Brownfield remediation and redevelopment projects at the Former Apollo Dye House and the Former Paperboard Specialties, Inc. Sites in Paterson, New Jersey. These several-year remediation projects included bid specification preparation and management of bidding process, onsite construction management, underground storage tank removal, building, and concrete pad demolition, asbestos abatement, soil and groundwater remediation including excavation of highly-impacted soil and open excavation recovery of free-phase product and groundwater, and preparation of project documents.
- Construction and Field Supervisor for implementation of an \$11 million remediation project at the Military Ocean Terminal Bayonne (MOTBY) site in Bayonne, New Jersey. This four-year remediation project included excavation of PCB-impacted soil “hot spots” and restoration of all excavated areas, construction of Engineering Controls in the form of asphalt and soil caps at multiple locations across the 652-acre peninsula, and Closure of a 26-acre Solid Waste landfill in accordance with a Landfill Closure Plan prepared by Excel. The landfill closure included construction of a permeable soil cap.
- Field Supervisor for an approximately \$2 million site-wide remedial action conducted by Excel at the Former Standard Tank Cleaning site on behalf of the City of Bayonne. Excel obtained funding for performance of the remediation from the New Jersey Redevelopment Authority’s Brownfields Redevelopment Initiative. The remedial action included decontamination and demolition of several large-capacity above ground storage units, settling tanks, boilers, separation tanks, and a vacuum filtration unit, removal of three 10,000-gallon underground storage tanks as well as all associated piping, excavation of approximately 10,000 cubic yards of highly contaminated soil, open-excavation recovery of free phase product and contaminated groundwater, and onsite treatment and reinjection of treated groundwater.

TIMOTHY R. NOVY
SR. REMEDIATION SITE MANAGER

Mr. Novy managed the daily operations of all onsite personnel, including Excel's onsite professionals and multiple contractors during the aboved referenced projects. He was also involved in coordination with the Clients, competitive public bidding process for selection of remediation contractors, Remedial Action reporting, and work scope, schedule, and budget.

1999 to 2001

Clean Harbors, Inc. Edison, New Jersey
Environmental Senior Field Technician

- Responsible for providing a wide range of hazardous waste disposal management services, including site remediation (drum, tank and soil removal), on-site lab-packaging, 24 hour emergency response, facility and equipment decontamination, and on-site field services.
- Responsible for the supervision and direction of field personnel to complete assigned jobs. Assured that all work was completed per the contract agreement.
- Trained in various chemicals, equipment, air monitoring devices, field services, utilities, confined space entry and rescue.

1998 to 1999

Accredited Laboratories, Inc. Carteret, New Jersey
Organic Chemical Extractor

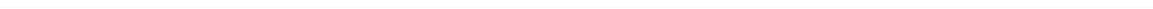
- Responsible for executing and documenting test results for the following tests on soil, sludge, oil, aqueous, and wipe samples: BNA, BN, TCCLP, TCLP PEST, DRO, 18 Hour Continuous, PCB and Herbicide.
- Responsible for florisol and acid cleanup of contaminated samples, producing surrogates, and formulating various chemical mixtures required for proper sample analysis.
- Responsible for proper decontamination of equipment to insure validity of test results.

PROFESSIONAL TRAINING

- 40-Hour OSHA Health and Safety Training for Hazardous Waste Operations and Emergency Response (updated yearly with an 8-hour refresher)
- 30-Hour OSHA Health and Safety Training in Construction Safety and Health
- 10-Hour OSHA Health and Safety Training in Construction Safety and Health
- 8-Hour OSHA Site Supervisor
- Confined Space Entry Training
- Confined Space Rescue Training
- First Aid and CPR

Attachment F

Excel's Labor Rate Schedule





111 North Center Drive
 North Brunswick, NJ 08902
 Phone: (732) 545-9525
 Fax: (732) 545-9425

**CITY OF HOBOKEN RFQ RATE SCHEDULE
 (Valid through 12/31/14)**

Project Director/LSRP	\$150.00	/hour
Remediation Site Manager	\$125.00	/hour
Sr. Engineer/Sr. Geologist	\$125.00	/hour
Project Manager II	\$125.00	/hour
Project Manager I	\$115.00	/hour
Project Geologist/Scientist/Engineer II	\$105.00	/hour
Project Geologist/Scientist/Engineer I	\$95.00	/hour
Field Supervisor	\$95.00	/hour
Chief Financial Analyst	\$95.00	/hour
Staff Geologist/Scientist/Engineer II	\$85.00	/hour
Staff Geologist/Scientist/Engineer I	\$75.00	/hour
Administrative Assistant/Technician	\$75.00	/hour

Materials, Equipment & Travel Expenses

1. Outside services subcontracted by Excel, including subcontracted drilling and analytical services, will be billed at cost plus 18% to cover environmental insurance and other surcharges.
2. Mileage will be billed from the Excel Environmental Resources office to the site location at the IRS Standard mileage rate for businesses which is \$0.565/mile for 2013.
3. An additional 5% of Project Management labor costs will be added to each invoice to cover Direct Costs such as duplication, telephone, fax, mail, insurance, and other related costs.

Depositional Testimony, Expert Witness, Arbitration, and/or Mediation

Preparation for and participation in Depositional Testimony, Expert Witness, Arbitration, and/or Mediation can be provided on an as-needed basis.

Attachment G
Financial Statements

EXCEL ENVIRONMENTAL RESOURCES, INC.
FINANCIAL STATEMENTS
December 31, 2012

FRANK A. BOFFA & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

383 Ridgedale Avenue, Suite 9 • East Hanover, New Jersey 07936 • Phone: 973-386-9614 • Fax: 973-386-5687 • info@boffacpas.com

Accountants' Compilation Report

To the Board of Directors
Excel Environmental Resources, Inc.
North Brunswick, New Jersey

We have compiled the accompanying Balance Sheet of Excel Environmental Resources, Inc. (an S Corporation) as of December 31, 2012 and the related statement of Revenue and Expense, and Retained Earnings and the Statement of Cash Flows for the year then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Effective January 1, 2005, the corporation with the consent of its shareholder, has elected under the Internal Revenue Code to be an S Corporation. In lieu of corporation income taxes the shareholder is taxed on their proportionate share of the corporation's taxable income. Therefore, no current year provision for federal income taxes has been included. The income tax shown is the provision for state and local corporate business taxes.



Frank A. Boffa & Company

October 1, 2013

EXCEL ENVIRONMENTAL RESOURCES, INC.
BALANCE SHEET
December 31, 2012

ASSETS

CURRENT ASSETS

Cash	\$ 103,594
Accounts Receivable (Net of Reserve \$155,290)	3,505,188
Prepaid Expenses	63,251
Prepaid Corporate Income Tax	4,058
Refceivable from Insurance Settlement	40,182
TOTAL CURRENT ASSETS	<u>3,716,273</u>

<i>PROPERTY, PLANT & EQUIPMENT (NET)</i>	<u>38,869</u>
--	----------------------

OTHER ASSETS

Notes Receivable (Other)	21,215
Security Deposits	13,840
Fidelity Common Stock Portfolio	10,016
TOTAL OTHER ASSETS	<u>45,071</u>

TOTAL ASSETS	<u>\$ 3,800,213</u>
---------------------	----------------------------

LIABILITIES & STOCKHOLDER EQUITY

CURRENT LIABILITIES

Accounts Payable	\$ 243,685
Bank Line of Credit	316,417
Job Retainers/Bonds	63,783
Accrued Salaries & Taxes	40,226
Accrued Employee Compensation	34,009
Employee Stock Option Benefit Payable	50,000
State Corporate Income Tax Payable	0
TOTAL CURRENT LIABILITIES	<u>748,120</u>

OTHER LIABILITIES

Shareholder Loan	276
Deferred Corporate Income Taxes	402,471
TOTAL OTHER LIABILITIES	<u>402,747</u>
TOTAL LIABILITIES	<u>1,150,867</u>

STOCKHOLDER EQUITY

Common Stock	100
Retained Earnings	2,649,246
TOTAL STOCKHOLDERS EQUITY	<u>2,649,346</u>

TOTAL LIABILITIES & STOCKHOLDER EQUITY	<u>\$ 3,800,213</u>
---	----------------------------

EXCEL ENVIRONMENTAL RESOURCES, INC.
STATEMENT OF REVENUE AND EXPENSE AND RETAINED EARNINGS
For the Year Ended December 31, 2012

<i>REVENUE</i>	\$ 4,589,352
<i>EXPENSE</i>	
Officer Compensation	445,723
Salaries & Wages - Other	1,336,169
Executive Compensation Bonus	64,009
Employee Stock Option Plan	50,000
Outside Services/Contract Labor	1,413,831
Payroll Taxes	120,928
Insurance	243,192
Vehicle and Travel Expense	80,821
Equipment Rental and Repair	12,478
Project Supplies and Expense	392,555
Advertising, Promotion and Marketing	18,552
Contributions	4,914
Interest Expense	16,564
Depreciation Expense	11,329
Dues, Licenses and Fees	7,122
Job Licenses/Permits & Fees	9,217
Grant Application/Regulatory Oversight Fees	7,821
State Sales & Use Tax	16,080
Professional Fees	50,217
Rent, Utilities and Taxes	205,249
Office Mtnc & Repairs (includes CAM)	40,577
Office Supplies and Expense	79,247
Postage/Courier Service	3,110
File and Equipment Storage	5,886
Telephone and Communications	26,227
Meals & Entertainment	15,326
Employee Medical/Misc Expense	11,340
Professional Publications/Staff Training	6,580
Payroll Processing Fees	2,502
Pension Administration Expense	1,990
TOTAL OPERATING EXPENSES	<u>4,699,556</u>
<i>NET OPERATING INCOME/(LOSS)</i>	<u>(110,204)</u>
<i>OTHER INCOME</i>	
Interest /Dividend Income	1,789
Insurance Settlement	40,182
Bad Debt Reserve Adjustment	13,865
Sale of Vehicle	5,000
TOTAL OTHER INCOME	<u>60,836</u>
<i>NET INCOME/(LOSS) BEFORE TAXES</i>	<u>(49,368)</u>
<i>CORPORATE INCOME TAXES</i>	
Provision for Corporate Income Taxes	2,932
TOTAL CORPORATE INCOME TAXES	<u>2,932</u>
<i>NET INCOME/(LOSS)</i>	<u><u>\$ (52,300)</u></u>

EXCEL ENVIRONMENTAL RESOURCES, INC.
STATEMENT OF REVENUE AND EXPENSE AND RETAINED EARNINGS
For the Year Ended December 31, 2012

RETAINED EARNINGS - January 1, 2012	\$ 2,701,546
NET INCOME/(LOSS) - CURRENT YEAR	<u>(52,300)</u>
	2,649,246
DISTRIBUTIONS TO SHAREHOLDER	<u>-</u>
RETAINED EARNINGS - December 31, 2012	<u><u>\$ 2,649,246</u></u>

EXCEL ENVIRONMENTAL RESOURCES, INC.
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2012

CASH FLOWS FROM OPERATING ACTIVITIES		
Net Income/(Loss)	\$	(52,300)
Adjustments to reconcile Net Income to Net Cash Provided by Operating Activities:		
Depreciation		11,329
Reserve for Bad Debt		(13,865)
Writeoff Vehicle Basis in excess of FMV Donation		-
(Increase) decrease in:		
Accounts/Notes Receivable-Trade		578,840
Prepaid expenses		(17,511)
Prepaid income taxes		432
Security Deposits (Rent & Utilities)		60
Insurance Claim Receivable		(40,182)
Miscellaneous Receivables		6,143
Increase (decrease) in:		
Accounts Payable-trade		(495,772)
Accrued Salaries & Payroll Taxes		7,479
Accrued Employee Incentive Bonus		34,009
Employee Stock Option Accrual		50,000
Job Retainers/Bonds		(1,495)
State Sales & Use Tax Payable		(13,858)
State Corporate Income Taxes Payable		(400)
		<u>52,909</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES		
 CASH FLOWS FROM INVESTING ACTIVITIES		
Acquisition of fixed assets		<u>(19,697)</u>
		NET CASH USED BY INVESTING ACTIVITIES
		<u>(19,697)</u>
 CASH FLOWS FROM FINANCING ACTIVITIES		
Advances/(Payments) on Bank Line of Credit		<u>(29,583)</u>
		NET CASH USED BY FINANCING ACTIVITIES
		<u>(29,583)</u>
NET INCREASE/ (DECREASE) IN CASH		3,629
CASH AT BEGINNING OF YEAR		<u>99,965</u>
CASH AT END OF PERIOD	\$	<u><u>103,594</u></u>

EXCEL ENVIRONMENTAL RESOURCES, INC.
FINANCIAL STATEMENTS
December 31, 2011

Accountants' Compilation Report

To the Board of Directors
Excel Environmental Resources, Inc.
North Brunswick, New Jersey

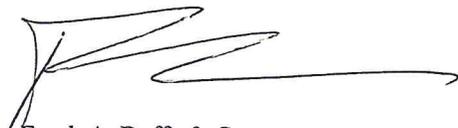
We have compiled the accompanying Balance Sheet of Excel Environmental Resources, Inc. (an S Corporation) as of December 31, 2011 and the related statement of Revenue and Expense, and Retained Earnings and the Statement of Cash Flows for the year then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Effective January 1, 2005, the corporation with the consent of its shareholder, has elected under the Internal Revenue Code to be an S Corporation. In lieu of corporation income taxes the shareholder is taxed on their proportionate share of the corporation's taxable income. Therefore, no current year provision for federal income taxes has been included. The income tax shown is the provision for state and local corporate business taxes.



