

STEPHEN D. MARKS

Local Government Administrator with over 20 years of successful experience formulating and implementing progressive public policies, plans and programs for regions and communities.

PROFESSIONAL EXPERIENCE

County of Hudson • 595 County Avenue Secaucus, N.J. 07094 • (1993-Present)

Planning Director/Division Chief (2004 to Present)

Managed the daily operations of the Hudson County Division of Planning with a staff of 8 and an annual operating budget of over \$600,000. Coordinated the long-range, land-use and capital planning functions for the County of Hudson. Reported to the County Executive, County Administrator and Board of Chosen Freeholders. Frequently interacted with Federal, State and Municipal elected and appointed officials and governing bodies.

Experienced with nearly all aspects of local government administration. Participated in eighteen years of budget making at the county level. Managed procurement adhering to N.J. Local Public Contracts Law, N.J. Local Unit Pay to Play Law and the N.J. State Comptroller best practices for awarding contracts. Familiar with N.J. Civil Service requirements, CAMPS (County and Municipal Personnel System), labor union contracts and personnel manual. Assisted county with formulation and execution of operating and capital budgets. Knowledgeable about requirements of N.J. Open Public Records Act and N.J. Open Public Meetings Act “Sunshine Law”. Certified Floodplain Manager (CFM) by Association of State Floodplain Managers.

Provided staff support and technical assistance to the Hudson County Planning Board, the Hudson County Open Space Trust Fund Advisory Board, the Hudson County Environmental Advisory Commission, and the Hudson County Comprehensive Economic Development Strategy Committee.

Administered the Hudson County Open Space Trust Fund. Reviewed and evaluated applications for open space acquisition, park improvements and historic preservation projects. Managed over \$42 million in Open Space Trust Fund projects, executed grant agreements and served as Secretary to the Open Space Trust Fund Advisory Board. Performed project management for the Hudson River Waterfront Walkway coordinating the design, engineering, funding, permitting and construction of various walkway segments.

Directly managed the funding, operations and grant administration of multiple state and federal grant programs totaling millions of dollars. Complied with all aspects of state and federal procurement guidelines.

Director of Strategic Revitalization (2001-2004)

Responsible for the research, development, adoption and implementation of numerous county policies and inter-municipal projects. Managed the preparation and adoption of the Hudson County Open Space Trust Fund policy and program statement (2004), the Hudson County Open Space, Recreation and Historic Preservation Plan (2004), the Hudson County Comprehensive Economic Development Strategy (2004), the Hudson County Comprehensive Cyber District Feasibility Study (2003), the Hudson County Master Plan (2002), and the Hudson County Strategic Revitalization Plan for the Hudson County “Urban Complex”.

Director of Policy and Programs (1993-2001)

Represented the County Executive and County Administration before numerous Federal, State, regional and municipal organizations and agencies, including: U.S. Congress, U.S. Census Bureau, the National Association of Counties, the U.S. Conference of Mayors, the N.J. State Legislature, the N.J. Department of Environmental Protection, the N.J. Department of Transportation, N.J. Transit, the Port Authority of New York and New Jersey, the North Jersey Transportation Planning Authority, the New Jersey Meadowlands Commission, the New Jersey Association of Counties, and the New Jersey State League of Municipalities. Represented Hudson County government on N.J. Transit’s Hudson-Bergen Light Rail Technical Advisory Committee (TAC). Assisted the County Executive and county administration research and implement ways to reduce the county budget, streamline operations and consolidate services, including the elimination of the county police force and privatization of the county’s two geriatric hospital facilities.

Meadowlink Transportation Management Association • Lyndhurst, N.J. • (1992-1993)

Transportation Planner and Coordinator

Assisted companies in both the N.J. Meadowlands Commission (NJMC) district and at Newark International Airport prepare and develop employee transportation plans to reduce traffic congestion through ridesharing programs including vanpooling, carsharing and mass transit utilization.

New Jersey General Assembly • The State House • Trenton, N.J. • (1990-1991)

Legislative Aide

Assisted Legislators and General Assembly staff with policy research related to bills and initiatives pending and proposed in the Assembly Housing Committee and Assembly Municipal Government Committee.

EDUCATION

Master of Public Administration • Rutgers University • Newark, N.J. • (1999)

Concentration in Urban Public Policy • 3.692 Grade Point Average

Bachelor of Arts • College of New Jersey • Ewing, N.J. • (1991)

Major in Political Science • Minor in Public Administration • Minor in History

National Political Science Honor Society • 3.260 Grade Point Average

LICENSES AND CERTIFICATIONS

Licensed Professional Planner by State of New Jersey (License # 33LI00568500); Member of the American Institute of Certified Planners (Membership Certificate No. 016349); Certified Floodplain Manager (Certificate No. US-08-03825); and certified LEED Green Associate by the Green Building Certification Institute (Identification No.10585656).

PROFESSIONAL AFFILIATIONS

American Planning Association • American Institute of Certified Planners • Association of State Floodplain Managers, Inc. • New Jersey Chapter of the American Planning Association • New Jersey Alliance for Action • New Jersey Planning Officials • Association of New Jersey Planning Board and Zoning Board Administrators • New Jersey County Planners Association • NJ APA Sustainable Development Committee • Regional Plan Association • Association of New Jersey Environmental Commissions • Passaic River Superfund Clean-up Community Advisory Group (CAG) • Sustainable Jersey • Urban Land Institute • U.S. Green Building Council - N.J. Chapter

PROFESSIONAL AWARDS, CITATIONS & ENGAGEMENTS

- Rutgers Center for Urban Environmental Sustainability (CUES) Conference Organizer (2011)
- Hudson River Waterfront Conservancy of N.J., Inc. Award for Planning (2010)
- Hudson County Business Conference Panel Moderator “Going Green to Save Green” (2010)
- New Jersey Chapter of the American Planning Association Conference Speaker (2009)
- N.J. Chapter of the American Planning Assn. Award for Outstanding Plan Implementation (2005)
- New Jersey Planning Officials, Municipal Planning & Zoning Workshop Speaker (2004-2005)
- New Jersey Planning Officials Award for the Hudson River Waterfront Walkway Plan (2004)
- New Jersey Planning Officials Award for the Hudson County Master Plan (2002)
- National Assn. of Counties & U.S. Conf. of Mayors Award for Sustainable Communities (2001)
- U.S. Census Bureau Certificate of Appreciation for the 2000 Decennial Census
- American Planning Association, National Conference Presenter, New York City 2000
- N.J. Chapter of the American Planning Assn. for Outstanding Comprehensive Planning (1999)

REFERENCES

- Furnished upon request