Frank A. Boffa & Company

July 17, 2012

EXCEL ENVIRONMENTAL RESOURCES, INC.
BALANCE SHEET
December 31, 2011

ASSETS

CURRENT ASSETS

Cash	\$ 99,965
Accounts Receivable (Net of Reserve \$155,290)	4,070,162
Prepaid Expenses	45,740
Prepaid Corporate Income Tax	4,490
TOTAL CURRENT ASSETS	<u>4,220,357</u>

PROPERTY, PLANT & EQUIPMENT (NET)	<u>30,502</u>
--	---------------

OTHER ASSETS

Notes Receivable (Other)	27,358
Security Deposits	13,900
Fidelity Common Stock Portfolio	10,016
TOTAL OTHER ASSETS	<u>51,274</u>

TOTAL ASSETS	<u>\$ 4,302,133</u>
---------------------	---------------------

LIABILITIES & STOCKHOLDER EQUITY

CURRENT LIABILITIES

Accounts Payable	\$ 739,457
Bank Line of Credit	346,000
Job Retainers/Bonds	65,278
Accrued Salaries & Taxes	32,747
State Sales & Use Tax Payable	13,858
State Corporate Income Tax Payable	400
TOTAL CURRENT LIABILITIES	<u>1,197,740</u>

OTHER LIABILITIES

Shareholder Loan	276
Deferred Corporate Income Taxes	402,471
TOTAL OTHER LIABILITIES	<u>402,747</u>
TOTAL LIABILITIES	<u>1,600,487</u>

STOCKHOLDER EQUITY

Common Stock	100
Retained Earnings	2,701,546
TOTAL STOCKHOLDERS EQUITY	<u>2,701,646</u>

TOTAL LIABILITIES & STOCKHOLDER EQUITY	<u>\$ 4,302,133</u>
---	---------------------

EXCEL ENVIRONMENTAL RESOURCES, INC.
STATEMENT OF REVENUE AND EXPENSE AND RETAINED EARNINGS
For the Year Ended December 31, 2011

<i>REVENUE</i>	\$ 4,812,033
<i>EXPENSE</i>	
Officer Compensation	349,000
Salaries & Wages - Other	1,193,785
Outside Services/Contract Labor	1,711,417
Payroll Taxes	114,233
Insurance	221,934
Vehicle and Travel Expense	95,560
Equipment Rental and Repair	10,117
Project Supplies and Expense	352,169
Sales Commissions	49,985
Advertising, Promotion and Marketing	28,689
Bad Debt Expense	3,845
Contributions	6,500
Interest Expense	17,083
Depreciation Expense	18,828
Dues, Licenses and Fees	7,726
Job Licenses/Permits & Fees	21,025
Grant Application/Regulatory Oversight Fees	6,375
State Sales & Use Tax	13,858
Professional Fees	38,745
Rent, Utilities and Taxes	211,385
Office Mtnc & Repairs (includes CAM)	2,816
Office Supplies and Expense	83,571
Postage/Courier Service	3,452
File and Equipment Storage	5,512
Telephone and Communications	29,389
Meals & Entertainment	15,973
Employee Medical/Misc Expense	13,648
Professional Publications/Staff Training	10,865
Payroll Processing Fees	2,406
Pension Administration Expense	2,005
TOTAL OPERATING EXPENSES	<u>4,641,896</u>
<i>NET OPERATING INCOME</i>	<u>170,137</u>
<i>OTHER INCOME</i>	
Interest /Dividend Income	1,025
Collection Litigation Settlement	5,000
TOTAL OTHER INCOME	<u>6,025</u>
<i>OTHER EXPENSE</i>	
Environmental Litigation Settlement	10,000
TOTAL OTHER EXPENSE	<u>10,000</u>
<i>NET INCOME BEFORE TAXES</i>	<u>166,162</u>
<i>CORPORATE INCOME TAXES</i>	
Provision for Corporate Income Taxes	4,521
TOTAL CORPORATE INCOME TAXES	<u>4,521</u>
<i>NET INCOME</i>	<u><u>\$ 161,641</u></u>

EXCEL ENVIRONMENTAL RESOURCES, INC.
STATEMENT OF REVENUE AND EXPENSE AND RETAINED EARNINGS
For the Year Ended December 31, 2011

RETAINED EARNINGS - January 1, 2011	\$ 2,539,905
NET INCOME - CURRENT YEAR	<u>161,641</u>
	2,701,546
DISTRIBUTIONS TO SHAREHOLDER	<u>0</u>
RETAINED EARNINGS - December 31, 2011	<u><u>\$ 2,701,546</u></u>

EXCEL ENVIRONMENTAL RESOURCES, INC.
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2011

<i>CASH FLOWS FROM OPERATING ACTIVITIES</i>	
Net Income	\$ 161,641
Adjustments to reconcile Net Income to Net Cash Provided by Operating Activities:	
Depreciation	18,828
Reserve for Bad Debt	3,845
Writeoff Vehicle Basis in excess of FMV Donation	2,489
(Increase) decrease in:	
Accounts/Notes Receivable-Trade	(268,913)
Prepaid expenses	(17,410)
Prepaid income taxes	4,100
Security Deposits (Rent & Utilities)	6,207
Miscellaneous Receivables	(23,688)
Increase (decrease) in:	
Accounts Payable-trade	220,824
Accrued Salaries & Payroll Taxes	(521)
Accrued Employee Incentive Bonus	(70,470)
Vehicle Loans	(5,071)
Job Retainers/Bonds	(6,496)
State Sales & Use Tax Payable	13,858
State Corporate Income Taxes Payable	400
	<u>NET CASH PROVIDED BY OPERATING ACTIVITIES</u>
	<u>39,623</u>
 <i>CASH FLOWS FROM INVESTING ACTIVITIES</i>	
Acquisition of fixed assets	<u>(19,242)</u>
	<u>NET CASH USED BY INVESTING ACTIVITIES</u>
	<u>(19,242)</u>
 <i>CASH FLOWS FROM FINANCING ACTIVITIES</i>	
Advances/(Payments) on Bank Line of Credit	(24,000)
Loans from Shareholder	<u>276</u>
	<u>NET CASH USED BY FINANCING ACTIVITIES</u>
	<u>(23,724)</u>
<i>NET (DECREASE) INCREASE IN CASH</i>	(3,343)
<i>CASH AT BEGINNING OF YEAR</i>	<u>103,308</u>
<i>CASH AT END OF PERIOD</i>	\$ <u><u>99,965</u></u>

EXCEL ENVIRONMENTAL RESOURCES, INC.
FINANCIAL STATEMENTS
December 31, 2010

FRANK A. BOFFA & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

383 Ridgedale Avenue • East Hanover, New Jersey 07936 • Phone: 973-386-9614 • Fax: 973-386-5687 • info@boffacpas.com

Accountants' Compilation Report

To the Board of Directors
Excel Environmental Resources, Inc.
North Brunswick, New Jersey

We have compiled the accompanying Balance Sheet of Excel Environmental Resources, Inc. (an S Corporation) as of December 31, 2010 and the related statement of Revenue and Expense, and Retained Earnings and the Statement of Cash Flows for the year then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Effective January 1, 2005, the corporation with the consent of its shareholder, has elected under the Internal Revenue Code to be an S Corporation. In lieu of corporation income taxes the shareholder is taxed on their proportionate share of the corporation's taxable income. Therefore, no current year provision for federal income taxes has been included. The income tax shown is the provision for state and local corporate business taxes.



Frank A. Boffa & Company

July 7, 2011

EXCEL ENVIRONMENTAL RESOURCES, INC.
BALANCE SHEET
December 31, 2010

ASSETS	
CURRENT ASSETS	
Cash	\$ 103,308
Accounts Receivable (Net of Reserve \$155,290)	3,805,095
Prepaid Expenses	28,330
Prepaid Corporate Income Tax	8,590
TOTAL CURRENT ASSETS	<u>3,945,323</u>
PROPERTY, PLANT & EQUIPMENT (NET)	<u>32,576</u>
OTHER ASSETS	
Notes Receivable (Trade)	16,454
Reserve for Uncollectible Trade Notes	(16,454)
Note Receivable (Other)	3,670
Security Deposits	20,107
Fidelity Common Stock Portfolio	10,016
TOTAL OTHER ASSETS	<u>33,793</u>
TOTAL ASSETS	<u>\$ 4,011,692</u>

LIABILITIES & STOCKHOLDER EQUITY	
CURRENT LIABILITIES	
Accounts Payable	\$ 518,632
Bank Line of Credit	370,000
Job Retainers/Bonds	71,775
Accrued Salaries & Taxes	33,268
Accrued Bonus & Taxes	70,470
TOTAL CURRENT LIABILITIES	<u>1,064,145</u>
OTHER LIABILITIES	
Vehicle Loan	5,071
Deferred Corporate Income Taxes	402,471
TOTAL OTHER LIABILITIES	<u>407,542</u>
TOTAL LIABILITIES	<u>1,471,687</u>
STOCKHOLDER EQUITY	
Common Stock	100
Retained Earnings	2,539,905
TOTAL STOCKHOLDERS EQUITY	<u>2,540,005</u>
TOTAL LIABILITIES & STOCKHOLDER EQUITY	<u>\$ 4,011,692</u>

EXCEL ENVIRONMENTAL RESOURCES, INC.
STATEMENT OF REVENUE AND EXPENSE AND RETAINED EARNINGS
For the Year Ended December 31, 2010

REVENUE	\$ 4,741,631
EXPENSE	
Officer Compensation	426,185
Salaries & Wages - Other	1,299,298
Outside Services/Contract Labor	1,549,542
Payroll Taxes	120,297
Insurance	215,133
Vehicle and Travel Expense	97,060
Equipment Rental and Repair	9,514
Project Supplies and Expense	248,548
Sales Commissions	99,970
Advertising, Promotion and Marketing	36,424
Bad Debt Expense	42,954
Contributions	5,411
Interest Expense	16,085
Depreciation Expense	20,771
Dues, Licenses and Fees	4,705
Job Licenses/Permits & Fees	3,475
Grant Application/Regulatory Oversight Fees	11,875
Professional Fees	35,308
Rent, Utilities and Taxes	187,118
Office Mtnc & Repairs (includes CAM)	32,014
Office Supplies and Expense	78,116
Postage/Courier Service	3,368
File and Equipment Storage	4,856
Telephone and Communications	24,721
Meals & Entertainment	20,286
Employee Medical/Misc Expense	10,869
Professional Publications/Staff Training	9,212
Payroll Processing Fees	2,239
Pension Administration Expense	1,890
TOTAL OPERATING EXPENSES	<u>4,617,244</u>
NET OPERATING INCOME	<u>124,387</u>
OTHER INCOME	
Interest /Dividend Income	621
TOTAL OTHER INCOME	<u>621</u>
NET INCOME BEFORE TAXES	<u>125,008</u>
CORPORATE INCOME TAXES	
Provision for Corporate Income Taxes	2,800
TOTAL CORPORATE INCOME TAXES	<u>2,800</u>
NET INCOME	<u><u>\$ 122,208</u></u>

EXCEL ENVIRONMENTAL RESOURCES, INC.
STATEMENT OF REVENUE AND EXPENSE AND RETAINED EARNINGS
For the Year Ended December 31, 2010

RETAINED EARNINGS - January 1, 2010	\$ 2,417,697
NET INCOME - CURRENT YEAR	<u>122,208</u>
	2,539,905
DISTRIBUTIONS TO SHAREHOLDER	<u>0</u>
RETAINED EARNINGS - December 31, 2010	<u><u>\$ 2,539,905</u></u>

EXCEL ENVIRONMENTAL RESOURCES, INC.
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2010

CASH FLOWS FROM OPERATING ACTIVITIES

Net Income	\$	122,208
Adjustments to reconcile Net Income to Net Cash Provided by Operating Activities:		
Depreciation		20,771
Reserve for Bad Debt		42,954
(Increase) decrease in:		
Accounts/Notes Receivable-Trade		(357,817)
Prepaid expenses		15,196
Prepaid income taxes		2,300
Security Deposits (Rent & Utilities)		(1,567)
Miscellaneous Receivables		1,161
Increase (decrease) in:		
Accounts Payable-trade		8,324
Accrued Salaries & Payroll Taxes		6,999
Vehicle Loans		(6,589)
Job Retainers/Bonds		952
		<u> </u>
	NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>(145,108)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Acquisition of fixed assets		<u>(5,377)</u>
	NET CASH USED BY INVESTING ACTIVITIES	<u>(5,377)</u>

CASH FLOWS FROM FINANCING ACTIVITIES

Advances/(Payments) on Bank Line of Credit		<u>100,000</u>
	NET CASH USED BY FINANCING ACTIVITIES	<u>100,000</u>

NET (DECREASE) INCREASE IN CASH		(50,485)
CASH AT BEGINNING OF YEAR		<u>153,793</u>
CASH AT END OF PERIOD	\$	<u><u>103,308</u></u>

Introduced By: _____
Seconded By: _____

CITY OF HOBOKEN
RESOLUTION NO. _____

**RESOLUTION APPOINTING SEVEN INDIVIDUALS AS
CLASS II SPECIAL LAW ENFORCEMENT OFFICERS
FOR THE CITY OF HOBOKEN**

WHEREAS, N.J.S.A. 40A:14-146.10 permits municipalities to appoint certain classes of special law enforcement officers; and

WHEREAS, Chapter 59 of the Code of the City of Hoboken establishes the position of Class II Special Law Enforcement Officer; and

WHEREAS, the City of Hoboken wishes to appoint the following individuals as Class II Special Law Enforcement Officers: (i) Brian Kapp; (ii) Sam Sukool; (iii) Timothy Kealy; (iv) James Dillon; (v) Jordan Descafano; (vi) Jonathan Rodriguez; and (vii) Jonathan Sabatini; and

WHEREAS, a resolution from the City Council of the City of Hoboken is necessary to sponsor these Class II Special Law Enforcement Officers so they may attend a police academy to obtain the training, education and certification needed for this position;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hoboken that the following individuals are hereby appointed Class II Special Law Enforcement Officers for the City of Hoboken: (i) Brian Kapp; (ii) Sam Sukool; (iii) Timothy Kealy; (iv) James Dillon; (v) Jordan Descafano; (vi) Jonathan Rodriguez; and (vii) Jonathan Sabatini; and

BE IT FURTHER RESOLVED that these appointees are hereby sponsored by the City of Hoboken to attend the Essex County Police Academy in Cedar Grove, New Jersey.

Reviewed:

Approved as to Form:

Quentin Wiest
Business Administrator

Mellissa L. Longo, Esq.
Corporation Counsel

Date of Meeting: February 5, 2014

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Jen Giattino				

Introduced By: _____
Seconded By: _____

CITY OF HOBOKEN
RESOLUTION NO. _____

**RESOLUTION APPOINTING TWO CURRENT CLASS II SPECIAL LAW
ENFORCEMENT OFFICERS AS POLICE OFFICERS FOR
THE CITY OF HOBOKEN'S POLICE DEPARTMENT**

WHEREAS, N.J.S.A. 40A:14-146.10 permits municipalities to appoint certain classes of special law enforcement officers; and

WHEREAS, Chapter 59 of the Code of the City of Hoboken establishes the position of Class II Special Law Enforcement Officer; and

WHEREAS, pursuant to a previous resolution, the City appointed Anthony Rutkowski and Tyrone Huggins as Class II Special Law Enforcement Officers and sponsored both to attend the Essex County Police Academy in Cedar Grove, New Jersey; and

WHEREAS, the City now wishes to appoint Anthony Rutkowski and Tyrone Huggins as police officers for the City's Police Department for the purpose of completing the training required by the New Jersey Police Training Commission;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hoboken that Anthony Rutkowski and Tyrone Huggins are appointed as police officers for the Hoboken Police Department; and

BE IT FURTHER RESOLVED that these appointees are hereby sponsored by the City of Hoboken to attend the Essex County Community College Police Academy.

Reviewed:

Approved as to Form:

Quentin Wiest
Business Administrator

Mellissa L. Longo, Esq.
Corporation Counsel

Date of Meeting: February 5, 2014

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Jen Giattino				

Sponsored: _____

Seconded: _____

The City of Hoboken of The County of Hudson
Resolution No. _____

A RESOLUTION TO LAPSE APPROPRIATION RESERVE TO SNOW REMOVAL TRUST

BE IT RESOLVED, by the Governing Body of the City of Hoboken, County of Hudson, New Jersey that the following 2013 appropriation reserve balance be lapsed to the Snow Removal Trust pursuant to N.J.S.A. 40A:4-62.1.

<u>Account Description</u>	<u>Account #</u>	<u>Balance to Lapse</u>
Snow Removal	3-01-26-291-040	\$50,000.00

Adopted this ____ day of _____, 20__
and certified as a true copy of an original.

James Farina, Registered Municipal Clerk

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
James Doyle				
Peter Cunningham				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Jen Giattino				

Introduced by: _____
Seconded by: _____

**CITY OF HOBOKEN
RESOLUTION NO. :___**

**RESOLUTION TO AUTHORIZE AN AMENDMENT FOR THE PROFESSIONAL SERVICE
CONTRACT WITH APPRAISAL SYSTEMS INC. AS REVALUATION REAL ESTATE
APPRAISAL SERVICES TO THE CITY OF HOBOKEN TO INCREASE THE NOT TO EXCEED
AMOUNT BY +\$17,380.00 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$683,060.00**

WHEREAS, service to the City for Revaluation Real Estate Appraisal Services is a professional service as defined by N.J.S.A. 40A:11-1 et seq. and as such, is exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5; and,

WHEREAS, the City of Hoboken published its Competitive Contracting Request for Proposals for the Professional Services of Revaluation Real Estate Appraisal Services in accordance with the Fair and Open Process and Hoboken Ordinance #DR-154, which Appraisal Systems Inc. responded to; and,

WHEREAS, the evaluation committee determined that Appraisal Systems Inc. offers the best option of all the proposals submitted, cost and other factors considered, and therefore advises a contract be entered into with Appraisal Systems Inc.; and,

WHEREAS, the City is now required to amend the original contract because (1) the actual line counts are slightly different than the estimates included by the City in the RFP, and (2) the City is required to make additional payments for the contractor's work on the Chapter 91 packet preparation, distribution and analysis which result from the City's rent control ordinance; and,

WHEREAS, Appraisal Systems Inc. is hereby required to continue to abide by the "pay-to-play" requirements of the Hoboken Public Contracting Reform Ordinance, codified as §20A-11 et seq. of the Administrative Code of the City of Hoboken as well as the Affirmative Action laws and policies under which the City operates; and,

WHEREAS, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$17,380.00 is available in the following appropriation 2012 Special Emergency Tax Revaluation Account (3-01-46-870-016); and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed: _____, George DeStefano, CFO

NOW THEREFORE, BE IT RESOLVED, that an amendment to the contract with Appraisal Systems Inc. to represent the City for Revaluation Real Estate Appraisal Services be awarded, for the same term, but with an increase in the not to exceed amount by +\$17,380.00 for a total not to exceed amount of Six Hundred Eighty Three Thousand Sixty Dollars (\$683,060.00); and

BE IT FURTHER RESOLVED, the contract shall include the following change in terms (all previous terms not herein discussed shall remain unchanged as a result of this amendment): (1) the line counts shall heretofore be in accordance with the attached line count table, and (2) the contract shall heretofore include the preparation of, distribution of, and analysis of the Chapter 91 packets as a result of the City's rent control ordinance, in accordance with the document attached hereto; and,

BE IT FURTHER RESOLVED, the contract shall expressly state that said firm shall be obligated to provide prompt written notice to the City when its invoicing reaches 80% of the not to exceed amount, if the firm believes additional funds will be necessary, and the City shall have no liability for payment of funds in excess of the not to exceed amount; and

BE IT FURTHER RESOLVED that the City Council of the City of Hoboken specifically finds that compliance with Hoboken Ordinance #DR-154 (codified as §20A-4 of the Code of the City of Hoboken), and any and all state Pay to Play laws, is a continuing obligation of Appraisal Systems Inc.; and

BE IT FURTHER RESOLVED the City Clerk shall publish this resolution as required by law and keep a copy of the resulting contract on file in accordance with N.J.S.A. 40A:11-1 et seq.; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to Mayor Dawn Zimmer and Corporation Counsel for action in accordance therewith and to take any other actions necessary to complete and realize the intent and purpose of this resolution; and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Dated: February 5, 2014

Reviewed:

Approved as to form:

Quentin Wiest
Business Administrator

Mellissa Longo, Esq.
Corporation Counsel

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
Council President Jen Giattino				

Sponsored By: _____

Seconded By: _____

RESOLUTION NO.: _____

**RESOLUTION AMENDING THE RULES OF PROCEDURE FOR
THE CITY COUNCIL OF THE CITY OF HOBOKEN**

WHEREAS, the City Council of the City of Hoboken is granted the exclusive authority to adopt rules of procedure for its own internal governance, pursuant to the Faulkner Act, N.J.S.A. 40:69A-36(f); and,

WHEREAS, the City Council last adopted rules of procedure on January 22, 2014; and

WHEREAS, the City Council wishes to amend those rules of procedure for its internal governance to revise the day that the City Council meeting agenda and the documents in the City Council meeting package will be completed;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HOBOKEN, that the following rules of procedure are hereby adopted for the government of this City Council and the prior rules of procedure repealed.

RULE I

Regular Meetings: The Council shall hold regular meetings in accordance with an annual schedule to be adopted at the Council’s re-organizational meeting. Generally, meetings shall be held on the first and third Wednesdays of each month at 7:00 P.M., subject to summer schedules, holidays, and conflicting City events. Council meetings shall ordinarily be held in the Council Chambers at Hoboken City Hall, except that the Council President or a majority of Council members may, in writing, call a meeting to be held in any other suitable public place within the City of Hoboken that is accessible to the public and in accordance with state statutes. The provisions of the Open Public Meetings Act shall govern the procedures and conduct of all regular meetings. Robert’s Rules of Order shall be followed at regular meetings to the extent that they do not conflict with these Rules of Procedure. The Council may also establish that it will hold regular caucus or workshop sessions, provided, however, that any such sessions comply with the Open Public Meetings Act. All regular meetings shall end no later than 12:00 A.M., except for

situations when there is emergent City business that must be addressed and a majority of the Council members present has voted in the affirmative to continue the meeting after 12:00 A.M.

RULE II

Special and Emergency Meetings: The Mayor may call a special or emergency meeting of the Council by notice to the Council President and the Clerk. In the notice the Mayor shall designate the purpose of the special or emergency meeting, and no other business may be considered. A special or emergency meeting may be held in any suitable place within the City of Hoboken that is accessible to the public. A special or emergency meeting may also be called by the written request of a majority of Council members to the Council President, the Clerk and the Mayor. The written request shall designate the purpose of the special or emergency meeting, and no other business shall be considered. Whenever an emergency meeting is called, the Clerk shall immediately notify, by the most expedient means possible, all Council members, the Mayor, the Corporation Counsel, the Business Administrator, and all Directors of the date, time, location, and agenda of the meeting to the extent known. Only those matters permitted by law may be considered at an emergency meeting. The provisions of the Open Public Meetings Act shall govern the procedures and conduct of special and emergency meetings. Robert's Rules of Order shall be followed at special and emergency meetings to the extent that they do not conflict with these rules of procedure. All special and emergency meetings shall end no later than 12:00 A.M., except for situations when there is emergent City business that must be addressed and a majority of the Council members present has voted in the affirmative to continue the meeting after 12:00 A.M.

RULE III

Agenda: The City Clerk shall prepare a typewritten meeting agenda, according to the order of business set forth in these Rules of Procedure. The City Clerk shall provide a copy of the agenda to the Council President for his or her review and approval on the Wednesday preceding each regular Wednesday Council meeting. All reports,

communications, resolutions, ordinances, contract documents, or other matters to be submitted to the Council, whether by Council members or the Administration, shall be delivered to the City Clerk by 4:00 P.M. on the Thursday preceding each regular Wednesday Council meeting (the "Submission Deadline."), so long as the same relates to matters already included in the agenda previously submitted to the Council President. The City Clerk shall immediately date and time-stamp each original submission. The City Clerk shall provide a copy of the Council package to the Council President for his or her review and approval on the Thursday preceding each regular Wednesday Council meeting. The City Clerk shall then provide the agenda and Council package to each member of the Council, the Mayor, the Corporation Counsel, the Business Administrator, and all Directors as far in advance of the meeting as time for preparation will permit. Normally, delivery of the agenda and Council package shall be effectuated by forwarding via electronic mail no later than 4:00 P.M. on the Friday prior to a Wednesday meeting. Any Council Member who wishes to obtain a hard copy of the Council package shall advise the Clerk in writing, and, in such circumstances, delivery of the Council package shall be effectuated by forwarding the documents via regular mail no later than 4:00 P.M. on the Friday prior to a Wednesday meeting. When necessary in exceptional circumstances, the Clerk may effectuate delivery of the agenda via hand delivery. Regular meetings held on a day other than Wednesday shall also follow the time frames set forth in this rule to the extent possible.

Urgent Matters:

After the Submission Deadline, no matters shall be presented to the Council except those of an urgent nature. A matter shall be considered urgent in nature if the Council's failure to consider the matter at the next regularly scheduled meeting of the Council would have an adverse consequence upon the City, or any agency or employee thereof.

If urgent matters are submitted after the Submission Deadline by the Administration, facts must be presented in writing establishing the nature of the urgency, in compliance with the foregoing definitional criteria, and the matter must be approved as

urgent in writing by the Mayor before presentation to the Council. If urgent matters are submitted by Council members after the Submission Deadline, facts must be presented in writing by the Council member establishing the nature of the urgency, in compliance with the foregoing definitional criteria, and the matter must be approved as urgent either by the President or by a vote of the majority of the council present at the meeting.

Public Access to Documents:

Copies of the agenda and all supporting documents shall be promptly placed on the City's website, www.hobokennj.gov, in compliance with the Chapter 25 of the Code of the City of Hoboken, "Electronic Accessibility of Public Information," and shall be made available to the public through the Clerk's office as soon as practicable. Agendas for special and emergency meetings shall be prepared and distributed in compliance with this Rule to the extent practicable under the circumstances.

The provisions of the Open Public Meetings Act shall govern the conduct, agenda, and procedures for all meetings. As described above, the Council may consider and act upon urgent matters at a regular meeting even if the matter was not listed on the agenda. All ordinances and resolutions, however, must be introduced in written or typewritten form, and copies provided to each member of the City Council, the City Clerk as soon as practicable, and reviewed by the Corporation Counsel. The Mayor, Council President or a majority of the Council present at the meeting must have determined that the matter is of an urgent nature in accordance with this Rule before the City Council may take any action on any such ordinance or resolution. The City Clerk shall assist in providing sufficient written copies during any meeting as necessary to comply with this Rule.

RULE IV

The Presiding Officer - Election and Duties: The presiding officer of the Council shall be the President, who shall be elected at the re-organizational meeting and shall hold office for a period of one (1) year. At the re-organizational meeting the Vice President of the Council shall also be elected and shall hold office for a period of one (1) year. In the President's absence, the Vice President of the Council shall preside over the Council. In

the absence of both the President and Vice President, a presiding officer shall be elected by a majority of the Council members present.

The President shall assume the chair of the presiding officer immediately after his or her election, and shall thereafter determine the seating arrangements for the remainder of the Council. The presiding officer shall preserve strict order and decorum at all meetings of the Council. The presiding officer shall state every question coming before the Council, announce the decision of the Council on all subjects and decide all questions of order, subject, however, to an appeal to the Council, in which event a majority vote of the Council shall govern and conclusively determine such question of order. The President may vote on all questions, and his or her name will be called last.

RULE V

Minutes: Minutes of all meetings of the City Council, including closed sessions, shall be taken by the City Clerk in the format and manner required by law. These minutes shall promptly be presented to the Council in resolution form and approved by a majority vote of the City Council. Written communications from the Mayor or any member of the Council, upon request, shall be placed in the minutes without the necessity for a vote, however, no other written communications shall be placed in the minutes unless approved by motion.

RULE VI

Call to Order: The President shall take the chair precisely at the hour appointed for the meeting and shall immediately call the Council to order. In the absence of the President, the Vice President shall call the Council to order. Upon the arrival of the President, the Vice President shall immediately relinquish the chair upon the conclusion of the business immediately before the Council.

RULE VII

Roll Call: Before proceeding with the business of the Council, the City Clerk or the Deputy City Clerk shall call the roll of the members, and the names of those present shall be entered on the minutes.

RULE VIII

Quorum: A majority of the whole number of members of the Council shall constitute a quorum, but no ordinance shall be adopted by the Council without the affirmative vote of the majority of the full membership of the Council, unless a supermajority is required for adoption of a particular ordinance, in which case the vote shall be that required by law.

RULE IX

Order of Business: All meetings of the Council shall be open to the public promptly at the hour set for each meeting, the members of the Council shall take their regular stations in the Council Chambers, and the business of the Council shall be taken up for consideration and disposed in the following order:

1. Reading of Open Public Meetings Act notice
2. Flag salute
3. Roll call
4. Ordinances – 2nd Reading
5. Public Portion
6. Reports, petitions and communications from the Mayor
7. Miscellaneous Licenses
8. Claims
9. Payroll
10. Resolutions
11. Ordinances – 1st Reading
12. New business
13. Adjournment

In accordance with the Open Public Meetings Act, the Council by resolution may go into closed executive session at any time during the meeting for the purposes provided by law.

The presiding officer, at his or her discretion, shall retain the authority to deviate from the regular order of business as necessary for the efficient conduct of the meeting, subject to override by majority vote of the Council.

RULE X

Rules of Debate:

- (a) Rights of Presiding Officer. The presiding officer may move, second and debate from the chair, subject only to such limitations of debate as are by these rules imposed upon all members and shall not be deprived of any of the rights and privileges of a Council member due to his or her status as presiding officer.
- (b) Getting the Floor. Every member desiring to speak shall address the chair, and upon recognition by the presiding officer shall confine statements to the question under debate, avoiding all personal references and indecorous language.
- (c) Interruption. Upon being recognized by the chair, a member shall not be interrupted when speaking except to call a point of order or as otherwise provided herein. A point of order may only be called to bring to the attention of the presiding officer a violation of these Rules. If a member, while speaking, is interrupted by a point of order, the member shall cease speaking until the presiding officer determines the point of order. A point of order shall be decided by the presiding officer upon consultation with the Corporation Counsel where necessary. A point of order is not subject to debate, and may not be reconsidered.
- (d) Privilege of Opening or Closing Debate. The Council member moving the adoption of an ordinance or resolution shall have the privilege of opening the debate at his/her discretion, and the Council President shall have the privilege of closing the debate at his/her discretion.
- (e) Discussion During Vote. Upon any roll call there shall be no discussion or explanation given by any member voting, and the member shall vote aye, nay, present or abstain, unless the member shall first receive special permission

from the Council to explain the member's vote or to refrain from casting the member's vote. No motions or amendments may be offered after the Council President has called a vote.

- (f) Limiting Debate Period. The presiding officer shall retain the power to limit the length of debate on any agenda item, including claims and payroll, provided, however, that Council members shall be allowed a minimum of five (5) minutes each to speak on any particular question under debate.

RULE XI

Method of Voting: The vote upon every motion, resolution or ordinance shall be taken by roll call and the results of the vote shall be entered upon the minutes. In addition to voting yea or nay, a Council member may abstain or vote "present," which has the effect of an abstention. A Council member may not give statements, raise questions, or provide any other commentary other than casting a vote in accordance with this rule. Where a Council member violates this rule, disrupts the flow of a roll call, or otherwise fails to cast a vote in accordance with this rule within a reasonable period of time after being called to vote, the Council President shall have the discretion to direct the Clerk continue the roll call to the next Council member.

The roll call shall be taken in alphabetical order of the members present except that the presiding officer shall vote last. Two or more resolutions may be placed on a consent agenda, and approved by a single roll call vote of the Council, provided that no member of the Council nor any member of the public wishes to be heard on any resolution listed on the consent agenda.

RULE XII

Manner in Which the Public May Address the Council – Speaker's List: Any member of the public desiring to address the Council shall sign either the list of speakers who wish to speak on a particular agenda item, and/or shall sign the list of speakers wishing to address the Council during the Public Portion period. The two lists referred to in this rule shall be prepared by the City Clerk and placed in a convenient place in the City Council Chambers for the convenience of those individuals desiring to speak. Copies of the

agenda will be placed nearby. When called upon from the speakers list or to testify as part of a public hearing and be sworn in unless otherwise informed, a member of the public shall approach the rail and microphone, speak clearly, identify themselves by name; first and last spelling if requested. They shall then state whether they are a Hoboken resident, Hoboken business owner, or other interested party wanting to be heard. In addition, a member of the public may add their name in advance to the list of speakers on either of the two lists referred to in this rule, by contacting the City Clerk's office the day of or the day before the meeting during business hours, to request to be placed on either or both list(s) of speakers.

RULE XIII

Manner in Which the Public May Address the Council - Time Limits:

- (a) At the start of the Consent Agenda, a speaker may speak for either (a) a total of five (5) minutes where the speaker wishes to address only 1 item on the Consent Agenda; or (b) a total of 7 minutes where a speaker wishes to address more than one item on the Consent Agenda. In either instance, the speaker shall specify with the City Clerk on which of the speaker's list they wish to be placed on. Under no circumstances can a speaker spend more than five minutes on a single resolution.
- (b) A speaker may speak for no more than five (5) minutes on any single ordinance for 2nd reading.
- (c) A speaker may address the City Council on any subject relevant to the affairs and interests of the City of Hoboken during the Public Portion on the agenda. Any speaker addressing the Council during this period will be limited to five (5) minutes unless the presiding officer, in his or her discretion, decides that more time should be allotted to the speaker;
- (d) In the interest of attending to other business of the City in a timely manner, the presiding officer shall have the right to adjourn the Public Portion after one (1) hour, subject to an override by a majority of Council Members. In the event the Public Portion is adjourned under these circumstances, it shall

resume on the agenda after the completion of votes of ordinances on 1st reading, and before New Business;

- (e) The City Clerk or Deputy City Clerk will monitor each speaker's time and inform the presiding officer when the speaker has used up the allotted time, at which time the speaker addressing the Council will immediately yield the floor. Whenever possible, the speaker shall be given a warning one minute prior to the expiration of his or her time.
- (f) If the speaker addressing the Council questions the Council concerning City matters, such questions will not be addressed until after the duration of the speaker's time, unless the Council President at his/her discretion, or upon the request of a Council member, requests an opportunity to address the question posed by the speaker. Only in such event, the time taken in answering the speaker's question will not count against the speaker's time. Upon the conclusion of the speaker's time, a Council member may comment on the subject under discussion upon being recognized by the presiding officer.
- (f) The rules governing the time allotted to the persons addressing the City Council may be relaxed at the discretion of the presiding officer or by a majority vote of the Council members present.

RULE XIV

Manner in Which the Mayor May Participate in Meetings: If the Mayor wishes to participate in any meeting of the City Council, he/she shall, if practicable, notify the President of said intention advance of the meeting. After the Roll Call, if the Mayor so requests, he/she shall be granted ten (10) minutes to address the Council with respect to any matter relevant to the affairs and business of the City. In addition, prior to the Council debate on each agenda item, the President shall ask the Mayor if he/she wishes to speak with respect to that agenda item. If he/she chooses to do so, the Mayor shall be entitled to address the Council on that agenda item for five (5) minutes.

RULE XV

Decorum:

- (a) By Council Members. While the Council is in session, the members must preserve order and decorum and a member shall neither by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer except as otherwise herein provided.
- (b) Members of the Public. Any person making impertinent or slanderous remarks or who shall become disruptive while addressing the Council or while present in the Council Chambers shall be forthwith, by the presiding officer, barred from further audience before the Council, unless permission to continue be granted by a majority vote of the Council.

RULE XVI

Enforcement of Decorum: The Chief of Police, or such member or members of the Police Department as the Chief may designate, shall be the Sergeant-at-Arms of the Council meeting. The Sergeant-at-Arms shall carry out all appropriate orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at any Council meeting.

RULE XVII

Persons Authorized to be within the Council rail: No persons, except Council members, the City Clerk and/or Deputy City Clerk, and authorized City officers, shall be permitted within the rail in front of the Council Chamber without the express permission of the Presiding Officer.

RULE XVIII

Committee of the Whole and Subcommittees: The Committee of the Whole shall consist of the full nine members of the Council. All standing subcommittees shall consist of at least three Council members. The Council President shall appoint all subcommittee members unless otherwise ordered by the Council. The following standing subcommittees are hereby established:

1. Revenue and Finance

2. Community Development
3. Parking and Transportation
4. Health and Human Services/Environmental Services
5. Zoning Ordinance Update/Master Plan
6. Public Safety.

The Council retains the right to establish additional, special subcommittees as required for the efficient operation of the Council. The Council President shall appoint all subcommittee members and the chair of each subcommittee, and shall serve as an ex-officio member of each subcommittee. The Council President shall have the right in his or her sole discretion to remove a member from any subcommittee, including special subcommittees, except that a majority of the whole membership of the Council may override the President's decision to remove a member from any regular or special subcommittee.

The Committee of the Whole is chaired by the Council President, who has sole authority to call a meeting of the Committee, which shall be noticed for purposes of the Open Public Meetings Act as a special meeting. However, no formal action shall be taken at any meeting of the Committee of the Whole.

Matters may be referred to subcommittees either by the presiding officer or by a vote of the majority of the Council present at the meeting.

Nothing hereinabove stated shall be construed so as to invest the membership of said subcommittees with any of the executive or administrative powers of the several City Departments, which are now vested in the Mayor and the Directors of the several City Departments, pursuant to the provisions of Chapter 210, Laws of 1950, and the amendments and supplements thereto.

RULE XIX

Reports of Subcommittees: It shall be the duty of each subcommittee chair, or another subcommittee member selected by the subcommittee chair, at each City Council meeting, to provide a report of the subcommittee's activities, if any, since the last meeting at which such a report was given. The report, which may be oral or in writing, shall include a statement of how many meetings were held, who attended, a brief description of the

matters that were discussed, and such recommendations to the Council relating to the matters considered by the subcommittee that have been decided upon by the members of the subcommittee. If the recommendations are not supported by all members of the subcommittee, the dissenting member shall be provided an opportunity to present his or her views after the subcommittee chair has completed presenting the report.

RULE XX

Claims against the City: No account or other demand against the City shall be allowed until it has been considered and reported to the Council. In the event Council Members wish to receive additional information, have questions or require clarification regarding any claim, they shall, to the extent practicable, make a written request for same to the Business Administrator or his/her designee in writing, detailing the additional information, question or clarification requested with as much specificity as possible, no later than the close of business the day prior to the Meeting at which the claim is scheduled to be considered.

RULE XXI

Ordinances, Resolutions, Motions and Contract Documents:

- (a) Preparation of Ordinances. All ordinances shall be prepared by the Corporation Counsel's office, and thereafter approved as to form and legality by the Hoboken Corporation Counsel. The Corporation Counsel's office shall, in a timely manner, provide all necessary legal guidance and assistance to any member of the Council seeking to introduce an ordinance.
- (b) Sponsorship of Ordinances and Time for Submission to City Council. Each ordinance must be sponsored by at least one member of the City Council, whose name shall be affixed thereon, and seconded by at least one other member of the City Council, prior to formal introduction and first reading.
- (c) Resolutions. All resolutions must be sponsored by a member of the City Council, whose name shall be affixed thereon, and seconded by at least one other member of the City Council, prior to introduction.

(d) Other Matters and Subjects. Other matters and subjects must be read at the regular Council Meeting prior to the introduction of Resolutions and Ordinances.

RULE XXII

Reports and Resolutions to be filed with City Clerk: All reports and resolutions shall be filed with the City Clerk and entered on the minutes.

RULE XXIII

Adjournment: A motion to adjourn shall always be in order and decided without debate.

RULE XXIV

Certification of Passage of Ordinance over Mayor's veto:

Whenever an ordinance has been vetoed by the Mayor and is passed by the Council over such veto in the manner provided by law, the City Clerk shall append to such ordinances a certification in substantially the following form:

"I hereby certify that the above ordinance was passed by the Council of the city of Hoboken on the _____ day of _____ was vetoed by the Mayor of the City, and was passed over the said veto on the _____ day of _____.

DATED:

City Clerk

RULE XXV

Attendance by and Interaction with City Officials:

The City Clerk or the Deputy City Clerk, the Corporation Council or his/her designee and the Business Administrator or his/her designee shall be required to attend all meetings of the City Council unless excused by the Council President. Subject to the limitations set forth by law and below, the President may ask the Mayor or his/her designee to consider a request that other Directors and/or City employees attend Council meetings to the

extent the President believes such attendance would be helpful to assist the Council in its legislative responsibilities with respect to the matters on the meeting agenda. As expressly provided in N.J.S.A 40:69A-37.1, the Council shall deal with employees of the department of administration and other administrative departments solely through the mayor or his/her designee. All contact with the employees, and all actions and communications concerning the administration of the government and the provision of municipal services shall be through the Mayor or his/her designee, except as otherwise provided by law. The Council may, in accordance with applicable law, conduct inquiries into any act or problem of the administration of the municipality. Any Council member may, at any time, require a report on any aspect of the government of the municipality by making a written request to the mayor. The council may, by a majority vote of the whole number of its members, require the Mayor or his/her designee to appear before the council sitting as a committee of the whole, and to bring before the Council those records and reports, and officials and employees of the municipality as the Council may determine necessary to ensure clarification of the matter under study. The Council may further, by a majority of the whole number of its members, designate any number of its members as an ad hoc committee to consult with the Mayor or his/her designee to study any matter and to report to the Council thereon. As it is the expressed intent of the Mayor-Council plan of government to confer on the Council general legislative powers, the Council may exercise such investigative powers as are germane to the exercise of its legislative powers, but shall retain for the Mayor full control over the municipal administration and over the administration of municipal services.

RULE XXVI

Amendment of Rules of Procedure: No amendment to these Rules of Procedure shall be adopted unless it receives a vote of the majority of the full membership of the City Council. Any such amendment shall not take effect until the second regular meeting following adoption of the amendment.

Date of Adoption: February 5, 2014

APPROVED:

Quentin Wiest
Business Administrator

APPROVED AS TO FORM:

Melissa Longo
Corporation Counsel

Introduced by: _____

Seconded by: _____

CITY OF HOBOKEN
RESOLUTION NO. _____

RESOLUTION CONFIRMING THE CITY OF HOBOKEN'S SUPPORT OF THE HOBOKEN VOLUNTEER AMBULANCE CORPS BY VIRTUE OF A SIX (6) MONTH TOTAL CONTRIBUTION OF TWENTY THOUSAND (\$20,000.00) DOLLARS

WHEREAS, the City Council desires to support the Hoboken Volunteer Ambulance Corps (the "HVAC"); and

WHEREAS, the City has the financial ability to make payment for the initial six (6) months of support through its temporary appropriation and, therefore, consents to providing Twenty Thousand Dollars (\$20,000.00) to the HVAC, and the City will consider the remainder of the available support and any City support of the HVAC for its insurance coverage after the final adoption of the City's annual budget; and

WHEREAS, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$20,000.00 is available in the following appropriation 4-01-25-260-020 in the temporary CY2014 budget; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2014; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed: _____, George DeStefano, CFO

NOW, THEREFORE, BE IT RESOLVED, that Twenty Thousand Dollars (\$20,000.00), as a contribution for operating expenses, will be disbursed to the Hoboken Volunteer Ambulance Corps at this time, and any additional support obligations or insurance contributions shall be considered after final adoption of the annual municipal budget.

This resolution shall take effect immediately upon passage.

Meeting date: February 5, 2014

APPROVED:

APPROVED AS TO FORM:

Quentin Wiest
Business Administrator

Melissa L. Longo
Corporation Counsel

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Jen Giattino				

Hoboken Volunteer Ambulance Corps

P.O. BOX M-1368
707 CLINTON STREET
HOBOKEN, NEW JERSEY 07030
201-420-2135

Member; Third District-NEW JERSEY STATE FIRST AID COUNCIL, INC.

December 31, 2013

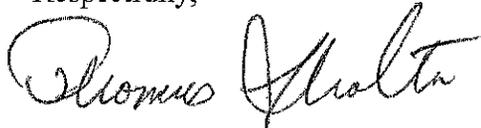
Mr., Quentin Wiest
Business Administrator
City Hall
94 Washington Street
Hoboken, NJ 07030

Dear Mr. Wiest,

The Hoboken Volunteer Ambulance Corps respectfully requests that we be approved to receive the first half of our 2014 budget at the first City Council meeting of January 2014. This would amount to \$20,000.00.

If you have any questions or require any further information, please do not hesitate to contact me either via Email at tmolta@hobokenems.com or by phone at either the Corps 201-420-2135 or on my cell 201-704-7320.

Respectfully,



Thomas F. Molta
President

Introduced By: _____

Second By: _____

**CITY OF HOBOKEN
RESOLUTION NO. _____**

RESOLUTION AUTHORIZING THE REFUND OF TAX OVERPAYMENTS

WHEREAS, an overpayment of taxes has been made on property listed below: and

WHEREAS, Sharon Curran, Collector of Revenue recommends that refunds be made;

NOW THEREFORE BE IT RESOLVED, that a warrant be drawn on the City Treasurer made payable to the following totaling **\$6,604.48**

<u>NAME</u>	<u>BL/LT/UNIT</u>	<u>PROPERTY</u>	<u>QTR/YEAR</u>	<u>AMOUNT</u>
McCune, Thomas & Kara 109 Grand St Apt 206 Hoboken, NJ 07030	32/3/C0206	105-111 Grand St	4/13	\$ 4,058.52
Corey, Daniel & Heather 1032 Willow Ave #2 Hoboken, NJ 07030	162/10.01/C0005	1030-1032 Willow Ave	4/13	\$ 1,204.23
Cortes & Hay, Inc 110 Main St P O Box 44 Flemington, NJ 08822	173/13/C075B	257 Twelfth St	3/12	\$ 1,341.73

Meeting: February 5, 2014

Approved as to Form:

CORPORATION COUNSEL

Sharon Curran

Introduced By: _____

Second By: _____

**CITY OF HOBOKEN
RESOLUTION NO. _____**

**RESOLUTION AUTHORIZING THE CITY'S TAX COLLECTOR TO TRANSFER
2011, 2012 AND 2013 REAL ESTATE TAX CREDITS
BALANCE TO OPERATIONS**

WHEREAS, various credits and/or overpayments appear on the Tax Collector's records for Fiscal Year 2011 AND 2012 AND 2013 as of Dec 31, 2013; and

WHEREAS, the Tax Collector of the City of Hoboken wishes to transfer these credit balances to operations with the intent to maintain an efficient bookkeeping of the tax accounting records; and

WHEREAS, the Tax Collector deems that it is in the best interest of the City of Hoboken that these balances be transferred to operations; and

BE IT FURTHER RESOLVED, by the Municipal Council of the City of Hoboken, that these funds shall be made available by the city treasurer on a legitimate claim for these credits or overpayments.

SEE ATTACHED SCHEDULE

Meeting: February 5, 2014

Approved as to form:

CORPORATION COUNSEL

Sharon Curran

EXCEL IV TAX ACCOUNT OVERPAYMENTS

Block	Lot	Qual	Name	Overpymnt	QTR
2011					
52	16		BENTEY, THOMAS	2,242.88	3RD
254	10	C0P17	GALLOIS, BERNARD & HUONG DO	238.59	4TH
261.03	1	CP023	BLAKE, BRIAN A & JEANINE	224.84	3RD & 4TH
2012					
2	5	C010D	SCHNEIDER, KAYKO	2,316.32	3RD & 4TH
2	5	CUL43	SCHNEIDER, KAYKO	121.98	3RD
8	1	C011A	YAN, RUI & XIAOXI ZHANG	3,270.38	2ND & 3RD
18	30	C0P17	BULLRICH, IGNACIO & ANA ALONSO	173.29	1ST
21	7.1		313 JEFFERSON TRUST LLC	6,931.50	1ST & 2ND
21	7.02	C003C	OPFERKUCH, KEITH	1,267.31	2ND
22	4	C002A	STELLA, ADAM & KATHERINE HANCE	1,789.48	2ND
28	16	C004S	PLESNITZER, MICHAEL	1,532.01	3RD
34	13	C0008	LOSQUADRO, JACQUELYN	1,213.01	1ST
36	1	C002E	BANSAL, A & S SINGH & P JANDIAL	2,416.33	3RD
36	1	C002H	KELLS, RYAN	1,512.49	4TH
36	24	C0008	SINGER, ROBERT & CHRISTOPHER SPOUST	1,415.61	4TH
68	4	C0005	GABOR, JEREMY	2,234.58	3RD
69	17		534 ADAMS LLC	386.48	2ND
70	24	C002R	VACCARO, JOSEPH A	1,427.11	3RD
84	14	C00G3	GROSSHANDLER, JEFFREY, JANET & MICHAEL	121.97	4TH
91	1.02	C0205	KUITWAARD, JENNIFER	2,321.19	3RD
91	1.02	C0214	PENNA, MINA & MITCHELL WELTZ	1,976.00	3RD
91	1.02	C0421	DEREVJANIK, JAN	1,505.17	3RD
91	1.02	CP058	PENNA, MINA & MITCHELL WELTZ	121.98	3RD
91	1.02	CP065	KUITWAARD, JENNIFER	151.25	3RD
114	11	C0403	YAN, MELISSA & DAVID CHAN	1,333.16	2ND
115	9.01	C0204	SHEEHAN, DANIEL & ANNA M BUTLER	1,859.95	2ND
159	20.02	C04-C	LITTELL, ANDREW	1,062.83	2ND
162	1	C-P-9	POLING, LAURA	146.37	3RD
170	2	C004S	WANG, JENNY & THOMPSON, JEFFREY	1,463.70	3RD
170	16	C0002	SUN, JIWON & SIM, DAEHYUK	1,170.96	4TH
188	9.1		REDBRIDGE HOMES	1,118.29	1ST
192	21	C0002	MILLET, ALEXANDRE & CHRISTIAN	1,249.98	1ST
213.01	11	C003A	MISCHCHENKO, YEVGEN & GARCIU, LUDMILA	1,890.61	3RD
214.01	34	C0004	DEC, LISA MARIE	1,597.87	3RD

EXCEL IV TAX ACCOUNT OVERPAYMENTS

Block	Lot	Qual	Name	Overpymnt	QTR
223	10.01	C001A	COHEN, MATTHEW & KARA	1,843.84	3RD
238	11	C0003	D'AURIA, DONNA & PATRICK	1,709.77	1ST
249	32		NEMET-NEJAT, MURAT & KAREN RHEA	3,990.24	1ST
254	16	C001A	KNISPEL, BRIAN	1,341.73	3RD
255	2	C0601	DUNNE, BRIAN	2,707.85	3RD
255	2	C0P-9	BURBA, ANDRE & MOLLY	147.59	3RD
261.03	1	C0604	HUNT, CLIFTON BOWIE	2,733.32	2ND
261.03	1	CP023	BLAKE, BRIAN A & JEANINE	115.52	2ND
261.03	1	CP125	MERCALDO, MICHAEL	231.05	1ST & 2ND
261.03	1	CP150	PT MAXWELL LLC C/O TOLL BROTHERS	243.95	3RD & 4TH
261.03	1	CP318	PT MAXWELL LLC C/O TOLL BROTHERS	243.95	3RD & 4TH
261.03	1	CP353	FARAG, MARC MINA & MARIANNE	121.98	3RD
261.04	1	C1006	CONOVER, JOHN	2,561.48	3RD
268.01	3	C002M	KIM, SU YOUNG	2,134.56	3RD
269.02	1	C0302	GIAMMANCO, MARGARITA	2,000.00	4TH
269.02	1	C0309	BERGER, STEFANIE	785.32	4TH
269.02	1	C1106	RISING CAPITAL MANAGEMENT, LLC	2,031.81	4TH
2013					
17	15	C003B	WIJAYA, ARIE S	1,078.24	3RD
21	1	C003G	AHARON, JONATHAN & LIAT	1,520.01	3RD
27	4	C0P10	MAO, YI & JUN WANG	121.15	3RD
33	7		115 CLINTON ST LLC	1,484.37	1ST
48	8	C0001	DOSHI, AMEET & KIMBERLY OMALLY	2,244.91	3RD
48	18	C004L	SHELLEY, STEVE	2,161.25	3RD
48	18	C004R	SHELLEY, STEVE	2,161.25	3RD
58	4	C004A	D'SOUZA, ANTHONY & SELENE	1,926.28	3RD
79	15	C0P-2	MC GINNIS, JOSEPH & LEIGHANN	242.30	3RD & 4TH
82	11	C0505	GUO, FANG	2,035.32	3RD
82	11	C0P31	GUO, FANG	121.15	3RD
83	13	C0P01	STELLA, JONATHON & RUSSO, CAROL	115.15	3RD
84	14	C00G3	GROSSHANDLER, JEFFREY, JANET & MICHAEL	479.80	1,2,3&4
86	1	C0507	KALRA, DEEPTI	90.70	1ST
102	25		BLOCK 102 DEVEL LLC	1,484.38	3RD
102	26		BLOCK 102 DEVEL LLC	1,484.38	3RD
102	27		BLOCK 102 DEVEL LLC	4,453.13	3RD
102	30		BLOCK 102 DEVEL LLC	4,453.13	3RD

EXCEL IV TAX ACCOUNT OVERPAYMENTS

Block	Lot	Qual	Name	Overpymnt	QTR
122	23.01		1400 CLINTON OWNER, LLC	18.30	4TH
122	27		1400 CLINTON OWNER, LLC	3.05	4TH
159	4	C002A	STEAD, PHILIP	1,870.56	3RD
171	38		DE PINTO, ANNA	4,802.25	2ND
177	24		TULLY, BRIAN	3,749.65	4TH
178	13	C0001	GOTTMAN, JOHN G	2,553.13	1ST
183	17	C003R	FIEBERT, ANDREW	819.37	1ST
188	20	C004D	CHIANG, TIMOTHY YIP M & JACEY LEE K	1,778.88	1ST
192	6	C0004	DELMAN, SCOTT C	1,476.07	1ST
201	10	C0W-1	TROMBINO, BRIAN & STEPHANIE DOLCE	1,573.74	3RD
202	11.01	C0001	NOVAK, LUKE	1,659.76	3RD
218	20.01		420 MADISON ST LLC	5,607.34	1ST & 2ND
261.03	1	C0528	FLORIO, DALE & LESLIE	1,938.00	1ST
261.03	1	CP150	PT MAXWELL LLC C/O TOLL BROTHERS	361.05	2,3 & 4TH
261.03	1	CP318	PT MAXWELL LLC C/O TOLL BROTHERS	361.05	2,3 & 4TH
262.03	1	C1003	MARTIN, PHILIPPE & MARGARET CARGIOL	4,240.25	3RD
268.01	1	C007I	BRESLIN, MICHAEL J	2,363.64	3RD
268.01	2	C009A	PETROSINI, JUSTIN & MICHLYN	2,023.50	1ST
268.01	2	C009C	LASALLE, ANDREW	1,674.38	1ST
268.01	3	C002E	DESIRAJU, BRINDA	2,907.60	3RD
269.02	1	C1106	RISING CAPTIAL MANAGEMENT, LLC	4,063.63	1ST & 2ND
TOTAL				145,545.22	

Sponsored: _____
Seconded: _____

Dedication by Rider

The City of Hoboken of The County of Hudson
Resolution No. _____

A RESOLUTION REQUESTING PERMISSION TO ESTABLISH A DEDICATED TRUST
BY RIDER FOR UNEMPLOYMENT COMPENSATION INSURANCE

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, the City of Hoboken reimburses the State of New Jersey for actual unemployment compensation claims paid (such claims not being subject to reasonable estimate) and retains a portion of its employees' state unemployment insurance tax withholdings for the purpose of supplementing the annual budget appropriation for unemployment compensation insurance; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the unemployment compensation insurance are hereby anticipated as revenues and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Hoboken, County of Hudson, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures for **Unemployment Compensation Insurance**; and
2. The Clerk of the City of Hoboken, County of Hudson is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Adopted this ____ day of _____, 20__
and certified as a true copy of an original.

James Farina, Registered Municipal Clerk

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Jen Giattino				

DEDICATION BY RIDERS

For Municipalities and Counties

AUTHORITY: N.J.S.A. 40A:4-39 Dedication by Rider

a. In the budget of any local unit, dedicated revenues anticipated during the fiscal year from any dog tax, dog license, solid fuel license, sinking fund for term bonds, bequests, federal grant, motor vehicle fine dedicated to road repairs, relocation costs deposited into a revolving relocation assistance fund established pursuant to section 2 of P.L. 1987, c98 (C. 20:4-4.1a) and, subject to the prior written consent of the director, other items of like character when the revenue is not subject to reasonably accurate estimate in advance, may be included in said budget by annexing to said budget a statement in substantially the following form:

“The dedicated revenues anticipated during the year 20__ from (here insert one or more of the sources above, as the case may be) are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirements.”

b. Dedicated revenues included in accordance with this section shall be available for expenditure by the local unit as and when received in cash during the fiscal year. The inclusion of such dedicated revenues shall be subject to the approval of the director, who may require such explanatory statements or data in connection therewith as he deems advisable for the information and protection of the public.

PROCEDURE:

The resolution must provide that the revenue is dedicated under the provisions of N.J.S.A. 40A:4-39, specifically addressing that it is required by law to be applied to a specific purpose. The Deputy Attorney General has advised that the courts have indicated that revenue dedication is an affirmative legislative act; thus specific enabling legislation must be provided for in the resolution. **A local ordinance, by itself, does not satisfy the above requirement.**

The resolution must clearly state that the revenues are not subject to accurate estimate in advance; if they are, they should be anticipated in the regular budget, pursuant to N.J.S.A. 40A:4-36.

The resolution must show the governing body's vote and be manually certified and sealed by the clerk, in his/her own handwriting.

If parts of paragraph 1 and 2 of the above matter are unclear, an explanation from the local government or a legal opinion from the local unit's attorney may be required. If the resolution does not satisfy all the above criteria, the Director may deny the resolution.

Sample Resolution
Dedication by Rider

(Insert name of governmental unit) of (Insert name of county)
Resolution Number

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION
BY RIDER FOR **(INSERT NAME/TYPE OF TRUST FUND)**
REQUIRED BY **(INSERT STATUTORY AUTHORITY)***

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and'

WHEREAS, insert **statutory authority** provides for receipt of **insert source of funds** by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the **insert name/type of trust fund** are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the **insert type of governmental unit** of **insert name of governmental unit**, County **of insert name of county**, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the **insert name/type of trust fund and statutory authority**.
2. The Clerk of the **insert name of governmental unit**, County of **insert county name** is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Adopted this ____ day of _____, 20__
and certified as a true copy of an original.

Municipal Clerk

- Resolution MUST include reference to enabling resolution.

COMMONLY APPROVED DEDICATION BY RIDER LISTING

Accumulated Absences Liability Trust Fund (NJAC 5:30-15)

Affordable Housing Trust Fund (NJSA40A: 12A-3 et seq.)

Animal Control Fees

Attorney Identification Program (NJSA 40A: 4-22.2) County

Board of Recreation Commission (NJS 40:12-1 et seq.)

Commodity Resale System (NJAC 5:34-7.17)

Developer's Escrow Fund (NJS 40:55D-53.1)

Developers Fees – Housing Trust Funds (PL 1985 c.222 and NJS 52:27D-320)

Disposal of Forfeited Property (NJS 2C:64-6)

Donations – Acceptance of Bequests and Gifts (NJS 40A:5-29) Must indicate specific use of funds.

Electronic Receipts Fees (NJAC 5:30-9)

Homeless Trust Fund (NJS 22A:4-17) County

Joint Insurance Refunds (PL 1996, c. 113 and NJS 40A: 10-36.2)

Municipal Alliance on Alcohol and Drug Abuse (NJS 40A:5-29 Program Contributions)

Municipal Public Defender (PL 1997, Chapter 256; NJS 2B:12-28)

Older Americans Act – Program Contributions (NJSA 40A:5-29)

Open Space Recreation and Farmland and Historic Preservation Trust Fund (NJS 40:12-15.2)

Outside Employment of Off-Duty Municipal Officers

Parking Offenses Adjudication Act (NJS 39:4-139.9)

Personal Attendant Services Program – Cost Share Collection (NJSA 30:4G-13 et seq.)

Recreation Trust (PL 1999, Chapter 292 and NJS 40:48-2.56)

Recycling Program (PL 1981 Chapter 278 amended by PL 1987, Chapter 102)

Self Insurance Program (NJS 40A:10-1 et seq.)

COMMONLY APPROVED DEDICATION BY RIDER LISTING

Snow Removal Reserve trust Fund (PL2001, c.138 and NJS 40A: 4-62.1)

Subscription Busing Trust Fund (NJSA 18A:39-1.2)

Tourism Improvement and Development District Act Fees (PL 1992, Chapter 165)

Unemployment Compensation Insurance

Uniform Construction Code Enforcement Fees (Regular) [NJS 52:27D-119 et seq.]

Uniform Construction Code Enforcement (Third Party) [NJS 52:27D-119 et seq.]

Uniform Fire Safety Act Penalty Moneys (NJS 52:27D-192 et seq.)

Workmen's Compensation Insurance Fund (NJS 40A:10-13)

INTRODUCED BY: _____

SECONDED BY: _____

**CITY OF HOBOKEN
RESOLUTION NO. _____**

**THIS RESOLUTION APPROVES THE LICENSE
APPLICATIONS OF THE BELOW LISTED LIGHT AND
HEAVY TOWING SUPPLY COMPANIES FOR A TERM TO
COMMENCE AT 1200H ON FEBRUARY 6, 2014 AND
TERMINATE AT 1200H ON DECEMBER 31, 2014**

WHEREAS, the City Code, at Chapter 184, allows the City to authorize both heavy and light duty towing licenses to qualified, responsive applicants; and,

WHEREAS, the City of Hoboken has received responsive applications from the following towing service providers who have certified to their qualifications in their applications:

Provider	Heavy Tow License	Light Tow License
Johns Main Auto Body 1445 Union Turnpike North Bergen, NJ 07047	Yes	Yes
Mile Square Towing, LLC 1520-1530 Jefferson Street Hoboken, NJ 07030	No	Yes
New Jersey Towing 309 5 th Street Union City, NJ 07087	No	Yes

WHEREAS, the grant of each above listed license shall be at all times subject to the obligations and regulations found in the Hoboken City Code, as well as any and all state and federal regulations applicable to such services; and,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hoboken that the above listed towing service providers be provided with heavy and/or light duty towing licenses for a period to commence at 1200H on February 6, 2014 and terminate at 1200H on December 31, 2014, subject to the following:

- a) The licenses granted herein are at all times subject to all applicable local, state and federal laws, including without limitation Chapter 184.
- b) If any of the information provided during the application process is found to be untruthful or false, or shall become false during the course of the license, the license granted may be summarily revoked.
- c) All licensees shall maintain compliance with all applicable affirmative action laws, rules and regulations during the period of the license, and shall indemnify the City of Hoboken for any damages, costs and fees resulting from alleged violations.

Reviewed:

Approved as to Form:

Quentin Wiest
Business Administrator

Mellissa Longo, Esq.
Corporation Counsel

Meeting Date: February 5, 2014

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
Council President Jen Giattino				

Introduced by: _____
Seconded by: _____

**CITY OF HOBOKEN
RESOLUTION NO. : ___**

**RESOLUTION TO AUTHORIZE EXECUTION OF THE ATTACHED PARTNERSHIP
AGREEMENT WITH RUTGERS COOPERATIVE EXTENSION FOR THE GREEN
INFRASTRUCTURE PROJECT (RAIN GARDEN PROJECT) FOR A TOTAL NOT TO EXCEED
AMOUNT OF \$5,500.00**

WHEREAS, the City wishes to enter into a partnership agreement with Rutgers Cooperative Extension, a not for profit educational entity, for consultation, analysis and assistance with the City's Green Infrastructure Project, in accordance with the attached partnership agreement; and

WHEREAS, certification of funds is available as follows:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$5,500.00 is available in the following appropriation G-02-20-105-SJ2 in the temporary CY2014 budget; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2014; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed: _____, George DeStefano, CFO

NOW THEREFORE, BE IT RESOLVED, that the City is authorized to enter into the attached partnership agreement with **Rutgers Cooperative Extension** which provides for a City contribution of a total not to exceed amount of Five Thousand Five Hundred Dollars (\$5,500.00); and

BE IT FURTHER RESOLVED, the contribution amount shall not be increased except in the sole discretion of the City, if funds have been appropriated for such increase; and

BE IT FURTHER RESOLVED the City Clerk shall publish this resolution as required by law and keep a copy of the resulting contract on file in accordance with N.J.S.A. 40A:11-1 et seq.; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to Mayor Dawn Zimmer and Corporation Counsel for action in accordance therewith and to take any other actions necessary to complete and realize the intent and purpose of this resolution; and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Meeting date: February 5, 2014

APPROVED:

APPROVED AS TO FORM:

Quentin Wiest
Business Administrator

Mellissa L. Longo, Esq.
Corporation Counsel

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
James Doyle				
Jen Giattino				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
Peter Cunningham				



Christopher C. Obropta, Ph.D., P.E.
Extension Specialist, Water Resources

<http://www.water.rutgers.edu>
obropta@envsci.rutgers.edu

Rutgers New Jersey Agricultural Experiment
Station Cooperative Extension
Rutgers, The State University of New Jersey
14 College Farm Road
New Brunswick • New Jersey 08901

848-932-5711
Fax: 732-932-8644

March 5, 2013

Christopher A. Brown, P.P., AICP, LEED-GA
Principal Planner
City of Hoboken
94 Washington Street
Hoboken, NJ 07030

RE: Green Infrastructure Demonstration Project for the City of Hoboken

Dear Christopher:

The Rutgers Cooperative Extension (RCE) Water Resources Program is pleased to provide you with this proposed scope of work. After working with the City of Hoboken in securing a grant from Sustainable Jersey for this effort, we look forward to assisting you in implementing one of the first green infrastructure demonstration projects in the City.

The RCE Water Resources Program is funded in-part by the New Jersey Agricultural Experiment Station (NJAES), which receives State and Federal financial support. Our projects, staff, and programs are made possible through this support, supplemental grants, and agreements with our project partners and communities throughout New Jersey. Financial support from our project partners allows the Water Resources Program to leverage the resources available through Rutgers University applying them to the real-world issues threatening the quality of our State's waters and our citizens' quality of life.

We appreciate your interest in working with the RCE Water Resources Program. Our technical staff and partners are qualified and ready to assist you in evaluating, designing, and installing a green infrastructure demonstration project. As outlined in the grant scope of work, Rutgers will assist the City of Hoboken in identifying an appropriate location to design and install a stormwater curb extension to manage runoff from city streets reducing flow to the combined sewer system. Our staff will provide technical guidance, direction, and design drawings suitable for constructing a demonstration project. In addition, we will assist with implementation. Specifically, the RCE Water Resources Program will provide services in support of the following objectives and tasks as outlined in the original grant proposal (Attachment 1).

Objective 1 – Identification and Prioritization of Opportunities for Stormwater Curb Extensions in the City of Hoboken

The professionals of the Rutgers Cooperative Extension (RCE) Water Resources Program will review designs for Stormwater Curb Extensions that have been effectively used throughout the country. The

most appropriate design or series of designs will be selected and/or adapted for the streets of Hoboken. The RCE Water Resources Program staff will conduct site visits of the existing "calming locations" that have already been installed and prioritize these for retrofitting with Stormwater Curb Extensions. The deliverable for this Objective will be a report evaluating Stormwater Curb Extension designs, description of prioritization criteria, and a prioritized list of Stormwater Curb Extensions for the City of Hoboken along with the design options for each of these locations.

Objective 2 – Design Two Stormwater Curb Extensions

For Objective 1, concept designs will be completed for various appropriate types of stormwater curb extensions. For Objective 2, final engineering drawings and construction specifications will be developed for two Stormwater Curb Extensions sites as demonstration projects for the City of Hoboken. The RCE Water Resources Program's Professional Engineers and Landscape Architects will complete these final construction plans and specifications. All plans will be provided to the City for their review and approval.

Objective 3 - Install Demonstration Stormwater Curb Extensions

For this Objective, designs completed for Objective 2 will be constructed with the supervision of the RCE Water Resources Program staff.

All work will be closely coordinated with the City of Hoboken and its designated representative. The cost for the RCE Water Resources Program to assist with the project is \$5,500. The work will be invoiced upon completion of each Objective per the following table:

ITEM	COST
Objective 1	\$1,750
Objective 2	\$2,250
Objective 3	\$1,500
Total Rutgers Services	\$5,500

We anticipate that this work can be completed within twelve (12) months of receiving written notice to proceed.

If the scope of services and proposed budget are acceptable, please have an authorized representative sign where indicated returning a copy to our office. We are excited about this opportunity to partner with the City of Hoboken. We look forward to implementing this project with you to improve and protect water resources in your community. Please do not hesitate to call or email myself or Jeremiah Bergstrom with any comments or questions.

Sincerely,



Christopher C. Obropta, Ph.D., P.E.
Extension Specialist in Water Resources

cc: Jeremiah Bergstrom

I authorize the Rutgers Cooperative Extension Water Resources Program to begin work on this project as outlined in this agreement for the cost indicated above.

Name: _____

Signature: _____

Title: _____

Date: _____

ATTACHMENT 1

Green Infrastructure Demonstration Project for the City of Hoboken

1. Municipal Background Information

Hoboken already has one of the smallest carbon footprints per capita in New Jersey due its high density, high transit/pedestrian/bicycle mode share, and low household energy consumption per capita. However, the City is not easily content. The City of Hoboken is striving to be the most sustainable city in New Jersey, and to accomplish this goal, the City has been aggressively implementing a wide-range of projects and programs that aim to satisfy the environmental, economic, and social dimensions of sustainability. In just the last two years, the City has implemented a Complete Streets Policy, the nation's first citywide on-street car sharing program ("Corner Cars"), introduced single-stream recycling, conducted energy audits on all municipal buildings, and replaced four low-mpg city vehicles with four electric vehicles. Now the City of Hoboken is looking to be a state-leader on innovative stormwater retention treatments using curb extension rain gardens. Through the curb extension rain garden program, the City hopes to set an example where other highly urbanized areas throughout New Jersey, whether entire cities or just downtowns, can learn from Hoboken's sustainability efforts. (SEE ATTACHED CONTACT FORM COMPLETED AS REQUIRED)

2. Proposal Narrative

Project Need

Hoboken has its share of flooding problems. Urban stormwater runoff in the City pollutes rivers and streams contributing to combined sewer overflows (CSOs) to the Hudson River. It also causes localized backups of the combined sewer during large storms resulting in flooding of local streets and basements with a combination of stormwater and raw sewage. Hoboken has begun to address this issue and is currently constructing a large pump station to help address some of these problems. Unfortunately, this solution alone will not remedy the problem for many areas experiencing routine flooding and CSO problems.

The City is struggling with identifying cost-effective solutions to the flooding and overflows of untreated wastewater caused by stormwater in the combined sewer systems. Water, stormwater, and sewer infrastructure systems in many New Jersey communities are reaching the end of their functional life. Opportunities exist to reduce costs for maintaining and replacing this aging infrastructure using new techniques and technologies, better preparing our communities for a sustainable future. Green infrastructure planning and design approaches help communities reduce demands on existing infrastructure, extend its functional life where possible, and provide cost-effective and sustainable solutions that conserve and protect water resources while improving the quality of life of our citizens.

Additionally, Hoboken is a busy town. With limited parking and narrow roadways, the City has made an effort to restrict parking near intersections so that pedestrians can be more visible as they move into crosswalks. Green Infrastructure strategies can not only help to address flooding and CSO issues but when designed and installed strategically, can provide traffic calming and safer pedestrian crossings at busy intersections. To address the traffic and pedestrian conflicts, the City has initially begun by installing "daylighting poles," (4 foot high vertical delineator poles) to restrict parking near crosswalks at more than 50 intersections around the city. Although this has been effective at reducing conflicts between automobiles and pedestrians, this space could be more effectively used to help address the flooding and CSO problems while serving as traffic calming devices.

Proposed Solution

Green infrastructure is a cost-effective, sustainable, and environmentally friendly approach to stormwater management. Over the past twenty years, communities across the country have been exploring the use of green infrastructure practices such as rain gardens, pervious pavements, reforestation, and green roofs. These practices protect and maintain the quality of their local rivers, streams, lakes, and estuaries from the impact of development and urbanization. In terms of managing stormwater flows in an urban setting, green infrastructure refers to the use of natural processes to slow, treat or absorb runoff. Green infrastructure projects and approaches include:

<ul style="list-style-type: none">• Green Roofs• Rain Harvesting• Downspout Disconnection• Planter Boxes• Rain Gardens• Permeable Pavements• Vegetated Swales• Natural Retention Basins	<ul style="list-style-type: none">• Green Parking• Green Streets & Highways• Pocket Wetlands• Trees & Urban Forestry• Brownfield Redevelopment• Infill and Redevelopment• Riparian Buffers• Habitat Preservation & Restoration
--	---

Green infrastructure design approaches effectively divert stormwater from the storm sewer system directing it to areas where it can be infiltrated, evapotranspirated or re-used. Green infrastructure is designed to keep rainwater out of the sewer system when sanitary and storm pipes are combined so that it does not contribute to a Combined Sewer Overflow (CSO). Green infrastructure also provides for treatment of stormwater through physical and biological processes prior to discharge to surface waters. These approaches are often referred to as “green infrastructure” because soil and vegetation are used instead of, or in addition to, pipes, pumps, storage tunnels, and other “hard infrastructure.”

Stormwater curb extensions hold particular promise as a sustainable practice for managing runoff from existing streets in dense urban environments. These natural systems capture and filter runoff and allow it to infiltrate into the ground. They are an alternative to traditional stormwater sumps for managing street runoff. In addition to treating and disposing of runoff, they integrate well with existing neighborhood vegetation and generally improve the urban environment. These systems have been constructed throughout the United States with the most prolific examples in Portland, Oregon. In Portland, curb extensions improve pedestrian safety and are adapted to effectively manage stormwater runoff by directing flows from streets into swales, rain garden or bioretention areas with dense vegetation. These types of facilities can be constructed in a variety of configurations, as retrofits or as part of new development, and are referred to alternatively as bump-out swales, pocket swales, or street stormwater planters.



Curb extension with a planted swale that captures stormwater from the gutter.
Portland, OR (Credit: Abby Hall)

Objective 1: Identification and Prioritization of Opportunities for Stormwater Curb Extensions in the City of Hoboken

The professionals of the Rutgers Cooperative Extension (RCE) Water Resources Program will review designs for Stormwater Curb Extensions that have been effectively used throughout the Country. The most appropriate design or series of designs will be selected and/or adapted for the streets of Hoboken. The RCE Water Resources Program staff will conduct site visits of the existing "calming locations" that have already been installed and prioritize these for retrofitting with Stormwater Curb Extensions. The deliverable for this Objective will be a report evaluating Stormwater Curb Extension designs, description of prioritization criteria, and a prioritized list of Stormwater Curb Extensions for the City of Hoboken along with the design options for each of these locations.

Task 1: Review Stormwater Curb Extension design from cities across the nation. Although several cities have used this concept, these cities have different rainfall distributions, climate, soil and plant conditions as well as different State and Local ordinances/building standards.

Task 2: Develop a series of Stormwater Curb Extension designs that are specifically adapted for the streets of Hoboken.

Task 3: Conduct site visits of intersections in Hoboken with chronic stormwater flooding problems. These locations are the best candidates for being retrofitted with stormwater curb extensions because they will see improvements in their stormwater retention capacity while simultaneously improving intersection safety by shortening crossing distances for pedestrians and improving visibility between approaching roadway users.

Task 4: Develop prioritization criteria for retrofitting existing "calming locations" with Stormwater Curb Extensions. The "calming locations" that should be the highest priority are those that are located at the down gradient of the roadway and possibly in areas that are already prone to flooding. Other factors may need to be considered in prioritizing the locations for retrofitting with stormwater curb extensions.

Task 5: Apply prioritization criteria to the existing "calming locations" in the City of Hoboken.

Task 6: Prepare report that summarizes findings.

Objective 2: Design Two Stormwater Curb Extensions

For Objective 1, concept designs will be completed for various appropriate types of stormwater curb extensions. For Objective 2, final engineering drawings and construction specifications will be developed for two Stormwater Curb Extensions sites as demonstration projects for the City of Hoboken. The RCE Water Resources Program's Professional Engineers and Landscape Architects will complete these final construction plans and specifications. All plans will be provided to the City for their review and approval.

Task 1: Select two demonstration sites for stormwater curb extensions.

Task 2: Complete final engineering construction drawings and construction specifications for these two demonstration projects.

Task 3: Provide final designs to the City for their review and comment. Revise drawings as necessary based upon City input.

Objective 3: Install Two Demonstration Stormwater Curb Extensions

For this Objective, the two designs completed for Objective 2 will be constructed under the supervision of the RCE Water Resources Program staff.

Task 1: Construct two demonstration stormwater curb extensions.

Task 2: Prepare final report for the project and other promotional materials to continue to implement these systems throughout the City of Hoboken. This report will also be sent to Sustainable Jersey as evidence documenting that the curb extension rain water gardens have been installed as described above.

Project Impact

Each stormwater curb extension will serve as a roadside rain garden to capture and treat a determined amount of stormwater runoff. It is expected that each of these systems will be approximately 300 to 500 square feet in size, capturing, treating and infiltrating stormwater runoff from 1,500 to 2,500 square feet of roadway. The exact designs can be used to determine the amount of stormwater runoff that is collected, treated and infiltrated. The reductions in pollutant loading also can be determined.

These Stormwater Curb Extensions are landscape elements that require little maintenance if designed and installed properly. The design approach integrates the use of native plant species that require minimal irrigation and maintenance. The demonstration projects created as part of this grant will serve as a model for all cities in New Jersey as they begin addressing green infrastructure, stormwater management, CSO control, traffic calming, pedestrian safety, and beautification of our core urban communities.

Grant Funding Impact

The City of Hoboken is actively pursuing this grant funding so that the City can continue to develop new and innovative strategies to minimize the community’s impact on the environment. Our residents and leadership are dedicated to sustainability initiatives and with funding from Sustainable Jersey we will be able to take the first steps needed to address the impacts that flooding and combined sewer overflows have on the quality of life in our community and on the quality of our waters and environment. This funding is needed to begin this work for the City of Hoboken and we hope to take what we learn and continue our efforts throughout the City.

Budget Narrative

The grant funds will be allocated according the objectives and tasks outlined above. The City of Hoboken intends to contract with the Rutgers Cooperative Extension Water Resources Program in New Brunswick, NJ to lead the technical evaluation and design for green infrastructure strategies and provide expertise and guidance during the installation and construction. Funds will also be used to offset costs for materials needed to install the two demonstration projects proposed as part of the effort.

Timeline

Objective 1:

	Start Month	End Month	Responsible Party
Task 1	Oct. 2012	Nov. 2012	Rutgers Cooperative Extension
Task 2	Nov. 2012	Jan. 2013	Rutgers Cooperative Extension
Task 3	Nov. 2012	Jan. 2013	Rutgers Cooperative Extension
Task 4	Nov. 2012	Jan. 2013	Rutgers Cooperative Extension
Task 5	Dec. 2012	Jan. 2013	Rutgers Cooperative Extension
Task 6	Feb. 2013	Feb. 2013	Rutgers Cooperative Extension

Objective 2:

	Start Month	End Month	Responsible Party
Task 1	Feb. 2013	Apr. 2013	Rutgers Cooperative Extension; City of Hoboken
Task 2	Apr. 2013	June 2013	Rutgers Cooperative Extension
Task 3	July 2013	August 2013	Rutgers Cooperative Extension; City of Hoboken

Objective 3:

	Start Month	End Month	Responsible Party
Task 1	Aug. 2013	Mar. 2014	Rutgers Cooperative Extension; City of Hoboken
Task 2	Mar. 2014	Apr. 2014	Rutgers Cooperative Extension; City of Hoboken

The Water Resources Program is one of many specialty programs under Rutgers Cooperative Extension. The goal of the Water Resources Program is to provide solutions for many of the water quality and quantity issues facing New Jersey. This is accomplished through research, project development, assessment and extension. The Rutgers Cooperative Extension Water Resources Program will work closely with the Planning and Engineering Departments of the City of Hoboken. Dr. Christopher Obropta is a licensed professional engineer in New Jersey with over 20 years of stormwater management design. Mr. Jeremiah Bergstrom is a licensed professional landscape architect with over 12 years of experience in stormwater management. Dr. Obropta and Mr. Bergstrom will work together with their staff of engineers, planners and landscape architects to complete the tasks outlined above. (SEE ATTACHED RESUMES)

Evaluation

The project partners will prepare the following project deliverables and make them available through internet web pages for other municipalities. In addition, the Rutgers Cooperative Extension Water Resources Program will prepare an Extension Fact Sheet outlining the procedures, benefits, and opportunities for other New Jersey communities to replicate the project. Specifically, the following deliverable will be submitted along with the final project report to Sustainable Jersey no later than April 2014:

Deliverables

- Stormwater Curb Extension Design Guidance Document
- Standard Curb Extension Conceptual Design Plans
- Final Curb Extension Construction Plans and Specifications
- Stormwater Runoff Capture and Pollutant Removal Calculations
- Construction Guidance and Photo Documentation
- Project Cost/Benefit Analysis

Attachments

- Municipal Information & Contact Form
- Detailed Budget
- Resumes & Bios
- Municipal Resolution of Support
- Documentation of Green Team Activities
- Grantees Certification and Declaration

Project Budget

ITEM	Unit Price	Quantity	Total Cost	Description
<u>Rutgers Cooperative Extension Water Resources Program Contract Services</u>				
Task 1	\$1,750	1	\$1,750	Identification and Prioritization of Project Sites
Task 2	\$2,250	1	\$2,250	Design Services
Task 3	\$1,500	1	\$1,500	Installation Services - Construction Observation and Planting
Subtotal Contractor Services			\$5,500	
<u>Materials for Stormwater Curb Extension Demonstration Projects</u>				
Demolition and Excavation			INKIND	City of Hoboken Public Works
Concrete Curb Replacement (Linear Foot)	\$38	200	\$7,600	Materials & Construction Services
Sidewalk Repair (Square Foot)	\$4	600	\$2,400	Materials & Construction Services
Soil Amendments - 40% Sand, 40% Compost, 20% Topsoil (Cubic Yard)	\$48	40	\$1,920	Natures Choice to supply and deliver material
Perennial Plantings (1 Gallon)	\$11	60	\$660	Plantings installed by RCE Water Resources Program
Shrub Plantings (3 Gallon)	\$29	20	\$580	Plantings installed by RCE Water Resources Program
Subtotal Materials			\$13,160	
<i>Contingency (10%)</i>			<i>\$1,316</i>	<i>for materials and construction</i>
PROJECT TOTAL			\$19,976	

Memo

To: Brandy Forbes, Director of Community Development
From: Christopher Brown, Principal Planner
CC: Ryan Sharp, Principal Planner
Date: 7/25/2013
Re: Rain Gardens Proposal

Grant History

The City of Hoboken Curb Extension Rain Garden project is funded by the Sustainable Jersey Small Grants Program. The Small Grants Program is made possible through contributions from Walmart and the PSE&G Educational Foundation. Municipalities registered with Sustainable Jersey are eligible for Small Grant funding. Those municipalities with active Green Teams are given priority in the selection process. The City of Hoboken submitted an application in 2012 for \$20,000 for the design and installation of two (2) curb extension rain gardens. The City selected Rutgers Cooperative Extension (RCE) as a partner due to Rutgers' documented experience designing and installing curb extension rain gardens through the State of New Jersey.

The City of Hoboken was selected for the requested grant amount in Fall 2012.

Project Activity

RCE prepared a report titled "Identification and Prioritization; Stormwater Curb Extensions", dated April 2013. This report considers seven (7) Hoboken intersections based on topography; drainage areas; visibility; traffic patterns; and pedestrian safety. The potential sites selected were as follows:

1. First Street at Bloomfield Street (City Hall)
2. Newark Street at Bloomfield Street (City Hall)
3. Garden Street at Newark Street
4. Garden Street at First Street
5. Garden Street at Fourth Street (Damerest Middle School and Church Square Park)

6. 11th Street at Willow Street (Wallace Elementary School)
7. Hudson Street at First Street (Hoboken Police Station)

RCE and City staff evaluated these seven (7) sites in person and considered each location objectively. The final selected site was Garden Street at Fourth Street. The site was described as follows:

“This intersection is considered one of the most visible and heavily used sites currently considered for the project. Stormwater runoff from the paved sidewalks surrounding the school building combined with the runoff from the streets could be captured in two curb extension rain gardens located near the intersection. Stormwater flows toward the intersection from the north along Garden Street as well as from the East along 4th Street. A curb extension rain garden on each corner would capture and treat stormwater runoff providing relief to the existing combined sewer system. In addition, other green infrastructure strategies could be discussed for areas in and around the school and Church Square Park. This location should be considered one of the top priority sites for the project.”

Construction and Maintenance

The total Sustainable Jersey Small Grant Award is \$20,000. To date, RCE has billed the City for \$1,750; that invoice being generated from the report, “Identification and Prioritization; Stormwater Curb Extensions”. RCE has since produced three separate design drafts for City review. RCE estimates roughly \$15,000 remaining for construction. Subsequent to Hudson County Engineer approval of the curb extension rain garden design, RCE will work with the City to put together a construction bid package. RCE believes that this remaining balance is sufficient to cover the construction costs of the two (2) curb extension rain gardens. RCE has applied to NJDEP for separate grant funding in the event of a cost overrun.

Yearly maintenance on the rain garden is not covered under the Sustainable Jersey Small Grant. RCE has stated the willingness to conduct a training session with City staff on how to properly maintain the rain gardens. Yearly maintenance involves mulching, weeding, and monitoring the catch basins for sediment build up. No special equipment is necessary.

Sponsored by: _____
Seconded by: _____

CITY OF HOBOKEN

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER §133 (NOISE CONTROL) REGARDING PENALTY FOR VIOLATIONS

WHEREAS, On February 16, 2011, the City of Hoboken adopted Ordinance No. Z-84, which Ordinance amended Chapter 133 “Noise Control” of the Hoboken City Code; and

WHEREAS, the City of Hoboken, Mayor and Council, wish to amend the penalty provisions for violations of Chapter 133 “Noise Control” of the Hoboken City Code.

NOW THEREFORE, be it ordained by the City Council of the City of Hoboken, County of Hudson, State of New Jersey, as follows:

SECTION ONE: AMENDMENTS

Chapter 133, Zoning, of the Code of the City of Hoboken is hereby amended as follows; deletions to the current ordinance are noted in striketrough, additions to the current ordinance are noted in underline.

CHAPTER 133. NOISE CONTROL

133-11(B) Any person who violates any provision of this ordinance shall be subject to a civil penalty for each offense of not more than ~~\$3,000~~ \$2,000. If the violation is of a continuing nature, each day during which it occurs shall constitute an additional, separate, and distinct offense.

133-11(E) If the violation is deemed by the Noise Control Officer or Noise Control Investigator to be a non-minor violation the violator shall be notified that if the violation is not immediately corrected a NOPA with a civil penalty of no more than ~~\$3000~~ \$2,000 will be issued. If a non-minor violation is immediately corrected a NOV without a civil penalty shall still be issued to document the violation. If the violation occurs again (within 12 months of the initial violation) a NOPA shall be issued regardless of whether the violation is immediately corrected or not.

SECTION TWO: REPEAL OF INCONSISTENT PROVISIONS

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

SECTION THREE: SEVERABILITY

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION FOUR: EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and publication as provided by law.

SECTION FIVE: CODIFICATION

This ordinance shall be a part of the Code of the City of Hoboken as though codified and fully set forth therein. The City Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

The City Clerk and the Corporation Counsel are authorized and directed to change any Chapter, Article and/or Section number of the Code of the City of Hoboken in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

Date of Introduction: February 5, 2014

Introduction:

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Giattino				

Final Reading:

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Giattino				

Approved as to Legal Form:

Mellissa Longo, Corporation Counsel

Adopted by the Hoboken City Council
By a Vote of ____ Yeas to ____ Nays
On the ____ day of _____, 2014

James Farina, City Clerk

Vetoed by the Mayor for the following reasons: _____

-or-

Approved by the Mayor
On the ____ day of _____, 2014

Dawn Zimmer, Mayor

Sponsored by: _____
Seconded by: _____

CITY OF HOBOKEN
ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 190 ENTITLED "VEHICLES AND TRAFFIC" TO MAKE NECESSARY ALTERATIONS TO THE TRAFFIC, BUS AND PARKING REGULATIONS ON WILLOW AVENUE BETWEEN 13TH STREET AND 16TH STREET

WHEREAS, the City has determined that the parking and transportation regulations on Willow Avenue between 13th and 16th Streets must be amended to be congruent with the changes being made in that area due to the County's viaduct constructional changes.

NOW, THEREFORE, the City Council of the City of Hoboken does hereby ordain as follows (additions noted in underline, ~~deletions noted in strikethrough~~):

SECTION ONE: AMENDMENTS TO CHAPTER 190

190-13 Bus Stops Designated

The locations described are hereby designated as bus stops. No vehicle other than an omnibus picking up or discharging passengers shall be permitted to occupy said location between the hours indicated.

H. Willow Avenue (H.C. Rd. No. 675) northbound on the easterly side at:

Street/Location	Hours/Days
Fourteenth Street and Fifteenth Street (mid-block), beginning at the northerly curbline of Fourteenth Street and extending 248 feet northerly therefrom	All
<u>Fourteenth Street beginning at a point of 40 feet south of the southerly curbline of Fifteenth Street and extending 100 feet southerly therefrom.</u>	<u>All</u>

190-29.8 Time Limit Parking Locations and fees

In accordance with the provisions of this Article XVII, no person shall park or stand a vehicle for longer than the time limit posted upon any of the herein described streets or parts of streets, subject only to the exceptions and conditions in § 190-29.9:

Willow Avenue from Thirteenth Street to Sixteenth Street	Both	9:00 a.m. to 9:00 p.m./ 2.0 hours	\$0.25/15 min.
<u>Willow Avenue from Fifteenth Street to Sixteenth Street</u>	<u>east</u>	<u>9:00 a.m. to 9:00 p.m./ 2.0 hours</u>	<u>\$0.25/15 min.</u>
<u>Willow Avenue from Thirteenth Street to Fourteenth Street</u>	<u>east</u>	<u>9:00 a.m. to 9:00 p.m./ 2.0 hours</u>	<u>\$0.25/15 min.</u>
<u>Willow Avenue from Thirteenth</u>	<u>west</u>	<u>9:00 a.m. to 9:00</u>	<u>\$0.25/15</u>

Street to Sixteenth Street

p.m./ 2.0 hours

min.

190-6 No Stopping or Standing

B. Stopping or Standing prohibited at any time. In accordance with the provisions of this sub section, no person shall stop or stand a vehicle at any time upon any of the following described streets or parts of streets:

Name of street	Side	Limits
<u>Willow Avenue</u>	<u>east</u>	<u>beginning at a point of 140 feet south of the southerly curblines of 15th street and extending to the northerly curblines of 14th street</u>

SECTION TWO: REPEAL OF INCONSISTENT PROVISIONS

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

SECTION THREE: SEVERABILITY

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remain in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION FOUR: EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and publication as provided by law.

SECTION FIVE: CODIFICATION

This ordinance shall be a part of the Code of the City of Hoboken as though codified and fully set forth therein. The City Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

The City Clerk and the Corporation Counsel are authorized and directed to change any Chapter, Article and/or Section number of the Code of the City of Hoboken in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

Date of Introduction: February 5, 2014

Introduction:

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Giattino				

Final Reading:

Councilperson	Yea	Nay	Abstain	No Vote
Ravi Bhalla				
Theresa Castellano				
Peter Cunningham				
James Doyle				
Elizabeth Mason				
David Mello				
Tim Occhipinti				
Michael Russo				
President Giattino				

Approved as to Legal Form:

Mellissa Longo, Corporation Counsel

Adopted by the Hoboken City Council
By a Vote of ____ Yeas to ____ Nays
On the ____ day of ____, 2014

James Farina, City Clerk

Vetoed by the Mayor for the following reasons: _____

-or-

Approved by the Mayor
On the ____ day of ____, 2014

Dawn Zimmer, Mayor